



NIAGARA PENINSULA
CONSERVATION
AUTHORITY

FINALIZED MINUTES

September 17, 2014 Full Authority Meeting



**Niagara Peninsula Conservation Authority
FULL AUTHORITY MEETING MINUTES**

September 17, 2014; 6:30 pm.
250 Thorold Road West; 3rd Floor; Boardroom

MEMBERS PRESENT: **B. Timms (Chairman)**
 A. Jeffs –Vice Chair
 M. Bagu
 T. Dalimonte
 D. Dick
 D. DiFruscio
 D. Joyner
 B. Maves
 D. Ransom
 B. Sharpe
 D. Zimmerman

MEMBERS ABSENT: B. Baty (*regrets*)
 S. Beattie (*regrets*)
 B. Steckley (*regrets*)

STAFF PRESENT: C. D'Angelo, CAO/Secretary-Treasurer
 J. Hagar, HR Specialist & Interim Corp. Services Manger
 P. Graham, Director Watershed Management
 D. Barrick, Sr. Manager, Operations
 M. Brickell, Project Manager
 B. Wright, Manager Watershed Projects
 G. Furtney, CA Supervisor
 M. Stack, Supervisor Marketing & Community Relations
 M. Reles, Communications Specialist
 J. Baker, Supervisor, Restoration
 M. MacIntyre, Assistant Superintendent (LB)
 J. Diamond, Water Quality Specialist
 L. Conte, Recording Secretary

OTHERS PRESENT: Darren Jeffries, Bev Lepard, Glen Robins

ROLL CALL:

Meeting called to order at 6:30 pm.

DECLARATION OF CONFLICT OF INTEREST

None.

BUSINESS – In Camera:

Resolution to move in-camera to discuss HR matters, violations and forestry status as follows:

Resolution No. FA- 172 -14

Moved by: D. Zimmerman

Seconded by: M. DiFruscio

THAT: Meeting move in-camera

CARRIED

1. HR Matters

NOTE: Legal advisor Darren Jeffries was present and provided legal advice to all Human Resource / staffing matters discussed.

2. Violations Status – Report No. CR-82-14

Resolution No. FA- 173 -14

Moved by: D. Dick

Seconded by: D. Joyner

THAT: Report No. CR-82-14 regarding the status of outstanding violations be received for information purposes.

CARRIED

3. Forestry By-law Status - REPORT NO CR-83-14

Resolution No. FA-174 -14

Moved by: A. Jeffs

Seconded by: D. Zimmerman

THAT: Report No. CR-83-14 regarding the status of the Tree and Forest Conservation By-law be received for information.

CARRIED

BUSINESS:

Resolution No. FA-175-14

Moved by: D. Joyner

Seconded by: D. Ransom

THAT: the meeting rise from in-camera.

CARRIED

1. **Approval of the Minutes - Full Authority Board Meeting July 16, 2014**

Resolution No. FA-176-14

Moved by: D. Zimmerman

Seconded by: D. DiFruscio

THAT: the minutes of the Full Authority Meeting held July 16, 2014, be approved as presented

CARRIED

2. **Business Arising from the Minutes**

None.

3. **Correspondence**

Resolution No. FA-177-14

Moved by: D. Dick

Seconded by: A. Jeffs

THAT: the correspondence be received for information purposes

CARRIED

4. **Chairman's Remarks**

- Jeffs, D'Angelo, Graham and Timms met with OPG, toured plant discussed issues affecting the Welland River. The Welland River Flood Plain Review and Implementation Committee meeting was held on September 11th. Further details will be provided tonight as part of Agenda.
- Niagara Children's Water Festival is in full swing this week and Chairman Timms was in attendance yesterday.
- Regional Council accepted comments on ABC's and Service Agreements and NPCA is hopeful that the issue about who has authority over NPCA's budget has now been settled.

5. **CAO Remarks**

- The Niagara Children's Water Festival going on this week has received \$4,000 from Enbridge and \$5,000 from RBC and are thankful for their support.
- The upcoming Thanksgiving Festival is new and improved with wineries also participating this year – vendors are currently sold out.

6. PROJECT STATUS REPORTS:

a. Watershed Management – Report No. 84-14

Resolution No. FA-178-14

Moved by: A. Jeffs
Seconded by: D. Joyner

THAT: Watershed Status Report No. 84-14 be received for information.

CARRIED

b. Operations Status – Report No. 85-14

Resolution No. FA-179-14

Moved by: D. Zimmerman
Seconded by: D. Dick

THAT: the NPCA Board RECEIVE Operations Status Report No. 85-14 for information.

CARRIED

c. Corporate Services - Report No. 86-14

Resolution No. FA-180-14

Moved by: B. Sharpe
Seconded by: A. Jeffs

THAT: the Corporate Services Project Status Report No. 86-14 be received for information.

CARRIED

7. Financial Statement – Month Ending August 31, 2014 – Report No. 87-14

C. D'Angelo reported that NPCA is on track with the budget, in expenditures. We are currently upgrading the accounting software in order to provide the board with a real time budget summary.

Resolution No. FA-181-14

Moved by: D. Dick
Seconded by: D. Ransom

THAT: Report No. 87-14 on the Financial Statements be received for information.

CARRIED

8. **Welland River Floodplain Review & Implementation (WRFRI) Update Report No. 88-14**

P. Graham informed the board that the WRFRI Committee met on Sep. 11th. A motion from the last board meeting was brought forward to further investigate the feasibility of a two-zoned approach. The committee continues to be intent on moving forward with this type of approach. Discussions were held with the MNR- Peter Hulsman (Manager – Land & Water Service) that resulted in them indicating that there is no mandatory requirement for a conservation authority to engage or consult with MNR regarding implementing a Two-Zone approach for flood plain management.

In terms of potentially re-modeling the Welland River, NPCA staff will be putting together a draft request for proposal (RFP) to model the entire main branch of the Welland River. This draft RFP will be sent to the WRFRI for review and then submitted to the Board. Furthermore, it was recommended that the remodeling and the pending review of NPCA policies run concurrently.

The NPCA is currently working with 1985 flood lines; stated member Jeffs who expressed concern that there is a public disconnect and “we need to communicate this to the public” Consensus of the board is to let the public know what we will be proposing.

Resolution No. FA-182-14

Moved by: M. Bagu
Seconded by: D. Joyner

THAT: the Welland River Flood Plain Review and Implementation Committee Report No. 88-14, be received for information; and

THAT: the status of the project be communicated at large through the NPCA website and various social media forms.

CARRIED

9. **Photocopier Lease Agreements – Report No. 89-14**

Member D. Zimmerman noted an inconsistency in the report with the name of the policy. J. Hagar confirmed the name is “Purchasing & Procurement Policy”. Thus Zimmerman moved to amend the motion to include Procurement.

Resolution No. FA-183 -14

Moved by: D. Zimmerman
Seconded by: A. Jeffs

THAT: as amended by members D. Zimmerman and D. Joyner; a one-time exemption from the Purchasing & Procurement Policy be granted for the pending Photocopier Leasing Agreements; and,

THAT: controls be implemented to safeguard against purchases, leases or other financial encumbrances being made outside of the Purchasing & Procurement Policy; and in accordance with the Purchasing Policy, request Board approval.

CARRIED

10. Appraisal Selection Policy Review – Report No. 90 -14

Resolution No. FA-184 -14

Moved by: M. Bagu
Seconded by: B. Sharpe

THAT: the Board approve an amendment to include 'Appraisers' in the existing Consultant Selection Policy.

CARRIED

11. Ducks Unlimited Canada Partnership – Report No. 91-14

Resolution No. FA-185-14

Moved by: D. Dick
Seconded by: D. Joyner

THAT: the NPCA continue to partner with Ducks Unlimited (DU) for the construction of wetlands of mutual interest through the approval of the 2014 Partnership Agreement.

CARRIED

Member Bagu noted that the donors are not identified. The Agreement is between NPCA and Ducks Unlimited, stated C. D'Angelo, and the disclosure cannot be public. J. Baker responded that the landowners donate and that recognition is provided for the sponsors once the document is executed.

12. Great Lakes Sustainability Fund Partnership – Report No. 92-14

Resolution No. FA-186 -14

Moved by: D. DiFruscio
Seconded by: D. Ransom

THAT: the NPCA enter into an agreement with Environment Canada (EC) to accept the Great Lakes Sustainability Fund (GLSF) funding of \$135,000 towards the implementation of environmental remediation, protection and conservation projects required to meet the goals and objectives identified in the Great Lakes Water Quality Agreement and the Canada-Ontario Agreement (COA).

CARRIED

13. Neonicotinoids – Report No. 93-14

Resolution No. FA-187-14

Moved by: D. Joyner
Seconded by: A. Jeffs

THAT: the NPCA not incorporate neonics testing into its existing water quality monitoring program but rather continue to act as a key agency in supporting the Ministry of Environment (MOE) and Environment Canada's (EC) involvement in testing and studying the

effects of neonicotinoids (neonics); and,

THAT: the NPCA not allow another organization (in this case Niagara Beeway) to run funding and expenditures through the Niagara Peninsula Conservation Foundation (NPCF) for the purpose of testing and studying of neonics; and,

THAT: the NPCA ensure it sends out request for quotation's (RFQ's) for water quality laboratory analysis on an annual basis.

CARRIED

14. Cave Springs Update – Report No. 94-14

Staff recommendations to the board were accepted. Member Joyner recommended Members Doug Ransom and Stew Beattie as Champions to Chair the Steering Committee. Doug Ransom consented to the recommendation; Stew Beattie was not present at this meeting to accept recommendation.

Member Zimmerman inquired about the ecological study and would the committee guide the master plan process. M. Brickell responded that Cave Springs is a nature reserve / natural environment and that within the park specific zones will be identified. Brickell further confirmed that the committee will guide the master plan process as was done with the Binbrook Master Plan; however, Cave Springs *must* adhere to the NEPOSS Planning Manual.

Resolution No. FA-188-14

Moved by: D. Joyner
Seconded by: D. Zimmerman

THAT: as amended, the Cave Springs Conservation Area Management Plan Terms of Reference be approved;

THAT: a Board Champion be appointed to Chair the Steering Committee referenced in Report No 94-14;

THAT: the Board authorize the establishment of a cross-functional internal project team to undertake the work required in support of this initiative, and limit external consultant involvement to a minimum.

THAT: the Cave Springs Management Plan Process be formally initiated; and

THAT: Board members S. Beattie & D. Ransom be co-chairs of the Cave Springs Master Plan Committee.

CARRIED

Member D. Joyner inquired whether there are any TV opportunities / cable channels willing to feature Cave Springs.

15. Electric Vehicle Charging Station – Report No. 95-14 ‘A’

Resolution No. FA-189-14

Moved by: D. Joyner
Seconded by: D. Zimmerman

THAT: the NPCA Board RECIEVE Report No. 95-14 ‘A’ for information and that the Board move forward with Option #1; the purchase and installation of two (2) Level 2 SCH 100 Electric Vehicle Charging Stations, to be installed at Ball’s Falls Conservation Area, under the existing NPCA procurement policy, in 2015; and,

as amended by board members D. Zimmerman and B. Sharpe;

THAT: funding source come from reserves and that this be installed prior to the Thanksgiving Festival; and,

THAT: staff be directed to waive the purchasing and procurement policy for a sole-vendor purchasing trial project.

CARRIED

Option #1 - Does not pass on any costs to the user. The installation, electricity used, and the ongoing maintenance would be subsidized by the Capital and Operating Budgets associated with Ball’s Falls Conservation Area.

- Member D. Zimmerman noted that an electric Vehicle Charging Station was launched in Grimsby two weeks ago; the charging station was donated and this was partnered with Hydro for a one year pilot project that will require a sustainability plan.

15b. Office Vehicle Fleet Retrofit – Report No. 95-14 ‘B’

Resolution No. FA-190 -14

Moved by: B. Sharpe
Seconded by: D. Joyner

THAT: the NPCA board RECEIVE Report No. 95-14 ‘B’ for information with options to be presented for the 2015 Budget deliberations.

CARRIED

16. Other Business

1. Member D. DiFruscio expressed concern for the Monarch butterflies & endangered species of birds
2. *Member B. Sharpe requested a change in the order of the Agenda to continue in a similar manner as prepared tonight.*

3. *Member D. Joyner commented that should member S. Beattie not be interested in co-chairing the Cave Springs Master Plan Committee then member Zimmerman has expressed interest in co-chairing.*
4. *Board members concurred that October's Full Authority Board Meeting be cancelled due to the upcoming elections.*

Resolution No. FA-191 -14

Moved by: D. Joyner
Seconded by: B. Sharpe

THAT: the scheduled board meeting for October 2014 be cancelled.

CARRIED

ADJOURNMENT

There being no further business, the following resolution was presented:

Resolution No. FA - 192 - 14

Moved by: D. Dick
Seconded by: A. Jeffs

THAT: the Full Authority meeting be adjourned.
Received at 9:44 pm

CARRIED



Lisa Conte, Recording Secretary



D. Bruce Timms, Chairman