



**NIAGARA PENINSULA CONSERVATION AUTHORITY
FULL AUTHORITY MEETING MINUTES**

Wednesday September 21, 2016; 9:30 am
Stevensville Conservation Area-Club House
2555 Ott Road; Fort Erie, ON

- MEMBERS PRESENT:** B. Timms (Chair)
S. Annunziata (Vice-Chair)
S. Beattie
B. Baty
F. Campion
D. DiFruscio
B. Hodgson
A. Jeffs
D. Joyner
J. Kaspersetz
J. Maloney
T. Quirk
R. Shirton
- MEMBER REGRETS:** P. Darte
J. Diodati
- STAFF PRESENT:** C. D'Angelo, CAO/Secretary-Treasurer
D. Barrick, Director, Corporate Services
P. Graham, Director Watershed Management
M. Brickell, Acting Director, Operations
B. Wright, Manager, Watershed Projects
G. Furtney, Operations Supervisor
A. Christie, Manager, Strategic Initiatives
J. Diamond, Water Quality Specialist
M. Reles, Communications Specialist
L. Conte, Administrative Assistant, Office of CAO & Board
- VISITORS/GUESTS:** Peter Domarchuk (Royal LePage), Marc Jensen, Katie Miller (Events Cube), Julie Brady (Regional Limousine), Bea Kenny (Port Colborne Councillor), Wayne Kenny, Elizabeth DiFruscio, Glen Robins, Mal Woodhouse, Mike, Stiell (Treetop Trekking), Jamie Hesser (Treetop Trekking)

The Full Authority meeting was called to order at 9:39 am and Chairman Timms reminded the Board members, staff, guests and members of the public that the Full Authority board meeting is live streamed on our website, and, will be archived along with the official written minutes of the meeting. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not, represent the opinions or comments of the Full Authority and/or the NPCA Board of Directors.

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. NPCA Board of Directors Policy Handbook Regulation #2, Meeting Procedures Sec.17.0

DECLARATION OF CONFLICT OF INTEREST

None

ADOPTION OF AGENDA:

Resolution No. FA-118-16

Moved by: D. DiFruscio

Seconded by: J. Maloney

THAT the agenda for the Full Authority Meeting be **ADOPTED** as presented.

CARRIED

DELEGATIONS:

A. Member Recognition (Bea Kenny)

Member Kenny was recognized for serving on the board earlier this year.

B. Member Recognition (Mickey DiFruscio)

In recognition of member DiFruscio's 90th birthday, NPCA also recognized his 23 consecutive year serving on the board of directors.

C. Peter Domarchuk (Royal LePage) & Mark Jensen (44 Riverview)

Presentation on 44 Riverview

Resolution No. FA-119-16

Moved by: J. Maloney

Seconded by: B. Baty

THAT the presentation regarding the property at 44 Riverview be **RECEIVED** for information.

CARRIED

NOTE: 20 minute Interval

BUSINESS:

1. **A. Approval of the Minutes - Full Authority Board Meeting July 20, 2016**
Correction on member attendance; J. Maloney vs B. Kenny

- B. Committee Meeting Minutes (Draft):**
- *Cave Springs Committee – August 9, 2016*
 - *Budget Committee – September 14, 2016*

Resolution No. FA-120-16

Moved by: A. Jeffs
Seconded by: S. Annunziata

THAT, the minutes of the **Full Authority Meeting** held July 20, 2016 be **APPROVED** as presented, with noted change; and,

THAT, the **DRAFT** minutes for **Cave Springs Committee Meeting** held August 9, 2016 be **RECEIVED** for information; and,

THAT, the Full Authority Board of Directors **APPROVE** the minutes for the **Budget Steering Committee meeting** held September 14, 2016 and the recommendations within.

CARRIED

2. **Business Arising from the Minutes**

Member Quirk, Chair of the Budget Committee commended staff for keeping with the 1% guidance criteria.

3. **Correspondence**

NONE

4. **Chair's Remarks**

- Participated in the Citizen Liaison Advisory Committee CLAC meeting Sep 8th – member expressed concern about aggressive enforcement regarding a farmer working on pond and sediment without a permit, staff was made aware and followed up. CLAC is working well expressing their concerns and issues with the operations of the NPCA.
- Aug 14th attended the AMO conference in Windsor and NPCA's delegation to MNR where Vice Chair, Annunziata expressed concern to the Minister over the Fort Erie Provincial Significant Wetlands issues. New Minister of Natural Resources, is Kathryn McGarry,
- September 17th attended the Pollinator Garden Project in St. Catharines, part of the 12 mile creek stewardship program; planting took place on Rennie Island in Port Dalhousie. The project was spearheaded by the Niagara Restoration Council with the support of the Port Dalhousie Beautification Works Committee, \$25K grant from the Province's Great Lakes Guardian Community Fund, \$15K from NPCA, \$2,500 of staff time and equipment from NPCA. Overall, the project cost \$60,000.00 with all donated goods and services added in, including contributions from Niagara Region, Rankin Construction and the City of St. Catharines. As a result, 200 volunteers participated in this event. Member DiFruscio participated in a similar planting project in the City of Thorold, Port Robinson.

- Chair reminded staff to provide board members with advance notice when projects occur in their respective municipalities.

5. CAO Comments

- Announced that two staff members are leaving the Authority, Kevin Vallier Manager of Communications and Foundation, to pursue an opportunity with the Electrical Association of Ontario and Kiefer Paton compliance officer and accepted a position with the Town of Niagara on the Lake. Both are advancing their career.
- New Manager of Strategic Initiatives, Adam Christie was welcomed
- Sep 27 – Beer launching event at Ball’s Falls; Bench Brewing of Lincoln is launching Ball’s Falls session 4-8 pm
- Oct 7 – Vendor Appreciation Dinner at Ball’s Falls
- Oct 7 – 10 Volunteers for the Wine & Beer Pavilion at the Festival
- Oct 4-6 Great Lakes Public Forum in Toronto
- Sep 29 Hon. John Turner Gala Event at Queens Landing NOTL; sold out event and sold out sponsorship
- CAO, commended Members for their increased participation in CA events, committee meetings, landowner meetings etc. As a result, we adjusted the budget for board members to reflect this greater participation and thanked members for their support.

Member Baty commented that the CLAC story is worth telling and sharing with other CA’s and Conservation Ontario. Although this is listed as “best practice” in the CA Act Review, CAO commented that this is something we will highlight in our Quarterly Reports to the Municipalities, the Province and in Niagara this Week.

Reports for Information:

6. **Project Status Reports:**

6.1 **Watershed Status Report No. 86-16**

Member Annunziata inquired about how we achieve funding for this new species at risk (bats study) which the province mandates. CAO, responded that bats are a new species at risk, NPCA’s ecologist is currently participating in this study on CA owned properties by acquiring baseline data. There is a cost to NPCA. The province mandates this study however does not provide the necessary funding. This issue is to be addressed in the provincial review of the CA Act.

6.2 **Operations Status Report No. 87-16**

6.3 **Corporate Services Status Report No. 88-16**

7. **Tree & Forest Conservation By-law Status – Report No. 89-16**

8. **Financial Monthly Update – August 31, 2016 Report No. 90-16**

9. **Bill 100 Supporting Ontario’s Trail Act, 2016 - Report No. 91-16**

Resolution No. FA-121-16

Moved by: S. Beattie

Seconded by: D. Joyner

THAT Status Reports 86, 87, 88, 89, 90 and 91 be **RECEIVED** for information.

CARRIED

Member DiFruscio’s concern over flooding on Hurricane Road is noted and staff will investigate.

Reports for Consideration:

10. Ducks Unlimited Partnership Agreement - Report No. 92-16

Resolution No. FA-122-16

Moved by: T. Quirk

Seconded by: B. Hodgson

THAT the NPCA continue to partner with Ducks Unlimited Canada (DUC) for the construction of wetlands of mutual interest through the approval of the 2016/17 Memorandum of Agreement (see Attachment #1).

CARRIED

11. Great Lakes Sustainability Fund Agreement - Report No. 93-16

Resolution No. FA-123-16

Moved by: T. Quirk

Seconded by: A. Jeffs

THAT the NPCA enter into an agreement with Environment and Climate Change Canada (ECCC) to accept the Great Lakes Sustainability Fund (GLSF) grant of \$90,000 towards the implementation of environmental projects required to meet the goals and objectives identified in the Great Lakes Water Quality Agreement and the Canada-Ontario Agreement (COA).

CARRIED

12. Landowner Access Agreement (WQMP) – Report No. 94-16

Member Shirton inquired about the frequency of inspections; staff reported inspections are conducted quarterly.

Member Annunziata's concerns about the amount of monitoring wells we have were satisfied when staff reported that we have plenty of coverage throughout our watershed. Our special projects just added 30 monitoring wells and have between 50 – 60 wells in total monitoring throughout our surface water. Chair, commented that water quality/surface water is a priority for this board and a significant part of our mandate.

Resolution No. FA-124-16

Moved by: S. Beattie

Seconded by: R. Shirton

THAT Report No. 94-16 and the attached Landowner Agreement for accessing monitoring well FS-2S be **APPROVED**.

CARRIED

13. Treetop Trekking – Binbrook C. A. - Report No. 95-16

(Financial Information - in closed session)

Member Maloney inquired about financial implications for infrastructure. Staff responded that the parking area will need to expand, portable washrooms, a facility to manage the operations (cost sharing), the Master Plan calls for an observation tower (this too has an opportunity for cost sharing).

Members expressed that this venture is a great addition to Binbrook, however, staff was asked to research and/or get advice on where liability rests and whether additional insurance is required.

Resolution No. FA-125-16

Moved by: J. Kaspersetz

Seconded by: S. Beattie

1. **THAT** Report No. 95-16 be **RECEIVED** for information
2. **THAT** the NPCA Board of Directors **AUTHORIZE** staff to prepare a detailed lease agreement with Treetop Trekking allowing the company to operate at NPCA's Binbrook Conservation Area; and
3. **THAT** the proposed lease agreement between the NPCA and Treetop Trekking be brought forward to the NPCA Board of Directors for final approval.

CARRIED

14. Development Review Approval Process - Report No. 96-16

Resolution No. FA-126-16

Moved by: S. Beattie

Seconded by: B. Baty

THAT Report No. 96-16 be **RECEIVED** for information; and,
THAT the Development Review flowchart identified in Appendix 1 of this report be **APPROVED** for implementation.

CARRIED

15. NPCA Policy Review – Consultation Program – Report No. 97-16

Member Baty recommends notifications go to the Agricultural Policy and Actions Committee, stakeholders, Development community and planners across the Niagara Region to inform them of these consultations; their contribution is welcomed.

Resolution No. FA-127-16

Moved by: S. Beattie

Seconded by: B. Baty

1. **THAT** Report No. 97-16 be **RECEIVED** for information, and
2. **THAT** the Board **APPROVE** two (2) additional public consultation meetings at a cost of \$8,545.00 for implementation in the Fall, 2016.

CARRIED

16. Collaborative response to DFO Guidelines – Municipal Drains – Report No. 98-16

CAO thanked Member Hodgson for his leadership in chairing the Agricultural community and their official plan.

Resolution No. FA-128-16

Moved by: B. Hodgson

Seconded by: J. Kaspersetz

THAT Report No. 98-16 be **RECEIVED** for information; and

THAT the NPCA Chair be **AUTHORIZED** to sign the document (attached in Appendix 1) entitled “Collaborative Response to DFO’s *Guidance Document for Maintaining and Repairing Municipal Drains*”.

CARRIED

17. OTHER BUSINESS

None

There being no further business in public session, the meeting went to closed session with the following resolution:

Resolution No. FA-129-16

Moved by: R. Shirton

Seconded by: J. Kaspersetz

THAT the Full Authority meeting move to closed session to receive confidential proposals from Events Cube & Treetop Trekking and further receive an update on the City of Hamilton Levy.

CARRIED

ROLL CALL

Regrets: Campion,
 Darte,
 DiFruscio,
 Diodati
 Joyner (12:40)

Closed Session

1. Events Cube Proposal
2. Treetop Trekking Proposal (appendix 2 – Report 95-16)
3. City of Hamilton Levy update

Resolution No. FA-130-16

Moved by: S. Beattie

Seconded by: J. Kaspersetz

THAT the meeting rise from closed session and support direction to staff given in closed session in favour of Events Cube and Treetop Trekking; direction regarding member Baty’s inquiry and direction regarding the Hamilton Levy.

CARRIED

Public Session

Members support Events Cube and Treetop Trekking. Member Baty’s concern was addressed and staff will seek legal advice.

ADJOURNMENT

There being no further business to consider, the Full Authority meeting was adjourned at 1:00pm with the following resolution;

Resolution No. FA-131-16

Moved by: S. Beattie

Seconded by: R. Shirton

THAT the Full Authority Meeting be adjourned.

CARRIED



Lisa Conte,
Administrative Assistant, Office of CAO
and Board of Directors



D. Bruce Timms
NPCA, Chair