



**NIAGARA PENINSULA CONSERVATION AUTHORITY
FULL AUTHORITY MEETING MINUTES**

Wednesday October 19, 2016; 6:30 pm
Ball's Falls, Centre for Conservation-Glen Elgin Room
3292 Sixth Avenue, Jordan, ON

- MEMBERS PRESENT:** B. Timms (Chair)
S. Annunziata (Vice-Chair)
S. Beattie
B. Baty
F. Champion
P. Darté
D. DiFruscio
J. Diodati
B. Hodgson
A. Jeffs
D. Joyner
J. Kaspersetz
J. Maloney
T. Quirk
- MEMBER REGRETS:** R. Shirton
- STAFF PRESENT:** C. D'Angelo, CAO/Secretary-Treasurer
D. Barrick, Director, Corporate Services
P. Graham, Director Watershed Management
M. Brickell, Acting Director, Operations
B. Wright, Manager, Watershed Projects
G. Furtney, Operations Supervisor
A. Christie, Manager, Strategic Initiatives
M. Reles, Communications Specialist
K. Frohlich, Ecologist
S. McInnes, Manager Plan Review & Regulations
N. Devos, Superintendent, Ball's Falls
G. Verkade, Manager, Information Mgmt. & Technology Systems
L. Conte, Administrative Assistant, Office of CAO & Board
- VISITORS/GUESTS:** Glen Robins, Austin Kirkby,

The Full Authority meeting was called to order at 6:38 pm and Chairman Timms reminded the Board members, staff, guests and members of the public that the Full Authority board meeting is live streamed on our website, and, will be archived along with the official written minutes of the meeting. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not, represent the opinions or comments of the Full Authority and/or the NPCA Board of Directors.

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. NPCA Board of Directors Policy Handbook Regulation #2, Meeting Procedures Sec.17.0

DECLARATION OF CONFLICT OF INTEREST

None.

ADOPTION OF AGENDA:

Request to include delegation by Austin Kirkby following the adoption of minutes; with the following resolution:

Resolution No. FA-132-16

Moved by: B. Hodgson

Seconded by: D. DiFruscio

THAT the revised agenda for the Full Authority Meeting be **ADOPTED** with the noted changes.

CARRIED

BUSINESS:

1. **A. Approval of the Minutes - Full Authority Board Meeting September 21, 2016**
- B. Committee Meeting Minutes (Draft):**
 - *Community Liaison Advisory Committee (CLAC) – September 8, 2016*
 - *Budget Committee – October 12, 2016*
 - *Watershed Floodplain Committee – October 12, 2016*

Resolution No. FA-133-16

Moved by: S. Annunziata

Seconded by: J. Maloney

THAT, the minutes of the **Full Authority Meeting** held September 21, 2016 be APPROVED as presented; and,

THAT, the DRAFT minutes for **Community Liaison Advisory Committee Meeting** held September 8, 2016 be RECEIVED for information; and,

THAT, the Full Authority Board of Directors APPROVE the minutes for **the Budget Steering Committee meeting** held October 12, 2016 and the recommendations within; and further,

THAT, the DRAFT minutes for **Watershed Floodplain Committee** meeting held October 12, 2016 be RECEIVED for information.

CARRIED

2. **Business Arising from the Minutes**

None.

3. **Delegation – Austin Kirkby**

Ms. Kirkby thanked NPCA staff for their collaboration and communication with the Irrigation Committee of Niagara-on-the-Lake which she is a member of with Chair, Dennis Dick; and commented that if it had not been for the information provided by NPCA advising on policy changes, their committee would not have not known or been able to provide input and response into the Consolidated Review. Specialty Crops is unique, stated Ms. Kirkby, who was very thankful of NPCA's rapport with the Committee and further expressed her support for the comments provided in the Consolidated review. Ms. Kirkby's only concern was over the definition of the Vegetated Protection Zone and acceptable "buffer" area in the Greenbelt Plan and requested NPCA staff amend their comments to the Consolidated Provincial Plan Review as follows;

1. That, the wording "deep rooted native grasses" be amended to "***deep rooted native grasses or sod-like plants***"; (NPCA Report 112-16 on page 3 of 6 in Supporting Agriculture) and further;
2. That, NPCA support the request of local stakeholders for the designation of a "specialty crop zone" to be included in all legislation identified in the Consolidated Review.

CAO, D'Angelo recommended that board members move to consider Report 112-16 (item 17 of the Agenda) resulting in the following resolution;

Resolution No. FA-134-16

Moved by: D. Joyner

Seconded by: S. Beattie

THAT Report No. 112-16 "Consolidated Provincial Plan Review 2016" be moved for consideration following the delegation of Austin Kirkby. CARRIED

4. **Consolidated Provincial Plan Review 2016 – Report No. 112-16**

Having considered Ms. Kirkby's requests, board members approved the following amendments to NPCA staff comments on the Consolidated Provincial Plan Review;

Amendment #1

Resolution No. FA-135-16

Moved by: B. Hodgson

Seconded by: S. Annunziata

THAT the wording on page 3 of 6 in Report 112-16, be amended from "deep rooted native grasses" to read, "deep rooted native grasses or sod-like plants". **CARRIED**

Amendment #2

Resolution No. FA-136-16

Moved by: B. Hodgson

Seconded by: P. Dart

THAT the NPCA support the request of local stakeholders for the designation of a "specialty crop zone" to be included in all legislation identified in the Consolidated Review. **CARRIED**

Furthermore; NPCA Board resolved the following;

Resolution No. FA-137-16

Moved by: P. Dart

Seconded by: B. Hodgson

THAT Report No. 112-16 as amended, be **APPROVED** by the Board and forwarded to the Province for their consideration in the review of the Greenbelt Plan, Places to Grow Plan and Niagara Escarpment Plan; and,

THAT a copy of this report be forwarded to the watershed municipalities. **CARRIED**

5. Correspondence

- ◆ Ontario Wetland Conservation Strategy
- ◆ CA Act Review – Multi-stakeholder letter dated October 6, 2016
- ◆ St. Catharines – Where do my taxes go?
- ◆ Mr. Bruce Mackenzie, correspondence re: John Turner Event

Resolution No. FA-138-16

Moved by: F. Campion

Seconded by: B. Baty

THAT correspondence items be received for information.

CARRIED

Resolution No. FA-139-16

Moved by: D. DiFruscio

Seconded by: F. Campion

THAT the Draft Ontario Wetland Conservation Strategy from the Province to Conservation Authorities, be received and that the NPCA Board of Directors support their position as presented.

CARRIED

6. Chair's Remarks

- Chair Timms attended the Great Lakes Forum in Toronto Oct 4-6 along with Vice-Chair S. Annunziata, members, F. Campion, J. Kaspersetz and S. Beattie and NPCA staff P. Graham and J. Baker. The conference provided a status of the great lakes and water quality as required in the amendments made by the Canadian and the US Governments. The agreement is guided by national cooperation to restore and protect the Great Lake's water quality and the eco system around the lakes. They meet every three years to publicly review the state of the Lakes, report progress on the implementation of the Great Lakes Water Quality agreement and discuss priorities for sites and action. Conservation Authorities are involved as part of the restoration and stewardship mandate, in particular our commitment to the restoration of the Niagara River (RAP). Members of the First Nations attended the Forum, who share the same understanding about the connection between the water, land, environment and health of the people around the Lakes as do farmers, municipalities and Conservation Authorities. The First Nations want to be part of the solution and part of the process.
- The Rt. Hon. John Turner Water & Environmental Leadership Award Ceremony was held on September 29th it was a sold out event. The individual award went to Mr. Mackenzie, the organizational award went to Central Public School in Grimsby and the annual scholarship was awarded to a student from Brock University; Lauren Bourke. Funds from the Gala will support conservation projects within the NPCA watershed, as well as Brock University and Niagara College scholarships.
- The Thanksgiving Festival's Vendor appreciation dinner at Ball's Falls held on Friday October 7th was well attended and the Festival was a great success.

7. **CAO Comments**

- CAO, D'Angelo shared some preliminary statistics from the Thanksgiving Festival; with attendance over 22,000; Eco Defenders, a volunteer services for waste management was used for the first time at our festival with great results. We were able to divert approximately 95% of waste from the landfill; from 4000kg of garbage in 2015, to only 297kg over the 4 day Festival this year. Further details and statistics will be provided in an upcoming report to the Board.
- The John Turner Gala, Water & Environmental Leadership Award was a great success for the Foundation; a sold out event.

Board Comments:

- Members heard feedback from the public requesting an increase in handicap parking during Festival days.
- Members thanked all volunteers and staff for their dedication and hard work in a successful Thanksgiving Festival. Members were acknowledged for their participation at the Festival and at the JT Gala.
- Member Baty commented that the announcement made at the JT Gala for recruiting members to join the Foundation Committee, was met with positive responses.

Reports for Information:

8. **Project Status Reports:**

8.1 **Watershed Status Report No. 99-16**

8.2 **Operations Status Report No. 100-16**

8.3 **Corporate Services Status Report No. 101-16**

- Member Beattie suggested that for 2017 agenda model, staff consider providing status reports to the Board on a quarterly basis vs monthly with a year-end summary report.

9. **Financial & Reserves update – month ending Sep. 30 – Report No. 102-16**

10. **Tree & Forest Conservation By-law Status – Report No. 103-16**

11. **Q3 Quarterly Communications update – Report No. 104-16**

12. **Q3 Capital Projects update – Report No. 105-16**

13. **2014 – 2017 Strategic Plan update – Report No. 106-16**

14. **Wainfleet Bog Restoration Plan – Report No. 107-16**

- Member Beattie requested the information and management technology staff provide a clearer map of the Wainfleet Bog. Staff will follow-up.

15. **Gord Harry Trail Restoration - Report No. 108-16**

Staff Presentation by Kim Frohlich, Ecologist

- Member Jeffs asked about one resident's concerns regarding the gravel used on the trail; Staff reported the correct gravel was installed on the restored trail
- Member Baty inquired about planting and whether species at risk were discovered; staff reported that the onus of planting is on the proponent and further, that no species at risk were discovered.
- Member Baty also inquired about the targeted use of funds and whether the funds could be utilized for an extension of the trail to link with the Circle Route

in Port Colborne. Direction to staff to provide information at a later date.

- Member Annunziata inquired about the difference between non-native and invasive species; and what threshold is used to measure whether the species are before or after the European Colonization. Staff reported that the threshold is assessed by MNRF however, staff will follow up with Member Annunziata on the definitions.

16. Watershed Plans, Establishing a framework - Report No. 109-16

Information Status Reports were received with the following resolution:

Resolution No. FA-140-16

Moved by: S. Beattie

Seconded by: B. Baty

THAT Status Reports 99, 100, 101, 102, 103, 104, 105, 106, 107, 108 and 109 be **RECEIVED** for information.

CARRIED

Reports for Consideration:

17. 2017 Draft Capital Budget and Apportionment - Report No. 110-16

Staff presentation by C. D'Angelo for the 2017 Draft Capital Budget and apportionment. The following resolution in three parts had separate recorded votes;

Resolution No. FA-141-16

Moved by: T. Quirk

Seconded by: B. Hodgson

- (1) That the NPCA Board **APPROVE** the 2017 Levy supported Draft Capital Budget of \$471,000, as recommended by the Budget Steering Committee.

RECORDED VOTE:

Member Name	# 1
ANNUNZIATA, S.	YES
BATY, B.	YES
BEATTIE, J.	YES
CAMPION, F.	YES
DARTE, P.	YES
DIFRUSCIO, D.	YES
DIODATI, J.	YES
HODGSON, B.	YES
JEFFS, A.	YES
JOYNER, D.	YES
KASPERSETZ, J.	YES
MALONEY, J.	YES
QUIRK, T.	YES
SHIRTON, R.	NOT IN ATTENDANCE
TIMMS, B.	YES

- (2) That the NPCA Board **APPROVE** the 2017 OPG fund supported Draft Capital Budget of \$271,000, as recommended by the Budget Steering Committee.

RECORDED VOTE:

Member Name	# 2
ANNUNZIATA, S.	YES
BATY, B.	YES
BEATTIE, J.	YES
CAMPION, F.	YES
DARTE, P.	YES
DIFRUSCIO, D.	YES
DIODATI, J.	YES
HODGSON, B.	YES
JEFFS, A.	YES
JOYNER, D.	YES
KASPERSETZ, J.	YES
MALONEY, J.	YES
QUIRK, T.	YES
SHIRTON, R.	Not in attendance
TIMMS, B.	YES

- (3) That the following 2017 apportionment costs identified in Chart #1 **BE FORWARDED** to the participating municipalities in accordance with Section 2.(1)(b) of Ontario Regulation 670/00.

Chart #1: Apportionment of Costs to Participating Municipalities

Municipality	Niagara	Hamilton	Haldimand	Total
Levy Formula	4,739,948	1,214,568	116,200	6,070,716
Special Levy	2,699,359	120,897	0	2,820,256
Totals	7,439,307	1,335,465	116,200	8,890,972

RECORDED VOTE:

Member Name	# 3
ANNUNZIATA, S.	YES
BATY, B.	YES
BEATTIE, J.	NO
CAMPION, F.	YES
DARTE, P.	YES
DIFRUSCIO, D.	YES
DIODATI, J.	YES
HODGSON, B.	YES
JEFFS, A.	YES
JOYNER, D.	YES
KASPERSETZ, J.	NO
MALONEY, J.	YES
QUIRK, T.	YES
SHIRTON, R.	Not in attendance
TIMMS, B.	YES

CARRIED

Member comments:

- CAO provided an update to members on the City of Hamilton levy status and levy differential.
- Member Annunziata commended staff for the permit process turnaround of 19 days and inquired whether there is an outreach program to advise builders and investors providing a firm timeline; possibly 21 days. Staff responded that we are currently working on a log-in portal for customers to check the status of their permit(s). NPCA is in the early stages of CityView, and suggest allowing a six month period to validate numbers. At that time staff will provide an update on permit turnaround time. The current benchmark is 30 days.
- Members requested staff consider streamlining agenda packages electronically. Although Office 365 is currently being utilized along with hardcopies, direction to staff was given to gather information and begin the process to go paperless, while retaining the hardcopy option for members if requested. Member Diodati suggested looking at the set-up Niagara Parks Commission has in place for their members.

18. 2017 Conservation Area Rates & Fees - Report No. 111-16

Resolution No. FA-142-16

Moved by: S. Beattie
Seconded by: F. Campion

THAT Report No. 111-16 be **RECEIVED** for information; and

THAT the NPCA Board **APPROVE** the 2017 Conservation Area Fee Schedule as outlined in Appendix 1 of this report; and further,

THAT the NPCA Board **APPROVE** the 2017 Seasonal Campsite Fee and other Camping Fee increases recommended for both Chippawa Creek and Long Beach Conservation Areas, in this report.

CARRIED

19. OTHER BUSINESS

- B. Baty asked staff to review CLAC policy / terms of reference on member absences.
- With the new DSBN building at the St. Johns property, members are interested in holding a meeting there in 2017 and/or setting up a tour. Staff will inquire with DSBN on their project completion date.

There being no further business in public session, the meeting moved to closed session with the following resolution:

Resolution No. FA-143-16

Moved by: D. Joyner
Seconded by: J. Kaspersetz

THAT the Full Authority meeting move to closed session to discuss a confidential matter of advice identifying an individual(s).

CARRIED

ROLL CALL

Regrets: R. Shirton
A. Jeffs

Closed Session

1. Confidential Matter of Advice.....[Report CR-113-16](#)

Resolution No. FA-144-16

Moved by: S. Beattie

Seconded by: J. Kaspersetz

THAT the meeting rise from closed session with report.

CARRIED

Public Session

The following resolution resulted from discussions in closed session:

Resolution No. FA-145-16

Moved by: J. Maloney

Seconded by: J. Kaspersetz

THAT staff follow direction of the board given in closed session.

CARRIED

NOTE: 2 opposed (Member Hodgson and Member Darte)

ADJOURNMENT

There being no further business to consider, the Full Authority meeting was adjourned at 8:52 pm with the following resolution;

Resolution No. FA-146-16

Moved by: T. Quirk

Seconded by: P. Darte

THAT the Full Authority Meeting be adjourned.

CARRIED



Lisa Conte,
Administrative Assistant, Office of CAO
and Board of Directors



Bruce Timms
NPCA, Chair