

FULL AUTHORITY MEETING Thursday February 19, 2015 10:00 AM – 1:00 PM Ball's Falls Centre for Conservation – Glen Elgin Room 3292 Sixth Avenue, Jordan, ON

AGENDA

	10:00	am CLOSED SESSION
•	(1) (2) (3)	ARATION OF CONFLICT OF INTEREST Violations Status Report
	10:45	am PUBLIC MEETING
* * *	DECL	CALL ARATION OF CONFLICT OF INTEREST PTION OF AGENDA
•	BUSI	
	(1) (2)	Draft Meeting Minutes – AGM January 21, 2015 Draft Meeting Minutes - Full Authority Meeting January 21, 2015
	(3)	Business Arising From Minutes
	(4)	Correspondence (6)
	(5)	Chairman's Remarks
	(6)	CAO Comments

	REPORTS FOR INFORMATION	
(7) (8)	2014 Budget Status Report Project Status Reports: 1. Watershed Management 2. Operations 3. Corporate Services	- <u>Report No. 09-1</u> - <u>Report No. 10-1</u>
	REPORTS FOR CONSIDERATION	
(9)	Cave Springs Lease Renewal Appendix attached	Report No. 12-1
(10)	Annual Bank Borrowing Resolution	Report No. 13-1
(11)	Award Website Redesign RFP	Report No. 14-1
(12)	Annual Policies Resolutionsi. Health and Safety Policy Statement; ii. Regulation 30 Workplace Violence & Harassment Pre	
(13)	MNR Sensitive Data Use License Agreement • Appendix attached	Report No. 16-1
(14)	2015 Operating and Capital Budget Appendix attached	Report No. 17-1
(15)	Other Business	
•	ADJOURNMENT	

CORRESPONDENCE

February 19, 2015 Full Authority Meeting



The St. Lawrence Seaway Management Corporation

Corporation de Gestion de la Voie Maritime du Saint-Laurent

> Niagara Region P.O. Box 370 St. Catharines, ON L2S 3T3

December 24, 2014

Mr. Peter Graham
Director of Watershed Management
Niagara Peninsula Conservation Authority
250 Thorold Road West, 3rd Floor
Welland, ON
L3C 3W2

RE: Old Welland Canal Siphons

References: A. NPCA letter dated 15 May 2013

B. SLSMC letter dated 10 July, 2014

Dear Mr. Graham,



Thank you for your letter dated September 8, 2014 and your introduction. The St. Lawrence Seaway Management Corporation (SLSMC) acknowledges the interest which the NPCA has previously expressed in Reference A. In response to the letter to Mr. Timms, we provided and explanation regarding the ownership of the two Welland Canal siphons. We acknowledge that SLSMC has a management responsibility for the siphon commonly known as the "Port Robinson siphon", while the "Old Welland Canal siphon" located within the City of Welland has been under the management of Public Works Canada for many decades.

As the responsible authority for the Port Robinson siphon, the SLSMC exercises its responsibilities to ensure the function of the siphon meets its operational design requirements through a periodic inspection program for debris build up and obstructions. In reference B, we commented that the next inspection was due in the winter of 2013/2014 and that prior to this inspection, the inspection history had indicated no deterioration in the function of the siphon. Our most recent inspection began in the winter of 2013 but was not concluded due to malfunctions to the contractor's inspection equipment. The completion of the inspection is planned for this coming winter. What we were able to inspect last winter continues to demonstrate no deterioration in the siphon's operational function.

Canadä

Should your studies referred to in your letter demonstrate another conclusion, SLSMC would be interested in reviewing the data to assess any effects on our contribution to the management of the water flow through the Welland Canal and the surrounding areas supporting the water management of the Canal.

As a party to the international water management treaty, any planning impacts to the water flows in the area from Lake Erie to Lake Ontario must be considerate of this treaty and all parties to it. As stated in reference A, should the work of the NPCA or the proposed study group recommend any future changes to the current water management arrangement that would impact the Port Robinson siphon, be it an additional siphon or a change to the Public Works siphon, we would ask to be promptly informed.

Regards,

D'Arcy Wilson, MEng., MBA, PEng.

DACATAM

General Manager, Regional Engineering

c: Guy Yelle, Vice-President, Operations, SLSMC



D. Bruce Timms, P.Eng., CHAIRMAN

250 Thorold Road West, 3rd Floor, Welland, Ontario L3C 3W2 Telephone 905.401.3097 | www.npca.ca

May 15, 2013

Mr. Guy Yelle Vice President St. Lawrence Seaway Management Corp. 508 Glendale Avenue PO Box 370 St. Catharines, ON L2R 6V8

e-mail address: gyelle@seaway.ca

Dear Mr. Yelle:

As you are aware, the NPCA recently updated the floodplain mapping in the Welland River area of jurisdiction. You are also aware that a number of concerns have been brought forward by residents as a result of the updated information. I invite the SLSM Corp. to make a presentation to the NPCA Board and members of the Welland River Floodplain and Implementation Committee to give an overview of SLSM's operations. The operations and clearing of the new bypass siphons for the Welland River are the focus of public concerns. Please be advised that this request is only to receive information and gain an overview of SLSM's local operations and to clarify your understanding of how or if these operations affect the Welland River. Please understand that this request is to receive information and is in no way intended to make negative assertions.

Floodplain mapping and floodplain management is a fundamental responsibility of Conservation Authorities in the Province of Ontario. From a public safety perspective, flood risk is a key mandate of the NPCA. As part of this responsibility, the Authority strives to review and update floodplain mapping to reflect changes within the landscape that may have an effect on the extent of the floodplain.

Floodplain mapping for the Welland River was last completed in 1985. In 2010, the Authority began the process of reanalyzing and remapping the floodplain for the Welland River. Due to the complexity of the system, the work was undertaken by a consulting engineering firm with specialized expertise in modeling tools used for non-standard systems. The first section of remapping was completed for the portion of the river extending from the new siphon in the City of Welland to Port Davidson in West Lincoln, commonly referred to as the "central" reach. These new levels were released in March 2011 through the Niagara Peninsula Conservation Authority's live online public GIS tool. The new mapping results showed new water levels in some areas along the river.

Subsequently, landowners affected by the change brought their concerns to the NPCA board who directed staff to continue to use the lines that have been in effect since 1985 for present regulatory/permitting purposes. In addition, the NPCA Board established the Welland River Floodplain Review and Implementation Committee, comprised of board members, staff and landowners who are working together to review the information and recommend a process for implementation once a number of Peer Review processes have taken place.

In addition, a community group recognized as The Welland River Floodplain Association was formed by concerned citizens. The Association is separate from the NPCA's committee. They formed to ensure that the information regarding the new floodplain mapping is accurate and, more importantly seeking cooperative solutions to make certain that the concerns of affected landowners are heard and dealt with.

The NPCA Board meets on the third Wednesday of the month (with the exception of August). It would be appreciated if you would indicate your willingness to attend a meeting for the purpose requested. I believe that working proactively and co-operatively will give all parties involved an opportunity to clarify some of the worrying public perceptions by providing factual information regarding the production of hydro-electric power.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

D. Bruce Timms, P.Eng.

Derec Terres

Chairman

cc: Mr. Jim Wheeler;

Manager of Canal Services

E-mail address: jwheeler@seaway.ca

cc: Ms. Alvena Ghriardi;

Communications & Planning Manager E-mail address: aghriardi@seaway.ca



January 26, 2015

Paul Evans
Deputy Minister
Ministry of the Environment and Climate Change
Ferguson Block
11th Floor
77 Wellesley St. W.
Toronto, Ontario
M7A 2T5

Dear Deputy Minister Evans,

I am writing to you on behalf of Ontario's 36 Conservation Authorities who support the Drinking Water Source Protection (DWSP) Program, to express my sincere concern regarding the imminent future of this critically important Program.

As Ontario's Drinking Water Source Protection Program transitions into an implementation phase, Source Protection Authorities (Conservation Authorities) represented by their Chairs, Directors, Program Managers, and support staff, have been providing the support, advice and expertise needed in order to deliver a Program that is effective and credible. Successful implementation of the *Clean Water Act* is **highly dependent** upon the knowledge, expertise and skill sets of these professionals who have a long history with the Program.

Source Protection Authorities are currently preparing their work plans and budgets for 2015. The **absence of a decision on funding and eligible activities** for next fiscal year impacts decisions necessary to plan effective, continued delivery of this Program. Further, Source Water Protection Project Managers were informed by the Ministry of the Environment and Climate Change (MOECC) that as similar to previous years, Capacity Funding cannot be used for policy implementation activities, even if they are not being funded through the municipal implementation funding.

The absence of information on funding will most likely result in immediate and substantial **reduction in capacity** of Source Protection Authorities to submit the remainder of the Source Protection Plans for approval and continue to deliver the Program through implementation. There will also be long-term costs to the Program as we attempt to replace staff and bring them up to speed on this program.

Therefore, I request that these be addressed immediately:

- 1. That the MOECC notify Ontario's 36 Conservation Authorities and Conservation Ontario about **DWSP funding details**, including amounts and eligible activities, for the 2015-16 fiscal year.
- 2. The **Joint Advisory Committee** (JAC) be allowed time to carry out its core functions, which include discussions with MOECC and Conservation Ontario on 2015-16 work planning and long term, strategic planning. Further, MOECC must provide final feedback on the revised JAC Terms of Reference. JAC is comprised of members from Conservation Authorities, Conservation Ontario, and MOECC.
- 3. **Implementation activities** be included within the eligible activities, without redundancy with municipal implementation funding. Activities such as implementation inquiry support are key to the success of the program, and must be considered eligible activities.

Conservation Ontario looks forward to continuing our partnership with the Province to support the successful development and delivery of the Program, with the critically important goal of protecting sources of municipal drinking water for Ontarians now and in the future.

Sincerely,

Dick Hibma

Chair, Conservation Ontario

c.c. Kim Gavine

Conservation Authority General Managers/CAOs Conservation Authority Chairs Source Protection Committee Chairs Source Water Protection Project Managers Ling Mark, MOECC



Administration

Office of the Regional Clerk
2201 St. David's Road W, PO Box 1042, Thorold, ON L2V 4T7
Telephone: 905-685-4225 Toll-free: 1-800-263-7215 Fax: 905-687-4977
www.niagararegion.ca

February 6, 2015

CL 3-2015, February 5, 2015 PDC 2-2015, January 28, 2015 Report PDS 8-2015

DISTRIBUTION LIST

SENT ELECTRONICALLY

Project Initiation Report- 2015 Regional Municipal Comprehensive Review PDS 8-2015

Regional Council, at its meeting of February 5, 2015, approved the following recommendations of its Planning and Development Committee:

That Report PDS 8-2015, January 28, 2015, respecting Project Initiation Report – 2015 Regional Municipal Comprehensive Review, **BE RECEIVED** for information; and

That a copy of Report PDS 8-2015 **BE CIRCULATED** to the local area municipalities, the Ministry of Municipal Affairs and Housing, the Niagara Peninsula Conservation Authority, and the School Boards.

A copy of Report PDS 8-2015 is enclosed for your information.

Yours truly,

Ralph Walton Regional Clerk

:amn

cc: Local Area Municipalities

- C. D'Angelo, Niagara Peninsula Conservation Authority
- M. Christie, Ministry of Municipal Affairs and Housing
- S. Mabee, Niagara District School Board
- M. Ladouceur, Conseil scolaire Viamonde
- S. Whitwell, Niagara Catholic District School Board
- A. Aazouz, Conseil Scolaire de District Catholique Centre-Sud
- B. Dick, Senior Planner, Growth Management
- M. L. Tanner, Acting Commissioner, Planning & Development Services
- N. Smagata, Administrative Assistant, Planning & Development Services
- S. McPetrie, Administrative Assistant, Planning & Development Services



REPORT TO: Planning and Development Committee

MEETING DATE: Wednesday, January 28, 2015

SUBJECT: Project Initiation Report – 2015 Regional Municipal

Comprehensive Review

RECOMMENDATIONS

1. It is recommended that this report be received for information; and

2. That a copy of Report PDS 8-2015 **BE CIRCULATED** to the local area municipalities, the Ministry of Municipal Affairs and Housing, the Niagara Peninsula Conservation Authority, and the School Boards.

KEY FACTS

- The Region has begun to undertake its Regional Municipal Comprehensive Review (MCR).
- The MCR is a key component of the Region's ongoing five year review of the Niagara Region Official Plan.
- The MCR is a growth management exercise that will update the Niagara Region Official Plan's population and employment forecasts to the year 2041.
- Hemson Consulting has been hired to assist Regional staff in the MCR undertaking.

CONSIDERATIONS

Financial

The cost of the work associated with this project is included within the Planning and Development's proposed budget for 2015. Any additional requirements resulting from this project would be brought forward for Council consideration as they are identified.

Corporate

Keeping with Niagara Region's collaborative One Team mandate, Planning, Economic Development, Public Works, the Niagara Peninsula Conservation Authority, School Boards and the local area municipalities will work collaboratively with Hemson Consulting to complete this work.

Governmental Partners

Stakeholder engagement will be a key component of the Regional MCR process. As part of the MCR, the Region sees its role in defining a regional framework for growth while supporting appropriate growth options that address the needs of its local municipal partners. In this regard, the working relationship with our local municipal partners is vitally important. Throughout the MCR process, local municipal staff will be directly engaged on the proposed growth options and their implications. Provincial staff will also be engaged.

Public and/or Service Users

Building upon the Imagine Niagara outreach, there will be numerous stakeholder engagement opportunities which could include open houses, town hall meetings, presentations to local municipal Councils, meetings with special interest groups and Provincial and municipal staff technical meetings.

ANALYSIS

Background: The Growth Plan

The Growth Plan for the Greater Golden Horseshoe, 2006 ("Places to Grow") establishes policies and forecasts to support municipalities in planning for the land base and the infrastructure to accommodate future growth. The original Schedule 3 from the Growth Plan includes population and employment forecast figures for the Region of Niagara to the year 2031. These figures form the basis for a number of the Region's plans and strategies, such as the growth management strategy (Niagara 2031 implemented through Regional Policy Plan Amendment 2-2009), the Regional Official Plan, development charges study, the master servicing study for water/wastewater, and the ongoing transportation master plan. The growth forecasts are also the basis for a number of related plans and strategies undertaken by the twelve local municipalities.

Updated Growth Plan Forecasts

Amendment 2-2009 maintained existing Urban Area Boundaries and was based on a projected total Regional population of 545,000 and employment of 244,000 jobs by 2031. ¹ Amendment 2 to the Growth Plan, which came into effect in June 2013, provides updated forecasts of population for 2031 and introduces new population and employment forecasts for 2036 and 2041 for Niagara Region and updates Schedule 3 of the Growth Plan. Niagara Region is forecast to grow to a population of 610,000 and employment of 265,000 by 2041 as indicated in Table I. The Region's Official Plan must be brought into conformity with Amendment 2 by June 17, 2018.

¹ The total Regional population of 545,000 and employment of 244,000 jobs in Niagara 2031 (Amendment 2-2009) were based on Niagara's independent forecasts.

Table IGrowth Plan Schedule 3 Forecasts

Niagara Region	2031 A	2031B	2036	2041
Population	511,000	543,000	577,000	610,000
Employment	218,000	235,000	248,000	265,000

Source: Schedule 3 of the Growth Plan for the Greater Golden Horseshoe

The forecasts in column "2031B" are updated forecasts for 2031 and closely align with the Region's own forecasts used in the Niagara 2031 study. The 2031B forecasts will be used in the Regional MCR.

A Regional MCR consists of a review of the Region's population and employment forecasts, subsequent allocations to the local municipalities and a land budget which includes a Regional land supply/demand analysis. It also includes a review of Regional Official Plan policies. The MCR that is the subject of this report will be undertaken by the Region and approved by the Province under Section 26 of the *Planning Act*.

Project Scope

Identified in ICP 102-2013 as a longer term project of Imagine Niagara, the Regional MCR is a multi-year undertaking that will culminate in an amendment to the Regional Official Plan. Through a competitive selection process with the assistance of local municipal Planning Directors, Hemson Consulting has been selected as the qualified consultant team to assist in the MCR process.

The scope of the MCR project will include and not be limited to the following key five components:

1. Background Review and Technical Analysis

The Regional MCR will involve undertaking a number of background studies with many of these studies supporting the generation of new population and employment forecasts to 2041. These studies include but are not limited to:

- Confirming Regional Land Budget to 2014
- Analysis of growth trends and historical analysis (including residential and employment growth within the greenfield and built-up areas)
- Assessment of the viability and developability of the land budget
- Intensification Capacity Analysis

2. Issues and Opportunities

Based on the findings from the background study and review of previous projects at the Region, an "Issues and Opportunities" paper will be drafted that highlights key findings and provides a basis for identifying growth options.

3. Identifying Options for Growth

Through updated forecasts, various growth options will be developed and evaluated for both residential and employment land development. These scenarios will be based on different assumptions such as future levels of intensification and each growth option will include its fiscal, environmental, economic, social and cultural impact. As well, this component will thoroughly examine and rationalize the current location of the urban area boundaries. This phase will include linkages to Council's Business Plan and the priorities for economic prosperity.

4. Refinement of the Preferred Growth Option

Based on feedback from Phase 3 a preferred growth option for Niagara and local area municipalities will be proposed. A series of engagement techniques will be used to present the information to stakeholders and the general public. Based on the technical background review and preferred growth option, adjustments to Settlement Area Boundaries may be required.

5. Regional Official Plan Amendment and Other Applicable Recommendations

In this phase, a Regional Official Plan Amendment will be prepared to implement the preferred growth option.

Each project phase will include update and/or direction reports to Regional Council.

ALTERNATIVES REVIEWED

Niagara Region is forecasted to grow to a population of 610,000 and employment of 265,000 by 2041. Accordingly, undertaking the planning now for these additional people and jobs is prudent. Without an MCR which takes into account these updated forecasts would jeopardize the Region's growth management work, and future updates to the Regional Official Plan, development charges study, water/wastewater master servicing study and transportation strategy update. The growth forecasts are also the basis for a number of related plans and strategies undertaken by the twelve local municipalities.

ORIGIN OF REPORT

This report has been brought forward by staff in order to notify Council of the official commencement of the Region's Municipal Comprehensive Review.

OTHER PERTINENT REPORTS

- PDS 30-2014, Project Awareness/Pre-Initiation Report 2015 Regional Municipal Comprehensive Review, July 16, 2014
- ICP 102-2013, Statutory Public Meeting for the Five Year Review of the Regional Policy Plan "Imagine Niagara", October 10, 2013
- ICP 70-2013, Update on Amendment 2 to Places to Grow, July 3, 2013

SUBMITTED & SIGNED BY:

APPROVED & SIGNED BY:

Rino Mostacci, MCIP, RPP
Commissioner
Planning and Development Services

APPROVED & SIGNED BY: Harry Schlange

Chief Administrative Officer

This report was prepared by Brian Dick, MCIP, RPP, Senior Planner Growth Management and reviewed by Mary Lou Tanner, MCIP, RPP, Director and Chief Planner, Planning and Development Services.



Administration

Office of the Regional Clerk 2201 St. David's Road W, PO Box 1042, Thorold, ON L2V 4T7 Telephone: 905-685-4225 Toll-free: I-800-263-7215 Fax: 905-687-4977 www.niagararegion.ca

February 6, 2015

CL 3-2014, February 5, 2015 PDC 2-2015, January 28, 2015 Report PDS 11-2015

Ms. Carolyn Langley, Clerk Township of West Lincoln PO Box 400 Smithville, Ontario L0R 2A0

SENT ELECTRONICALLY

Reforestation Project in West Lincoln PDS 11-2015

Dear Ms. Langley,

Regional Council, at its meeting of February 5, 2015, approved the following recommendations of its Planning and Development Committee:

That Report PDS 11-2015, January 28, 2015, respecting Reforestation Project in West Lincoln, **BE RECEIVED** for information; and

That a copy of Report PDS 11-2015 **BE CIRCULATED** to the Township of West Lincoln and the Niagara Peninsula Conservation Authority.

A copy of Report PDS 11-2015 is enclosed for your information.

Yours truly,

Ralph Ŵalton Regional Clerk

:amn

CC:

C. D'Angelo, Niagara Peninsula Conservation Authority

K. Vaughan, Project Manager, Community and Long Range Planning

M. L. Tanner, Director and Chief Planner, Planning and Development Services

N. Smagata, Administrative Assistant, Planning & Development Services

S. McPetrie, Administrative Assistant, Planning & Development Services



REPORT TO: Planning and Development Committee

MEETING DATE: Wednesday, January 28, 2015

SUBJECT: Reforestation Project in West Lincoln

RECOMMENDATIONS

1. That this report **BE RECEIVED** for information; and,

2. That this report **BE CIRCULATED** to the Township of West Lincoln and the Niagara Peninsula Conservation Authority (NPCA).

KEY FACTS

- Niagara Region had \$7,500 remaining in fines in 2008 for a violation of its Tree and Forest Conservation By-Law, which needed to be spent by the end of 2014.
- Niagara Region was approached by the Niagara Peninsula Conservation Authority (NPCA) and the Township of West Lincoln to fund tree plantings along the Twenty Mile Creek, where a recreational trail had just been constructed adjacent to a residential neighborhood.
- These trees helped to increase privacy for homes near the trail which increased resident's support of the trail.

CONSIDERATIONS

Financial

There are no financial considerations associated with this report. The total amount of remaining funds collected from the Tree and Forest Conservation By-Law was \$7,500 and the total amount distributed to the reforestation project along Twenty Mile Creek in West Lincoln was \$7,500.

Corporate

There are no direct corporate considerations associated with this project.

Governmental Partners

The distribution of funds collected as a result of a violation of the Tree and Forest Conservation By-Law have helped to support both the Township of West Lincoln and the NPCA in forming a new partnership.

Public and/or Service Users

The funds distributed to the NPCA and Town of West Lincoln have supported the development of a recreational trail and reforestation of the trail, and helped to gain the support from neighboring residents in achieving these goals. Residents will now be able to enjoy walking and cycling along a 700 meter trail, which will eventually connect with the local trail system within West Lincoln.

ANALYSIS

The Township of West Lincoln, with the support of Niagara Region's WaterSmart program, has developed a trail system spanning 700 meters along he Twenty Mile Creek in order to provide residents of Smithville with the opportunity to enjoy the natural area, as well as opportunities for walking and cycling. WaterSmart Niagara is a strategy that works towards the common goals of protection, restoration and management of water resources across the Niagara watershed.

The original plan was that the trail would be constructed closer to the edge of Twenty Mile Creek; however, it was determined that these lands are significantly impacted by flooding in the spring, which would result in the trail being under water or washed away. As a result, the trail was moved closer to the residential development, where the elevation is higher and it is outside the flooded area in the spring. Some residents had concerns about relocating the trail closer to their homes. In order to address these concerns, the Township of West Lincoln partnered with the NPCA to naturalize the trail and to provide privacy for residents using trees and shrubs.

Once the Town and the NPCA had created a plan that residents were in agreement with, they approached Niagara Region to identify any funding opportunities that may help them to implement the plan. Niagara Region identified that funding was available as a result of a fine that had been collected in 2008 for a violation of *By-Law 30-2008: A By-Law to prohibit or regulate the harvesting, destruction or injuring of trees in woodlands in the Regional Municipality of Niagara*, which needed to be spent in the 2014 calendar year. The tree plantings in West Lincoln were determined to be the best option because 1) the new trees would replace the trees that were illegally cut down; 2) the money helped to bring the work of a new partnership to fruition; and 3) the new trees helped to alleviate the concerns of local residents.

The Tree and Forest Conservation By-Law and the Service Level Agreement with the NPCA are currently under review by Niagara Region in partnership with the NPCA to ensure that it is effective after six years of implementation. An update on this will be provided at a future Planning and Development Committee meeting.

ALTERNATIVES REVIEWED

Staff at Niagara Region explored other projects, such as further supporting the NPCA's Canopies for Kids program; however the West Lincoln project was deemed to be the best option by both Niagara Region and NPCA staff because of its numerous benefits for the community and natural environment.

ORIGIN OF REPORT

This report has been brought forward by staff.

OTHER PERTINENT REPORTS

PDS 24-2014: Niagara Water Strategy 2014 Review and Update Report

APPROVED & SIGNED BY: SUBMITTED & SIGNED BY:

Rino Mostacci, MCIP, RPP

Commissioner Planning and Development Services

Harry Schlange Chief Administrative Officer

This report was prepared by Katelyn Vaughan, Project Manager, Community and Long Range Planning and reviewed by Mary Lou Tanner, MCIP, RPP, Chief Planner and Director, Community and Long Range Planning.



Office of the City Clerk
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Christopher Newman
Legislative Coordinator
Office of the City Clerk
Corporate Services Department
Phone (905) 546-2424 (ext. 5987)
Fax # (905) 546-2095
christopher.newman@hamilton.ca

January 22, 2014

Mr. James Beattie P. O. Box 10002 Winona, ON L8E 5R1

Dear Mr. Beattie:

It is my pleasure to inform you that Hamilton City Council, at its meeting held on Wednesday, January 21, 2014, appointed you to the **Niagara Peninsula Conservation Authority**. Your term will remain in effect until November 30, 2018, or until such time as a successor has been appointed following the November, 2018 municipal election.

You will be contacted by the Niagara Peninsula Conservation Authority, who will provide you with future meeting dates and other relevant material.

On behalf of Hamilton City Council, please accept my sincere appreciation for your interest in serving the community in this manner, and I trust you will find your tenure as a member of the **Niagara Peninsula Conservation Authority** both fulfilling and enjoyable.

Regards,

Christopher Newman Legislative Coordinator

Copy to: Carmen D'Angelo, BSc, MPA, Chief Administrative Officer & Secretary

Treasurer



Office of the City Clerk
Corporate Services Department
City of Hamilton
71 Main Street West, 1st Floor
Hamilton, Ontario
Canada L8P 4Y5
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Christopher Newman
Legislative Coordinator
Office of the City Clerk
Corporate Services Department
Phone (905) 546-2424 (ext. 5987)
Fax # (905) 546-2095
christopher.newman@hamilton.ca

January 22, 2014

Mr. James Kaspersetz 91 Cove Crescent Stoney Creek, ON L8E 5A1

Dear Mr. Kaspersetz:

It is my pleasure to inform you that Hamilton City Council, at its meeting held on Wednesday, January 21, 2014, appointed you to the **Niagara Peninsula Conservation Authority**. Your term will remain in effect until November 30, 2018, or until such time as a successor has been appointed following the November, 2018 municipal election.

You will be contacted by the Niagara Peninsula Conservation Authority, who will provide you with future meeting dates and other relevant material.

On behalf of Hamilton City Council, please accept my sincere appreciation for your interest in serving the community in this manner, and I trust you will find your tenure as a member of the **Niagara Peninsula Conservation Authority** both fulfilling and enjoyable.

Regards,

Christopher Newman Legislative Coordinator

Copy to: Carmen D'Angelo, BSc, MPA, Chief Administrative Officer & Secretary

Treasurer

REPORTS for Information

- **❖** REPORT NO. 08-15
- **❖** REPORT NO. 09-15
- **❖** REPORT NO. 10-15
- **❖** REPORT NO. 11-15

February 19, 2015 Full Authority Meeting



Report To: Board of Directors

Subject: Financial Report – Month Ending November 30, 2014

Report No: 08-15

Date: February 19, 2015

RECOMMENDATION:

That Report No. 08-15 be received for information

DISCUSSION:

To provide the Board a cash flow summary of operations & capital expenditures versus revenues will remain within budget allocations approved by the Board.

The Corporate operations and capital budget will be reviewed mid-cycle following the close of December 31, 2014 to confirm general financial oversight and compliance with financial planning and reporting is in accordance with Public Sector Accounting Board standards. Trends and variance reporting will be provided in accordance with accounting best practices.

The accounting firm of Grant Thornton completed their in house audit review on February 6th, 2015. They will provide us with an Audit Report on the Financial Statements as well as a management letter that provides observations and recommendation regarding internal controls. It is expected that the final Audited Financial Statement, management report and audit committee meetings will be completed in time to report to the full board in April, 2015.

FINANCIAL IMPLICATIONS:

The lines of business are within budget allocations identified during the budget preparation and approval cycle.

RELATED REPORTS AND APPENDICES:

Appendix "A" - Budget Status report month ending December 31, 2014

Appendix "B" - Master Card expense payment for month of December, 2014.

Prepared by:

Name: Jeff Long, Sr. Mgr., Corporate Services

Submitted by:

Carmen D'Angelo; CAO / Secretary Treasurer

This report was prepared in consultation with Cathy Kaufmann, Accounting Administrator

NIAGARA PENINSULA CONSERVATION AUTHORITY CURRENT BUDGET SUMMARY 12 PERIODS ENDED 2014-12-31

	Current Month	Current YTD	Approved Budget	% of Budget
REVENUES				
MNR TRANSFER PAYMENTS	0.00	174,496.00	174,500.00	100.00
PROVINCIAL GRANTS-MOE	0.00	59,706.04	58,300.00	102.41
PROVINCIAL GRANTS-OTHER	0.00	0.00	55,700.00	0.00
FEDERAL GRANTS	0.00	62,363.00	41,000.00	152.10
MUNICIPAL LEVY-GENERAL	0.00	3,599,867.00	3,599,868.00	100.00
LEVY-SPECIAL-NIAGARA	0.00	2,459,444.00	2,459,444.00	100.00
LEVY-SPECIAL-HAMILTON	0.00	101,528.00	101,528.00	100.00
LEVY-SPECIAL-HALDIMAND	0.00	(2,817.00)	(2,817 00)	100.00
LEVY-SPECIAL-OTHER	2,865.43	2,865.43	8,300.00	34.52
USER FEES	20,231.98	1,393,389.56	1,440,576.00	96.72
CONSERVATION FOUNDATION	0.00	0.00	0.00	0.00
ADMINISTRATION FEES	39,705.00	375,325.50	260,000.00	144.36
RESERVE FUNDS	0.00	303,210.00	411,227.00	73.73
MISCELLANEOUS	116,913.38	317,384.98	262,262.00	121.02
	179,715.79	8,846,762.51	8,869,888.00	99.74
EXPENDITURES =========				
CORPORATE SERVICES	305,234.81	2,630,905.48	2,415,603.00	108.91
RESOURCE INV. & ENV. MONITORING	76,674.96	566,094.16	501,417.00	112.90
FLOOD PROTECTION SERVICES	56,616.59	554,098.89	596,205.00	92.94
ENVIRONMENTAL ADVISORY SERVICES	86,959.56	710,571.34	691,171.00	102.81
CONSERVATION LAND MANAGEMENT	176,068.93	2,120,155.54	2,125,391.00	99.75
CONSERVATION LAND PROGRAMMING	182,194.43	2,297,979.74	2,378,660.00	96.61
VEHICLES & EQUIPMENT	10,738.68	144,977.04	164,940.00	87.90
	894,487.96	9,024,782.19	8,873,387.00	101.71

NIAGARA PENINSULA CONSERVATION AUTHORITY CORPORATE SERVICES - CURRENT 12 PERIODS ENDED 2014-12-31

	Current Month	Current YTD	Approved Budget	% of Budget
REVENUES				
MNR TRANSFER PAYMENTS	0.00	0.00	0.00	0.00
PROVINCIAL GRANTS-OTHER	0.00	0.00	35,700.00	0.00
MUNICIPAL LEVY-GENERAL	0.00	1,949,902.00	1,949,903.00	100.00
LEVY-SPECIAL-NIAGARA	0.00	35,000.00	35,000.00	100.00
INTEREST INCOME	58,271.49	99,255.53	50,000.00	198.51
MISCELLANEOUS	4,815.68	5,635.48	0.00	0.00
RESERVE FUNDS	0.00	303,210.00	345,000.00	87.89
CONSERVATION FOUNDATION	0.00	0.00	0.00	0.00
	63,087.17	2,393,003.01	2,415,603.00	99.06
EXPENDITURES				
CORPORATE MANAGEMENT	53,783.35	987,283.46	739,368.00	133.53
OFFICE SERVICES	44,467.83	485,260.05	488,900.00	99.26
FINANCIAL SERVICES	45,361.93	233,913.73	204,739.00	114.25
HUMAN RESOURCES	14,600.57	127,624.65	129,180.00	98.80
INFORMATION TECHNOLOGY	108,582.12	428,891.05	386,933.00	110.84
CORPORATE COMMUNICATIONS	38,439.01	367,932.54	466,483.00	78.87
CORPORATE FUNDRAISING	0.00	0.00	0.00	0.00
	305,234.81	2,630,905.48	2,415,603.00	108.91

NIAGARA PENINSULA CONSERVATION AUTHORITY RESOURCE INVENTORY & ENVIRONMENTAL MONITORING - CURRENT 12 PERIODS ENDED 2014-12-31

	Current Month	Current YTD	Approved Budget	% of Budget
REVENUES =======				
MNR TRANSFER PAYMENTS	0.00	0.00	0.00	0.00
PROVINCIAL GRANTS-MOE	0.00	59,706.04	58,300.00	102.41
PROVINCIAL GRANTS-OTHER	0.00	0.00	0.00	0.00
FEDERAL GRANTS	0.00	62,363.00	41,000.00	152.10
MUNICIPAL LEVY-GENERAL	0.00	354,227.00	354,227.00	100.00
LEVY-SPECIAL-NIAGARA	0.00	35,000.00	35,000.00	100.00
LEVY-SPECIAL-HAMILTON	0.00	0.00	0.00	0.00
LEVY-SPECIAL-HALDIMAND	0.00	0.00	0.00	0.00
LEVY-SPECIAL-OTHER	0.00	0.00	0.00	0.00
CONSERVATION FOUNDATION	0.00	0.00	0.00	0.00
RESERVE FUNDS	0.00	0.00	0.00	0.00
MISCELLANEOUS	390.00	106,852.01	12,890.00	828.95
EXPENDITURES	390.00	618,148.05	501,417.00	123.28
NIAGARA R. REMEDIAL ACTION PLAN	22,516.49	103,352.57	99,300.00	104.08
GLANBROOK LANDFILL MONITORING	671.87	9,328.89	10,616.00	87.88
JOHN C. MUNROE AIRPORT MONITORING	283.90	2,663.60	2,274.00	117.13
DRAIN CLASSIFICATION	0.00	0.00	0.00	0.00
W/S WATER QUALITY MONITORING	47,290.91	265,499.39	258,834.00	102.58
NIAGARA CHILDREN'S WATER FESTIVAL	5,911.79	185,249.71	130,393.00	142.07
WATERSHED REPORT CARD	0.00	0.00	0.00	0.00
	76,674.96	566,094.16	501,417.00	112.90

NIAGARA PENINSULA CONSERVATION AUTHORITY FLOOD PROTECTION SERVICES - CURRENT 12 PERIODS ENDED 2014-12-31

	Current Month	Current YTD	Approved Budget	% of Budget
REVENUES				
MNR TRANSFER PAYMENTS	0.00	115,696.00	115,700.00	100.00
PROVINCIAL GRANTS-OTHER	0.00	0.00	0.00	0.00
FEDERAL GRANTS	0.00	0.00	0.00	0.00
MUNICIPAL LEVY-GENERAL	0.00	352,205.00	352,205.00	100.00
LEVY-SPECIAL-NIAGARA	0.00	0.00	0.00	0.00
LEVY-SPECIAL-HAMILTON	0.00	0.00	0.00	0.00
LEVY-SPECIAL-HALDIMAND	0.00	0.00	0.00	0.00
LEVY-SPECIAL-OTHER	2,865.43	2,865.43	8,300.00	34.52
CONSERVATION FOUNDATION	0.00	0.00	0.00	0.00
ADMINISTRATION FEES	11,660.00	151,580.00	120,000.00	126.32
RESERVE FUNDS	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00
	14,525.43	622,346.43	596,205.00	104.38
EXPENDITURES				
FLOOD FORECASTING AND WARNING	20,572.51	190,012.81	176,215.00	107.83
FLOOD CONTROL STRUCTURES	7,817.66	71,049.66	94,286.00	75.36
FLOODPLAIN REGULATIONS	28,226.42	293,036.42	325,704.00	89.97
	56,616.59	554,098.89	596,205.00	92.94

NIAGARA PENINSULA CONSERVATION AUTHORITY ENVIRONMENTAL ADVISORY SERVICES - CURRENT 12 PERIODS ENDED 2014-12-31

	Current Month	Current YTD	Approved	% of
	IVIOTILIT	טוז	Budget	Budget
REVENUES ========				
MNR TRANSFER PAYMENTS	0.00	58,800.00	58,800.00	100.00
MUNICIPAL LEVY-GENERAL	0.00	492,371.00	492,371.00	100.00
CONSERVATION FOUNDATION	0.00	0.00	0.00	0.00
ADMINISTRATION FEES	28,045.00	223,745.50	140,000.00	159.82
RESERVE FUNDS	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	7,500.00	0.00	0.00
	28,045.00	782,416.50	691,171.00	113.20
EXPENDITURES				
MUNICIPAL PLAN INPUT & REVIEW	45,465.68	426,129.57	422,173.00	100.94
DEVELOPMENT PLAN INPUT & REVIEW	41,493.88	284,441.77	268,998.00	105.74
	86,959.56	710,571.34	691,171.00	102.81

NIAGARA PENINSULA CONSERVATION AUTHORITY CONSERVATION LAND MANAGEMENT - CURRENT 12 PERIODS ENDED 2014-12-31

	Current Month	Current YTD	Approved Budget	% of Budget
	3			
REVENUES ========				
PROVINCIAL GRANTS-OTHER	0.00	0.00	0.00	0.00
MUNICIPAL LEVY-GENERAL	0.00	349,722.00	349,722.00	100.00
LEVY-SPECIAL-NIAGARA	0.00	1,747,569.00	1,747,569.00	100.00
CONSERVATION FOUNDATION	0.00	0.00	0.00	0.00
BUILDING/LAND RENTAL	725.00	8,700.00	8,600.00	101.16
RESERVE FUNDS	0.00	0.00	0.00	0.00
MISCELLANEOUS	5,964.15	23,961.97	19,500.00	122.88
	6,689.15	2,129,952.97	2,125,391.00	100.21
EXPENDITURES ====================================				
OPERATIONS	157,198.48	1,939,486.40	1,940,955.00	99.92
LAND STEWARDSHIP-AUTHORITY LANDS	0.00	0.00	0.00	0.00
FOREST MANAGEMENT-AUTHORITY LANDS	0.00	0.00	0.00	0.00
TREE CONSERVATION BY-LAW - NIAGARA	18,870.45	180,669.14	184,436.00	97.96
	176,068.93	2,120,155.54	2,125,391.00	99.75

NIAGARA PENINSULA CONSERVATION AUTHORITY CONSERVATION LAND PROGRAMMING - CURRENT 12 PERIODS ENDED 2014-12-31

Month YTD Budget Budget		Current Month		Approved	% of
PROVINCIAL GRANTS-OTHER 0.00 0.00 20,000.00 0.00 MUNICIPAL LEVY-SERERAL 0.00 641,875.00 600,00 0.00 0.00 LEYY-SPECIAL-HAIGHARA 0.00 641,875.00 601,528.00 100,00 LEYY-SPECIAL-HALDIMAND 0.00 (2,817.00) (2,817.00) 0.00 MISCELLANEOUS 47,472.06 63,581.49 178,872.00 3,555.5 RESERVE FUNDS 0.00 0.00 0.00 3,727.00 96.00 USER FEES 19,506.89 1,384,895.65 1,431,976.00 96.70 EXPENDITURES 66,579.04 66,579.04 666,644.00 108.87 BINBROOK 24,839.49 434,527.29 342,533.00 100.29 CHIPPAWA CREEK 23,056.58 380,817.07 396,29.00 95.54 BINBROOK 24,839.49 434,527.29 342,533.00 100.29 CHIPPAWA CREEK 23,056.58 380,817.07 396,29.00 95.54 BINBROOK TRACT 150.00 450.40 666,00 100.29 <td>REVENUES</td> <td>WOTH</td> <td>טוז</td> <td>Budget</td> <td>buugei</td>	REVENUES	WOTH	טוז	Budget	buugei
MUNICIPAL LEVY-GENERAL 0.00 641,875.00 610,00 0.00 LEVY-SPECIAL-HAGMITON 0.00 641,875.00 101,00 100,00 LEVY-SPECIAL-HAGIMAND 0.00 (2,817.00) 12,817.00 100,00 MISCELLANDEOUS 47,472.06 63,581.48 178,872.00 0.00 USER FEBS 19,500.88 1,384.889.65 1,431,976.00 90.70 USER FEBS 66,979.04 1,885.708 1,431,976.00 90.70 EXPENDITURES 8 1,950.88 1,755.946 66,644.00 100,29 BINBROOK 24,839.94 343,527.29 342,533.00 100,29 CHIPPAWA CREEK 23,050.58 380,861.70 398,629.00 105,29 BINBROOK 2,839.94 39,5946.00 96,54 LONG BEACH 31,238.63 363,432.49 379,946.00 96,54 BINBROOK TRACT 150.00 4,804.4 2,265.00 168,75 BEAMER MEMORIAL 300.00 4,813.00 6,859.00 168,75 BINBROOK TRACT <					
ELYY-SPECIAL-HAMILTON	PROVINCIAL GRANTS-OTHER	0.00	0.00	20,000.00	0.00
E-YY-SPECIAL-HAMILTON	MUNICIPAL LEVY-GENERAL	0.00	0.00	0.00	0.00
EVY-SPECIAL-HALDIMAND 0.00 (2,817.00) (2,817.00) 30.55 RESERVEFUNDS 0.00 0.00 3,727.00 0.00 USER FEES 19,506.98 1,384,689.56 1,431,976.00 96.70	LEVY-SPECIAL-NIAGARA	0.00	641,875.00	641,875.00	100.00
MISCELLANEOUS 47,472.06 63,581.48 178,872.00 35.55 RESERVE FUNDS 0.00 1,384,689.65 1,31976.00 90.70 EXPENDITURES 19,506.98 1,384,689.65 2,375,161.00 92.16 EXPENDITURES 66,979.04 2,188,857.05 2,375,161.00 92.16 BALL'S FALLS 64,524.83 725,759.46 666,644.00 108.87 BINBROOK 24,639.94 343,527.29 342,533.00 100.29 CHIPPAWA CREEK 23,050.58 380,861.70 398,629.00 96.54 LONG BEACH 31,238.63 363,432.49 376,940.00 96.42 LONG BEACH 300.00 6,153.03 8,950.00 96.42 LONG BEACH 300.00 6,153.03 8,950.00 96.42 LONG BEACH 300.00 6,153.03 8,950.00 86.75 BEAMER MEMORIAL 300.00 6,153.03 8,950.00 87.72 BINEROOK TRACT 159.21 1,509.92 1,410.00 77.89 ELM STREET PROJECT 1,07	LEVY-SPECIAL-HAMILTON	0.00	101,528.00	101,528.00	100.00
RESERVE FUNDS	LEVY-SPECIAL-HALDIMAND	0.00	(2,817.00)	(2,817.00)	100.00
Description	MISCELLANEOUS	47,472.06	63,581.49	178,872.00	35.55
BALUS FALLS BUNBROOK 24,639.94 343,527.29 342,533.00 100.29 100.00	RESERVE FUNDS	0.00	0.00	3,727.00	0.00
BALL'S FALLS	USER FEES	19,506.98	1,384,689.56	1,431,976.00	96.70
BALL'S FALLS 64,524.83 725,759.46 66,644.00 100.29 BINBROOK 24,639.94 343,527.29 342,533.00 100.29 CHIPPAWA CREEK 23,050.58 380,861.70 398,629.00 95.54 LONG BEACH 31,238.63 363,432.49 376,946.00 96.42 BAIRD ESTATE 0.00 3,822.14 2,265.00 168.75 BEAMER MEMORIAL 300.00 6,153.03 6,950.00 68.75 BINBROOK TRACT 150.00 480.40 665.00 72.24 COMFORT MAPLE 159.21 1,509.92 1,410.00 107.09 ELM STREET PROJECT 1,073.97 13,099.81 17,246.00 75.98 E.C. BROWN 363.51 1,427.51 3,115.00 458.33 GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 88.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 MORGAN'S POINT 674.92 8,727.61 9,025.00 94.94 LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MOUNTAINVIEW 200.00 1,200.70 2,415.00 49.72 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 59.69 50.00 119.38 NOCKWAY 200.00 151.56 310.00 48.89 NOCKWAY 200.00 570.24 1,210.00 47.73 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STLYON MILE CREEK 0.00 869.99 1,660.00 161.87 TATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STLYON MILE CREEK 0.00 47.23 6,460.00 38.64 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STLYON MILE CREEK 0.00 47.23 6,460.00 38.64 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STLYON MILE CREEK 0.00 47.23 6,460.00 38.64 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STLYON MILE CREEK 0.00 47.23 6,460.00 38.64 STATION ROAD PROJECT 37.50 47.23 76 5,450.00 10.30 TATION ROAD PROJECT 37.50 7,223.76 5,450.00 10.30 TATION ROAD PROJECT 37.50 14.24 10.00 37.22 59.14 EGORD HARRY CONSERVATION TRAIL 360.00 47.28.56 6,460.00 73.20 TATION ROAD PROJECT 37.50 14.24 10.00 31.50 0 10.30 10.3		66,979.04	2,188,857.05	2,375,161.00	92.16
BALL'S FALLS 64,524.83 725,759.46 666,644.00 108.87 BINBROOK 24,639.94 343,527.29 342,533.00 100.29 CHIPPAWA CREEK 23,050.58 308,081.70 369,629.00 96.54 LONG BEACH 31,238.63 363,432.49 376,946.00 96.42 BAIRD ESTATE 0.00 3,022.14 2,265.00 168.75 BINBROOK TRACT 150.00 480.40 665.00 72.24 CAVE SPRINGS 472.25 2,514.72 2,875.00 87.47 COMFORT MAPLE 159.21 1,509.92 1,410.00 107.09 EL. BROWN 363.51 1,427.51 3,115.00 45.83 E. S. BROWN 363.51 1,427.51 3,115.00 45.83 E. D. BROWN 363.51 1,427.51 3,115.00 45.83 GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 511.00 88.66 HUMBERSTONE MARSH 100.00 237.31	EXPENDITURES				
BINBROOK 24,639.94 343,527.29 342,533.00 100.29 CHIPPAWA CREEK 23,050.58 380,861.70 388,629.00 95.54 LONG BEACH 31,238.63 363,432.49 376,946.00 96.42 BAIRD ESTATE 0.00 3,822.14 2,265.00 168.75 BEAMER MEMORIAL 300.00 6,153.03 8,950.00 68.75 BINBROOK TRACT 150.00 480.40 665.00 72.24 CAVE SPRINGS 472.25 2,514.72 2,875.00 87.47 COMFORT MAPLE 159.21 1,509.92 1,410.00 107.09 ELM STREET PROJECT 1,073.97 13,099.81 17,246.00 75.96 E.C.BROWN 363.51 1,427.51 3,115.00 45.83 GAINSBOROUGH 24,457.00 316,873.62 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 85.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92					
CHIPPAWA CREEK 23,050.58 380,861.70 398,629.00 95.54 LONG BEACH 31,238.63 383,432.49 376,948.00 96.42 BAIRD ESTATE 0.00 3,822.14 2,265.00 168.75 BEAMER MEMORIAL 300.00 6,153.03 8,950.00 68.75 BINBROOK TRACT 150.00 480.40 665.00 72.24 CAVE SPRINGS 472.25 2,514.72 2,875.00 67.47 COMFORT MAPLE 159.21 1,509.92 1,410.00 107.09 EL. BROWN 363.51 1,427.51 3,115.00 458.83 GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 88.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.31 410.00 57.88 MORGAN'S POINT 674.92 8,727.61 9,02	BALL'S FALLS	64,524.83	725,759.46	666,644.00	108.87
LONG BEACH 31,238.63 363,432.49 376,946.00 96.42 BAIRD ESTATE 0.00 3,822.14 2,265.00 168.75 BINBROOK TRACT 150.00 480.40 665.00 72.24 CAVE SPRINGS 472.25 2,514.72 2,875.00 87.47 COMFORT MAPLE 159.21 1,509.92 1,410.00 107.09 ELM STREET PROJECT 1,073.97 13,099.81 17,246.00 75.96 E.C.BROWN 363.51 1,427.51 3,115.00 46.83 GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 88.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 674.92 8,727.61 9,025.00 96.70 MUD LAKE 518.73 1,966.52 3,015.00 <td>BINBROOK</td> <td>24,639.94</td> <td>343,527.29</td> <td>342,533.00</td> <td>100.29</td>	BINBROOK	24,639.94	343,527.29	342,533.00	100.29
BAIRD ESTATE 0.00 3,822.14 2,265.00 168.75 BEAMER MEMORIAL 300.00 6,153.03 8,950.00 66.75 BINBROOK TRACT 150.00 480.40 665.00 72.24 CAVE SPRINGS 472.25 2,514.72 2,875.00 87.47 COMFORT MAPLE 159.21 1,509.92 1,410.00 107.09 ELM STREET PROJECT 1,073.97 13,099.81 17,246.00 75.96 E.C.BROWN 363.51 1,427.51 3,115.00 48.83 GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 88.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MUD LAKE 518.73 1,966.52 3,015.00	CHIPPAWA CREEK	23,050.58	380,861.70	398,629.00	95.54
BAIRD ESTATE 0.00 3,822.14 2,265.00 168.75 BEAMER MEMORIAL 300.00 6,153.03 8,950.00 66.75 BINBROOK TRACT 150.00 480.40 665.00 72.24 CAVE SPRINGS 472.25 2,514.72 2,875.00 87.47 COMFORT MAPLE 159.21 1,509.92 1,410.00 107.09 ELM STREET PROJECT 1,073.97 13,099.81 17,246.00 75.96 E.C.BROWN 363.51 1,427.51 3,115.00 48.83 GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 88.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MUD LAKE 518.73 1,966.52 3,015.00	LONG BEACH	31,238.63	363,432.49	376,946.00	96.42
BINBROOK TRACT 150.00 480.40 665.00 72.24 CAVE SPRINGS 472.25 2,514.72 2,875.00 87.47 COMFORT MAPLE 159.21 1,509.92 1,410.00 107.09 ELM STREET PROJECT 1,073.97 13,099.81 17,246.00 75.96 E.C.BROWN 363.51 1,427.51 3,115.00 45.83 GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 88.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MOUNTAINVIEW 200.00 1,200.70 2,415.00 49.72 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 6,969 50.00 <	BAIRD ESTATE	0.00	3,822.14		168.75
CAVE SPRINGS 472.25 2,514.72 2,875.00 87.47 COMFORT MAPLE 159.21 1,509.92 1,410.00 107.09 ELM STREET PROJECT 1,073.97 13,099.81 17,246.00 75.96 E.C BROWN 363.51 1,427.51 3,115.00 45.83 GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 88.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.32 550.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 59.69 50.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 0.00 PORT DAVIDSON 0.00 151.56 310.00 48.	BEAMER MEMORIAL	300.00	6,153.03	8,950.00	68.75
COMFORT MAPLE 159.21 1,509.92 1,410.00 107.09 ELM STREET PROJECT 1,073.97 13,099.81 17,246.00 75.96 E.C.BROWN 363.51 1,427.51 3,115.00 45.83 GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 88.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 6,835.25 0.00 19.38 PELHAM DOG PARK 0.00 6,835.25 0.00 10.00 PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1210.00 47.13 <td>BINBROOK TRACT</td> <td>150.00</td> <td></td> <td></td> <td>72.24</td>	BINBROOK TRACT	150.00			72.24
COMFORT MAPLE 159.21 1,509.92 1,410.00 107.09 ELM STREET PROJECT 1,073.97 13,099.81 17,246.00 75.96 E.C.BROWN 363.51 1,427.51 3,115.00 45.83 GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 88.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 6,835.25 0.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 10.0 PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1,210.00 47.13 <td>CAVE SPRINGS</td> <td>472.25</td> <td>2,514.72</td> <td>2,875.00</td> <td>87.47</td>	CAVE SPRINGS	472.25	2,514.72	2,875.00	87.47
ELM STREET PROJECT 1,073.97 13,099.81 17,246.00 75.96 E.C. BROWN 363.51 1,427.51 3,115.00 45.83 GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 86.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MOUNTAINVIEW 200.00 1,200.70 2,415.00 49.72 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 59.69 50.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 0.00 PORT DAVIDSON 0.00 6,835.25 0.00 0.00 ROCKWAY 200.00 570.24 1,210.00 47.13	COMFORT MAPLE	159.21		1,410.00	
GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 88.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MOUNTAINVIEW 200.00 1,200.70 2,415.00 49.72 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 59.69 50.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 0.00 PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1,210.00 47.13 RUIGROK TRACT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34	ELM STREET PROJECT	1,073.97			75.96
GAINSBOROUGH 24,457.00 316,873.82 316,552.00 100.10 HEDLEY FOREST 200.00 452.19 510.00 88.66 HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MOUNTAINVIEW 200.00 1,200.70 2,415.00 49.72 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 59.69 50.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 0.00 PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1,210.00 47.13 RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84	E.C.BROWN		1,427.51	3,115.00	45.83
HEDLEY FOREST	GAINSBOROUGH	24,457.00	316,873.82		
HUMBERSTONE MARSH 100.00 237.31 410.00 57.88 JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MOUNTAINVIEW 200.00 1,200.70 2,415.00 49.72 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 59.69 50.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 0.00 PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1,210.00 47.13 RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59	HEDLEY FOREST				88.66
JORDAN HARBOUR 1,706.51 5,814.92 6,125.00 94.94 LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MOUNTAINVIEW 200.00 1,200.70 2,415.00 49.72 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 59.69 50.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 0.00 PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1,210.00 47.13 RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STLYLENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 32.41 </td <td>HUMBERSTONE MARSH</td> <td>100.00</td> <td>237.31</td> <td>410.00</td> <td></td>	HUMBERSTONE MARSH	100.00	237.31	410.00	
LOUTH 100.00 237.32 560.00 42.38 MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MOUNTAINVIEW 200.00 1,200.70 2,415.00 49.72 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 59.69 50.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 0.00 PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1,210.00 47.13 RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 73.20 <tr< td=""><td></td><td>1,706.51</td><td>5.814.92</td><td>6.125.00</td><td></td></tr<>		1,706.51	5.814.92	6.125.00	
MORGAN'S POINT 674.92 8,727.61 9,025.00 96.70 MOUNTAINVIEW 200.00 1,200.70 2,415.00 49.72 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 59.69 50.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 0.00 PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1,210.00 47.13 RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59	LOUTH				
MOUNTAINVIEW 200.00 1,200.70 2,415.00 49.72 MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 59.69 50.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 0.00 PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1,210.00 47.13 RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00	MORGAN'S POINT	674.92	8,727.61	9,025.00	96.70
MUD LAKE 518.73 1,966.52 3,015.00 65.22 OSWEGO CREEK 0.00 59.69 50.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 0.00 PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1,210.00 47.13 RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,	MOUNTAINVIEW	200.00	1,200.70		
OSWEGO CREEK 0.00 59.69 50.00 119.38 PELHAM DOG PARK 0.00 6,835.25 0.00 0.00 PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1,210.00 47.13 RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47	MUD LAKE			3,015.00	65.22
PORT DAVIDSON 0.00 151.56 310.00 48.89 ROCKWAY 200.00 570.24 1,210.00 47.13 RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32<	OSWEGO CREEK	0.00		50.00	
ROCKWAY 200.00 570.24 1,210.00 47.13 RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02	PELHAM DOG PARK	0.00	6,835.25	0.00	0.00
RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	PORT DAVIDSON	0.00	151.56	310.00	48.89
RUIGROK TRACT 120.00 315.54 350.00 90.15 STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	ROCKWAY	200.00	570,24	1,210.00	47.13
STATION ROAD PROJECT 269.16 6,371.19 7,014.00 90.84 STEVENSVILLE 871.00 13,168.85 12,995.00 101.34 ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	RUIGROK TRACT	120.00	315.54	350.00	90.15
ST.JOHN'S 1,725.31 11,241.30 6,830.00 164.59 TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	STATION ROAD PROJECT	269.16	6,371.19	7,014.00	90.84
TWO MILE CREEK 0.00 869.99 1,660.00 52.41 VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	STEVENSVILLE	871.00	13,168.85	12,995.00	101.34
VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	ST.JOHN'S	1,725.31	11,241.30	6,830.00	164.59
VIRGIL 945.52 2,489.53 6,460.00 38.54 WAINFLEET BOG 674.21 14,524.09 2,010.00 722.59 THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	TWO MILE CREEK	0.00	869.99	1,660.00	52.41
THE GORD HARRY CONSERVATION TRAIL 360.00 4,728.56 6,460.00 73.20 WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	VIRGIL	945.52	2,489.53		
WAINFLEET WETLANDS 377.59 7,223.76 5,145.00 140.40 WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	WAINFLEET BOG	674.21	14,524.09	2,010.00	722.59
WAINFLEET ACCESS POINT PROJECT 47.54 14,688.47 11,811.00 124.36 WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	THE GORD HARRY CONSERVATION TRAIL	360.00	4,728.56	6,460.00	73.20
WILLOUGHBY MARSH 150.00 611.87 1,010.00 60.58 WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	WAINFLEET WETLANDS	377.59	7,223.76	5,145.00	140.40
WOOLVERTON 0.00 137.32 310.00 44.30 GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	WAINFLEET ACCESS POINT PROJECT	47.54	14,688.47	11,811.00	124.36
GLENRIDGE QUARRY PROJECT 782.02 22,586.77 142,800.00 15.82 WOODEND 1,742.00 13,306.90 12,345.00 107.79	WILLOUGHBY MARSH	150.00	611.87	,1,010.00	60.58
WOODEND 1,742.00 13,306.90 12,345.00 107.79	WOOLVERTON	0.00	137.32	310.00	44.30
	GLENRIDGE QUARRY PROJECT	782.02	22,586.77	142,800.00	15.82
182,194.43 2,297,979.74 2,378,660.00 96.61	WOODEND				_
		182,194.43	2,297,979.74	2,378,660.00	96.61

NIAGARA PENINSULA CONSERVATION AUTHORITY VEHICLES AND EQUIPMENT - CURRENT 12 PERIODS ENDED 2014-12-31

	Current Month	Current YTD	Approved Budget	% of Budget
REVENUES				
MUNICIPAL LEVY-GENERAL	0.00	101,440.00	101,440.00	100.00
VEHICLE/EQUIPMENT SALES	0.00	10,598.50	1,000.00	1059.85
RESERVE FUNDS	0.00	0.00	62,500.00	0.00
	0.00	112,038.50	164,940.00	67.93
EXPENDITURES				
WAGES	0.00	0.00	0.00	0.00
INSURANCE & LICENSES	0.00	6,101.76	11,340.00	53.81
GAS/OIL	4,985.76	43,628.17	41,200.00	105.89
PURCHASES	0.00	57,071.22	90,000.00	63.41
MAINTENANCE	5,581.91	35,917.72	19,800.00	181.40
TOOLS & SUPPLIES	171.01	2,258.17	2,600.00	86.85
	10,738.68	144,977.04	164,940.00	87.90

NIAGARA PENINSULA CONSERVATION AUTHORITY CAPITAL BUDGET SUMMARY 12 PERIODS ENDED 2014-12-31

	Current Month	Current YTD	Approved Budget	% of Budget
REVENUES				
MNR TRANSFER PAYMENTS	0.00	0.00	0.00	0.00
PROVINCIAL GRANTS-MOE	0.00	0.00	0.00	0.00
PROVINCIAL GRANTS-OTHER	(4,092.82)	395,143.87	290,067.00	136.23
FEDERAL GRANTS	37,500.00	182,515.96	181,000.00	100.84
MUNICIPAL LEVY-GENERAL	0.00	271,485.00	271,485.00	100.00
LEVY-SPECIAL-NIAGARA	0.00	1,136,137.00	1,136,137.00	100.00
LEVY-SPECIAL-HAMILTON	0.00	257,100.00	257,100.00	100.00
LEVY-SPECIAL OTHER	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
LEVY-SPECIAL-OTHER CAPITAL RESERVE-NIAGARA	0.00	0.00	0.00	0.00
CONSERVATION FOUNDATION	0.00	0.00	81,000.00	0.00
RESERVE FUNDS	0.00	978,791.39	150,000.00	652.53
MISCELLANEOUS	5,832.64	267,393.83	160,000.00	167.12
	39,239.82	3,488,567.05	2,526,789.00	138.06
EXPENDITURES				
WATERSHED STUDIES	37,143.05	296,440.22	260,067.00	113.99
RESOURCE INV. & ENV. MONITORING	182,911.82	824,717.12	809,019.00	101.94
FLOOD PROTECTION SERVICES	20,284.85	139,231.30	247,103.00	56.35
CONSERVATION LAND DEVELOPMENT	38,089.72	1,983,590.17	1,210,600.00	163.85
	278,429.44	3,243,978.81	2,526,789.00	128.38

NIAGARA PENINSULA CONSERVATION AUTHORITY WATERSHED STUDIES - CAPITAL 12 PERIODS ENDED 2014-12-31

	Current Month	Current YTD	Approved Budget	% of Budget
REVENUES				
MNR TRANSFER PAYMENTS	0.00	0.00	0.00	0.00
PROVINCIAL GRANTS-MOE	0.00	0.00	0.00	0.00
PROVINCIAL GRANTS-OTHER	0.00	355,357.40	260,067.00	136.64
FEDERAL GRANTS	0.00	0.00	0.00	0.00
MUNICIPAL LEVY-GENERAL	0.00	0.00	0.00	0.00
LEVY-SPECIAL-NIAGARA	0.00	0.00	0.00	0.00
LEVY-SPECIAL-HAMILTON	0.00	0.00	0.00	0.00
LEVY-SPECIAL-HALDIMAND	0.00	0.00	0.00	0.00
LEVY-SPECIAL-OTHER	0.00	0.00	0.00	0.00
CAPITAL RESERVE-NIAGARA	0.00	0.00	0.00	0.00
CONSERVATION FOUNDATION	0.00	0.00	0.00	0.00
RESERVE FUNDS	0.00	0.00	0.00	0.00
MISCELLANEOUS	351.00	50,996.50	0.00	0.00
	351.00	406,353.90	260,067.00	156.25
EXPENDITURES			,	
SOURCE PROTECTION PLANS	24,735.01	246,989.53	260,067.00	94.97
SOURCE PROTECTION-TECHNICAL STUDIES	0.00	0.00	0.00	0.00
PRIVATE WATER SUPPLY SURVEY	1,537.29	1,573.31	0.00	0.00
NIAGARA OGS STUDY	12,501.53	47,877.38	0.00	0.00
STORMWATER MGMT. POLICY STUDY	0.00	0.00	0.00	0.00
UPPER WELLAND RIVER W/S PLAN	0.00	0.00	0.00	0.00
CENTRAL WELLAND RIVER W/S PLAN	0.00	0.00	0.00	0.00
LOWER WELLAND RIVER W/S PLAN	0.00	0.00	0.00	0.00
LAKE ERIE NORTHSHORE W/S PLAN	(1,630.78)	0.00	0.00	0.00
BEAVERDAMS/SHRINER'S CREEK W/S PLAN	0.00	0.00	0.00	0.00
	37,143.05	296,440.22	260,067.00	113.99

NIAGARA PENINSULA CONSERVATION AUTHORITY RESOURCE INVENTORY & ENVIRONMENTAL MONITORING - CAPITAL 12 PERIODS ENDED 2014-12-31

	Current Month	Current YTD	Approved Budget	% of Budget
REVENUES	World	1,12		
######################################				
MNR TRANSFER PAYMENTS	0.00	0.00	0.00	0.00
PROVINCIAL GRANTS-MOE	0.00	0.00	0.00	0.00
PROVINCIAL GRANTS-OTHER	0.00	2,989.16	0.00	0.00
FEDERAL GRANTS	37,500.00	176,962.96	181,000.00	97.77
MUNICIPAL LEVY-GENERAL	0.00	104,382.00	104,382.00	100.00
LEVY-SPECIAL-NIAGARA	0.00	313,637.00	313,637.00	100.00
LEVY-SPECIAL-HAMILTON	0.00	50,000.00	50,000.00	100.00
LEVY-SPECIAL-HALDIMAND	0.00	0.00	0.00	0.00
LEVY-SPECIAL-OTHER	0.00	0.00	0.00	0.00
CAPITAL RESERVE-NIAGARA	0.00	0.00	0.00	0.00
CONSERVATION FOUNDATION	0.00	0.00	0.00	0.00
RESERVE FUNDS	0.00	0.00	0.00	0.00
MISCELLANEOUS	5,481.64	84,864.53	160,000.00	53.04
-	42,981.64	732,835.65	809,019.00	90.58
EXPENDITURES				
WELLAND R. WATERSHED RESTORATION				
STEWARDSHIP	0.00	0.00	0.00	0.00
WATERSHED GIS	0.00	0.00	0.00	0.00
AOC WATER QUALITY MONITORING	8,805.32	34,658.46	0.00	0.00
AGRICULTURAL STEWARDSHIP	14,438.17	148,308.44	190,011.00	78.05
E.C.BROWN WETLAND PROJECT	0.00	4,502.84	0.00	0.00
OPG PROJECTS	3,720.04	43,505.13	60,000.00	72.51
MISCELLANEOUS PROJECTS	0.00	0.00	0.00	0.00
sub-total	26,963.53	230,974.87	250,011.00	92.39
12 MILE CK WATERSHED RESTORATION		- 4 - 4 - 5 - 5	07.004.00	
STEWARDSHIP	1,808.86	24,910.00	27,801.00	89.60
PROJECTS	35,511.94	115,222.02	117,158.00	98.35
PCB BIODIVERSITY	0.00	0.00	0.00	0.00
sub-total	37,320.80	140,132.02	144,959.00	96.67
WATERSHED GENERAL RESTORATION	24,081.33	254,866.97	195,371.00	130.45
WATERSHED WELL DE-COMMISSIONING	0.00	18,862.42	25,000.00	75.45
20 MILE CREEK RESTORATION	47,386.75	85,590.31	100,039.00	85.56
FORT ERIE CREEKS RESTORATION	0.00	0.00	0.00	0.00 100.70
N-O-T-L CREEKS RESTORATION	47,168.41	94,290.53	93,639.00	
15,16,18 MILE CREEKS RESTORATION	(9.00)	0.00	0.00	0.00
LYON'S CREEK SEDIMENT REMEDIATION	0.00 0.00	0.00 0.00	0.00	0.00 0.00
NATURAL HERITAGE AREAS INVENTORY DRINKING WATER STEWARDSHIP	0.00	0.00	0.00 0.00	0.00
DRINNING WATER STEWARDSHIP	182,911.82	824,717.12	809,019.00	101.94

NIAGARA PENINSULA CONSERVATION AUTHORITY FLOOD PROTECTION SERVICES - CAPITAL 12 PERIODS ENDED 2014-12-31

	Current Month	Current YTD	Approved Budget	% of Budget
REVENUES ========				
MAID TO ANOTED DAYAGAITO				
MNR TRANSFER PAYMENTS PROVINCIAL GRANTS-MOE	0.00	0.00	0.00	0.00
PROVINCIAL GRANTS-MOE PROVINCIAL GRANTS-OTHER	0.00	0.00	0.00	0.00
FEDERAL GRANTS	(4,092.82) 0.00	36,797.31 0.00	30,000.00 0.00	122.66 0.00
MUNICIPAL LEVY-GENERAL	0.00	167,103.00	167,103.00	100.00
LEVY-SPECIAL-NIAGARA	0.00	0.00	0.00	0.00
LEVY-SPECIAL-HAMILTON	0.00	0.00	0.00	0.00
LEVY-SPECIAL-HALDIMAND	0.00	0.00	0.00	0.00
LEVY-SPECIAL-OTHER	0.00	0.00	0.00	0.00
CAPITAL RESERVE-NIAGARA	0.00	0.00	0.00	0.00
CONSERVATION FOUNDATION	0.00	0.00	0.00	0.00
RESERVE FUNDS	0.00	0.00	50,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00
EXPENDITURES ====================================	(4,092.82)	203,900.31	247,103.00	82.52
FLOOD CONTROL STRUCTURES				
BINBROOK DAM	10,719.43	61,164.52	49,700.00	123.07
SHRINER'S CREEK	0.00	0.00	0.00	0.00
sub-total	10,719.43	61,164.52	49,700.00	123.07
WATERSHED FLOODPLAIN MAPPING UPDATE	9,565.42	78,066.78	197,403.00	39.55
FLOOD FORECASTING MODELING	0.00	0.00	0.00	0.00
STREAM GAUGE & MONITORING NETWORK	0.00	0.00	0.00	0.00
	20,284.85	139,231.30	247,103.00	56.35

NIAGARA PENINSULA CONSERVATION AUTHORITY CONSERVATION LAND DEVELOPMENT - CAPITAL 12 PERIODS ENDED 2014-12-31

.21 2.0000 2.0	Current	Current	Approved	% of
DEVENUE	Month	YTD	Budget	Budget
REVENUES				
PROVINCIAL GRANTS-OTHER	0.00	0.00	0.00	0.00
FEDERAL GRANTS	0.00	0.00	0.00	0.00
MUNICIPAL LEVY-GENERAL	0.00	5,553.00	0.00	0.00
	0.00	0.00	0.00	0.00
LEVY-SPECIAL-NIAGARA	0.00	822,500.00	822,500.00	100.00
LEVY-SPECIAL-HAMILTON	0.00	207,100.00	207,100.00	100.00
LEVY-SPECIAL-HALDIMAND	0.00	0.00	0.00	0.00
LEVY-SPECIAL-OTHER	0.00	0.00	0.00	0.00
CAPITAL RESERVE-NIAGARA	0.00	0.00	0.00	0.00
CONSERVATION FOUNDATION	0.00	0.00	81,000.00	0.00
RESERVE FUNDS	0.00	978,791.39	100,000.00	978.79
MISCELLANEOUS	0.00	131,532.80	0.00	0.00
	0.00	2,145,477.19	1,210,600.00	177.22
EXPENDITURES				
LAND ACQUISITION	0.00	1,591,291.39	600,000.00	265.22
BALL'S FALLS	14,068.07	52,844.57	32,000.00	165.14
BINBROOK	11,843.85	47,834.96	107,100.00	44.66
CHIPPAWA CREEK	0.00	75,805.67	225,000.00	33.69
LONG BEACH	8,632.29	25,795.67	70,000.00	36.85
BEAMER MEMORIAL	0.00	0.00	0.00	0.00
BINBROOK TRACT	0.00	0.00	0.00	0.00
E.C.BROWN	(103.80)	0.00	0.00	0.00
HEDLEY FOREST	0.00	0.00	0.00	0.00
HUMBERSTONE	0.00	0.00	0.00	0.00
MORGAN'S POINT	0.00	0.00	0.00	0.00
RUIGROK TRACT	0.00	0.00	0.00	0.00
WAINFLEET BOG	(64.66)	0.00	0.00	0.00
MEMORIAL FORESTS	0.00	0.00	1,000.00	0.00
ROCKWAY	0.00	0.00	0.00	0.00
TWENTY VALLEY TRAIL	0.00	7,333.28	0.00	0.00
GAINSBOROUGH	416.54	23,633.00	72,500.00	32.60
MOUNTAINVIEW	0.00	0.00	0.00	0.00
ST.JOHN'S	30.93	1,064.19	23,000.00	4.63
VIRGIL	0.00	704.94	0.00	0.00
GORD HARRY CONSERVATION TRAIL	0.00	0.00	0.00	0.00
WILLOUGHBY MARSH				
SMITH-NESS	0.00	0.00	0.00	0.00
TWO MILE CREEK		0.00	0.00	0.00
STEVENSVILLE	0.00	0.00	0.00	0.00
WAINFLEET WETLANDS	0.00	0.00	0.00	0.00
WOODEND	0.00	0.00	0.00	0.00
CAVE SPRINGS	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00
MUD LAKE	0.00	0.00	0.00	0.00
JORDAN HARBOUR	0.00	0.00	80,000.00	0.00
COMFORT MAPLE ST. JOHNS CENTRE	0.00	0.00	0.00	0.00
OI. JUHNO CENTRE	3,266.50	157,282.50	0.00	0.00
	38,089.72	1,983,590.17	1,210,600.00	163.85

MASTERCARD EXPENSES December 2014 Payment - Cheque #39513

Total	\$ 6,579.51
HST	\$ 472.14
Water Management	\$ 855.47
Land Management	\$ 169.68
Vehicles & Equipment	\$ 1,725.64
Conservation Areas	\$ 1,398.01
Corporate Management	\$ 1,958.57



Report To:

Board of Directors

Subject:

Watershed Management Status Report

Report No:

09-15

Date:

February 19, 2015

RECOMMENDATION:

That Watershed Status Report No. 09-15 be received for information.

A. Plan Review & Regulations

1) Municipal and Development Plan Input and Review

The Watershed Management Department is responsible for reviewing *Planning Act* applications and Building Permit applications where there is a feature regulated by the NPCA. Under the Memorandum of Understanding (MOU) with Niagara Region, the NPCA reviews *Planning Act* applications with respect to the Region's Natural Environment Policies (Chapter 7 of the Regional Official Plan).

During the period January 1, 2015 to January 31, 2015 the Watershed Management Department reviewed:

- 18 Planning Act applications (various types and complexity)
- 8 Niagara Escarpment Commission Development Permit applications
- 13 Building Permit applications, and
- 8 Property Information requests.

Staff also responded to various inquiries from the public and local municipalities, attended weekly pre-consultation meetings with the local municipalities, and conducted numerous site inspections.

A breakdown of the number of applications reviewed over the past few years (2011 to 2014) is provided in the table below:

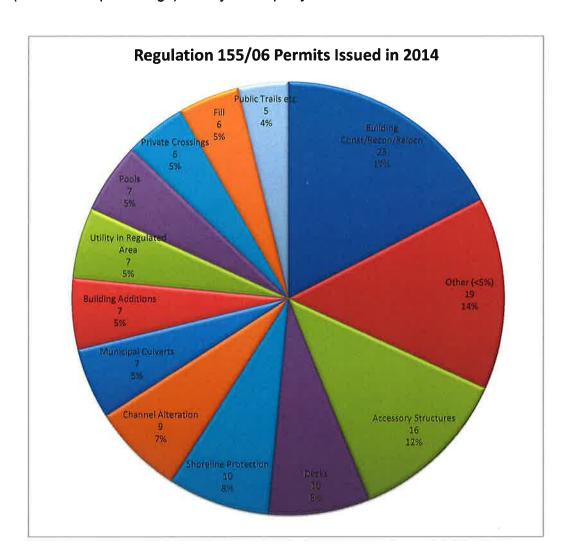
Application Type	2011	2012	2013	2014
Subdivision	23	50	58	81
Secondary Plan	0	1	2	3
Site Plan	29	47	50	60
Zoning By-law Amendment	47	35	50	47
Official Plan Amendment	18	7	18	18
Consent	71	71	67	90
Minor Variance	51	47	67	59
NEC Development Permit	58	52	41	47
Total	297	310	353	405

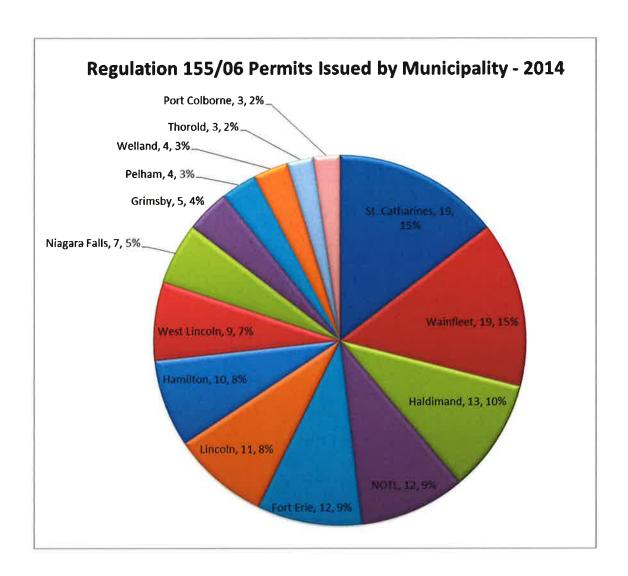
Planning staff also review Building Permits circulated by the local municipalities in areas that are regulated by the Conservation Authority in accordance with Ontario Regulation 155/06. In addition, planning staff review property inquiries from lawyers and property appraisers who want to know about the areas that are regulated on the property. The table below shows the number of these applications (by type) that were reviewed from 2011 to 2014.

Application Type	2011	2012	2013	2014
Building Permits	352	381	289	296
Property Inquiries	23	10	23	102

2) NPCA 'Regulation of Development, Interference with Wetlands, and Alteration to Shorelines and Watercourses'

A total of 131 permits were issued by staff in 2014. A breakdown of these permits by type (number and percentage) and by Municipality is shown below:





- 3) Violations See Violations Status Summary
- 4) Tree and Forest Conservation By-law See Forest By-Law Summary

5) Watershed Biology

In January 2015, the Fish and Wildlife Technician conducted 10 planning and permit site visits for planning pre-consultation or permit application review. Nine (9) permit application submissions were also reviewed with formal comments being submitted to the Supervisor of Construction Permits Approvals, including three (3) applications from the City of Hamilton for review of the 2015 road side ditching and culvert replacement projects. Pre-consultation site visits for permit applications were also conduct for Montrose Road Business Park in Niagara Falls and Charles Daley Park in Lincoln. The Fish and Wildlife Technician has also assisted with information requests for natural heritage features including fish habitat classification and fish sampling data within the NPCA watershed. The technician also continued assisting the Geographic Information System (GIS) department with two (2)

Niagara College projects to identify ash tree populations on trail systems throughout three (3) Conservation Areas.

The Supervisor of Watershed Biology conducted several site visits and provided internal assistance to planning staff for the completion of their files, including Existing Lot of Record proposals, and provided scoping for Environmental Impact Studies to be completed in 2015. She has conducted review of several larger subdivision development proposals (Saffron Meadows, Kunda Park, Lakeshore Beach, Merritt Meadows, etc.) and road infrastructure projects, as well as other smaller development proposals. The Supervisor of Watershed Biology is participating as a member on the NPCA Watershed Plan Gap Analysis Steering Committee.

Biology staff have kept apprised on the status of Department of Fisheries and Oceans review processes and Drain Classification programs.

B. Projects / Programs

1) Source Water Protection Plan

Staff submitted a progress report to Ontario Ministry of Environment and Climate Change (MOECC) for the period ending December 31, 2014. Staff are currently preparing the workplan for the 2015-16 fiscal year to submit to MOECC as well as preparing a source protection newsletter to send to municipalities in early spring. Staff attended Source Protection Plan Implementation Working Group meetings that were held by Niagara Region to support the implementation process.

2) Water Quality Monitoring Program

The NPCA has successfully completed monitoring of all 2014 surface water and groundwater stations. Staff have also removed all in-situ water quality logging sensors (dissolved oxygen, temperature and conductivity) due to winter conditions. Staff are currently updating databases, verifying data, and analyzing results for future reporting requirements. Planning is currently underway for the 2015 field season.



Figure 1: Staff collecting water samples at Kraft Drain in Fort Erie

Staff are currently completing biological monitoring reports for the Hamilton Airport and Glanbrook Landfill studies. These are expected to be completed in late March /early April.

The NPCA Water Quality Monitoring team will continue with several collaborative projects in 2015. These projects include: 1) the Microbial DNA Trackdown with Environment Canada and McMaster University, 2) Climate Change Station with MOECC at Balls Falls; 3) North Creek Nutrient Evaluation with MOECC; 4) Reference Creek Study with MOECC and providing input into Brock University graduate projects.

In 2014 the NPCA provided funding to landowners for fourteen (14) well water decommissioning projects. The uptake of the Water Well Decommissioning Program since 2007 continues to grow and this is expected to continue throughout 2015. **Figure 2** below shows a project example.



Before After

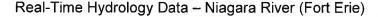
Figure 2: A Water Well Decommissioning Project: Before and After

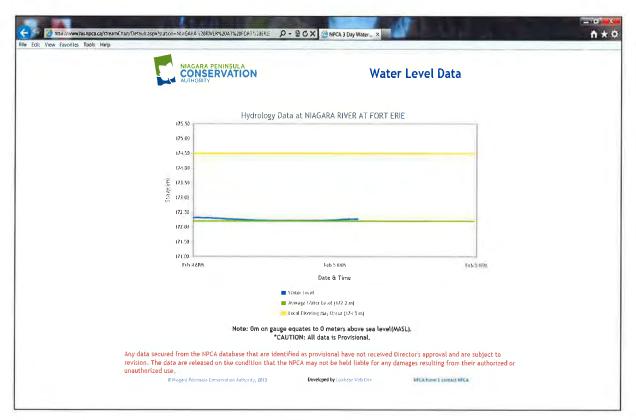
3) Flood Control

a) Monitoring & Major Maintenance

- Binbrook Reservoir the reservoir is presently covered with 13 inches of ice. Staff will continue to monitor on a daily basis and make adjustments as warranted.
- In support of the Flood Forecasting and Warning program, staff have initiated the seasonal winter snow surveys. On the 1st and 15th of each month from November to April, NPCA staff measure the snowpack (should one exist) at seven set locations throughout the watershed. These measurements are then analyzed to determine the amount of water present on the ground in the snowpack and the associated potential flood risk should the watershed experience a rapid melt. The information from the NPCA's snow surveys are also routinely sent to the Ministry of Natural Resources' 'Surface Water Monitoring Centre' in Peterborough to help keep the Province apprised of local watershed conditions.

 In collaboration with Water Survey Canada (WSC), the NPCA is now able to access Niagara River water level data at WSC's stream gauge located at the International Railway Crossing in Fort Erie. This real-time water level information is displayed on the 'Stream Flow Monitoring' page of the NPCA's website.





b) Water Resources Engineering

Staff attended the quarterly meeting of the 'GTA Conservation Authorities Engineering
Working Group'. The purpose of the group is to provide an opportunity for Water
Resources Engineering Staff from different Conservation Authorities to discuss common
issues such as development approvals, floodplain mapping techniques and standards,
stormwater management, modeling techniques and standards, rainfall distribution
analysis, etc., with the intent of providing a more uniform standard of practice across the
CA jurisdictions within the GTA.

4) Restoration

Project Implementation – Watershed Plans

The Watershed Restoration Program is responsible for improving water quality, water quantity and biodiversity within the NPCA Watershed. The Restoration Program advances these areas through the implementation of comprehensive watershed plans. Staff are currently scheduling meetings with implementation committees and key stakeholder groups to plan collaboration opportunities for 2015.

Project Implementation – Voluntary Stewardship

The Restoration Program advances water quality and biodiversity improvement as recommended in NPCA priority watershed plans, through a cost-share incentive program. The program provides local landowners financial incentives to implement voluntary improvement projects on their properties.

In partnership with our landowners, 56 restoration and conservation projects were implemented in the 2014 program year. These included Best Management Projects (BMP's) for agriculture, conservation farm projects including assistance with nutrient / phosphorus reduction, wetland creation / enhancement and naturalization projects (e.g. tree planting).

In total, 10 nutrient reduction projects were completed with the agriculture community including livestock restriction from watercourses, manure storage improvements, and nutrient recycling systems for greenhouses. Designed to prevent runoff from farm fields, rural and urban properties, the NPCA implemented 11 sedimentation and erosion control projects. NPCA participated in projects that created 45 acres of wetland habitat and an additional 38 acres of naturalized buffer area around the wetlands, including flowering trees, shrubs and wildflowers to support declining bee and butterfly (pollinator) populations. Over 40 acres of woodland restoration was achieved with the planting of over 35,000 trees native to Niagara, including riparian buffers, windbreaks and hedge rows to capture and filter runoff and prevent sedimentation.

Staff are currently working with our 2015 project partners, finalizing project designs, restoration plans, quotations and implementation schedules.

Canopies for Kids - Ducks Unlimited Partnership

- The goal of the Canopies for Kids program is to increase schoolyard shade while providing children with a hands-on learning opportunity about the benefits trees provide. Adapted for grades K-8, the program provides a deeper look at how trees improve biodiversity, water quality, air quality, and our economic and social environment.
- This science-based tree planting program is currently available to all <u>elementary</u> schools in our jurisdiction. Schools are selected through an application process which closes in mid-February. Schools with less than 5% canopy cover in the playground area are given priority, while ensuring representation (where possible) throughout our area of jurisdiction. Schools must commit to watering and caring for the trees, and ensure the placement of the trees will not impact future schoolyard plans such as portables,



track and field, mowing, toboggan hills, phone lines, etc. The principal, facility managers, and superintendents must approve the location of the trees.

Ten elementary schools in the NPCA watershed will receive both large scale shade trees and smaller trees for student planting. Planting will take place the week of April 27th - May 1st. A funding application to support Canopies for Kids was recently submitted to WaterSmart Niagara, requesting \$50,000 to assist with the purchase of the large scale trees. To date, \$200,000 has been provided through WaterSmart Niagara to support the Canopies for Kids program.

Haldimand County Water Quality Program

- The Haldimand Rural Water Quality Program is an initiative of Haldimand County and its partners – the Grand River Conservation Authority, Long Point Region Conservation Authority, Niagara Peninsula Conservation Authority and the Haldimand County Agricultural Advisory Committee. GRCA is in charge of distributing the funds.
- The purpose of the Rural Water Quality Program is to improve the surface water and groundwater quality in Haldimand County. This voluntary program provides financial incentives to farmers who take action to improve and protect surface water and groundwater on land that is used in agricultural production.
- Staff continue to pursue project opportunities under this initiative.

Trout Unlimited Partnership

- Staff are working with Trout Unlimited on three (3) wetland restoration projects in the
 upper headwaters of Twelve Mile Creek in Effingham. Currently, the wetlands are on-line
 (constructed within the creek). These large open water features situated in a cold water
 fishery create water quality issues including thermal pollution (warming up of the water).
 The goal of the project is to remediate the outlets of the wetlands to a bottom-draw
 system, to allow for cooler water discharge into the stream.
- Two of the three wetlands have been remediated; the third wetland is currently being retrofitted and is expected to be complete by March.

General Motors Partnership

Staff are working with General Motors (NOTL Plant location) on a biodiversity strategy.
 GM is working towards their designation with the Wildlife Habitat Council.

Landowner Stewardship Guide

- The NPCA Landowner Stewardship Guide has been reprinted and is available for circulation. Restoration staff are working with the NPCA Business Development Manager to pursue corporate opportunities to use the guide to increase the profile of the conservation and stewardship "good news" stories of the NPCA.
- Staff are working with the local Niagara chapter of Trout Unlimited to tailor the guide to Twelve Mile Creek; the guide should be completed by June 2015. A public event will be held to launch the guide.

Biodiversity Council of Ontario – Biodiversity Summit

• Staff are helping to organize a tour highlighting stewardship in action, profiling restoration projects and landowners the NPCA has worked with over the past decade.

Niagara River Remedial Action Plan (RAP) Stage 3: Charting a course to delisting the Areas of Concern (AOC)

- Under the new Canada-Ontario Agreement (COA), completing actions that will lead to delisting the Niagara River (Ontario) Area of Concern is a priority. To that end, Environment Canada is renewing its 5-year agreement with the NPCA for RAP Coordination and Project Management.
- The Ministry of the Environment & Climate Change (MOECC) is preparing a new Grant Funding Agreement with the NPCA for 2015/2016 for continued RAP Coordination and Project Management services. The agreement will include provisions to develop and implement a RAP Outreach and Community Engagement Strategy.
- The Niagara River Ontario and New York RAP agencies have committed to work closely by sharing project information and seeking opportunities for cross border collaboration on joint RAP issues, as well as initiatives through the Niagara River Toxics Management Plan.

5) Special Projects

- Staff provided comments on planning applications and Niagara Escarpment Commission permits for Niagara Region and local municipalities under the Planning Memorandum of Understanding.
- Staff continue to work on the Bedrock Valley Aquifer Ontario Geological Survey Study conducting monitoring, sampling, reporting, and liaising with Niagara Region Public Health, University of Waterloo, Niagara College and McMaster University and project management. This also includes the University of Guelph Master's Project for NPCA – Groundwater Recharge Analysis.
- Staff worked on the Environmental Compliance Approval reporting for the Ball's Falls Sewage System
- Staff also assisted with the Cave Springs Master Plan Water Resource Assessment and an Assessment of the Binbrook Conservation Area water well.

Prepared by:

Peter Graham, P.Eng.

Director, Watershed Management

Respectfully submitted by:

Carmen D'Angelo, CAO/Secretary-Treasurer



Subject: Operations Status Report

Report No: 10-15

Date: February 19, 2015

RECOMMENDATION:

That the NPCA Board RECEIVE Report No. 10-15 for information.

PURPOSE:

Operations Status Report

DISCUSSION:

Ball's Falls CA

Nathaniel Devos has become the Park Superintendent at Ball's Falls Conservation Area.

There have been three weddings and a number of smaller rental functions. Programing staff are preparing for the upcoming March Break Camp.

Operationally, snow plowing and regular site inspections take up a considerable amount of time.

Capital project discussions are ongoing pending budget approvals.

Respectfully Submitted by Nathaniel Devos, Park Superintendent at Ball's Falls Conservation Area

Binbrook CA

Binbrook Conservation Area opened to the public for ice fishing on Saturday January 10th with an average ice thickness of 6.5 inches. The NPCA Health and Safety Policy requires at least 6 inches of ice that is consistent across Lake Niapenco.

Weekly Revenues, due to Ice Fishing Program are on par with previous years.

Staff has completed constructing 4 new rental ice fishing huts to replace those huts that were in bad shape. Ice Huts typically last up to 10 years and our ROI is under 2 years.

The Annual Ice Fishing Derby took place on Sunday February 8th, 2015. Final attendance numbers were not available at the time of this report. Lake Niapenco had an average thickness of 14 inches of ice on it.

A date has been set for Monday March 2nd to begin accepting reservations for 2015. In addition, a wedding ceremony and reception has been booked at the park in June.

Focus is now on consulting with Project Manager and contractors regarding pending capital projects and inserting those timelines into the spring work plans.

This report was respectfully submitted by Mr. Mike Boyko, Park Superintendent

◆ Chippawa Creek CA & Long Beach CA

Both campgrounds have also seen some operational changes, specifically in staffing. Robert Kuret moved from Ball's Falls Conservation and returned to Chippawa Creek Conservation Area as its Park Superintendent. Michael MacIntyre is now the Park Superintendent at Long Beach Conservation Area.

Both Campgrounds are in the process of evaluating 2014 campsite occupancy statistics, updating seasonal camping lists, assessing fee balances for the 2015 season, and doing equipment maintenance and repairs. Snow removal has been a time consuming practice at all of the staffed revenue areas. Pending budget approvals, capital project plans are being put together in order to be worked into the spring work plans.

Respectfully Submitted by Rob Kuret, Park Superintendent, Chippawa Creek CA, and Mike MacIntyre, Park Superintendent, Long Beach CA.

Central Workshop – Gainsborough CA

The staff at the Central Workshop has been busy with regular maintenance of all the non-revenue generating parks as well as the Closed Regional Landfill facilities. The team has been doing hazard tree assessments and hazard tree removals at many of the areas including on the Shriner's Creek Trail. Staff is also overseeing the major Ash Tree removal process and subsequent clean up at Chippawa Creek CA, Long Beach CA, and Binbrook CA.

Staff has a number of capital projects on the books with work plans.

Respectfully Submitted by Mich Germain, Superintendent, Central Workshop

♦ Ecological Activity

Beamer Memorial Conservation Area

The Hawkwatch Season starts March 1 through May 15 at the Beamer Memorial Conservation Area. The season includes monitoring of the spring migration of birds of prey. This annual monitoring is completed daily by the Niagara Peninsula Hawkwatch group, with the data being used internationally through Hawk Migration Association of North America (HMANA). Such information is important in gauging the health of environment and ensuring any necessary remediations are made globally.

Cave Springs Conservation Area

As part of the 2015 Resource Inventory for the site Master Plan, the Ecological Land Classification has been completed for the site; the large mammal survey has begun with one

survey already completed and two more scheduled within the snow, and the Bird Study Contract is being developed.

Comfort Maple Conservation Area

National media interest has focused on this heritage tree. Staff has provided the media with information for a possible feature article.

Land Management Plan

Draft Plan is being developed for input by the Community Liaison Committee (C.L.A.C.)

Conservation Area Species

Annual monitoring preparation (i.e. completing status reports and obtaining necessary permits and new protocols) is underway by staff to determine existing resources on newly acquire properties and monitor known species and habitat and population for assisting in site management needs and on-going protection and recovery of unique species in need on our Conservation Areas.

Reviewed by:

David Barrick; Senior Manager, Operations

Prepared By Kim Frohlich

RELATED REPORTS AND APPENDICES: None

< Muha

Gregg Furtney; Conservation Areas Supervisor

Submitted by:

Prepared by

Carmen D'Angelo;

Chief Administrative Officer / Secretary Treasurer



Subject: Corporate Services Project Status Report

Report No: 11-15

Date: February 19, 2014

RECOMMENDATION:

That Report No. 11-15 be received for information.

PURPOSE:

To provide information updates on administration, finance, business development, marketing and community relations.

DISCUSSION:

To provide the Board a summary of projects important to the Conservation Authority's business objectives. The project status report is to provide information pertaining to process improvements, initiatives in support of the strategic plan and supporting the organization to achieve its mission, vision and values.

FINANCIAL IMPLICATIONS:

Projects are within budget allocations for staff time and activity, including the job design and job evaluation project which is a new project initiative that was not identified during the budget preparation and approval cycle.

RELATED REPORTS AND APPENDICES:

1.0 Accounting & Financial Management

- 1.1 Budget Status Report (including Reserve Fund and Master Card Transaction reports) Monthly report to Board of Directors
- 1.2 On-Line Time and Attendance Reporting module (Resource Manager) has been rolled out following education and instruction for staff. Issues identified have been addressed during pilot parallel run of new system with paper based system.
- 1.3 Budget Steering Committee has met twice to review proposed 2015 budget.

2.0 GIS & Data Management

- 2.1 Information Management & Business Solutions
 - Development Tracking Solution Supported Planning & Regulations Review Team in finalizing the evaluation and selection of solutions. A Report will be submitted in March making a recommendation and proposing implementation options, timelines and associated expenses to the full Authority Board.
 - Supported collaboration with Operations and Marketing and Community Relations team on website Redesign proposal evaluation and developer selection. Report to be submitted to Board regarding recommendation.
 - Support Operations team in evaluating Campground Reservation System proposals and vendor selection. Review included opportunity to compile existing campsite information from previous vendor into ready to go formats for migration to new system. Report to be submitted to Board regarding recommendation.
 - Following notice from Niagara Region they will no longer support Blackberry mobile devices, and subsequent assessment of challenges, opportunities, and cost implications, the Corporate Email Exchange will be migrated to Office 365. This required server infrastructure securement for internal data center which is part of broader managed services for information technology needs of the NPCA. Niagara Region was consulted on the option to remain or migrate e-mail and mobile device support to another vendor. Niagara Region has offered its cooperation and collaboration in support of this transition.
 - Property Information tool version 2 has been completed and roll out to the development review staff. Documentation is being updated and additional metadata to qualify results is being finalized.
 - Support Operations team with ongoing development of Conservation Areas Acquisition and Trails spatial databases.
- 2.2 Corporate Services has reviewed the broad range of integrated technology services currently received from Niagara Region and a third party provider to determine the cost/benefit of receiving those business solutions from a single managed services provider. A report to the Board will be submitted at the completion of the cost analysis outlining the options of a single source provider for the NPCA's needs in relation to multiple service providers.
- 2.3 Participating as Project Team member in support of Cave Springs Master Plan by providing detailed property mapping, hydrogeology review, and derived addressing for stakeholder mail outs.
- 2.4 The NPCA will be hosting the Conservation Authority Collaborative Information Session (CACIS) conference for the CA GIS and IM community of practice in June. As hosts, the NPCA is providing planning and preparation activities (venue selection, agenda development) associated with this event.

2.5 As part of ongoing collaboration with Niagara College, oriented new Niagara College student to GIS project to identify potential Monarch Butterfly habitat. This is in addition to providing guidance to two other Niagara College student GIS projects with the NPCA.

2.6 GIS projects:

- Updated code to scrape lake level data from Canadian Hydrographic Service website into our Flood Forecasting and Warning polling system.
- Populated new Source Water Protection Assessment Report Database data model with NPCA SPA data as requested by MOE.
- Regular GIS data management activities such as securing updated operation decision support mapping from the province.
- Regular custom map services in support of various teams but predominantly from Planning Approvals Analysts.
- Assisted OGS Niagara Peninsula Groundwater Study with preparation of detail cross sections from collected borehole data.

3.0 Corporate Services Administration

- 3.1 Following the completion of a computer equipment and mobile phone audit confirming device assignment, device suitability for the employee's work, date of deployment and replacement cycle, budget has been set to provide appropriate choice of devices and date of replacement in fiscal 2015.
- 3.2 The Job Evaluation job documentation is being completed with the job information submitted to Niagara Region for evaluation and reporting of the results of all jobs within the NPCA.
- 3.3 The position of Superintendent Long Beach Conservation Area has been advertised with 137 applications received. A recruitment panel conduct interviews of 6 candidates, and following the interview rating and ranking process, a preferred candidate was selected. An internal candidate was offered the position and accepted with a start date of February 17, 2015.
- 3.4 Marketing & Community Relations Team has moved into one work space on the ground floor in offices used formerly by Niagara Region. The work area includes a work station for the Business Development Manager.

3.5 Recruitments In Progress

Park Assistant – Long Beach

This is a permanent position made vacant by the promotion of the incumbent to the position of Superintendent – Long Beach.

Park Assistant – Binbrook

This is a temporary position for up to 12 months due to the vacancy resulting from an approved leave of absence for the incumbent.

• Park Attendant – All Conservation Areas

These temporary summer positions for up to 40 hires are to support park operations during the months of May through September. The focus will be on recruiting young adults returning to full-time post-secondary education in the fall through the provincial summer youth employment program.

Park Attendant – Long Beach & Chippawa Creek Conservation Areas/Central Maintenance

These temporary summer positions for up to 8 hires are to support park operations during the months of early May through late October. The focus will be on recruiting young adults not returning to school in the fall but require practical experience to complete their course of study or gain the necessary experience to be job market ready. Recruitment will be in cooperation with Niagara College and Port Cares under the federal-provincial employment program.

4.0 Marketing & Community Relations

4.1 Ball's Falls Thanksgiving Festival

Online applications were sent out on January 31, 2015 to over 300 individuals with more than 60 people responding with applications to the Festival being held on October 9-12, 2015.

A "Kids Zone" is being developed to encourage families to attend the event.

This year's budget is estimated to be \$236,000 in projected revenues and \$131,000 in expenses, with an estimated profit of \$105,000.

4.2 Niagara Children's Water Festival

Funding from Niagara Region has been received which will be allocated between the Water Festival program and the Water Quality program.

Preliminary planning for the event has begun which will run from September 15th-18th

4.3 Binbrook Ice-fishing Derby

The event was attended by 215 people (185 adults and 35 children). Sponsorship for the event was through Fishing World and Bill's Bait by providing donated prizes. A total of 44 door prizes were distributed, including prize categories for 1st, 2nd and 3rd place in the adult and children divisions. This was the first year we offered lunch and a DJ. Both were well received. Comments generally indicated it was "the best one yet". We will be sending a survey to those who left email addresses on the tickets to receive participant feedback.

4.4 Wedding Bookings

Presently, for 2015 there are a total of 118 bookings to date representing a value of \$112,134.25 in revenue.

The venues booked are:

- 68 Church bookings;
- 34 Barn bookings;
- 16 Glen Elgin Room bookings

For 2016, there are a total of 53 bookings representing 37 weddings, representing a value of \$90,175. The venues booked are:

- 17 church bookings,
- 32 barn bookings and
- 4 Glen Elgin Room bookings

5.0 Business Development

5.1 Fundraising Software

To better enable the fundraising process, two key pieces of fundraising software has been purchased. The first product, called Exceed!, is a donor database management system. Currently, donor information is not stored in any organized fashion electronically and is decentralized. This program will allow us to not only manage our donor relationships, run reports, analyze and track gifts, but will also assist the Marketing & Community Relations Team with volunteer and event management.

The second software package is called Fundtracker. This system gives us access to public, corporate and family foundations as is designed specifically support businesses like the Niagara Peninsula Conservation Foundation in their efforts to raise money. The software supports research such as identifying various Boards memberships, how much money they have donated, who they have donated it to and when deadline for application for funding is. This knowledge will facilitate in directing our fundraising initiatives to the appropriate parties.

5.2 Inventory of Fundraising Materials

We are currently taking an inventory of current fundraising materials and updating or developing new ones where necessary.

5.3 Developing a Case for Support

Work is being done on developing the Foundation's Case for Support; essentially a document stating why people should donate their money to NPCF. It will explain what we do, why we do it and how we do it. A case for support is built around the fundamental elements of the organization's objectives, aligns with the corporate strategic plan and drives a more strategic fundraising effort. It will be a document that any Board member, manager or staff can leave behind with a potential donor.

Part of the process of writing a Case for Support is interviewing front-line staff to gain insight as to the important work they are doing. Staff have been very grateful and receptive to this approach.

5.4 Prospect Research/Donor Cultivation

Researching potential donors and cultivating existing or lapsed relationships continues on a daily basis. The new database software will defiantly help in this regard.

Prepared by:

Jeff Long

Senior Manager, Corporate Services

Submitted by:

Carmen D'Angelo

Chief Administrative Officer

Secretary Treasurer

This report was prepared in consultation with: Cathy Kaufmann, Accounting Administrator; Geoff Verkade, Supervisor, GIS; Brianne Wilson, Events Coordinator; Kerry Royer Community Outreach Coordinator; Michael Reles, Communications Specialist; Kevin Vallier, Business Development Manager and Jim Hagar, HR Specialist

REPORTS for Consideration

- **❖** REPORT NO. 12-15
- **❖** REPORT NO. 13-15
- **❖** REPORT NO. 14-15
- **❖** REPORT NO. 15-15
- **❖ REPORT NO. 16-15**
- **❖** REPORT NO. 17-15

February 19, 2015 Full Authority Meeting



Subject: Renewal of Lease Agreement with Cave Spring Vineyards Ltd.

Report No: 12-15

Date: February 19, 2015

RECOMMENDATION:

That the CAO be **AUTHORIZED** to renew the Lease Agreement between the NPCA and Cave Spring Vineyards Ltd. for 2 years, on the same terms and conditions as in the 2014 Agreement.

PURPOSE:

To seek Board approval for the renewal of the lease agreement between NPCA and Cave Spring Vineyards Ltd.

BACKGROUND:

For the last 23 years, Mr. Leonard Pennachetti and affiliated companies have been leasing lands (part of Lot 11 in the 5th Concession Clinton Township, being parts 4,5 and 6 Plan 30R-5772, comprising 1.215 hectares (3.3 acres), located within the Cave Springs Conservation Area, for the growing of grapes. The 2014/15 lease has now expired.

DISCUSSION:

Staff support the renewal of the lease and recommend a two year term to allow for the completion of the Cave Springs Master Plan process.

FINANCIAL IMPLICATIONS:

NPCA will receive \$2,145.00 (\$650 per acre per annum).

RELATED REPORTS AND APPENDICES:

Appendix 1: Draft Lease Agreement

Prepared by:

Reviewed by:

Mark Brickell; Project Manager

David Barrick; Sr. Manager of Operations

Submitted by:

Carmen D'Angelo

Chief Administrative Officer / Secretary Treasurer

LEASE

THIS AGREEMENT made this 31st day of January, 2015,

BETWEEN:

NIAGARA PENINSULA CONSERVATION AUTHORITY

The "Landlord"

AND

CAVE SPRING VINEYARDS LTD. A corporation incorporated pursuant to the laws of Ontario

(the "Tenant")

IN CONSIDERATION of the mutual covenants contained herein, the Landlord and Tenant hereby agree as follows:

1. Grant and Term

THE Landlord hereby leases to the Tenant part of Lot 11 in the 5th Concession Clinton Township, being parts 4, 5 & 6 Plan 30R-5772 comprising 1.215 hectares (3.3) acres (referred to as the "Lands and Premises"), including the right to maintain the ground cover up to the top of the southerly bank of the watercourse adjacent thereto, to have and to hold the Lands and Premises January 31, 2015 (the "Commencement Date") and ending on January 31, 2017 ("Termination Date"), subject to the terms and conditions of this Lease.

2. Rent

The Tenant agrees to pay rent on the 1st day of February 2015 and again on the 1st day of February 2016 in the amount of \$2,145.00 (\$650 per acre per annum).

3. Landlord's Covenants

- (1) The Landlord covenants and agrees with the Tenant;
 - (a) for quiet enjoyment of the Lands and Premises;
 - (b) not to interfere with the Tenant's farming practices;
 - (c) that all grapes and grape sale proceed from the Lands and Premises are the property of the Tenant and the Landlord has no right to same.

4. Tenant's Covenants

- (1) The Tenant covenants with the Landlord:
 - (a) to pay all amounts payable by the Tenant to the Landlord under this Lease (collectively the "Rent");
 - (b) to pay all realty taxes and local improvement charges, if any levied, rated, charged or assessed for the respective lease Parcels terms;
 - (c) to observe and perform all the covenants and obligations of the Tenant herein;

- (d) pay the Landlord all harmonized sales taxes, sales taxes, value-added taxes, and any other taxes imposed on the Landlord with respect to this Lease, the services provided hereunder or the Rent;
- (e) to farm the Lands and Premises in a good and farm-like manner and to keep and maintain the Lands and Premises in its customary condition;
- (f) not to remove fences and to maintain existing fences throughout the term of this Lease;
- (g) to prevent noxious weeds from going to seed on the Leased Premises and to destroy the same and keep the weeds and grass cut;
- (h) to control soil erosion as completely as reasonably possible;
- (i) keep in good repair all open ditches, inlets and outlets of tile drains, preserve all established watercourses or ditches and refrain from any operation or practice that will injure such structures:
- (j) to keep the Lands and Premises insured for public liability and property damage in the amount of \$2,000,000 Dollars and to name the Landlord as an additional Insured therein.
- (2) The parties hereto hereby acknowledge that the Tenant intends to use the Lands and Premises for agricultural purposes and that such use of the leased premises may have an environmental impact; accordingly, the parties agree as follows:
 - (a) Use of Normal Farm Practices The Tenant shall conduct its operations on the leased premises in accordance with normal farm practices including, but not limited to, the application of fertilizers, pesticides and herbicides and shall only engage licensed applicators of such substances or shall ensure that the Tenant is appropriately licensed for such applications;
 - (b) Nutrient Management Strategies and Plans The Tenant shall not, without written consent of the Landlord, allow this land to be incorporated into a nutrient management plan or strategy, of a person other than the Tenant, that is required under the Nutrient Management Act 2002 or municipal by-law. If there is a nutrient management plan or strategy for the leased premises, then the Tenant shall store and manage all manure, nutrients, biosolids or other materials prescribed by the Nutrient Management Act 2002 or municipal by-law, in accordance to that plan or strategy and maintain records in accordance with the applicable law;
 - (c) Manure The Tenant will ensure that all manure and other material containing nutrients and any other material applied to the land is applied in accordance with all applicable laws;
 - (d) Farm Waste All containers (e.g. pesticide and oil containers) and other waste of farm operations, with the exception of crop residue and manure, will be removed from the leased premises and disposed of in accordance to all applicable laws:
 - (e) Sewage Biosolids or Pulp and Paper Biosolids The Tenant shall not, without the written consent from the Landlord, apply or give permission to have applied, any municipal waste or sludge on the leased premises. Where the Landlord has granted permission, any municipal sludge or waste shall be applied in accordance to the Environmental Protection Act (Ontario) and Nutrient Management Act 2002 as they apply;

- (f) Chemical Spills The Tenant shall immediately report any spill or misuse of chemicals to the Landlord and to comply generally with all environmental laws including the provisions of the Environmental Protection Act (Ontario) including the requirement to attend to the immediate clean-up of any such spill at the sole cost of the Tenant;
- (g) Chemical Storage The Tenant shall insure that no chemicals will be stored on the leased premises for longer than is required for the current years application or use and in no greater amounts than are required for the leased premises. The Tenant shall ensure that such chemicals are stored in a secure dry location away from all wells and watercourses in closed, tight containers above ground and clearly marked. No chemicals or chemical containers will be disposed of on the leased premises.
- (g) Drip Irrigation The Tenant may install drip irrigation, provided that the water from the escarpment is used only for the Lands and Premises and such use does not in the Landlord's judgement adversely affect downstream properties.

5. Damage and Destruction

The Tenant may, at its option, terminate this Lease on thirty (30) days' prior written notice to the Landlord if the Lands and Premises are destroyed or damaged by fire or any other cause to the extent that the ability of the Tenant to carry on the farming operation thereon is prevented or substantially hindered.

6. Events of Default

Upon the occurrence of any of the following events (an "Event of Default"):

- (a) The Tenant fails to pay any Rent or other sums due hereunder when due;
- (b) The Tenant has breached a covenant in this Lease and on receipt of notice in writing from the Landlord the Tenant fails to remedy such breach within thirty (30) days of receipt of such written notice;
- (c) The Tenant has abandoned the Lands and Premises; then the Landlord may, at its option.
 - (i) re-enter upon and take possession of the Lands and Premises or any part thereof in the name of the whole and re-let the Lands and Premises or any part thereof on behalf of the Tenant or otherwise as the Landlord sees fit;
 - (ii) terminate this Lease by giving the Tenant twenty (20) days prior written notice of the termination; or
 - (iii) re-enter into and upon the Premises or any part thereof in the name of the whole and repossess and enjoy the same as of the Landlord's former estate, anything herein contained to the contrary notwithstanding.

7. Assignment By Tenant

The Tenant shall be permitted to assign, sublet, pledge or transfer this Lease or any interest therein to any affiliated companies of the Tenant without the Landlord's prior written consent. The Tenant shall not assign, sublet, pledge or transfer this Lease or any interest therein to any other person without the Landlord's prior written consent which shall not be unreasonably withheld.

8. Surrender

Upon the expiration or other termination of the term, the Tenant shall immediately quit and surrender possession of the Lands and Premises and upon surrender, all right, title, and interest of the Tenant in the Lands and Premises shall cease.

9. Overholding

If the Tenant continues to occupy the Lands and Premises after the expiration or other termination of the Term without any further written agreement, and the Landlord accepts Rent, a tenancy from year to year shall not be created by implication of law or custom but the Tenant shall be a monthly tenant.

10. Entire Agreement

There is no promise, representation or undertaking by or binding upon the Landlord except such as are expressly set forth in this Lease, and this Lease including the Schedules contains the entire agreement between the parties hereto.

11. Registration

The Tenant may not register Notice of this Lease.

12. Notice

(1) Any demand, notice, direction or other communication to be made or given hereunder (in each case, "Communication") shall be in writing and shall be made or given by personal delivery, by courier, by facsimile transmission, or sent by registered mail, charges prepaid, addressed as follows:

Landlord: 250 Thorold Road West

3rd Floor

Welland, Ontario L3C 3W2

Fax 905-788-1121

E-mail cdangelo@npca.ca

Tenant: 3836 Main Street

Jordan, Ontario L0R 1S0

Fax 905-562-3232

E-mail lpennachetti@cavespring.ca

or to such other address or facsimile number as any party may, from time to time, designate in accordance with this Section.

(2) A Communication will be considered to have been given or made on the day that it is delivered in person or by courier, or sent by facsimile or, if mailed, seventy-two (72) hours after the date of mailing. If the postal service is interrupted or substantially delayed, any Communication will only be delivered in person or by courier, or sent by facsimile, or E-mail.

13. Governing Law

This Lease shall be construed and enforced in accordance with, and the rights of the parties shall be governed by, the laws of the Province of Ontario.

14. Amendment or Modification

No amendment, modification or supplement to this Lease shall be valid or binding unless set out in writing and executed by the Landlord and the Tenant.

15. Force Majeure

In the event that either party hereto shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason of strikes, lock-outs, labour troubles, inability to procure materials, failure of power, restrictive governmental laws or regulations, riots, insurrection, war or other reason of a like nature not the fault of the party delayed in performing work or doing acts required under the terms of this Lease, then performance of such act shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.

16. Severability

All of the provisions of this Lease are to be construed as covenants and agreements. If any provision of this Lease is illegal or unenforceable, it shall be considered separate and severable from the remaining provisions of this Lease, which shall remain in force and be binding as though the provision had never been included.

17. Time of the Essence

Time shall be of the essence hereof.

18. Successors and Assigns

This Lease shall enure to the benefit of and be binding upon the heirs, executors and administrators, successors and assigns of the Landlord and the heirs, executors and administrators and the successors and assigns of the Tenant.

19. Planning Act

This Lease is subject to compliance, if necessary, with the Planning Act (Ontario).

IN WITNESS WHEREOF the Landlord and the Tenant have executed this lease on the date set forth above.

SIGNED, SEALED AND DELIVERED
NIAGARA PENINSULA CONSERVATION AUTHORITY
PER
Carmen D'Angelo – CAO/Secretary-Treasurer
camen 27 mgclo - cherecorotary modelier
CAVE SPRING VINEYARDS LTD.
PER
Leonard Pennachetti - President



Subject: Annual Bank Borrowing Resolution 2015

Report No: 13-15

Date: February 19, 2015

RECOMMENDATION:

WHEREAS Section 3(5) of The Conservation Authorities Act authorizes Conservation Authorities to borrow such monies as may be required until the payment of any grants and levies; and

WHEREAS the Niagara Peninsula Conservation Authority deems it appropriate to borrow such sums, with the total borrowed amount not to exceed \$800,000 at any one time in the year of 2015 to meet approved administration, maintenance and capital expenditures;

NOW THEREFORE BE IT RESOLVED that the Niagara Peninsula Conservation Authority be authorized to borrow from time to time from a Financial Institution by way of an overdraft agreement executed and signed by the Chair and the Secretary-Treasurer of the Niagara Peninsula Conservation Authority, with the total amount <u>not exceeding</u> \$800,000 at any one time in 2015 to meet approved administration, maintenance and capital expenditures.

Background

Each year a resolution is required from the Authority allowing for the borrowing of funds as may be required for its operations and projects. Traditionally the Board had adopted this resolution for each of the upcoming fiscal years. The current financial position of the NPCA has not resulted in the Authority borrowing funds over the last several years. While it is not anticipated that we will be required to borrow funds for the 2015 budget year, the Financial Institution requires that NPCA have all approvals in place should the need arise.

Submitted by:

Carmen D'Angelo

Chief Administrative Officer /Secretary Treasurer

This report was prepared with the consultative input from all members of the Extended Management team.



Subject: Award Website Redesign RFP

Report No: 14-15

Date: February 19, 2014

RECOMMENDATION:

That the NPCA Board **AUTHORIZE** staff to award The Dunham Group Inc. with a contract for services and **APPROVE** a budget of \$23,020 for the redevelopment and design of the NPCA website.

PURPOSE:

The purpose of this report is seek permission to enter into an agreement for services with The Dunham Group Inc. in relation to the RFP issued on December 10, 2014 (Report No. 108-14).

BACKGROUND:

The current Niagara Peninsula Conservation Authority website is no longer adequate for the organization, resulting in a loss of marketing opportunities for our services and programming, assisting the community in our processes, communicating our community outreach initiatives, and raising awareness of our mandate. Further, our website is not user friendly and intuitive, and information is organized by departments and not considerate of the audience that is visiting our website.

Community outreach and engagement starts with the ease of use to find and understand our organization, services and programs, and visiting our conservation areas. A good website is one that focuses on meeting expectations and is found to have value to the prospective client/customer by driving results. Our website is out of date, limited in what can be added as new content, and is not responsive or mobile friendly. Therefore it cannot assist in developing marketing opportunities or assist in two-way communication with customers.

The website will;

- Communicate clearly and interactively so users understand the NPCA and are quickly convinced the site is worthwhile.
- Provide information users want, make it easy for the user to determine our services/programs/information is of value to them, and encourages engagement in that service/program or information at a single source access which is integrated and comprehensive.

- Offer simple, consistent page design; clear intuitive navigation and information architecture puts things where the user would expect to find them.
- Encourage self-service and point of sale through the website as a service enhancement.
- Integrate seamlessly with a Customer Relationship Management (CRM) program to provide business intelligence that can be acted upon by staff to optimize revenue and communication with all those that interact with the organization.

On Wednesday, December 10th, 2014, the RFP was sent out to nineteen (19) website design and development firms including 180 Marketing, blackDot, Carbonated Inc., Chimpanzee, DANIMA Creative Group, Doncor, Epoch Avenue, eSolutionsGroup, FACTOR[E], Future Access, Geeky Beaver, Graphix Works, Grassroots Online, ITW Consulting, JDW Innovation, Kinex Media, Symetric Productions, The Dunham Group, and Virtual Image. The RFP was emailed directly to each of these companies, posted on the NPCA website, and posted on merx.ca.

DISCUSSION:

As of Monday, December 29th, 2014 at 4:01 p.m., nine (9) RFP submissions were received from the following vendors;

- Imagiaweb \$57,894
- eSolutions Group \$37,300
- Chimpanzee \$31,922.50
- Symetric Productions \$28,860
- The Dunham Group \$27,820
- Future Access \$25,199
- BriskMobile \$21,280
- Graphix Works \$19,780
- DANIMA Creative Group \$6,100

Five NPCA staff members reviewed the submissions and four (4) were selected to present their concepts to staff. eSolutions Group, Symetric Productions, The Dunham Group, and Future Access presented their solutions to staff on Monday, January 19, 2014. The Dunham Group has been selected as the preferred vendor. Staff also determined that building a reservation system under the current time constraints would not be feasible and has renegotiated a new cost of \$23,020 with The Dunham Group.

FINANCIAL IMPLICATIONS:

The initial approved \$35,000 budget was predicated on a payback of 3 years based on savings from camping reservation system fees, however, it has been determined through this process that a separate third party reservation system would be more efficient based on time constraints and the functionality of pre-built software. The draft 2015 capital budget includes \$35,000 for website redesign and \$15,000 for reservation system software.

RELATED REPORTS AND APPENDICES:

None

Prepared by:

Name: Michael Reles

Title: Communications Specialist

Reviewed by:

Name: Jeff Long

Title: Senior Manager, Corporate Services

Submitted by:

Carmen D'Angelo

Chief Administrative Officer

Secretary Treasurer



Subject: Annual Policy Resolutions 2015

Report No: 15-15

Date: February 19, 2015

RECOMMENDATION:

That the Health and Safety Policy Statement and Regulation No 30 on Workplace Violence & Harassment Prevention Policy be reaffirmed as required under our legislative obligations, and that that these policy statements will continue to follow this requirement on an annual basis.

The health and safety of our employees is a priority for the Conservation Authority and we endeavor to meet or exceed all the legislative requirements placed on us as an employer.

Corporate Health and Safety Policy Statement

Under Section 25(2) (j) of the Occupational Health and Safety Act, the NPCA is required to conduct an annual review of the Corporate Health and Safety Policy Statement. The intent of the policy statement is to reflect the employer's commitment, support and attitude to the health and safety program for the protection of its workers. The current NPCA Policy Statement was adopted in September 19, 2012.

The Policy Statement must be reviewed and adopted on an annual basis. Attached is the proposed 2015 Health and Safety Policy Statement which meets the requirements of the Act, and no change is recommended. The Statement will be communicated to all NPCA employees.

Regulation No 30 – Workplace Violence & Harassment Prevention Policy

Attached is the proposed 2015 Workplace Violence & Harassment Prevention Policy currently included in the NPCA's Terms of Reference and Personnel Regulations. No change is recommended for Reg. 30 at this time.

Prepared by:

Reviewed by:

Jim Hagar HR Specialist

Jeff Long, Sr. Manager, Corporate Services

Submitted by:

Carmen D'Angelo

Chief Administrative Officer / Secretary Treasurer



HEALTH AND SAFETY POLICY STATEMENT

The Niagara Peninsula Conservation Authority is vitally interested in and committed to the health and safety of its employees and the prevention of injury and illness to its employees through the provision and maintenance of healthy and safe workplaces. The Conservation Authority will make every effort to meet its responsibilities for the health and safety of all employees by adhering to the relevant health and safety standards and legislative requirements.

It is a primary duty of all supervisory staff to ensure that all persons under their direction are made aware of and comply with all applicable health and safety policies and procedures. The supervisory staff is responsible for ensuring that all aspects of the workplace including machinery and equipment are safe and any risks, hazards and safety violations brought to their attention are investigated and corrected promptly.

The Conservation Authority will take all reasonable steps to acquaint its employees with their rights and duties in the workplace and the applicable regulations and procedures for protecting their health and safety.

All employees shall protect their own health and safety by complying with prevailing regulations and standards and with safe practices and procedures established by the Conservation Authority. Employees must report any health hazards and unsafe conditions or practices to supervisory staff for corrective action. Where appropriate, the Conservation Authority will support training programs to assist in maintaining safe conditions and work practices and will support employee participation in health and safety activities including health and safety committees.

It is in the best interest of all parties to consider health and safety in every activity and the commitment to health and safety shall be an integral part of the Conservation Authority's activities.

Date: February 19, 2015



REGULATION NO. 30

WORKPLACE VIOLENCE & HARASSMENT PREVENTION POLICY

The management of the Niagara Peninsula Conservation Authority is committed to the prevention of workplace violence and harassment and is ultimately responsible for worker health and safety. We will take whatever steps are reasonable to protect our workers from workplace violence from all sources.

Violent behaviour in the workplace is unacceptable from anyone. This policy applies to workers, visitors, clients, volunteers, co-workers or their domestic or intimate partners. Everyone is expected to uphold this policy and to work together to prevent workplace violence.

Consistent with the Occupational Health and Safety Act and the NPCA Health and Safety Policy, the NPCA will maintain a Workplace Violence Prevention Program to implement this policy. It includes measures and procedures to protect workers from workplace violence, a means of summoning immediate assistance and a process for workers to report incidents, or raise concerns.

The NPCA as the employer, will ensure that this policy and the supporting program are implemented and maintained and that all workers and supervisors have the appropriate information and instruction to protect them from violence in the workplace.

Supervisors will adhere to this policy and the supporting program. Supervisors are responsible for ensuring that measures and procedures are followed by workers and that workers have the information they need to protect themselves.

Every worker must work in compliance with this policy and the supporting program. All workers are encouraged to raise any concerns about workplace violence and to report any violent incidents or threats.

Management pledges to investigate and deal with all incidents and complaints of workplace violence in a timely and fair manner, respecting the privacy of all concerned to the extent possible.

Signed:	Date:	February 19, 2015
Carmen D'Angelo, BSc, MPA;	_	
CAO/Secretary-Treasurer		



Subject: MNR Data Agreement Update

Report No: 16-15

Date: February 19, 2015

RECOMMENDATION:

That the CAO be AUTHORIZED to sign an agreement with the Ontario Ministry of Natural Resources and Forestry (OMNRF) for species at risk data access.

PURPOSE:

For the Board to consider an annual data agreement with OMNRF.

This report aligns our NPCA Mission and 2014-2017 Strategic Plan Alignment, to manage our watershed's natural resources by balancing environmental, community and economic needs.

BACKGROUND:

This data agreement is between the OMNRF and NPCA to obtain Species at Risk data within our administrative area plus a 10 km buffer. It replaces the annual data request by staff for upto date information, and is a required specialized data set of elements of occurrence, used for NPCA activities and managing our watershed's natural resources by balancing environment, community and economic needs. NPCA applications include data for:

- habitat restoration, land management and site activity considerations for site operations
 of Conservation Areas: and
- internal screening of development review, assisting in scoping Environmental Impact Study (E.I.S.) Terms of Reference/information needs, and flagging when to refer the proponent to the OMNRF for further information

DISCUSSION:

The project serves an excellent example of working in partnership to achieve larger goals and objectives.

FINANCIAL IMPLICATIONS:

This is a partnership in information. There is no cost to the NPCA.

RELATED REPORTS AND APPENDICES:

Appendix 1: MINISTRY OF NATURAL RESOURCES SENSITIVE DATA USE LICENCE AGREEMENT

Prepared by:

Kim Frohlich; Ecologist

Reviewed by:

David Barrick; Sr. Manager of Operations

Submitted by:

Carmen D'Angelo

Chief Administrative Officer / Secretary Treasurer

MINISTRY OF NATURAL RESOURCES SENSITIVE DATA USE LICENCE AGREEMENT

This Sensitive Data Licence Agreement ("Agreement") is effective as of the January 26th 2015 ("Effective Date").

BETWEEN:

HER MAJESTY THE QUEEN in right of Ontario as represented by the Minister of Natural Resources ("Ministry" or "MNR")

And

The Niagara Peninsula Conservation Authority ("Licensee")

WHEREAS Her Majesty the Queen in right of Ontario is the sole owner of the Sensitive Data or has sufficient rights to distribute the Sensitive Data as contemplated by this Agreement;

AND WHEREAS the Licensee wishes to obtain certain rights to use the Sensitive Data and the Ministry for Her Majesty the Queen in right of Ontario wishes to grant such rights to the Licensee, subject to the terms and conditions set out below:

AND WHEREAS the parties are desirous of entering into this Agreement subject to the terms and conditions set out below.

NOW THEREFORE, in consideration of the mutual promises and covenants set out below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1.0 DEFINITIONS

1.1 "Online Access" means the online web mapping application through which trained users may, in accordance with this Agreement, access and download Sensitive Data specified in Schedule B and Schedule C attached to and forming part of this Agreement.



- 1.2 "Business Day" means any working day, Monday to Friday inclusive, but excluding statutory and other holidays, namely: New Year's Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day which the Ministry has elected to be closed for business.
- 1.3 "Derivative Products" means any products created by the modification of or addition to any of the Sensitive Data.
- 1.4 "Full Day Data Sensitivity Training" means a full day classroom or WebEx training course provided by the Natural Heritage Information Centre (the "NHIC") or the Ministry, related to the access, use and confidentiality of Sensitive Data, which may be obtained by the Licensee by contacting the NHIC or the Ministry Representative.
- 1.5 "Intellectual Property Rights" means any intellectual, industrial or other proprietary right of any type in any form protected or protectable under the laws of Canada, any foreign country, or any political subdivision of any country, including, without limitation, any intellectual, industrial or proprietary rights protectable by legislation, by common law or at equity.
- 1.6 "Licensee Address" and "Licensee Representative" mean:

Kim Frohlich, Ecologist,
Niagara Peninsula Conservation Authority
250 Thorold Road West, 3rd Floor,
Welland, ON, L3C 3W2,
905-788-3135 ext. 241, kfrohlich@npca.ca

1.7 "Ministry Address" and "Ministry Representative," mean:

Jim Mackenzie
Coordinator
Natural Heritage Information Centre
Ontario Ministry of Natural Resources
300 Water St. 2nd Floor North
Peterborough, ON, K9J 8M5
705-.755-1912, Jim.S.Mackenzie@ontario.ca

- 1.8 "Project" means the protecting and assisting with recovery of species more fully described in Schedule A attached to and forming part of this Agreement.
- 1.9 "Provincially Tracked Species" means:
 - (a) species listed on the Species at Risk in Ontario List in O. Reg. 230/08 made under the *Endangered Species Act*, 2007, S.O. 2007, c. 6 ("ESA"), as amended, or

- (b) other species identified by the Ministry's NHIC for which there are very few known observations or a potential conservation concern at a global, national or provincial level, included in the Provincially Tracked Species List, as amended from time to time, and available from the NHIC's website.
- 1.10 "Sensitive Data" means confidential digital data, meta-data, information or documentation related to Provincially Tracked Species, or other data identified as "medium sensitivity" by the Ministry in accordance with the Government of Ontario's Information Security & Privacy Classification Operating Procedures, provided to the Licensee pursuant to the Agreement, more fully described in Schedules B and C attached to and forming part of the Agreement.
- 1.11 "Sensitive Data Location Standards" refers to the standards created by the NHIC for representing Sensitive Data on a map or in an application, as amended from time to time, and available from the NHIC's website.
- 1.12 "Understanding Sensitive Information Training" means the e-learning module related to the access, use and confidentiality of Sensitive Data, which may be obtained by the Licensee by contacting the Ministry Representative.

2.0 LICENCE GRANT

- 2.1 Subject to the Agreement's terms and conditions, the Ministry hereby grants to the Licensee a non-exclusive, non-transferable, paid up, royalty-free licence to access, use, copy, modify, develop or translate the Sensitive Data and to create and distribute Derivative Products solely for the purpose of the Project and not for any commercial purpose.
- 2.2 The Intellectual Property Rights which may arise from any modification, development or translation of the Sensitive Data, or the Derivative Products separate from the Sensitive Data, shall vest in the Licensee or in such person to whom the Licensee may assign such rights.

3.0 RESTRICTIONS ON ACCESS AND USE OF SENSITIVE DATA

- 3.1 The Sensitive Data identified in Schedule B:
 - (a) may be accessed through Online Access using the username and password specified in Schedule B, only by the Licensee's employees or agents solely for the purposes of the Project who have successfully completed the Full Day Data Sensitivity Training; and
 - (b) shall be used only by the Licensee's employees, representatives and agents as authorized solely for the purposes of the Project who:

- i. have successfully completed the Full Day Data Sensitivity Training, or
- ii. have successfully completed the Understanding Sensitive Information Training under the supervision of another employee or person who has successfully completed the Full Day Data Sensitivity Training.
- 3.2 The Sensitive Data identified in Schedule C shall be used only by the Licensee's employees, representative or agents as authorized solely for the purposes of the Project who have successfully completed the Understanding Sensitive Information Training and use the Sensitive Data under the supervision of another employee or person who has successfully completed the Full Day Data Sensitivity Training.
- 3.3 The Licensee may inform the Ministry Representative of any inaccuracies in the Sensitive Data, and provide the Ministry Representative with corrected or updated Sensitive Data or new data so that the Ministry may correct such inaccuracies. Any corrected, updated or new data provided to the Ministry to correct inaccuracies in the Sensitive Data shall become the property of the Ministry, and the Ministry shall grant to the Licensee a non-exclusive, non-transferable, paid up, royalty-free licence to access, use, copy, modify, develop or translate the corrected, updated or new data.
- 3.4 The Licensee shall not disclose the Sensitive Data it receives under the Agreement except as expressly provided for in this Agreement. In preserving and protecting the Sensitive Data, the Licensee shall exercise the same degree of care to protect the Sensitive Data from disclosure as it uses to protect its own information of a similar nature from disclosure but in no event less than a reasonable standard of care.
- 3.5 The Licensee shall reproduce all notices that appear on the Sensitive Data when received under the Agreement on all copies of the Sensitive Data made by the Licensee.
- 3.6 The Licensee acknowledges that breach of any part of Section 3.0 may cause irreparable harm to the Ministry and that the injury to the Ministry may be difficult to calculate and inadequately compensable in damages. The Licensee agrees that the Ministry shall be entitled to obtain injunctive relief (without proving any damage sustained by it) or any other remedy against any actual or potential breach of the provisions of this Section.
- 3.7 If the Licensee or any of its directors, officers, employees, representatives or agents become legally compelled to disclose any Sensitive Data, the Licensee shall provide the Ministry with prompt written notice to that effect in order to allow the Ministry to seek one or more protective orders or other appropriate remedies to prevent or limit such disclosure and co-operate with the Ministry and its legal counsel to the fullest extent. If such protective orders or other remedies are not obtained, the Licensee shall disclose only

that portion of the Sensitive Data which the Licensee is legally compelled to disclose, only to such person or persons to which the Licensee is legally compelled to disclose, and the Licensee shall provide written notice to each such recipient that such Sensitive Data is confidential and subject to non-disclosure on terms and conditions equal to those contained in the

Agreement and, if possible, shall obtain each recipient's written agreement to receive and use such Sensitive Data subject to those terms and conditions.

- 3.8 The Licensee acknowledges and agrees that the Agreement and all information supplied by the Licensee to the Ministry pursuant to the Agreement are governed by the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. F.31, as amended ("FIPPA") and may be subject to disclosure under FIPPA.
- 3.9 The Licensee shall not display Sensitive Data related to the location of Provincially Tracked Species in a document to be made available to any person other than the Licensee except in accordance with the Sensitive Data Location Standards unless otherwise agreed in writing by the Ministry Representative.
- 3.10 The Licensee shall not use the Sensitive Data in any activity that contravenes the ESA, the *Fish and Wildlife Conservation Act, 1997* S.O. 1997, c. 41 as amended, the federal *Species at Risk Act*, SC 2002, c. 29 as amended or the federal *Migratory Birds Convention Act*, S.C. 1994, c. 22 as amended.

4.0 ACKNOWLEDGEMENT OF SOURCE

- 4.1 The Licensee acknowledges that Her Majesty the Queen in right of Ontario owns and shall retain all Intellectual Property Rights in the Sensitive Data.
- 4.2 Where any Sensitive Data is redistributed by the Licensee, or contained within Derivative Products which are distributed by the Licensee, any such Sensitive Data or Derivative Products, shall prominently identify the Queen's Printer of Ontario as the source of the Sensitive Data as follows:

Source: Data provided by Ontario Ministry of Natural Resources Copyright: Queen's Printer for Ontario [DATE IP CREATED].

Such identification shall be accompanied by a notice that the use of the Sensitive Data in any such Derivative Product does not constitute an endorsement by the Ministry of such Derivative Product.

5.0 TERM

5.1 This Agreement shall commence on the Effective Date and unless earlier terminated in accordance with its provisions, shall remain in full force and effect up to and including January 26th 2025 ("Term").

6.0 REPRESENTATION AND WARRANTIES

- 6.1 The Ministry provides the Sensitive Data on an "as is" basis and makes no representation, warranty or condition of any kind with respect to the accuracy, usefulness, validity, scope, completeness or currency of the Sensitive Data and disclaims any implied warranty or condition regarding the Data or Sensitive Data, including that it is fit for any particular purpose.
- 6.2 The Ministry shall have no obligation to update or correct any Sensitive Data provided under this Agreement.

7.0 EXCLUSION OF LIABILITY

- 7.1 The Ministry shall not be held liable to the Licensee in respect of any claim, demand, liability or action, irrespective of the nature of the cause of the claim, demand, or action, alleging any loss, injury (including injuries resulting in death) or damages, direct or indirect, which may result from the Licensee's possession, distribution or sublicensing of the Sensitive Data.
- 7.2 The Ministry shall not be liable or responsible for any loss or injury or damages to or incurred by and attributable to the Ministry or its officers, employees or agents, based upon or arising during, occasioned by, resulting from or in any way attributable, directly or indirectly, to the Sensitive Data or this Agreement.
- 7.3 The Ministry shall not be liable to the Licensee for loss of revenue or contracts, or any consequential loss of any kind relating to the Sensitive Data or this Agreement.

8.0 TERMINATION

- 8.1 The Licensee may terminate this Agreement at any time by destroying the Sensitive Data and any other materials or items it receives hereunder together with all copies thereof, and providing written notification of such destruction to the Ministry.
- 8.2 The Ministry may terminate this Agreement
 - (a) upon giving notice to the Licensee if the Licensee commits or permits a breach of any of its obligations or covenants under the Agreement and fails to remedy such breach within thirty (30) days of receipt of written notice from the Ministry demanding that such breach be remedied, or
 - (b) upon giving notice to the Licensee if the Licensee uses or permits the Sensitive Data for a commercial purpose.
- 8.3 If the Ministry terminates the Agreement, the Licensee shall destroy immediately all Sensitive Data and any other materials or items it receives hereunder with all copies thereof.

- 8.4 Upon the termination of the Agreement for whatever reason, the Licensee's rights under section 2.1, other than the right to distribute Derivative Products then in existence solely for the purpose of the Project, shall immediately cease.
- The following provisions of the Agreement shall survive the termination or expiry of the Agreement and shall continue in full force and effect: Sections 1.3, 1.5, 1.6, 1.7, 1.9, 1.10, 1.11, 2.2, 3.3, 3.8, 3.9, 4, 7, 8.3, 8.4, 8.5, 9.1, and 10.

9.0 APPLICABLE LAWS

9.1 The Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein.

10.0 GENERAL PROVISIONS

10.1 The Agreement represents the entire agreement between the parties regarding the licensing of the Sensitive Data and supersedes any prior understanding or agreement, collateral, oral or otherwise, with respect to such subject matter existing between the parties at the Effective Date, and consists of the terms and conditions in the main body of the Agreement, Schedule A, Schedule B and Schedule C.

In the event of any conflict or inconsistency between provisions of any of the documents which form part of the Agreement, the provision in the first mentioned document below shall govern:

- (a) any amendment to this Agreement;
- (b) terms and conditions in the main body of this Agreement;
- (c) Schedules to this Agreement.
- 10.2 If any provision of this Agreement is found by a court at any time to be unenforceable, unlawful or void, that provision shall be deemed severable from the Agreement, and shall not affect the validity or enforceability of the remaining provisions.
- 10.3 Any changes to the Agreement shall be by written amendment signed by the parties.
- 10.4 Any failure by the Ministry to insist in one or more instances upon strict performance by the Licensee of any of the terms or conditions of the Agreement shall not be construed as a waiver by the Ministry of its right to require strict performance of any such terms or conditions and the obligations of the Licensee with respect to such performance shall continue in full force and effect.

- 10.5 Notices shall be in writing, delivered by postage-prepaid mail, personal delivery, facsimile or e-mail and addressed to, respectively, the Ministry address to the attention of the Ministry Representative and to the Licensee address to the attention of the Licensee Representative. Notices shall be deemed to have been received (a) in the case of postage-prepaid mail, five (5) Business Days after such notice is mailed; or (b) in the case of personal delivery, facsimile or e-mail one (1) Business Day after such notice is received by the party to whom the notice is addressed. In the event of a postal disruption, notice must be given by personal delivery, facsimile or e-mail and all notices mailed within one (1) week prior to the postal disruption must be confirmed by facsimile or e-mail to be effective.
- 10.6 The Licensee shall not assign the Agreement or any part of the Agreement without the prior written consent of the Ministry, which consent may be provided in the Ministry's sole discretion and subject to the terms and conditions that may be imposed by the Ministry.

IN WITNESS WHEREOF the parties have executed this Agreement as of the Effective Date.

HER MAJESTY THE QUEEN in right of

I have authority to bind the Licensee.

Treasurer

SCHEDULE A - PROJECT DESCRIPTION

Project Description: the data is required for information on/or near our existing Conservation Areas, for proposed acquisitions and for plan review. This is to ensure the protection and assisting with recovery of species and their habitat.

Note; Licenced access requested includes a 10km buffer around the licensee's administrative jurisdiction. The NHIC Coordinator, Jim Mackenzie, requested the licensee's representative contact the neighbouring conservation authorities, Hamilton Conservation and Grand River Conservation, to make them aware of the request overlapping their jurisdictions. Both of these conservation authorities replied, via email, acknowledging the request. A copy of these emails will be held on file with the signed document at the NHIC.

Geographic Area and Species licenced under this agreement:

Area – Niagara Peninsula Conservation Authority's jurisdiction and a 10km buffer around this jurisdictional area.

Species – all provincially tracked species

Need to Know: As an environmental management agency, access to the data allows for effective conservation planning and land management.

SCHEDULE B - DESCRIPTION OF SENSITIVE DATA

Ongoing Access Data Request

Ongoing access to provincially tracked species, plant communities, wildlife concentration areas information provided to the Licensee, for the jurisdiction/geographic area as outlined in Schedule A:

- Element Occurrences provided via shape file, from the provincial record
- 2. Observations provided via shape file, from the provincial record
- 3. Online Access (Online mapping tool(s) as available)

The Observation data provided contains records that have not undergone NHIC review, these records are indicated as "Pending" in the 'NHIC Review Status' field.

IMPORTANT NOTE:

As per the terms of this agreement, the Provincially Tracked Species data provided is for internal use by *trained staff only*. Any product viewed by non-trained users must comply with the Sensitive Data Location Standards (3.9), meaning that all locations are generalized to a minimum 1km UTM square grid, as available on the NHIC website: http://www.mnr.gov.on.ca/en/Business/NHIC/2ColumnSubPage/STDU_138222. html.

The information provided contains restricted records.

These records are indicated as "Y" in the NHIC Sensitive Indicator (NHIC SENS) field.

They are a subset of Provincially Tracked Species data, pertaining to locations of especially sensitive or commercially exploited species. For most of these species, poaching or eradication is the greatest threat to their recovery. Many of these species and their habitats are afforded protection under the Endangered Species Act 2007, and it is *critical* that this information is kept confidential.

For these records, *species names and locations cannot be revealed at any scale* without written approval from the NHIC Coordinator.

SCHEDULE C – DESCRIPTION OF SENSITIVE DATA

Not applicable (see Schedule B).



Report To: Board of Directors

Subject: 2015 Operating and Capital Budget

Report No: 17-15

Date: February 19, 2015

RECOMMENDATION:

That the 2015 Operating and Capital budget for the Niagara Peninsula Conservation Authority be approved and the following apportionment costs identified in Chart #1 be forwarded to the participating municipalities in accordance with Section 2.(1)(b) of Ontario Regulation 670/00.

Chart #1: Apportionment of Costs to Participating Municipalities

Municipality	Niagara	Hamilton	Haldimand	Total
Matching Apportionment	4,697,550	1,197,320	115,740	6,010,610
Non-Matching Apportionment	2,672,633	119,700	0	2,792,333
Totals	7,370,183	1,317,020	115,740	8,802,943

PURPOSE:

To receive approval on the 2015 Operating and Capital budget by the NPCA Board of Directors and the subsequent approval on the apportionment costs to the participating municipalities.

DISCUSSION:

Apportionment Costs

As per Section 27.(2) of the *Conservation Authorities Act*, the Authority shall apportion the costs (maintenance, administration and minimum costs) to the participating municipalities and the amount apportioned to each such municipality shall be levied against the municipality. Further, Section 27.(16) allows the Lieutenant Governor in Council to make regulations governing the nature and amount of the levies made by authorities.

In 2000, Ontario Regulation 670/00 was enacted allowing the authority to apportion maintenance costs to participating municipalities by agreement (hereinafter referred to as Option A) or by the ratio that each participating municipality's modified assessment bears to the total authority's modified assessment (hereinafter referred to as Option B). The regulation also allows the Authority to apportion administration costs by the ratio that each participating municipality's modified assessment bears to the total authority's modified assessment (Option B).

In late 2014, the Niagara Peninsula Conservation Authority (NPCA) discovered that since 2000, apportionment costs levied to municipalities were calculated by agreement between the NPCA, the City of Hamilton and other neighbouring Conservation Authorities (such as Grand River Conservation Authority and Halton Region Conservation Authority). This was a pilot project implemented to address the municipal restructuring of the City of Hamilton and it was anticipated the province would thereafter review the funding formulas. However, there was no evidence received by the NPCA to confirm that the Region of Niagara or Haldimand County (also participating municipalities within the NPCA's jurisdiction) were in agreement with the funding formula. There is also no documentation that addresses the issue that Haldimand County also underwent a municipal restructuring at the same time as the City of Hamilton.

Ontario Regulation 670/00 indicates that the apportionment costs shall be applied by agreement between the authority and participating municipalities (Option A) or by the ratio that each participating municipality's modified assessment bears to the total authority's modified assessment (Option B). To clarify the matter, the NPCA sought a legal review with the law firm Martin Sheppard Fraser. The legal review stated that given the Lieutenant Governor in Council chose to make a regulation governing levies, and the NPCA wanted to apply Option A, the NPCA could not make a unilateral decision without the requirement of receiving agreement from the participating municipalities. The combined interpretation and analysis of Ontario Regulation 670/00 and the Conservation Authorities Act, the conclusion received by the NPCA indicates that if the NPCA pursues Option A, then the requirement would be to obtain an agreement that included the NPCA and all the participating municipalities (Region of Niagara, City of Hamilton, and Haldimand County).

The issues and associated legal review related to the apportionment of levies was communicated by the NPCA to the Ministry of Natural Resources and Forestry, the participating municipalities, and the surrounding conservation authorities. Communication included face-to-face meetings, teleconference and emails. Further, disclosures of the issues were presented during budget meetings with the NPCA Board of Directors and the respective municipal councils of the participating municipalities. All parties were provided with a timeframe of February 19, 2015 as a date to achieve agreement via Option A. Without an agreement, Option B would be applied for the 2015 budget. To date, there is no agreement.

Thus, the 2015 budget is presented to the NPCA Board of Directors as per Option B, where the apportionment of costs has been calculated by the ratio that each participating municipality's modified assessment bears to the total authority's modified assessment as received by the Ministry of Natural Resources and Forestry.

Appeal Process

During the budget presentation to the City of Hamilton, elected officials indicated they would appeal if the NPCA proceeded with Option B. As disclosed above, the NPCA cannot proceed with Option A given that there is no agreement between the participating municipalities.

An appeal to the apportionment of costs may be issued by a participating municipality to the Mining and Lands Commissioner as per Section 27.(8) of the *Conservation Authorities Act*. An appeal must commence within 30 days of the municipality receiving notice of the levy from the authority. Pending the determination of the appeal, the municipality must comply with the levy.

Upon receiving the appeal, the Commissioner shall hold a hearing on the appeal and shall consider, (a) whether the levy complies with Section 27 of the Conservation Authorities Act and

the regulations made under subsection (16); and (b) whether the levy is otherwise appropriate. The Commissioner may by order, confirm, rescind or vary the amount of the levy and may order the authority or the municipality to pay any amount owing as a result. There is no appeal process to the Commissioner's decision.

2015 Capital Budget

In a line by line review of the 2014 capital budget, it was discovered wages and benefits of the Restoration Program, Remedial Action Plan Coordinator and the St. John's Centre were included. For 2015, these expenses were removed from the capital budget and re-allocated to the Operating budget.

The 2015 Capital budget (see Appendix A) includes \$1,308,100 in projects specific to NPCA land holdings, \$237,000 in capital improvements specific to corporate services, and \$70,000 in projects related to the watershed programs.

The capital budget is offset by revenue estimated at \$100,000 in corporate fundraising and \$90,000 from the Trans Canada Reserve.

Land Acquisition

The 2015 budget continues with the contributions to land acquisition reserves with \$500,000 from the Region of Niagara for priority acquisitions in Niagara, and, \$100,000 from the City of Hamilton for priority acquisitions in Hamilton. This program continues with the primary goal of enhancing conservation via the acquisition of targeted lands within the watershed. The secondary goal is to acquire properties to compliment NPCA recreation and education programs.

Operating Budget

There was a review of what constitutes a "shared benefit", a program or service that benefits all three participating municipalities (sometimes referred to as a matching municipal apportionment cost) and a "sole benefit", a program or service that benefits only one participating municipality (sometimes referred to as a non-matching apportionment cost or a special levy). For Niagara, the non-matching municipal levy includes costs associated to Children's Water Festival, Water Quality Monitoring, Planning, Tree and Forest By-Law, land acquisition, and the debenture related to the Centre for Conservation at Balls Falls. For Hamilton, the non-matching levy includes land acquisition and the Binbrook Dam flood control. There is no non-matching municipal apportionment for Haldimand County.

The operating budget has increased primarily due to merit and annual increases in wages and benefits across the organization. Other cost factors include the addition of a 1.0 FTE in the Watershed Biology team in order to improve timeframes related to permits and reviews, correcting over estimated revenue projections and under estimated expenses, and reducing the reliance on the budget from the reserve funds.

Budget Steering Committee

The Budget Steering Committee reviewed the 2015 Operating and Capital budgets on January 26th and February 9th. The committee was chaired by Board Member Tony Quirk. The following motions were addressed:

Resolution #1 – Moved by Member Beattie and Seconded by Member Timms

That the Capital budget be amended to add three (3) projects to the Binbrook

Conservation Area identified as a wind curtain to the pavilion (\$5,000), canoe
and kayak storage facility (\$25,000) and multi-functional gazebo (\$35,000).

The motion was carried.

Resolution #2 – Moved by Member Annunziata and Seconded by Member Hodgson
That \$43,484 be taken from the Hamilton Capital Reserve and \$21,616 from the
Operating Reserve to finance the additional Binbrook capital projects.

The motion was carried.

Resolution #3 – Moved by Member Timms and Seconded by Member Annunziata

That the Budget Steering Committee approve the hiring of a Biologist and remove the costs of the vacant Supervisor of Marketing and Community Relations related to the 2015 Operating budget.

The motion was carried.

Resolution #4 – Moved by Member Hodgson and Seconded by Member Annunziata
That the Niagara Region Land Acquisition special levy (non-matching municipal apportionment cost) be reduced from \$500,000 to \$100,000.

The motion was defeated.

Resolution #5 – Moved by Member Beattie and Seconded by Member Timms

That \$150,000 (from reserves) be removed from other revenue and allocated to
the municipal apportionment costs and that the 2015 Operating and Capital
budget be accepted with revisions.

(Note: The amount of \$150,000 was initially identified as 2014 budget surplus. However, the Budget Steering Committee discussed that this amount should be confirmed during the 2014 year-end reconciliation and brought back to the NPCA Board for consideration).

The motion was carried.

The Budget Steering Committee also recommends to the NPCA Board of Directors that the overall Niagara Region Levy be maintained at 2 % guidance pending any appeal to the apportionment costs, and thereafter, allocate surplus funds to deferred capital projects. This direction aligns with the Region of Niagara's motion of January 29, 2015 related to their respective Report BRCOTW-C-2015.

The 2015 Operating and Capital budget was revised based on the recommendations of the Budget Steering Committee. Overall, the budget represents a 5.9% increase from the 2014 budget.

Revenue and Municipal Levies

The non-municipal revenue includes \$519,500 from provincial funds (transfer payment, remedial action plan, and source water protection) and \$235,000 from federal funds (great lakes protection and remedial action plan).

From the generation of NPCA fees and revenues, a total of \$2,515,100 has been budgeted. This includes revenues from permits and regulatory fees, park fees, interest income, reserves and foundation, and other miscellaneous revenue sources.

The remaining revenue source is apportionment of costs to the three participating municipalities. Utilizing Option B, the following apportionment has been calculated:

	2014 Budget	2015 Budget
Region of Niagara		
Matching Municipal Levy	3,629,958	4,697,550
Non-Matching Municipal Levy	3,595,581	2,672,633
Total Region of Niagara	7,225,539	7,370,183
City of Hamilton		
Matching Levy - Formula	162,934	1,197,320
Special Levy	358,628	119,700
Total City of Hamilton	521,562	1,317,020
Haldimand County	A Comment of the Comm	
Matching Levy - Formula	86,761	115,740
Special Levy	(2,817)	0
Total Haldimand County	83,944	115,740
Total Municipalities	7,831,044	8,802,943

RELATED REPORTS AND APPENDICES:

1. 2015 Capital Budget

2. 2015 Operating Budget

3. Projected Reserve Balances (2014 to 2015)

Submitted by:

Carmen D'Angelo

Chief Administrative Officer

Secretary Treasurer

This report was prepared with the consultative input from Budget Steering Committee and the Senior Management Team.

	2014	2014	Act vs Bdgt	2015 Budget
Devenue	YTD	Budget	B / (W)	2010 Daagot
Revenues				
Region of Niagara	2 622 102	2 620 059	(7.766)	4 607 550
Matching Levy - Formula Special Levy	3,622,192 3,595,581	3,629,958 3,595,581	(7,766) -	4,697,550 2,672,633
Total Region of Niagara	7,217,773	7,225,539	(7,766)	7,370,183
City of Hamilton				
Matching Levy - Formula	162,585	162,934	(349)	1,197,320
Special Levy	358,628	358,628	-	119,700
Total City of Hamilton	521,213	521,562	(349)	1,317,020
Haldimand County				
Matching Levy - Formula	86,575	86,761	(186)	115,740
Special Levy	(2,817)	(2,817)	- (400)	- 115 710
Total Haldimand County	83,758	83,944	(186)	115,740
Total Municipalities	7,822,744	7,831,044	(8,300)	8,802,943
Provincial				
Provincial Transfer	184,500	184,500	-	174,500
RAP - Provincial	59,706	58,300	1,406	95,000
Source Water Protection - Provincial Total Provincial	399,237 643,443	325,767 568,567	73,470 74,876	250,000 519,500
i otal Fiovilicial	043,443	300,307	74,070	319,300
Federal	400 540	404.000	4.540	425.000
Great Lakes Protection - Federal RAP - Federal	182,516 62,363	181,000 41,000	1,516 21,363	135,000 100,000
Total Federal	244,879	222,000	22,879	235,000
Fees and Other Revenue				
Permits and Regulatory Fees	375,326	260,000	115,326	350,000
Park Fees	1,272,221	1,258,556	13,665	1,374,000
Other Revenues	598,382	564,283	34,099	213,100
Interest Income	99,255	50,000	49,255	98,000
Reserves & Foundation	1,282,001	642,227	639,774	480,000
Total Fees and Other Revenue	3,627,185	2,775,066	852,119	2,515,100
Total Revenue	12,338,251	11,396,677	941,574	12,072,543
Expenses				
Salaries & Benefits	5,550,384	5,743,653	193,269	5,793,556
HR & Employee Expenses	103,578	106,500	2,922	196,420
Board & Volunteer Expenses Professional Fees	41,424 217,805	47,300 151,976	5,876 (65,829)	60,100 290,200
Occupancy Costs	458,213	403,257	(54,956)	454,100
Office Expenses	560,686	535,171	(25,515)	176,745
IT & Communication	32,429	46,300	13,871	1,400
Marketing & Promotions	112,972	154,660	41,688	191,700
Vehicles & Equipment	163,201	174,600	11,399	284,677
Watershed Projects	157,728	237,026	79,298	63,500
Park Maintenance Corporate Services	325,026 2,558,009	332,480 2,256,653	7,454 (301,356)	737,800 1,832,245
Total Expenses	10,281,455	10,189,576	(91,879)	10,082,443
Capital Budget	1,382,946	610,600	(772,346)	1,390,100
Capital Budget - Land Aquistion	600,000	600,000	, ,,,,,,,,,	600,000
Total Expenses & Capital	12,264,401	11,400,176	(864,225)	12,072,543
Net Revenue / (Expenses)	73,850	(3,499)	77,349	
· · /		<u>, , , , , , , , , , , , , , , , , , , </u>	,	

Account Number	Description	2014 YTD	2014 Budget	Act vs Bdgt B / (W)	2015 Budget
Expenses		ווט	Duugei	D / (VV)	Budget
Salaries & Benefits					
002101- Total	Wages & Benefits - Salaried	4,841,644	5,226,235	384,591	5,372,135
002102- Total	Wages - Hourly	3,178	7,100	3,922	-
002104- Total	Wages - Casual	160,568	174,738	14,170	12,000
002105- Total	Wages - Guides / Gatekeeper	139,054	125,200	(13,854)	4,000
002106- Total	Wages - Security	5,307	5,300	(7)	5,500
002264- Total	Wages - Grounds Maint.	-	500	500	-
002279- Total	Security	36,000	56,250	20,250	-
002289- Total	Gate Attendant	25,535	22,650	(2,885)	334,000
002111- Total	Group Insurance	218,104	-	(218,104)	49,140
002154- Total	H.R. Services	96,037	105,680	9,643	-
002180- Total	Retiree Benefits	24,957	20,000	(4,957)	16,781
Salaries & Benefits		5,550,384	5,743,653	193,269	5,793,556
HR & Employee Exp	ansas				
002134- Total	Uniforms	15,854	11,900	(3,954)	17,600
002155- Total	Health & Safety	12,836	8,400	(4,436)	12,000
002167- Total	Achievement Awards	6,808	8,000	1,192	10,000
002124- Total	Staff Training & Dev.	22,036	24,600	2,564	52,130
002130- Total	Vehicle Allowance	5,589	5,500	(89)	6,240
New	Recruitment Expense	, -	-	-	3,000
New	Cell Phones	-	-	-	3,200
002122- Total	Staff Mileage	27,303	29,350	2,047	48,250
002123- Total	Staff Expenses	13,152	18,750	5,598	44,000
HR & Employee Exp		103,578	106,500	2,922	196,420
Board & Volunteer E	ivnonces				
002116- Total	Member's Per Diem	15,330	11,800	(3,530)	16,000
002110- Total	Member's Honorarium	10,739	7,700	(3,039)	7,900
002117- Total	Member's Mileage	9,275	10,000	(3,039) 725	12,000
002110 Total	Member's Expenses	3,686	5,000	1,314	3,400
002177 Total	Committee Expenses	-	8,000	8,000	-
002177 Total	Science & Eng.Fair Award	300	300	-	300
002172 Total	Other Awards	-	500	500	500
002174- Total	Awards Ceremony	2,094	4,000	1,906	-
New	Community Outreach	-	-	-	15,000
New	Board / SMT Development				5,000
Board & Volunteer E	expenses	41,424	47,300	5,876	60,100
Professional Fees					
002149- Total	Audit Fees	17,299	18,000	701	18,000
002151- Total	Legal Fees	43,440	24,000	(19,440)	55,000
002165- Total	Consulting Services	157,066	109,976	(47,090)	217,200
Professional Fees		217,805	151,976	(65,829)	290,200
Occupancy Costs					
002121- Total	Office Lease	125,604	118,000	(7,604)	118,100
002135- Total	Telephone	56,864	50,800	(6,064)	57,200
002136- Total	Heat	23,163	21,800	(1,363)	25,200
002137- Total	Hydro	116,984	68,790	(48,194)	113,400
002138- Total	Water	5,418	3,000	(2,418)	6,300
002152- Total	Property Taxes	34,398	20,872	(13,526)	35,400
002220- Total	Natual Gas	2,640	2,200	(440)	2,600
002153- Total	Insurance	93,142	117,795	24,653	95,900
Occupancy Costs		458,213	403,257	(54,956)	454,100

Account Number	Description	2014	2014	Act vs Bdgt	2015
		YTD	Budget	B / (W)	Budget
Office Expenses					
002127- Total	Postage Meter Rental	2,721	6,000	3,279	3,400
002131- Total	Postage	10,071	18,000	7,929	10,000
002132- Total	Stationery	6,322	8,500	2,178	6,500
002133- Total	Materials & Supplies	512,002	488,771	(23,231)	142,045
002278- Total	Printing & Office Supplies	29,254	11,500	(17,754)	13,500
002280- Total 002179- Total	Office Supplies & Equipment	47	2,100	2,053	1,000
Office Expenses	Publications & Subscriptions	<u>269</u> 560,686	<u>300</u> 535,171	(25,515)	300 176,745
Office Expenses		300,000	333,171	(20,010)	170,740
IT, GIS & Communic	ation				
002166- Total	Information Systems	7,538	1,000	(6,538)	-
002178- Total	Mapping Supplies	-	2,000	2,000	-
002195- Total	Communications Services	23,609	42,000	18,391	-
002255- Total	Communication System	1,282	1,300	18_	1,400
IT & Communication	1	32,429	46,300	13,871	1,400
Marketing & Promot					
002157- Total	Tours / Special Events	1,038	3,000	1,962	1,100
002159- Total	Marketing	19,453	20,000	547	5,000
002160- Total	Newsletter	-	-	-	2,000
002161- Total	General Printing	13,069	20,000	6,931	10,000
002162- Total	Advertising	12,817	25,600	12,783	67,500
002175- Total	Exhibits & Displays	2,071	25,500	23,429	3,500
002196- Total	Signs	15,831	22,360	6,529	15,000
002248- Total	Entertainment / Sound Sys.	10,096	17,500	7,404	12,000
002249- Total	Programs, Posters, Tickets	3,347	3,800	453	6,500
002250- Total	Admission Tickets	1,071	1,100	29	1,900
002253- Total	Displays	530	700	170	700
002254- Total	Demonstrations	13,188	1,000	(12,188)	1,000
002256- Total	Catering	5,371	1,800	(3,571)	13,800
002257- Total	Children's Craft Tent	- 7 470	2 000	- (4.470)	200
002258- Total	Bus Rentals	7,472	3,000	(4,472)	45,000
002261- Total	Activitees - Supplies	800	800	-	1,500
002283- Total 002284- Total	Special Events Edeucation Interpretation	6,483 335	8,500 -	2,017 (335)	5,000 -
Marketing & Promot	·	112,972	154,660	41,688	191,700
Ū		·	,	,	,
Vehicles & Equipme 002550- Total		10 202	10,000	(0.202)	20 200
002330- Total	Vehicle - Maintenance / Repairs Equipment Purchase	19,203 25,840	18,400	(9,203) (7,440)	28,200 46,177
002125- Total	Equipment Rental	24,312	23,800	(7,440) (512)	26,200
002128- Total	Equipment Maintenance	24,512	800	800	18,400
002129- Total	Vehicle OP. & Maint.	3,339	1,200	(2,139)	-
002292- Total	Vehicle Purchase	19,566	60,000	40,434	92,000
002295- Total	Equipment Purchase	45,499	48,000	2,501	49,700
002296- Total	Equipment Maintenance	23,184	9,800	(13,384)	20,000
002298- Total	Small Tools / Shop Supplies	2,258	2,600	342	4,000
002500- Total	2008 Dodge #90 - Gasoline				-
Vehicles & Equipme	nt	163,201	174,600	11,399	284,677
Watershed Projects					
002182- Total	Welland River Syphon Gauge	18,633	13,000	(5,633)	20,000
002190- Total	Remedial Projects	52,860	85,000	32,140	-
002193- Total	Vehicle Chargeback	36,376	68,787	32,411	-
002194- Total	Equipment Chargeback	25,748	40,239	14,491	-
002216- Total	Lab Analysis	24,111	30,000	5,889	43,500
Watershed Maintena	ance	157,728	237,026	79,298	63,500

Account Number	Description	2014 YTD	2014 Budget	Act vs Bdgt B / (W)	2015 Budget
Park Maintenance		5	Duagot	57 (11)	Duagot
002140- Total	Parking Lot & Road Maint.	4,754	5,500	746	-
002141- Total	Grounds Maintenance	30,057	23,750	(6,307)	35,500
002142- Total	Buildings Maintenance	28,420	26,500	(1,920)	27,000
002164- Total	Contractor Services	20,130	25,000	4,870	348,500
002225- Total	Water System Maintenance	38,883	36,000	(2,883)	29,500
002226- Total	Sewage System Maintenance	25,179	17,100	(8,079)	24,500
002227- Total	Electrical Maintenance	2,521	3,100	579	2,500
002228- Total	Gasoline & OIL	51,572	55,600	4,028	49,000
002229- Total	Small Tools	2,758	3,500	742	3,500
002230- Total	Picnic Table Repairs	4,411	5,500	1,089	6,000
002231- Total	Washroom Supplies	8,952	9,200	248	10,000
002232- Total	Ice	4,230	7,200	2,970	5,500
002233- Total	Firewood	8,960	6,000	(2,960)	7,500
002234- Total	Gargage Disposal	13,002	15,050	2,048	12,500
002235- Total	Residence Maintenance	5,057	2,000	(3,057)	2,000
002237- Total	Aquatic Weed Control	203	900	697	500
002238- Total	Bass Derby	852	800	(52)	1,000
002239- Total	TV & Movie Rentals	107	1,300	1,193	-
002244- Total	Tent Rental	17,396	29,500	12,104	44,000
New	Beer and Wine Expense	-	-	-	13,000
002245- Total	Washroom Rental & Supplies	5,971	5,200	(771)	7,000
002246- Total	Maintenance Supplies	-	200	200	-
002252- Total	Milling Supplies	1,905	1,000	(905)	2,000
002263- Total	Fish Stocking	3,979	-	(3,979)	5,000
002269- Total	Material & Supplies - Grounds	7,605	14,110	6,505	51,500
002270- Total	Material & Supplies - Buildings	6,624	2,700	(3,924)	5,000
002271- Total	Material & Supplies - Parking	3,028	4,800	1,772	5,000
002272- Total	Material & Supplies - Trail Maint.	860	2,350	1,490	1,000
002273- Total	Material & Supplies - Misc.	-	600	600	-
002275- Total	Material & Supplies - Hunting	28	200	172	-
002276- Total	Dam Maint. & Repairs	-	1,000	1,000	<u>-</u>
	Material & Supplies - Trees	-	-	-	5,000
T	WiFi Bandwidth Fee	-	-	- (0.4.0)	7,500
002277- Total	Snow Removal	3,310	3,000	(310)	3,300
002281- Total	Curatorial Supplies	107	2,100	1,993	-
002288- Total	Pump Maint. & Repairs	448	220	(228)	1,000
002301- Total	Retail Purchases	23,717	21,500	(2,217)	22,500
Park Maintenance		325,026	332,480	7,454	737,800
Corporate Services					
002145- Total	Miscellaneous	668,975	428,200	(240,775)	85,000
002146- Total	ACAO Levy	39,931	39,900	(31)	40,000
002147- Total	General Memberships	262	1,600	1,338	500
002148- Total	General Reference	-	200	200	-
002150- Total	Bank Charges	33,700	21,300	(12,400)	36,625
002163- Total	Services	198,107	167,000	(31,107)	165,320
002176- Total	Licence Fees	427	12,000	11,573	30,300
002200- Total	Debt Charges - Region Niagara	1,558,261	1,563,133	4,872	1,470,000
002259- Total	Assoc Annual Memberships	-	500	500	500
002300- Total	C.A. Capital Reserve	23,038	22,820	(218)	4,000
002303- Total	Fixed Costs - Prov Reporting	35,308		(35,308)	
Corporate Services		2,558,009	2,256,653	(301,356)	1,832,245
Capital Budget		1,982,946	1,210,600	(772,346)	1,990,100
Total Expenses		12,264,401	11,400,176	(864,225)	12,072,543

Proposed Capital Projects fo 2015	Project Description	Draft 2015	Deferred	OPG Funding	3rd Party Funding
Ball's Falls	Glycol Leak Repair beneath parking lot	5,000	-	-	-
	New partitions/upgrades for lower level washrooms - Weddings and Thanksgiving	15,000	-	-	-
	Purchase Folding tables for Barn - Weddings Re-roof the Cabin (Cedar Shingles)	3,000 7,000	-	-	-
	Electrical upgrades for Thanksgiving Festival	27,000	-	-	-
	Heavy Duty Commercial Floor Cleaner for Barn - Weddings	2,600	-	-	-
	Wi-Fi system at Ball's Falls Wireless Mic System	10,000	20,000	-	
	New road from 7th Avenue adjacent to the existing road - Thanksgiving Festival	-	55,000	-	-
	Winterize / Heat the barn - Weddings	-	15,000	-	-
	Water for the Barn - Weddings	-	10,000	-	-
	Ball's Falls Total	69,600	100,000	-	-
Binbrook	Fishing Docks	28,000	-	-	-
	Metal roof for Pavilion 2	15,000	-	-	-
	Splash pad health and safety improvements	30,000	-	-	-
	POS System Water softening system for splash pad	5,000 7,500	-	-	<u> </u>
	Kubota salt spreader	2,500	-	-	-
	Kubota cab enclosure	2,500	-	-	-
	Wind Curtin Kayak / Canoe Storage Rental		-	-	5,000 25,000
	Gazebo	-	-	-	35,000
	Septic System Upgrades as per Master Plan	-	800,000	-	-
	Water System Upgrades as per Master Plan Install electronic gates at entrance and Phase 1 Entrance/Exit Improvements		170,000 110,000	-	-
			•		- -
	Binbrook Total	90,500	1,080,000	-	65,000
Central Workshop	Replace Roof on Central Workshop	40,000	-	-	-
	Purchase 2 new EZ Radiant Heaters for Central Workshop	10,000	-	-	-
	Improvements to 2 Beamer Lookouts - Steel supports and decking St. Johns Pond Erosion Control measures	80,000 35,000	-	-	-
	Replace Stevensville Pavilion Roof with Metal Roof	7,000	-	-	-
	Replace fishing pier at St. John's pond	28,000	-	-	-
	Installation of new pump at Wainfleet Wetlands Purchase wood chipper and log splitter and related equipment - Ash Tree Prog	7,000 75,000	-	-	-
	Annual purchase of 100 picnic tables	30,000		-	-
	Annual purchase of 30 standardized garbage/recycling bins	10,000	-	-	-
C. I.I.	Trans Canada/Gord Harry Trail Head Sign	5,000		-	-
St. Johns	Replace roof on Old School House at St. Johns Centre Repair and re-point Creek Retaing Walls at St. Johns Centre		8,000 20,000	-	-
	Install Security System at St. Johns Centre	-	5,000	-	-
	Replace Septic System at St. Johns Centre	-	55,000	-	-
	New roof for the former post office house at St. Johns Centre	-	15,000	-	-
	Central Workshop Total	327,000	103,000	-	-
Chippawa Creek	2 Fishing Pier Replacements	55,000	-	-	-
	POS system	5,000	-	-	-
	Upgrade Campsites	30,000 3,000	-	-	-
	Insulation for new comfort station Seal old wells	5,000	-	-	-
	Replace old comfort station tanks and related improvements	25,000	-	-	-
	Boardwalk rail repairs	3,000	-	-	-
	New metal roof for beach washroom Beach Restroom renovation	5,000 15,000	-	-	-
	Golf cart refurb	3,500	-	-	-
	Workshop Area Upgrades	10,000	-	-	-
	Entry/Exit Roadway improvements Additional water tank for water reliability	3,000 10,000	-	-	-
	Parking area beside pavilion	6,000	-	-	-
	Re-side old comfort station	8,000	-	-	-
	Honey-wagon service	8,000	-	-	405.550
	Electrical Systems - previously approved - in reserves		-	-	125,000
	Chippawa Creek Total	194,500	-	-	125,000
Long Beach	Sidewalk around Comfort Station 3	6,000	-	-	-
	New Metal Roof for Pavilion 2	7,000	-	-	-
	Purchase Gator/RTV New Metal Stairs to Beach (2-4 sets) - safety concern	20,000	-	-	-
	Improvements to shower floor in Comfort Station 3	5,000	-	-	-
	Shower fixtures/controls and interior upgrades	10,000	-	-	-
	Trail markers and lighting	1,500	-	-	-
	Campsite drainage - north side 30 Amp Meters - Phase 1 Lake side	2,500 20,000	-	-	-
	Paint Roof on the Workshop	3,000	-	-	-
	Siding on Comfort Station 2	5,000	-	-	-
	Valve Box replacement Widening of the main entrance	2,000 15,000	-	-	-
	POS system	5,000	-	-	-
	Honey Wagon Service/Campsite wastewater collection	8,000	-	-	-
	Upgrade Campsites Wi_Fi	30,000	-	-	-
	Wi-Fi Chain Link Fence on both sides of Lakeshore Road and Perimeter	19,500 65,000	65,000	-	-
	Purchase of a beach-cleaning surf rake	-	40,000	-	-
	2-4 pre-fab/kit bunkees with water and electrical	-	40,000	-	-
	Long Beach Total	244,500	145,000	-	-
		_		55,000	
Fcological Project List	I Smith Ness (A - Wetlands and Forest Creation	- 1	-		
Ecological Project List	Smith Ness CA - Wetlands and Forest Creation St. Johns CA - Brook Trout Habitat	-	-	12,000	-
Ecological Project List	St. Johns CA - Brook Trout Habitat Morgan's Point Monarch Habitat		-	3,000	-
Ecological Project List	St. Johns CA - Brook Trout Habitat Morgan's Point Monarch Habitat Lakewood Camp Site Inventory		-	3,000 2,000	-
Ecological Project List	St. Johns CA - Brook Trout Habitat Morgan's Point Monarch Habitat	-		3,000	-

3rd Party Funding
Partner Funding
- Provincial
- Federal
Debt Financing

Reserve Funding Foundation

In Reserves

Proposed Capital Projects for 2015	Project Description	Draft 2015	Deferred	OPG Funding	3rd Party Funding
250 Thorold Road West	Land Acquisition - Niagara	500,000		_	
250 Moroid Roda West	Land Acquisition - Hamilton	100,000	_	-	_
	Transfer to Reserves	347,000			
	New signage	35,000	15,000	-	-
	Building Signage	-	12,000	-	-
	Capital Reserves	-	500,000		
	New HQ Reserves	-	400,000	-	-
	250 Thorold Road Total	982,000	927,000	-	-
	Total of Operations Capital Budget	1,908,100	2,355,000	77,500	190,000
Cornerate Comises	SWOOD 2015 Ortholmagony Acquisition	15,000	_	_	_
Corporate Services	SWOOP 2015 Ortholmagery Acquisition Data Center Software	2,500	<u> </u>	-	-
	ArcGIS Server Implementation Quickstart Services	11,000		-	
	PC Replacements	21,000		_	
	Polycom Unit for Boardroom	1,300		-	
	ArcGIS Server *	6,500		-	
	Latitude GeoCortex Essentials*	6,700		-	
	Latitude GeoCortex Essentials AMANDA Plugin	9,500		-	
	Website Redesign	35,000		_	
	Communication Office Update	3,500	_	-	-
	General Office Enhancement / Misc	15,000	_	-	_
	Modular desk system (4 units) - Restoration	25,000	_	_	-
	Sage HRMS	10,000	-	-	-
	BYOD Project	10,000	-	-	-
	Server/Hosting Project	40,000	-	-	-
	Reservation System	15,000	-	-	-
	Development Tracking System	-	210,000		
	Modular desk system (7 units) - Watershed	-	45,000		
	Electric Car Purchase		30,000		
	E scribe	-	30,000	-	-
	Card Reader - Swipe Cards	-	15,000	-	-
	GIS / IT	227,000	330,000	-	-
Watershed	Binbrook Dam	30,000			
watersned	Stream Gauge Monitoring Network	30,000			
	General Office Enhancement / Misc	10,000	5,000		
	Watershed	70,000	5,000	-	-
	Capital Fundraising	(100,000)			
	Trans Canada Reserve	(90,000)			
	2014 Capital Surplus	(25,000)			
	· '	, -//			

Total

Original Capital Forecast

3rd Party FundingPartner Funding

Reduction	(2,254,500)	
Balls Falls	(25,000)	
St. John's	(103,000)	
Ecological from OPG Funding	(77,500)	
Building Signage	(12,000)	
New HQ Reserve	(400,000)	
Development Tracking \$210K to \$180K	(30,000)	
Web Site in twice	(35,000)	
Capital Fund Raising	(100,000)	
HR Initiative double counted	(74,000)	
E scribe	(30,000)	
Card Reader - Swipe Cards	(15,000)	
Electrical Systems - previously approved - in reserves	(125,000)	
Capital Reserves	(500,000)	
Septic System Upgrades as per Master Plan	(800,000)	
Water System Upgrades as per Master Plan	(170,000)	
Electric Car Purchase	(60,000)	
Chain Link Fence on both sides of Lakeshore Road and Perimeter	(65,000)	
New road from 7th Avenue adjacent to the existing road - Thanksgiving Festival	(55,000)	
2014 - Capital Surplus	(25,000)	
Install electronic gates at entrance and Phase 1 Entrance/Exit Improvements	(110,000)	
Development Tracking System	(180,000)	
2-4 pre-fab/kit bunkees with water and electrical	(40,000)	
Trans Canada Reserve	(90,000)	
Purchase of a beach-cleaning surf rake	(40,000)	
Wireless Mic System	(20,000)	
Watershed Office Enhancement	(5,000)	
Reduction of Sign Budget	(15,000)	
Modular desk system (7 units) - Watershed	(45,000)	
Wodalar desk system (7 dilits) Watershed	(13,000)	
Wind Curtin	-	5,000
Kayak / Canoe Storage Rental	_	25,000
Gazebo	-	35,000
E Scribe	30,000	52,533
Land Acquisition - Niagara	500,000	
Land Acquisition - Hamilton	100,000	
Card Reader - Swipe Cards	15,000	
Transfer to Reserves	282,000	
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	(2,319,500)	
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1,990,100

4,244,600

65,000

2,690,000

77,500

190,000