
NIAGARA PENINSULA SOURCE PROTECTION AUTHORITY

May 20, 2015; 9:30 am
Ball's Falls - BARN
3292 Sixth Avenue, Jordan, ON

AGENDA

- ROLL CALL
 - DECLARATION OF CONFLICT OF INTEREST
 - ADOPTION OF AGENDA
 - BUSINESS:
 - 1) Approval of Meeting MINUTES – April 16, 2015
 - 2) Business Arising from the Minutes
 - 3) **Report No. SPA-06-15**
Appointment of Haldimand County Representative to Source Protection Committee (SPC)
 - 4) **Report No SPA-07-15**
Appointment of public-at-large member to Source Protection Committee (SPC)
 - 5) OTHER BUSINESS
 - ADJOURNMENT
-

REPORTS

SOURCE PROTECTION AUTHORITY

➤ SPA – 06 – 15

➤ SPA – 07 - 15

May 20, 2015 - S. P. A.

Report To: Source Protection Authority (SPA) Board of Directors

Subject: Haldimand County SPC Member Appointment

Report No: SPA 06-15

Date: May 20, 2015

RECOMMENDATION:

That the Source Protection Authority appoint Councillor Tony Dalimonte to represent Haldimand County on the Source Protection Committee.

PURPOSE:

Appoint Councillor Tony Dalimonte to represent Haldimand County on the Niagara Peninsula Source Protection Committee.

BACKGROUND:

The attached letter was sent to Haldimand County requesting they select a representative to sit on the Source Protection Committee. Councillor Tony Dalimonte has been selected by Haldimand County Council as the new representative. Mr. Dalimonte's appointment is for a term of three years as prescribed in the Clean Water Act and Regulations, but may be extended to better match the municipal electoral office terms. The letter from Haldimand County is attached.

RELATED REPORTS AND APPENDICES:

1. Letter to Haldimand County concerning the selection of a candidate for the Source Protection Committee
2. Letter from Haldimand County indicating the selection of their representative.

Prepared by:



Brian Wright; Manager, Watershed Projects

Reviewed by:



Peter Graham P.Eng.; Director, Watershed



Submitted by:



Carmen D'Angelo; CAO/Secretary Treasurer



Brian Wright, Manager, Watershed Projects
Niagara Peninsula Conservation Authority
2580 Thorold Road West, 3rd Floor
Welland, ON L3C 3W2

	RECEIVED 
DATE: _____	MAY 5 15 09:14
To: _____	<input type="checkbox"/> CHAIR, NPCA
<input type="checkbox"/> CAO OFFICE	<input type="checkbox"/> CORP. SERVICES
<input checked="" type="checkbox"/> WATERSHED	<input type="checkbox"/> OPERATIONS

April 28, 2015

RE: Designating a representative for the Niagara Peninsula Source Protection Committee

Dear Mr. Wright:

In response to your letter dated April 2, 2015 requesting a recommendation for an appointee to the Niagara Peninsula Source Protection Committee, we are pleased to inform you that the following resolution was ratified at the April 20th, 2015 Council meeting:

THAT Memorandum CS-GM-M01-2015 Re: Conservation Authority Matters: Levy Apportionment Formula & Source Protection Committee Appointments dated April 7, 2015 be received as information;

AND THAT Councillor Tony Dalimonte be appointed as Haldimand County's representative on the Niagara Peninsula Source Protection Committee.

Mr. Dalimonte's contact information, for the purpose of notifying him of Committee business is as follows: tdalimonte@HaldimandCounty.on.ca.

If you have any questions please feel free to contact me.

Sincerely,



Karen General, CGA
General Manager, Corporate Services

KG/jw



250 Thorold Road West, 3rd Floor, Welland, Ontario L3C 3W2
Telephone 905 788 3135 Facsimile 905 788 1121 www.npac.org

April 2, 2015.

Karen General
General Manager, Corporate Services
Haldimand County
45 Munsee Street North, P.O. Box 400,
Cayuga, ON N0A 1E0

Dear Ms. General:

Subject: Designating a representative for the Niagara Peninsula Source Protection Committee

Haldimand County has been represented on the Niagara Peninsula Source Protection Committee (SPC) by Mr. Don Ricker, since the committee's formation in 2007. We wish to acknowledge Mr. Ricker for his significant efforts and the expertise that he has brought to the committee over the past seven years. His contribution to the committee and the development of the Source Protection Plan (which was approved by the province in 2013) has been greatly appreciated. Mr. Ricker's term on the SPC has now expired. We therefore request Haldimand County either re-designate Mr. Ricker as their representative on the SPC, or select a new representative. The new appointment will be for three years but may be extended. Please note that we have not been able to confirm whether or not Mr. Ricker wishes to be re-appointed to the SPC.

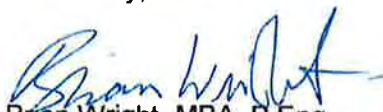
The SPC representative can be a municipal councillor, an appropriate municipal staff member or member from the public representing Haldimand County. For instance, a senior staff member represents the City of Hamilton on the SPC. Once a person has been selected, the Source Protection Authority will then appoint the newly designated representative to the SPC.

A summary of the obligations and requirements of SPC members is attached along with some descriptions of the SPC and its role. Please note that the SPC is expected to meet only once or twice per year. All new SPC members will need to participate in a training and orientation session in order to fulfil their duties on the SPC. More information can be found at our source protection website at:

<http://www.sourceprotection-niagara.ca/>

Authority staff is available to provide additional information. If you have any questions or comments, or require additional information, please do not hesitate to contact us.

Yours truly,


Brian Wright, MBA, P.Eng.
Manager, Watershed Projects

E-Copy: Mark Neufeld, Chair, Niagara Peninsula Source Protection Committee
Brian Baty, SPA Liaison to Niagara Peninsula SPC
Carmen D'Angelo, CAO, NPCA
Peter Graham, Director, Watershed Management, NPCA
D. Bruce Timms, Chair, NPCA
Jerri Whiting, Haldimand County

Encl.: -Description of the SPC, and Obligations and Requirements of SPC Members
-Code of Conduct and Conflict of Interest Policy for Members of the Niagara Peninsula Source Protection Committee

Description of the SPC and Obligations and Requirements of SPC Members

Summary of Functions of the Source Protection Committee (SPC):

The Source Protection Committee (SPC) was responsible for overseeing the development of a Source Protection Plan (SPP) to protect municipal sources of drinking water in the Niagara Peninsula Source Protection Area. In December 2013, the SPP was approved by the provincial government. Consequently the role of the Committee has changed. During the SPP implementation phase, the Committee is expected to review the annual monitoring reports from implementing bodies as well as oversee any updates to the SPP and Assessment Report. The Committee, by regulation, consists of 9 members plus a Chair, who is appointed by the provincial government.

Summary of Committee Member Obligations and Requirements

The obligations of the Source Protection Committee members are as follows:

- Make a three year commitment to participate;
- Regularly attend committee meetings (about one or two per year);
- Attend training sessions;
- Reside, own property, rent property, be employed in, operate a business in, or be employed by a municipality that is located within the boundaries of Niagara Peninsula Source Protection Area;
- Cannot be a current Conservation Authority Board or staff member;
- Respect confidential information and abide by the process in place to safeguard confidential information;
- Comply with the committee's code of conduct;
- Act as liaison by bringing forward common concerns from knowledge and experience of respective sector to the committee;
- Work together with representatives from other sectors;
- Provide input and make decisions at the committee table;
- Understand source protection science concepts and technical reports;
- Review reports/documents as required.

Committee Composition

The Niagara Peninsula Source Protection Committee is comprised of three sectors, with each sector having one third of the members. The three sectors and number of representatives per sector as prescribed in the regulation are shown below.

Municipal Sector – 3 representatives

Economic Sector – 3 representatives

Other Public Interests – 3 representatives

Selection of Municipal SPC Members

Three committee members represent the municipalities that lie (in whole or in part) within the Source Protection Authority. As per the regulations, the Source Protection Authority has divided the municipalities into the following three groups by area as shown below, for the purposes of selecting the municipal SPC members.

Group 1: 1 representative - City of Hamilton

Group 2: 1 representative - Haldimand County

Group 3: 1 representative - Regional Municipality of Niagara, on behalf of the Region, Town of Grimsby, Town of Lincoln, City of Welland, City of Niagara Falls, City of Thorold, City of St. Catharines, Town of Fort Erie, Township of Wainfleet, Town of Niagara-On-The-Lake, City of Port Colborne, Town of Pelham, Township of West Lincoln.

Report To: Source Protection Authority (SPA) Board of Directors

Subject: Public-at-large SPC Member Appointment

Report No: SPA 07-15

Date: May 20, 2015

RECOMMENDATION:

That the Source Protection Authority appoint Mr. Adrin Willems to the Source Protection Committee to represent the public-at-large.

PURPOSE:

To appoint Mr. Adrin Willems to represent the public-at-large on the Niagara Peninsula Source Protection Committee.

BACKGROUND:

The public-at-large SPC position was advertised in a number of daily newspapers in Niagara in April 2015, and posted on the NPCA source protection website. Six applications were received. Three candidates were selected for interviews by the SPC Chair, Director of Water Management, and Manager of Watershed Projects.

Mr. Willems was selected for the position based on his interview and completed application form. He has volunteered for other NPCA programs in the past, and brings a passion for learning new areas of interest such as Source Water Protection. Mr. Willems meets the legislated requirements that were outlined in the advertisement (attached).


Mr. Willems appointment is for a term of three years as prescribed in the Clean Water Act and regulations but the term may be extended.

No applications were received for the SPC commercial-tourism sector representative, so this position will remain vacant for now.

RELATED REPORTS AND APPENDICES:

1. Newspaper advertisement for Source Protection Committee members.

Prepared by:



Brian Wright; Manager, Watershed Projects

Reviewed by:



Peter Graham P.Eng.; Director, Watershed

Submitted by:



Carmen D'Angelo; CAO/Secretary Treasurer



Invitation to Apply for Membership on Niagara Peninsula Source Protection Committee

Under Ontario Regulation 288/07, Clean Water Act, 2006

Niagara Peninsula Source Protection Authority is currently seeking two members to serve on the Niagara Peninsula Source Protection Committee. In accordance with the provisions of Ontario Regulation 288/07, we are seeking one member from the public-at-large and a second member from the commercial or tourism sector in Niagara.

Summary of Committee Member Obligations and Requirements

- Make a three year commitment to participate;
- Attend committee meetings (about two meetings per year);
- Attend training and orientation session as required;
- Must reside, own property, rent property, be employed in, operate a business in, or be employed by a municipality that is located within the boundaries of the Niagara Peninsula Source Protection Area;
- Cannot be a current Conservation Authority Board or staff member;
- Respect confidential information and abide by the process in place to safeguard confidential information;
- Comply with the committee's code of conduct;
- Act as liaison by bringing forward common concerns from knowledge and experience of respective sector to the committee;
- Provide input and make decisions at the committee table;
- Understand source protection science concepts and technical reports; Review reports/documents as required.

More information on the Source Protection program and obligations of the committee members is available on our website at: <http://www.sourceprotection-niagara.ca/>

HOW TO APPLY FOR APPOINTMENT TO THE COMMITTEE

If you are interested in being considered for an appointment, please submit a summary of your background and interest to the contact and address shown below.

Applications should be received by **April 30, 2015**.

Niagara Peninsula Source Protection Authority

c/o Niagara Peninsula Conservation Authority
Attention: Brian Wright, MBA, P.Eng.,
Manager, Watershed Projects
250 Thorold Road West, 3rd Floor
Welland, Ontario, L3C 3W2
Tel: 905-788-3135 ext. 253
Email: bwright@npca.ca



**NIAGARA PENINSULA
CONSERVATION**
AUTHORITY