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## NIAGARA PENINSULA CONSERVATION AUTHORITY

WELLAND

MAY 21, 2008

7:00 p.m.

### MINUTES

#### MEMBERS PRESENT

D. Ransom, (Chairman)  
B. Baty (Vice-Chairman)  
B. Bentley  
B. Butters  
T. Dalimonte  
C. D'Angelo  
D. DiFruscio  
A. Fevez  
D. Goulbourne  
B. Greenwood  
B. Heit  
B. Henderson  
B. Steckley

#### MEMBERS ABSENT:

G. Burroughs (with regrets)  
N. Johnson (with regrets)

#### STAFF PRESENT:

T. D'Amario, CAO/Secretary-Treasurer  
L. Sawatzky, Recording Secretary  
M. Stack, Director Communications  
D. Baker, Director, Land Management  
T. McDougall, Executive Director Conservation Foundation

#### OTHERS PRESENT:

Austin & John Kirkby

#### BUSINESS:

The Chairman called the meeting to order at 7:05 p.m., welcomed everyone in attendance and then requested that if anyone had a conflict of interest to declare it. Brian Heit declared a conflict with respect to Telus or Talk Wireless.

#### (1) MINUTES - FULL AUTHORITY MEETING – APRIL 16, 2008

There were no errors or omissions with respect to the minutes. The following resolution was presented.

**FA-72-08**

**MOVED BY:** B. Bentley

**SECONDED BY:** B. Greenwood

**THAT:** the Minutes of the Full Authority meeting held April 16, 2008, be received and approved as amended.

**"CARRIED"**

**(2) BUSINESS ARISING FROM MINUTES**

There was no business arising from the Minutes.

**(3) DELEGATION**

Mrs. Austin Kirkby was in attendance to speak to the board once again about her concerns regarding the Niagara-on-the-Lake Watershed Study.

Mrs. Kirkby provided each board member with a list of items she felt needed to be addressed regarding the final report. Following her presentation, a questions period took place and it was noted that immediately following this item, the Niagara-on-the-Lake watershed plan follow up report which is shown as item 6 would be moved to the next item.

The Chairman thanked Mrs. Kirby for her report and invited her to remain if she so desired.

**(4) NIAGARA-ON-THE-LAKE WATERSHED PLAN FINAL REPORT – REPORT NO. 39-08**

The CAO outlined the staff report to the Board and responded to questions. After a lengthy discussion, the following resolution was presented.

**FA-73-08**

**MOVED BY:** B. Heit

**SECONDED BY:** B. Greenwood

**THAT:** Report No. 39-08 regarding the Niagara-on-the-Lake Watershed be received.

**"CARRIED"**

**(5) CHAIRMAN'S REMARKS**

The Chairman welcomed Tony D'Amario, the new CAO to his first Full Authority meeting as CAO.

The Chairman advised that the new Conservation Areas booklet was being provided to each member and attached at the back was a season's pass.

The Chair thanked the staff and Board for Andy's retirement celebration. He then read a thank you card from Andy.

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May 21, 2008 – continued

The Chairman thanked Mickey for handling the opening of trout season at St. Johns Conservation Area on April 26<sup>th</sup>. He also thanked staff for their assistance at the opening.

The Chairman once again thanked staff with respect to their work regarding the opening of the Centre for Conservation. He noted that on the opening weekend, approximately 2,000 attended the Saturday and Sunday.

The Chairman also thanked Andy Fevez for all his work with the Binbrook Conservation Club on the Crappie Derby, which was quite successful.

The Chairman also complimented staff on the work they had done to prepare the programming for Ball's Falls.

The Chairman advised that he attended Fort Erie Council with the CAO to receive a thank you for the donation from the Authority to the re-leaf program.

**(6) CAO'S REPORT**

The CAO had two items, the first of which was to remind the members of the upcoming Foundation golf tournament on June 3<sup>rd</sup> at the Whirlpool Golf Course. He noted there are a few spaces left, however, donations of prizes and/or money would also be accepted.

The CAO advised that the next meeting of the Full Authority on June 18<sup>th</sup> would include a tour of some of the Authority's areas and projects. The tour will begin at 2:00 and return to Ball's Falls for 6:00 with a light meal prior to the meeting.

**(7) ACCOUNTS – APRIL, 2008 - REPORT NO.38-08**

Brian Heit indicated a conflict with respect to a cheque for Telus. There were no questions with respect to the accounts. The following resolution was presented.

**FA-74-08**

**MOVED BY:** D. Goulbourne

**SECONDED BY:** B. Bentley

**THAT:** The list of accounts for the month of April, 2008, in the amount of \$445,950.25 be received and approved.

**“CARRIED”**

**(8) MONTHLY CHEQUE LISTING INFORMATION – REPORT NO. 40-08**

The CAO outlined the report noting that a response from the Authority's auditors indicated that this practice was not necessary. A lengthy discussion took place on the cheque listing information verses the monthly budget status. It was agreed that the cheque listing would be made available to all members via email and a monthly budget status would be included in the agenda. The following resolution was presented.

**FA-75-08**

**MOVED BY:** B. Greenwood

**SECONDED BY:** D. Goulbourne

**THAT:** Report No. 40-08 regarding the monthly cheque listing information be received; and

That the monthly cheque listing information be emailed to members on a monthly basis, with a copy provided at the meeting; and

That a summary budget status report be included as part of the monthly Full Authority agenda.

**“CARRIED”**

**(9) 2008 HONOURARIUM & PER DIEM ADJUSTMENT – REPORT NO. 41-08**

The CAO outlined this report noting that a poll was conducted of surrounding CA's and CA's similar in size to this Authority which was included in the report. At this point he noted he would leave the final decision on this matter to the Board. A lengthy discussion took place and it was agreed to leave the resolution as presented.

**FA-76-08**

**MOVED BY:** T. Dalimonte

**SECONDED BY:** B. Steckley

**THAT:** the Report No. 41-08 regarding the Honourarium and Per Diem Economic Adjustment be received; and

That subject to the approval of the Ontario Municipal Board in accordance with Section 37 of The Conservation Authorities Act, the Chairman's honourarium be adjusted to \$4,463 per annum and the member per diem be adjusted to \$65.60 per meeting, retroactive to January 1, 2008.

**“CARRIED”**

**(10) PERSONNEL REGULATIONS – WORKING ALONE – REPORT NO. 42-08**

The Director Land Management outlined this report noting that it was developed to safeguard Authority staff when working alone. After responding to questions, the following resolution was presented.

**FA-77-08**

**MOVED BY:** B. Steckley

**SECONDED BY:** T. Dalimonte

**THAT:** Report No. 42-08 regarding a Regulation for NPCA Employees Working Alone be Approved; and,

That the Working Alone Regulation be added to the Terms of Employment and Personnel Regulations as Regulation 29

**“CARRIED”**

**(11) BALL'S FALLS LANDSCAPE TENDER – REPORT NO. 43-08**

The Director, Land Management outlined the report and responded to questions. The following resolution was then presented.

**FA-78-08**

**MOVED BY:** B. Steckley

**SECONDED BY:** T. Dalimonte

**THAT:** Report No. 43-08 regarding the Ball's Falls Landscape Tender be received.

**“CARRIED”**

**(12) BINBROOK BOAT LAUNCH PROJECT – REPORT NO. 44-08**

The Director, Land Management outlined this report and responded to questions. The following resolution was presented.

**FA-79-08**

**MOVED BY:** B. Heit

**SECONDED BY:** B. Greenwood

**THAT:** Report No. 44-08 regarding the Binbrook Boat Launch be received; and,

That CRL Campbell be awarded the contract to construct a new boat launch ramp at the Binbrook Conservation Area for a total price of \$21,233.

**“CARRIED”**

**(13) PROJECT STATUS REPORT – REPORT NO. 45-08**

A question was raised on whether a fee was charged this year for the opening of trout season at St. Johns Conservation Area. The Director, Land Management responded by noting the cost of having staff available to collect a fee was more than the amount of fees that would be collected. It was also noted that 50 Point CA does an annual Trout derby and it was suggested we obtain information from them to see how theirs operates.

The following resolution was presented.

**FA-80-08**

**MOVED BY:** B. Bentley

**SECONDED BY:** D. Goulbourne

**THAT:** Report No. 45–08 regarding the status of Authority projects be received for information.

**“CARRIED”**

**(14) IN-CAMERA**

In accordance with Authority policy, the following resolutions were presented.

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**FA-81-08**

**MOVED BY:** A. Fevez

**SECONDED BY:** B. Heit

**THAT:** this meeting do now move in-camera.

**Received at 8:37 p.m.**

**“CARRIED”**

**FA-82-08**

**MOVED BY:** B. Butters

**SECONDED BY:** B. Greenwood

**THAT:** this meeting do now move in-camera.

**Received at 8:50 p.m.**

**“CARRIED”**

**OTHER BUSINESS**

Mickey DiFruscio suggested that Margaret Reed be recognized for her contributions to the Cave Springs Conservation Area. A question was raised on whether the Authority currently has a policy for recognition purposes and the CAO indicated we do not. It was suggested that one be put together and be brought to the next meeting.

Carmen D'Angelo advised that the Halton Authority is receiving funds from Trees Ontario for their planting projects and questioned whether this Authority was as well. The CAO advised he would look into this and get back to him at the next meeting.

**ADJOURNMENT**

There being no further business, the following resolution was presented.

**FA-83-08**

**MOVED BY:** M. DiFruscio

**SECONDED BY:** Bob Steckley

**THAT:** this meeting do now adjourn.

**Received at 8:55 p.m.**

**“CARRIED”**

**"L. Sawatzky, Recording Secretary**

**D. Ransom, Chairman"**