

**NIAGARA PENINSULA CONSERVATION AUTHORITY  
FULL AUTHORITY MEETING MINUTES**

Wednesday January 20, 2016; 9:30 am  
Ball's Falls Centre for Conservation  
3292 Sixth Avenue, Jordan, ON

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**MEMBERS PRESENT:**

B. Timms (Chair)  
S. Annunziata (Vice-Chair)  
B. Baty  
S. Beattie  
F. Champion  
P. Darté  
D. DiFruscio  
J. Diodati  
B. Hodgson  
A. Jeffs  
D. Joyner  
J. Kaspersetz  
J. Maloney  
T. Quirk  
R. Shirton

**MEMBERS ABSENT:**

None

**STAFF PRESENT:**

C. D'Angelo, CAO/Secretary-Treasurer  
D. Barrick, Director, Corporate Services  
P. Graham, Director Watershed Management  
M. Brickell, Acting Director, Operations  
M. Ferrusi, HR Generalist  
K. Vallier, Communications & Foundations Manager  
G. Verkade, Manager, Information Management & Technology Systems  
B. Wright, Manager, Watershed Projects  
G. Furtney, Supervisor, Operations  
M. Reles, Communications Specialist  
J. Fazekas, Park Assistant, Ball's Falls  
L. Conte, Administrative Assistant, Office of CAO & Board

**OTHERS PRESENT:**

Jerry Lemick, Brian Jaworsky, Glen Robins, Lennie Aarts, Bev Lepard

Full Authority meeting called to order at 10:15 am and Chairman Timms welcomed board members, and guests.

## DECLARATION OF CONFLICT OF INTEREST

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None declared

## ADOPTION OF AGENDA:

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### **Resolution No. FA-15-16**

Moved by: P. Darte

Seconded by: J. Diodati

THAT the agenda for the Full Authority Meeting be adopted as presented.

**CARRIED**

## BUSINESS:

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1. **A. Approval of the Minutes - Full Authority Board Meeting December 16, 2015**

**B. Committee Meeting Minutes:**

➤ ***Source Protection Committee Meeting – Dec 2***

Member Jeffs inquired about item 7 “working group”. P. Graham will provide more information about that.

**Resolution No. FA-16-16**

Moved by: T. Quirk

Seconded by: D. DiFruscio

THAT the minutes of the **Full Authority Meeting** held December 16, 2015 be approved as presented; and

THAT the **Source Protection Committee Meeting** minutes of Dec 2, 2015 be received for information.

**CARRIED**

2. **Business Arising from the Minutes**

None

3. **Correspondence:**

None

4. **Chair’s Remarks**

No comments

5. **CAO Comments**

C. D’Angelo reminded the members about upcoming events:

- Feb 24<sup>th</sup> – Conservation Achievement Awards. If you have nominations, contact Kerry Royer.
- Feb 25<sup>th</sup> – DSBN Winter Gala at Woodend
- April 22<sup>nd</sup> – Foundation is holding the Wild Game Dinner – for information contact Kevin Vallier

6. **NPCA Presentation – Cave Springs Master Plan update – M. Brickell**  
**Presentation Attached**

- Member DiFruscio asked that Cave Springs be designated as Biosphere under UNESCO and staff commented that the Biosphere designation is part of the Niagara Escarpment which Cave Springs is part of and further the entire escarpment is designated as UNESCO vs individual designated properties.
- Member DiFruscio would like to donate \$100.00 towards pheasants at Cave Springs for the purpose of releasing and breeding in the spring. NPCA's professional Ecologist will provide member with response as the MNR has restrictions on releasing wild life.
- Member Shirton inquired about possible funding partnerships for Cave Springs. Staff will be looking at the various levels of government, school boards and establishing friends of Cave Springs.
- Member Beattie compared previous Master Plans where Consultants were hired vs this master plan where NPCA professional staff was used and commented, "using our staff is phenomenal, all our needs were addressed. The staff that worked on this master plan are committed and talented individuals".

**Resolution No. FA-17-16**

Moved by: S. Beattie

Seconded by: B. Hodgson

THAT the Cave Springs presentation be received for information.

**CARRIED**

## **Reports for Information:**

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7. **Project Status Reports:**

7.1 **Watershed Status Report No. 01-16**

7.2 **Operations Status Report No. 02-16**

7.3 **Corporate Services Status Report No. 03-16**

8. **Forestry & Tree and Forest Bylaw – Report No. 04-16**

9. **Cash Deposits Policy – Report No. 05-16**

Noted correction on section 2.3d of policy (typo)

10. **Annual Policy Resolutions - Report No. 07-16**

11. **2015 Capital Projects Status – Fourth Quarter update – Report No. 08-16**

**Resolution No. FA-18-16**

Moved by: B. Baty

Seconded by: J. Kaspersetz

THAT Reports 01, 02, 03, 04, 05, 07 and 08 be received for information.

**CARRIED**

## Reports for Consideration:

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### 12. **Internet Live-Streaming Authority Meetings- Report No. 06-16**

Staff to respond to member's inquiry about Wee Stroom's ability to provide statistics for live views vs archived views.

#### **Resolution No. FA-19-16**

Moved by: A. Jeffs  
Seconded by: J. Diodati

**That, the Internet Live Streaming of NPCA Board of Directors Meetings Update Report No. 06-16 be received; and,**

**That, the Board approve the selection of the *Wee Stroom* service provider as the Niagara Peninsula Conservation Authority's live streaming solution of choice; and,**

**That, the Board approve staff to enter into negotiations with *Wee Stroom* to establish a contract for the 2016 meeting schedule for their services at a fixed rate.**

**CARRIED**

### 13. **Capital Assets Management & Planning Policy - Report No. 09-16**

It was suggested by Member Quirk that "**inactive projects**" under section 6.2 of the policy, be recommended for closure following a period of 24 months of inactivity instead of the proposed 18 months.

#### **Resolution No. FA-20-16**

Moved by: J. Diodati  
Seconded by: T. Quirk

**That the Board of Directors approve the Capital Assets Management and Planning Policy attached to Report No. 09-16 and that the policy on inactive projects be amended to a 24 month time frame.**

**CARRIED**

### 14. **Bank Borrowing Resolution – Report No. 10-16**

Member Diodati suggested the term "Lending Institution" vs Bank be applied to future borrowing resolutions to the board.

#### **Resolution No. FA-21-16**

Moved by: P. Darte  
Seconded by: A. Jeffs

**WHEREAS Section 3(5) of The Conservation Authorities Act authorizes Conservation Authorities to borrow such monies as may be required until the payment of any grants and levies; and**



**WHEREAS the Niagara Peninsula Conservation Authority deems it appropriate to borrow such sums, with the total borrowed amount not to exceed \$800,000 at any one time in the year of 2016 to meet approved administration, maintenance and capital expenditures;**

**NOW THEREFORE BE IT RESOLVED that the Niagara Peninsula Conservation Authority be authorized to borrow from time to time from a Financial Institution by way of an overdraft agreement executed and signed by the Chair and the Secretary-Treasurer of the Niagara Peninsula Conservation Authority, with the total amount not exceeding \$800,000 at any one time in 2016 to meet approved administration, maintenance and capital expenditures.**

**CARRIED**

**15. Welland River Floodplain mapping project update – Report No. 11-16**

- Member Baty inquired whether there would be a representative from the City of Welland to sit on the Watershed Floodplain Committee. Mayor Campion reported that a designate will be provided; it is just a matter of timing since the newly hired CAO commenced employment with the City.
- Member Joyner asked that the schedule of public meetings for the Floodplain mapping project to take place in February along with the NPCA webpage link, be circulated to all municipal clerks to post on their respective websites. Note - the NPCA webpage for the mapping project is expected to go live by Friday January 22<sup>nd</sup>.
- With three members of the Welland River Flood Plain Association sitting on the WFC and only having one (1) voting seat, Member Quirk asked how this would function at the Committee meeting. It was suggested that the Association members inform the Chair of the Committee, who will have the designated vote prior to commencement of a meeting.
- Member Jeffs expressed concern that the notification limit of 500m reach up the tributaries of the river, may not be sufficient. C. D'Angelo assured members that we will use all available means of communication to reach all throughout the watershed, and should additional capture be required, this can be done with the second round of meetings scheduled for April 2016.

**Resolution No. FA-22-16**

Moved by: T. Quirk  
Seconded by: B. Baty

**That Report No. 11-16 be received for information; and**

**That the Board endorse the addition of a 3<sup>rd</sup> member of the Welland River Floodplain Association (WRFA) onto the Watershed Floodplain Committee (WFC) with WRFA members having a single voting seat.**

**CARRIED**

## 16. Other Business

- Member DiFruscio expressed concern about a “rope course” taking place at Woodend C.A. Staff will investigate.
- Member Baty requested that once the Hamilton levy issue is resolved, staff provide options and rationale of the use of the excess levy funds.
- It was noted that member DiFruscio would like to increase the hunting permit fees; and further, that NPCA should have a liability release form for hunters to sign prior to entering Conservation Areas for hunting purposes. Staff will investigate.

With no other business in the public session, the following resolution was made:

### **Resolution No. FA-23-16**

Moved by: P. Darte

Seconded by: J. Kaspersetz

**THAT the meeting move to closed session to discuss the 2016 compensation for non-union employees and receive the Ontario Municipal Board decision on the 2015 and 2016 per diem and honourarium rate.**

**CARRIED**

## CLOSED SESSION

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### Declaration of Conflict of Interest:

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None declared

### Business in Closed Session:

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#### 1. Compensation 2016 - Report No. CR-12-16

#### 2. Verbal update on the OMB decision for 2015 rate increase

With no further business in closed session, the following was resolved;

### **Resolution No. FA-24-16**

Moved by: B. Baty

Seconded by: R. Shirton

**THAT the meeting rise from closed session with report.**

**CARRIED**

## Public Session:

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The following resolutions resulted from discussions held in closed session;

### **Resolution No. FA-25-16**

Moved by: T. Quirk

Seconded by: J. Maloney

**THAT the NPCA Board of Directors recommend the per diem and honourarium rate be increased by 1.75% for 2016; and,  
THAT this request be forwarded to the Ontario Municipal Board for approval.**

**CARRIED**

### **Resolution No. FA-26-16**

Moved by: R. Shirton

Seconded by: T. Quirk

**THAT the 2016 wage and benefit compensation improvement of 1.75% for management (including any benefit improvements negotiated within collective agreement) be approved by the board.**

**CARRIED**

Regarding the 2016 compensation package for Management, board members directed staff to submit a business model proposal with RFP. This is expected to be brought to the board by April 2016 with the following resolution;

### **Resolution No. FA-27-16**

Moved by: T. Quirk

Seconded by: P. Dart

**THAT the CAO be directed to provide a business case for Management compensation grades and steps at a subsequent board meeting.**

**CARRIED**

**Note:** Members S. Beattie, B. Hodgson, J. Kaspersetz and D. DiFruscio recorded as opposed to the resolution.

## ADJOURNMENT

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There being no further business, the Full Authority meeting was adjourned at 1:07pm with the following resolution:

### **Resolution No. FA-28-16**

Moved by: T. Quirk

Seconded by: P. Dart

**THAT the Full Authority meeting be adjourned.**

**CARRIED**



Lisa Conte,  
Administrative Assistant,  
Office of CAO and Board of Directors



D. Bruce Timms  
NPCA, Chair

# Cave Springs Management Plan



Project Update  
January 20, 2016

# Mission

To manage our watershed's natural resources by balancing environmental, community and economic needs.

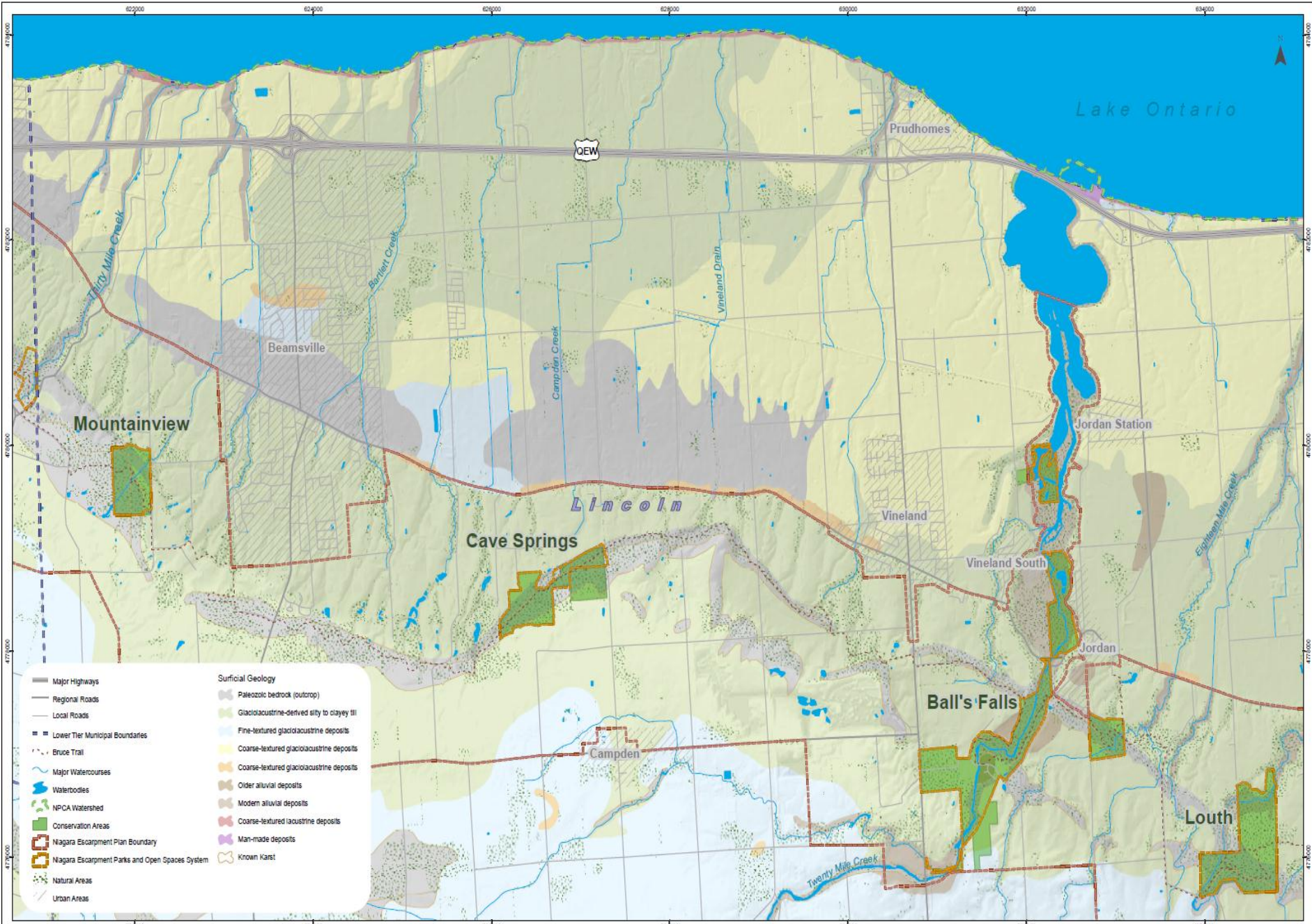
# Vision

Balancing conservation and sustainable development for future generations by engaging landowners, stakeholders and communities through collaboration.

# Values

- A sustainable balance between environmental conservation, economic growth and agricultural prosperity.
- Clear and respectful communication.
- Integrity, fairness and sensitivity to all impacted by our actions and decisions.
- Transparency, accountability and quality of services.
- Pragmatic solution oriented approaches to decision making.
- A respectful work environment and professional development.









The Niagara Escarpment Plan requires all park and open space agencies to prepare a management plan for each park and open space in the NEPOSS.

Each management plan will establish direction for long-term protection, development and management of the park or open space that meet the requirements of the Environmental Assessment Act and are consistent with the Niagara Escarpment Plan.

Management plans should reflect the predominant characteristics of the property while protecting natural heritage features, creating outdoor educational and recreational opportunities, and providing public access to the Niagara Escarpment.



# Project Tasks

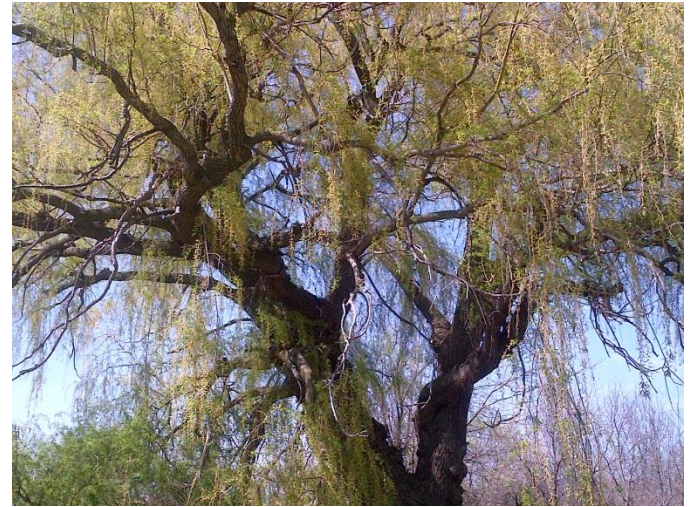
1. Research
2. Site Analysis
3. Public Consultation
4. Development of Alternatives
5. Preparation and Submission of a Management Plan

**\* It is required that NEC review and endorse the plan, and that MNR approve it.**



# Project Timelines

- First Open House (April 2015)
- Commenting period (March-September 2015)
- Facilitated Workshop (June 2015)
- Completion of Ecological Study and all other studies (September/October 2015)
- One-on-One Interviews with Key Stakeholders (August-November 2015)
- Preparation of Alternatives (October/November 2015)
- Second Open House (November 2015)



# Project Timelines

- Preparation of a detailed Management Plan (January/February 2016)
- Third and Final Open House (February/March 2016)
- Steering Committee finalizes recommendations to NPCA Board (March/April 2016)
- NPCA Board approval (April/May 2016)
- Management Plan is submitted to Niagara Escarpment Commission for review and endorsement
- MNR grants final approval



NIAGARA PENINSULA  
**CONSERVATION**  
AUTHORITY

# One-on-One Interviews with Key Stakeholders

- Town of Lincoln
- Adjacent Landowners
- Bruce Trail Conservancy
- Niagara Escarpment Biosphere Fund
- Brock University
- Niagara College
- District School Board of Niagara
- Niagara Catholic District School Board
- Cave Springs United Church Camp
- First Nations Representatives
- Twenty Valley Tourism Association
- Ontario Access Coalition
- Niagara Nature Clubs
- Willowbank School of Restoration Arts
- Eco-tourism providers
- Giant's Rib Escarpment Education Network

# Development of Alternatives

# General Guiding Principles:

1. The sensitive ecological features of the property must be protected.
2. Everything under consideration at this time is subject to the recommendations coming out of the ecological, water and cultural heritage studies that have been undertaken in support of this process.
3. The public should have opportunities to enjoy the great beauty of this property in safety and with deep respect and appreciation for the sensitive ecology of the land.
4. The property should be “developed” in a way that supports educational and research opportunities.





Cave Springs Masterplan  
Entrance Concept November 2015





Cave Springs Masterplan  
Entrance Concept November 2015

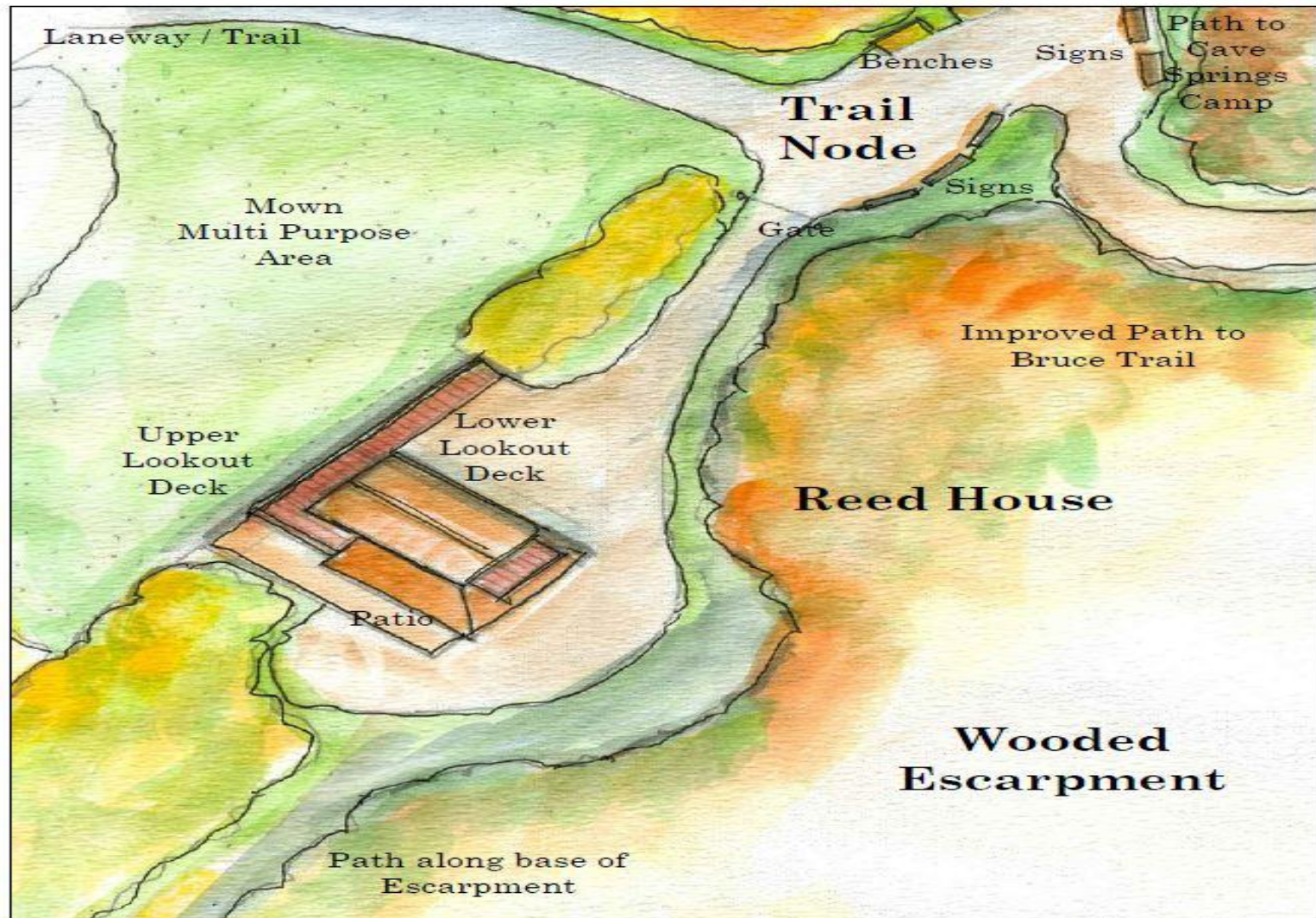


Prepared By  
Sun Harbour Studio









# Cave Springs Masterplan House Concept

November 2015



Prepared By

Sun Harbour Studio





# Cave Springs Masterplan House Concept

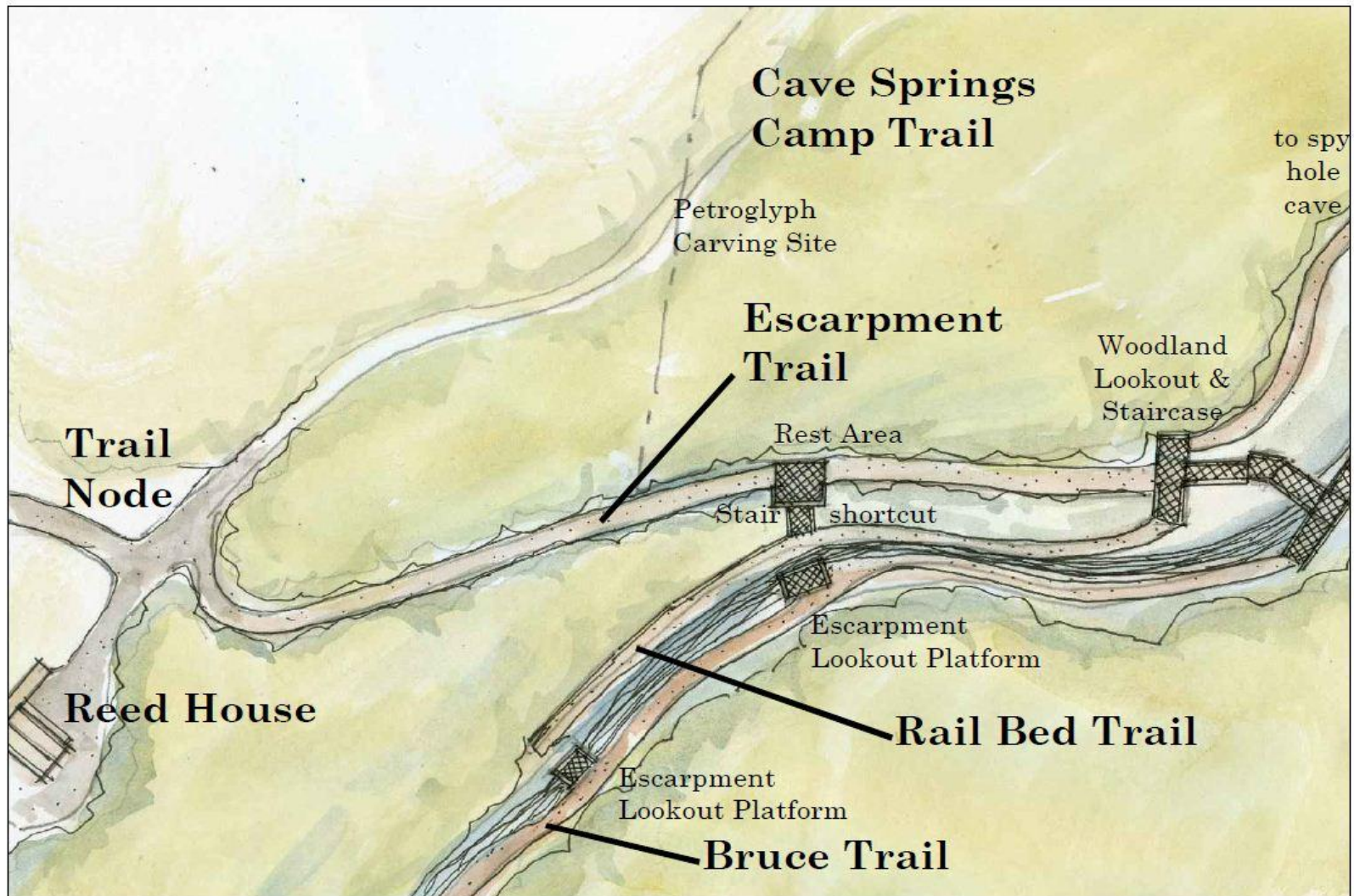
November 2015



Prepared By

Sun Harbour Studio





**Cave Springs Masterplan  
Trails Concept** November 2015



Prepared By

Sun Harbour Studio













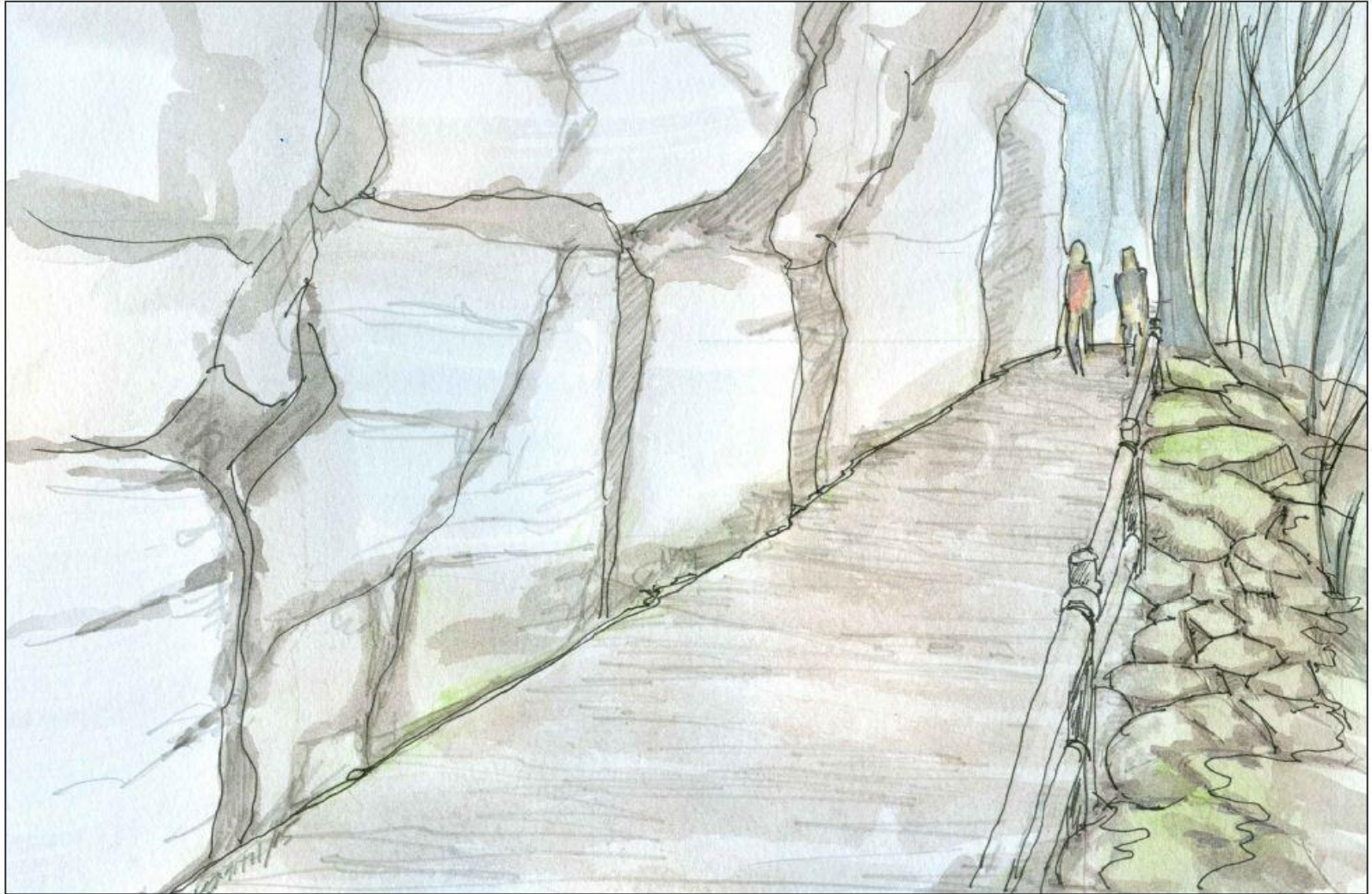












Cave Springs Masterplan  
Rail Bed Trail Concept November 2015

Prepared By



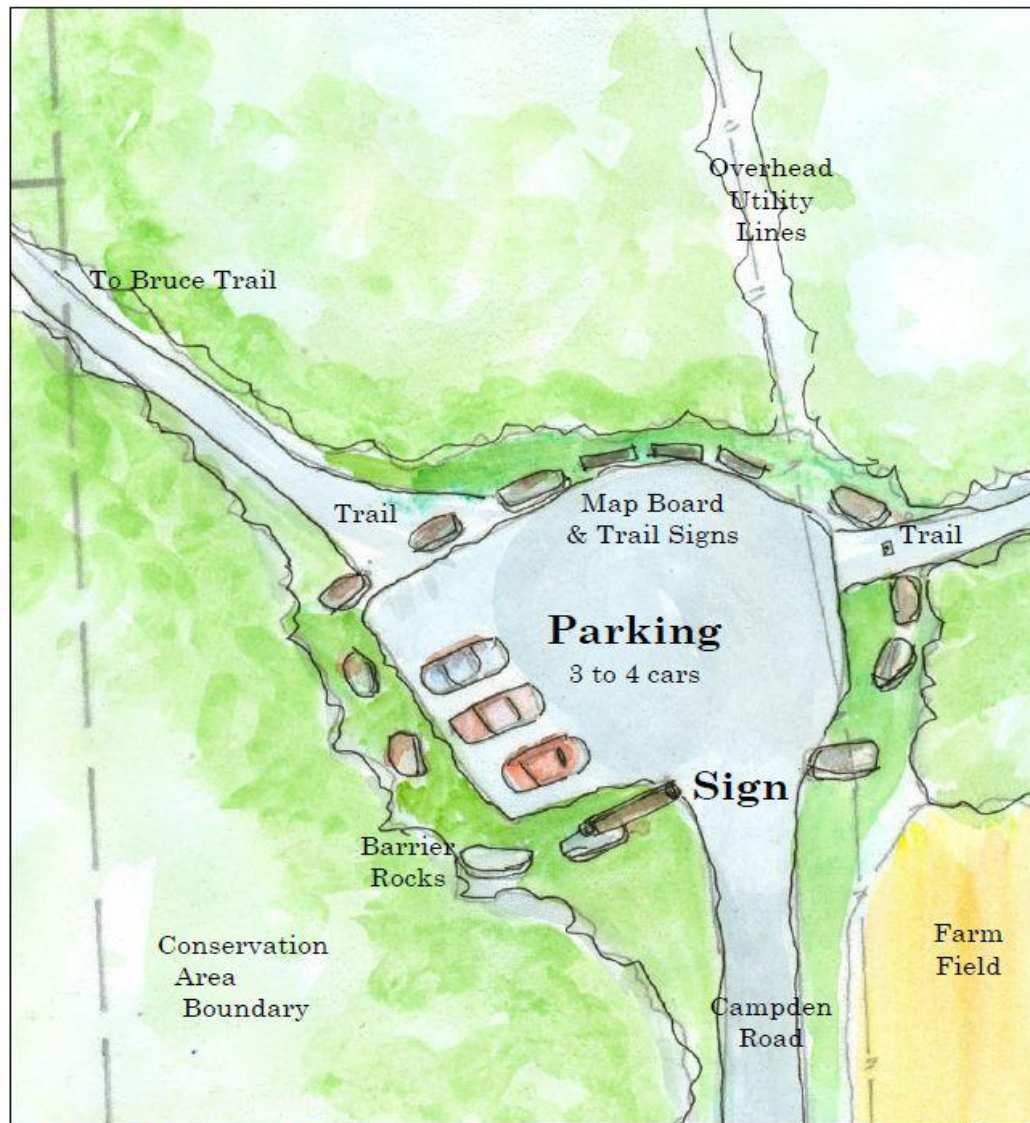












Cave Springs Masterplan  
Campden Entry Concept

November 2015



Prepared By



# NPCA Project Support Team

Kim Frohlich - Ecologist

Piper McKinnon - GIS Analyst

Sarah Mastroianni - Planning Approvals Analyst

Jayme Campbell - Supervisor, Special Projects

Mich Germain - Superintendent, Central Workshop

Amy Parks - Fish and Wildlife Technician

Tara Metzger - GIS Analyst

Rob Shoalts – Co-ordinator, Capital Projects

Kerry Royer - Community Outreach Coordinator

Deanna Lindblad - Restoration Project Lead

Michael Reles - Communications Specialist

Michael MacIntyre - Superintendent, Long Beach

Bob Hayslip - Assistant Superintendent

Gregg Furtney - Conservation Areas Supervisor

Kevin Vallier – Fundraising and Communications

Mark Brickell - Project Manager



# External Team Members/Partners

## **Cultural Heritage Study**

- **David Robertson, ASI, Senior Archaeologist**
- **Annie Veilleux, ASI, Cultural heritage Specialist**
- **Brian Narhi, ASI, Project Historian**

## **Geological Study**

- **Bert Murphy, Geologist**

## **Bird Study**

- **Bob Highcock**
- **Jean Hampson**

## **Aerial Photography**

- **Andy Harris, LEV8**

## **NEC/MNR Support**

- **Anne Marie Laurence**
- **Susan Cooper**
- **Kim Peters**

# The Steering Committee Composition:

- The Chair of the NPCA Board (Bruce Timms)
- Two NPCA Board members to serve as Co-Chairs (Bill Hodgson and Stew Beattie)
- Two additional NPCA Board members (Mickey DiFruscio and John Maloney)
- Two Community Liaison Advisory Committee representatives (Albert Garofalo and David Ruttan/Sarah Fraser)
- Four members from the general public (Ray Konkle, Trish Vidler, Kristene Sweet, Carla Carlson)



