

**Niagara Peninsula Conservation Authority  
ANNUAL GENERAL MEETING MINUTES**

January 15, 2014; 7:00 pm.  
3292 Sixth Avenue; Jordan, ON Ball's Falls Centre for Conservation -Elgin Room

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**MEMBERS PRESENT:**      **B. Timms (Chair)**  
                                 **A. Jeffs (Vice-Chair)**  
                                 B. Baty  
                                 S. Beattie  
                                 C. D'Angelo  
                                 D. Dick  
                                 D. DiFruscio  
                                 T. Easton  
                                 D. Joyner  
                                 B. Maves  
                                 B. Steckley

**MEMBERS ABSENT:**      T. Dalimonte (regrets)  
                                 D. Ransom (regrets)  
                                 B. Sharpe (regrets)

**STAFF PRESENT:**      T. D'Amario, CAO/Secretary-Treasurer  
                                 J. Lawson, Senior Manager, Corporate Services  
                                 P. Graham, Director, Watershed Management  
                                 D. Barrick, Senior Manager, Operations  
                                 M. Stack, Supervisor, Marketing and Community Relations  
                                 B. Wright; Manager, Watershed Development Services  
                                 M. Reles, Communications Specialist  
                                 L. Conte, Recording Secretary

**OTHERS PRESENT:**      Randy Momot, Nadia Kobyłka, Willie Wakulich, George Scott,  
                                 Michael Passero, Kevin Fitzpatrick, Glen Robins, Norm Johnson,  
                                 Gerry Beneteau, Klara Young-Chin, Bob Highcock, Patrick  
                                 Maloney, Len Aarts, Bev Lepard, John Sonneveld, John Bacher,  
                                 Albert Garofalo, Gerry Prentice, Deb Sherk, Dawn Pierrynowski,  
                                 Lynda Goodridge, Peter Bonenfant, Tim Seburn.

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**INTRODUCTIONS:**

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The Chair called the annual general meeting to order at 7:09 p.m. and welcomed all in attendance.

## BUSINESS:

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Chair Timms began the meeting by addressing two important business items; the resignation of D. Barrick from the board and the reinstatement of C. D'Angelo to the board.

The following resolution was presented:

**FA-01-14**

**Moved by:** D. Dick  
**Seconded by:** D. Joyner

**THAT:** the Board acknowledge and accept David Barrick's resignation from the NPCA board of directors as representative for the City of Port Colborne and;

That the Region be advised of a seat opening to the NPCA board of directors and request the Region appoint a new representative for the City of Port Colborne to the NPCA board of directors.

**"CARRIED"**

Chair Timms asked for a motion to reinstate Carmen D'Angelo effective January 13<sup>th</sup> 2014. Member B. Baty noted that the reinstatement date should be January 15<sup>th</sup> date of Board meeting. Board agreed with the following resolution:

**FA-02-14**

**Moved by:** S. Beattie  
**Seconded by:** B. Steckley

**THAT:** subsequent to Resolution FA-178-13 dated November 20<sup>th</sup>, whereby Carmen D'Angelo requested a leave from the board from October 17, 2013 to February 17, 2014 in order to complete the HR restructuring project as per the NPCA strategic plan;

the board resolves that the HR restructuring has been completed as of January 10<sup>th</sup>, 2014, and;

that Carmen D'Angelo's contractual obligations as Consultant has ended with NPCA as of January 11<sup>th</sup> 2014, and;

that the Board receive Carmen D'Angelo's request to be reinstated to the NPCA board of directors as representative for the City of Hamilton effective January 15, 2014, and;

that Carmen D'Angelo be reinstated to the NPCA board of directors effective January 15, 2014.

**"CARRIED"**

B. Timms commenced the annual general meeting elections procedure with the following resolution:

**FA-03-14**

**Moved by: B. Baty**  
**Seconded by: D. Joyner**

**THAT: Tony D’Amario CAO/Secretary-Treasurer be appointed Acting Chair for the election of the Authority Chair for 2014**

**“CARRIED”**

**ELECTION OF OFFICERS FOR 2014**

T. D’Amario assumed the Chair and declared all offices vacant. He then outlined the Authority’s voting and election procedures that have been followed for previous elections. (Copy of voting and elections procedures attached.)

The following resolution was presented:

**FA-04-14**

**Moved by: B. Maves**  
**Seconded by: C. D’Angelo**

**THAT: Randy Momot CPA, CA (Grant Thornton LLP), and Nadia Kobylka (Grant Thornton LLP), be appointed to serve as scrutineers in the event of an election.**

**“CARRIED”**

**ELECTION OF CHAIRPERSON FOR 2014**

The Acting Chair; T. D’Amario called for nominations for the office of Chairperson. Member B. Baty nominated member B. Timms. The Acting Chair called once again for nominations for the office of Chairperson. The Acting Chair called for the third and final time for nominations for the office of Chairperson. There being no further nominations, member B. Timms agreed to allow his name to stand.

The following resolution was presented;

**FA-05-14**

**Moved by: B. Maves**  
**Seconded by: A. Jeffs**

**THAT: the nominations for the office of Authority Chairperson for 2014 be closed.**

**“CARRIED”**

Member B. Timms was declared Chair for 2014 by acclamation.

## **ELECTION OF VICE-CHAIR FOR 2014**

The Chair called for nominations for the office of Vice-Chair. Member D. Joyner nominated member A. Jeffs. The Chair called once again for nominations for the office of Vice-Chair. The Chair called for the third and final time for nominations for the office of Vice-Chair. There being no further nominations, the Chair asked member A. Jeffs if she would allow her name to stand for nomination. A. Jeffs responded affirmatively.

The following resolution was presented;

### **FA-06-14**

**Moved by: B. Maves**

**Seconded by: B. Baty**

**THAT: nominations for the office of Authority Vice-Chair for 2014 be closed.**

**“CARRIED”**

Member A. Jeffs was declared Vice-Chair for 2014 by acclamation.

### **Remarks – Newly elected Vice-Chair**

Vice-Chair A. Jeffs thanked all for their support and stated that in the past year with all the integral changes she has learned much; is pleased to work together with B. Timms and looks forward to more good things in 2014.

### **Remarks – Newly elected Chair**

Chair B. Timms thanked the Board for their support and is happy to continue in the role as Chair B. Timms is confident that 2014 will be a good year, a productive year and a year of renewed vigor for the Conservation Authority. With a number of large projects to complete this coming year, B. Timms is pleased that the re-organization of the Authority is behind us. As a result of the Strategic planning exercise, the first town hall staff meeting was held last Friday and B. Timms is committed to continue regular staff meetings moving forward.

J. Lawson, P. Graham and D. Barrick have been formally introduced as the Sr. Management Team and the “go to” people in the new structure. At the town hall meeting last Friday, B. Timms and A. Jeffs were pleased to inform staff that the re-organization is complete and that no further changes in structure or personnel will take place. On behalf of the board, B. Timms expressed gratitude to staff for their continued commitment to the new structure at NPCA.

Chair B. Timms announced to NPCA staff last Friday that CAO, T. D’Amario informed the board of his retirement plan for April 30<sup>th</sup>. B. Timms thanked Tony for his 25 years of service with the Authority, for his advice and support through the Strategic Plan and the restructuring. The new Senior Management Team will greatly benefit from Tony’s knowledge and experience over the next few months as they take over the reins in supporting the Board’s vision. The recruitment of a new CAO will be discussed later this evening.

B. Timms welcomed C. D’Angelo back to the board and thanked him for a job well done in his role as the Consultant for the Strategic Plan. The process moved at a good pace with excellent results. Thanks was also given to members D. Ransom and B. Baty for initiating this process.

## ADJOURNMENT

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There being no further business, the following resolution was presented:

**FA-07-14**

**Moved by:** B. Maves  
**Seconded by:** T. Easton

**THAT:** this annual general meeting is now adjourned.  
Received at 7:23 p.m.

**“CARRIED”**



**L. Conte, Recording Secretary**



**D. Bruce Timms, Chair**