

NIAGARA PENINSULA CONSERVATION AUTHORITY

WELLAND

SEPTEMBER 15, 2010

7:00 p.m.

FULL AUTHORITY MEETING MINUTES

MEMBERS PRESENT: D. Ransom, (Chairman)
G. Burroughs
B. Butters
C. D'Angelo
D. DiFruscio
A. Fevez
D. Goulbourne
B. Greenwood
B. Henderson
B. Steckley

MEMBERS ABSENT: B. Baty, (Vice-Chairman)
B. Bentley (with regrets)
T. Dalimonte (with regrets)
B. Heit (with regrets)
N. Johnson (with regrets)

STAFF PRESENT: T. D'Amario, CAO/Secretary-Treasurer
L. Sawatzky, Recording Secretary
M. Stack, Director Communications
J. Kukalis, Director, Water Management
D. Baker, Director, Land Management
T. McDougall, Executive Director, NPCF
C. Kaufman, Accounting Administrator

OTHERS PRESENT: Dave Kaufmann

BUSINESS:

The Chairman called the meeting to order at 7:05 p.m. and welcomed all in attendance. He then requested that if anyone had a conflict of interest to so declare it.

(1) MINUTES - FULL AUTHORITY MEETING – JULY 21, 2010

It was noted that Terry McDougall was at the last meeting, however, she was not noted as being there. Also, Carmen D'Angelo indicated that the comment made by him in the minutes with respect to the Kowalik waiver of fee matter was not noted as he had intended it to be. The minutes will be amended to reflect these changes.

FA-100-10

MOVED BY: G. Burroughs

SECONDED BY: B. Butters

THAT: the Minutes of the Full Authority meeting held July 21, 2010, be received and approved as amended.

"CARRIED"

(2) BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

(3) CHAIRMAN'S REMARKS

The Chairman thanked Damian Goulbourne, Brian Baty, Mickey DiFruscio and Andy Fevez for their attendance and assistance at the Budget Advisory Committee meeting.

The Chairman noted that the Children's Water Festival being held at Ball's Falls, has lots of water based learning going on at this very worthwhile event. He also indicated that from the Water Festival, the children are implementing many of the things they have learned. He thanked those involved for putting it on.

The Chairman also referred to the Annual Report provided in the members' packages, which will be dealt with later in the agenda. He praised Mary for a wonderful job, noting the pictures drew it all together.

(4) CAO'S REPORT

The CAO showed the board the National Merit award we received from Canadian Society of Landscape Architects for the E.C. Brown Conservation Area which was submitted by Kathy Smith. He advised that this is a prestigious award for the Authority to receive. He noted that it has been placed on the wall for visitors to see and the thanked Kathy Smith for submitting it on behalf of the Authority.

The CAO noted that the Elm Street Landfill Rehab opening was attended by himself and the Director, Land Management. It features a no leash fenced area, trails and pavilion. The Authority has an agreement with the Region to maintain it.

The CAO advised that at the July meeting it was noted that there was a school for sale in Wellandport that perhaps the Authority could look into as office space. He noted it is 25,000 square feet at an asking price of \$425,000. He and the Director Land Management visited the site and determined it would need significant renovations, as well as being too big, infrastructure would be costly and therefore would not be a wise investment.

The CAO noted that at the last meeting the Kowalik's were in attendance to request a fee reduction and for staff to look into another site on 3rd Street. Staff are looking into the second matter and will get back to him when a decision has been made.

(5) STAFF RECOGNITION

The Chairman introduced Cathy Kaufmann, Accounting Administrator who was in attendance to receive her 30 year recognition gift from the Authority.

Cathy and her husband Dave were in attendance and Tony outlined her years of service, noting she is a hard worker and reliable. He noted that her efforts are greatly appreciated particularly during audits and complimented the completeness of her work. He congratulated Cathy for 30 years and the CAO and Chairman provided her with a gift. As well the Chairman thanked her for her work.

(6) BUDGET STATUS REPORT TO AUGUST 31, 2010 – REPORT NO. 52-10

The CAO outlined the report noting expenditures are generally in line. Revenue projections are consistent and it was a good year in the areas, and they are close to budget targets. A full report with year-end estimates will be available in October. After responding to questions, the following resolution was presented.

FA-101-10

MOVED BY: B. Butters

SECONDED BY: B. Henderson

THAT: the Budget Status Report for the period ending August 31, 2010 be received.

"CARRIED"

(7) PRELIMINARY 2011 OPERATING BUDGET - REPORT NO. 53-10

The CAO thanked the Budget Review Committee for their assistance in preparing this budget. He then provided a detailed outline of the 2011 operating budget noting that the Region of Niagara has adopted a 1.4% increase and a 0% for salary increases which the Authority is proposing. Hamilton has requested a budget not higher than inflation. It was requested that a schedule be provided of what impact a salary increase to staff would be in the overall budget. The CAO noted that the NPCA has traditionally followed what the Region of Niagara does. It was suggested that the OPG reserve be noted in the budget. After responding to questions and a discussion, the following resolution was then presented.

FA-102-10

MOVED BY: C. D'Angelo

SECONDED BY: G. Burroughs

THAT: Report No. 53-10 regarding the Proposed 2011 Operating Budget be received; and

That the Proposed 2011 Operating Budget with a total expenditure of \$8,049,923 and a general levy of \$2,222,850 and special levies of \$3,069,940 to the Region of Niagara, \$125,000 to the City of Hamilton and \$9,650 to Haldimand County be approved; and

That the 2010 matching levy in the amount of \$175,650 and the total non-matching levy in the amount of \$2,047,200 for the 2010 Operating Budget be apportioned to the member municipalities on the basis of the CA Levy Regulation (O Reg. 670/2000) for the Niagara Peninsula Conservation Authority modified in accordance with the 4 Year Levy Implementation Plan for the Years 2010 – 2013 (NPCA Report No. 63-09); and

That the special levies for the 2011 Operating Budget be assessed in the amount of \$3,069,940 to the Region of Niagara, \$125,000 to the City of Hamilton and \$9,650 to Haldimand County

"CARRIED"

(8) PRELIMINARY 2011 CAPITAL BUDGET – REPORT NO. 54-10

The CAO presented this report noting that the capital budget for water and land was provided on a separate chart. He highlighted several items to be continued in 2011. The following resolution was presented.

FA-103-10

MOVED BY: A. Fevez

SECONDED BY: G. Burroughs

THAT: Report No. 54-10 regarding the Proposed 2011 Capital Budget be received; and

That the Proposed 2011 Capital Budget with a total expenditure of \$4,473,844 and a general levy of \$614,100 and special levies of \$932,442 to the Region of Niagara, \$276,574 to the City of Hamilton and \$42,165 to Haldimand County be approved; and

That the 2010 general levy in the amount of \$614,100 be apportioned to the member municipalities on the basis of the CA Levy Regulation (O Reg. 670/2000) for the Niagara Peninsula Conservation Authority modified in accordance with the 4 Year Levy Implementation Plan for the Years 2010 – 2013 (NPCA Report No. 63-09); and

That special levies for the 2011 Capital Budget be assessed in the amount of \$932,442 to the Region of Niagara, \$276,574 to the City of Hamilton and \$42,165 to Haldimand County.

"CARRIED"

(9) ALTERNATIVE LAND USE SERVICES PROGRAM – REPORT NO. 55-10

The Director, Water Management outlined the report and responded to questions. It was requested that this program be reviewed annually. A report will be provided on this at a future board meeting. The following resolution was presented.

FA-104-10

MOVED BY: B. Henderson

SECONDED BY: B. Butters

THAT: the Authority Board receive the Report No. 55-10 for information and

That no revisions to the Restoration Program be made at this time.

"CARRIED"

(10) AMENDMENTS TO NPCA LAND USE POLICY DOCUMENT - REPORT NO. 56-10

The Director, Water Management outlined this report in detail and responded to numerous questions. The following resolution was presented.

FA-105-10

MOVED BY: D. Goulbourne

SECONDED BY: C. D'Angelo

THAT: the Board approve the housekeeping amendments to the Land Use Planning Policy document and that staff be authorized to revise the policy accordingly.

"CARRIED"

(11) LAND ACQUISITION BEAMER MEMORIAL - REPORT NO. 57-10

The Director, Land Management provided an outline of this acquisition noting that two bids were provided and only one was successful.

A brief discussion took place and the following resolution was then presented.

FA-106-10

MOVED BY: G. Burroughs

SECONDED BY: B. Steckley

THAT: Report No. 57-10 be received for information purposes.

"CARRIED"

(12) WORKPLACE HEALTH AND SAFETY POLICIES AND PROCEDURES – REPORT NO. 58-10

The Director, Land Management advised that this is a requirement under the Occupational Health and Safety Act and must be ratified annually. The following resolution was presented.

FA-107-10

MOVED BY: B. Steckley

SECONDED BY: G. Burroughs

THAT: the Report No. 58-10 regarding the Health and Safety Program be received; and

That the Health and Safety Policy Statement for the Conservation Authority dated September 15, 2010 be adopted.

"CARRIED"

(13) 2009 ANNUAL REPORT AND NIAGARA PENINSULA CONSERVATION FOUNDATION NEWSLETTER – REPORT NO. 59-10

The Director, Communications outlined the report noting that 2009 was our 50th anniversary so the publication was made as a commemorative one. The Foundation newsletter was also included noting they celebrated their 40th anniversary in 2009.

The following resolution was presented.

FA-108-10

MOVED BY: C. D'Angelo

SECONDED BY: B. Steckley

THAT: the 2009 Annual Report and Niagara Peninsula Conservation Foundation newsletter be received.

"CARRIED"

(14) PROJECT STATUS REPORT – REPORT NO. 60-10

After staff responded to various questions, the following resolution was presented.

FA-109-10

MOVED BY: B. Steckley

SECONDED BY: C. D'Angelo

THAT: Report No. 60-10 outlining the status of Authority projects be received for information.

"CARRIED"

(15) IN-CAMERA

In accordance with Authority policy, the following resolutions were presented.

FA-110-10

MOVED BY: D. Goulbourne

SECONDED BY: A. Fevez

THAT: this meeting do now move in-camera.

Received at 8:55 p.m. **"CARRIED"**

FA-111-10

MOVED BY: A. Fevez

SECONDED BY: D. Goulbourne

THAT: this meeting do now move back into open session.

Received at 9:14 p.m. **"CARRIED"**

(16) OTHER BUSINESS

(a) Recent Correspondence Report No. 61-10

The CAO outlined the report noting this is a notice of motion to the Region of Niagara from the Town of Fort Erie. He noted that the Authority should address this matter at the Regional Council level. After a brief discussion, the following resolution was presented.

FA-112-10

MOVED BY:

G. Burroughs

SECONDED BY:

D. Goulbourne

THAT:

the recent correspondence No. Report 61-10 be received and that no further action be taken.

ADJOURNMENT

There being no further business, the following resolution was presented.

FA-113-10

MOVED BY:

G. Burroughs

SECONDED BY:

B. Steckley

THAT:

this meeting do now adjourn.

Received at 9:22 p.m.

“CARRIED”

"L. Sawatzky, Recording Secretary

D. Ransom, Chairman"