

**NIAGARA PENINSULA CONSERVATION AUTHORITY
FULL AUTHORITY MEETING MINUTES**

Wednesday January 18, 2017; 9:30 am
Ball's Falls, Centre for Conservation-Glen Elgin Room
3292 Sixth Avenue, Jordan, ON

MEMBERS PRESENT		
S. Annunziata (Chair)	B Baty	S. Beattie
F. Campion	P. Darté	D. DiFruscio
J. Diodati	B. Hodgson	A. Jeffs
D. Joyner	J. Kaspersetz (Vice-Chair)	J. Maloney
T. Quirk	R. Shirton	B. Timms

STAFF PRESENT	
P. Graham, Acting CAO	D. Barrick, Director, Corporate Services
M. Brickell, Director, Operations&Strat.Initiatives	S. McInnes, Acting Director Watershed Management
G. Furtney, Supervisor, Operations	A.Christie, Manager, Strategic Initiatives
M. Reles, Communications Specialist	L. Conte, Admin. Assistant, Office of CAO & Board

Visitors Present			
Dave Augustyn	Mark Bagu	George F. Bell	Kathleen Bell
Marilyn Bell	Liz Benneian	Rhonda Brown	Allen C. Bunyan
Rob Burns	Kaitlin Cain	Mark Campaner	Klara Young-Chin
D. Cridland	Philip Curtis	Dennis Edell	Ethel Farnsworth
MPP Cindy Forster	Rick Gelineau	Terry Gilmore	Lynn Glover
Lynda Goodridge	R. W. Gordon	J. T. Grassie	Mike Haines
Don Hallett	B. Hamilton	George Hamilton	Ken & Carol Hayner
Ron Honey	Carol Horvat	Rebecca Hunt	Dan Irish
Marcie Jacklin	George Jardine	Corin Johnston	Derek Jone
Lorraine Brown-Joyce	Brenda Kearns	Janet Kellam	Kerry Kennedy
Bea & Wayne Kenny	Gary King	Betty Konc	Win Laar
Don LaBute	Terry Lemick	Bev Lepard	Anna Levay
Juli Longaphie	Tami Lyons	Debbie MacGregar	Ken Mackenzie
Alfred Marinelli	David Martin	Claire Masswohl	Sheryl McRoberts
Lise & Tim Milenkoff	Teresa Naromeczki	John & Mary Potter	Doug Ransom
Glen Robins	Janice Ryan	Colin Ryrie	Joyce Sankey
Norm Sawatsky	Tom Schulz	Pierre Sjaarda	Don Smith
Eddi Smith	K.J. Smith	Vicki-Lyn Smith	Joseph Somers
Emily Spanton	John Spanton	Dan Sundy	Stephen Svenson
Bob S.	David White	Nadine Wickens	Tom Wiley
Barbara Wilson			

The Full Authority meeting was called to order at 10:25 am. Chair Annunziata welcomed all in attendance to the first Full Authority meeting in 2017.

DECLARATION OF CONFLICT OF INTEREST

None.

ADOPTION OF AGENDA:

Moved by: B. Baty

Seconded by: J. Diodati

THAT the agenda for the Full Authority Meeting be ADOPTED, as presented.

- Member Baty requested the confidential report regarding Drapers Creek be considered in public. Chair Annunziata deferred to staff and noted there is a potential for litigation and as such the confidential report remain in camera. It was suggested that should there be anything to report in public, it can be brought forward during Mr. LaBute's delegation of Draper's Creek.

Amendment:

B. Hodgson moved to alter the order of the agenda by moving (item 19) "Other Business" to follow delegations. This motion was seconded by member Kaspersetz.

CARRIED

Amendment:

At the request of MPP Forster, Member Campion moved to waive the rules and procedures for delegation in order to add MPP Forster to the list of delegations. Seconded by member A. Jeffs.

CARRIED

Amendment:

Request by Member T. Quirk, that the order of delegates begin with Staff Video Presentation by K. Royer for the purpose of continuity regarding the audit. Chair accepted this as a friendly amendment.

Resolution No. FA-13-17 as amended

Moved by: B. Baty

Seconded by: J. Diodati

THAT the agenda for the Full Authority Meeting be ADOPTED with the noted changes.

CARRIED AS AMENDED

PRESENTATIONS / DELEGATION

The following announcement was made by Chair Annunziata to all Delegations:

"On the advice of legal counsel, I wish to advise all speakers, that the Board will not comment on or answer questions about the following issues:

1. Any personnel issues involving staff or former staff of the Niagara Peninsula Conservation Authority as these matters are confidential; and
2. The ongoing litigation between the Niagara Peninsula Conservation Authority and Mr. Ed Smith, which would include matters relating to Carmen D'Angelo's consulting business and matters relating to William Montgomery and Cornerstone Sponsorship Management."

Presentation by K. Royer:

Kerry Royer, Coordinator of Community Outreach and Volunteer Program. NPCA in collaboration with Niagara College students, created a video "Call to Action for Volunteers". Coordinator of the broadcasting film programming team at Niagara College, Mr. Boehlen was looking for a project and Kerry suggested bringing to the forefront the wonderful work our volunteers do in conjunction with many of our projects, events and programs. Through this video, we wish to showcase some of our volunteers. This video, "Call to Action for Volunteers" can be seen on the following links:

YouTube - <https://www.youtube.com/watch?v=0bhR3sJuQZQ>

NPCA Website - <https://npca.ca/volunteers>

- Member Baty asked whether any consideration has been given to broadcast this video on Cogeco. K. Royer responded that Niagara College is committed to submitting the video to Cogeco for public broadcast.

Delegation 1 - Don LaBute; Draper's Creek Polygon 15

Chair Annunziata thanked Mr. LaBute for his presentation.

Acting CAO P. Graham commented that NPCA staff has been investigating this issue and are committed to working with Mr. LaBute and with the support of staff from the City of Welland, will meet with Mr. LaBute to convey the results of its investigation.

Delegation 2. - Ed Smith; NPCA Audit

Chair Annunziata thanked Mr. Smith for his presentation.

Through a verbal presentation to the board, Mr. Smith conveyed his opinion regarding an audit being conducted at the NPCA.

Delegation 3. - MPP Cindy Forster; NPCA Audit

Chair Annunziata thanked MPP Forster for her presentation to the Board.

MPP Forster made various comments pertaining to the need for a 3rd party forensic audit of the NPCA.

- Member Diodati asked MPP Forster, what specific area are you asking us to conduct an audit? Forster replied; "I've outlined a number of areas of concerns raised by myself and Mr. Smith."
- Member Baty expressed concern over MPP Forster's negative comments with reference to the Foundation and noted that the three (3) board members have been trying to re-establish the Foundation and have done significant fundraising through two (2) major events; the John Turner Gala Award Dinner raising funds to get a scholarship both to University Students as well as College students in Environmental sciences; and the Wild Game Dinner. Member Baty asked that Ms. Foster not discredit the Foundation.

Resolution No. FA-14-17

Moved by: T. Quirk

Seconded by: J. Maloney

THAT presentation by Don LaBute on Draper's Creek be received for information;

THAT verbal presentation by Ed Smith regarding the NPCA audit be received for information;

THAT staff video presentation "Call to Action for Volunteers" be received and posted on the NPCA website; and,

THAT Ms. Foster's verbal presentation be received for information.

CARRIED

New Business:

In consideration of the concerns raised by the public, Member Hodgson presented the board with the following motion:

Moved by: A. Jeffs

Seconded by: J. Kaspersetz

Whereas; many concerned citizens and numerous Municipal Councils within the NPCA jurisdiction have expressed serious concerns with regard to a variety of operational matters; and

Whereas; it is important to the public trust that the NPCA Board respond to these concerns in a manner that is transparent, thorough, accountable and actionable;

Be it now resolved;

- 1. That the NPCA Acting CAO, immediately initiate an independent and thorough third party Operational Review of NPCA operations from 2012 through 2016.*
- 2. That the City of Hamilton, Haldimand County, and The Niagara Region be invited to assign a staff member with procurement expertise to work with the NPCA Acting CAO in undertaking the competitive procurement and selection process.*
- 3. That the independent third party consultant will have demonstrated investigation, forensic and value for money audit capabilities.*
- 4. That the selected independent third party Consultant will undertake a thorough investigation of operations in a first phase, and will identify and undertake more scoped investigations as required in a phase two.*
- 5. That the Acting CAO will provide all necessary administrative support and co-operation to the Consultant and that all reporting, updates, and recommendations from the Consultant will be direct to the Full Board at regularly scheduled or Special Board Meetings. All updates will include an appropriate open session report and closed session report as required.*
- 6. The Review will be budgeted with an upset limit of \$100,000.*

Comments by Members:

- Member Quirk asked that the Operational review commence from the year 2011 to 2016 (Item #1) This was accepted by member Hodgson as a friendly amendment with the understanding that there would be a cost to include this additional year.

Amendment:

Moved by: T. Quirk

Seconded by: J. Kaspersetz

THAT item # 1 Operational Review be conducted from 2011 to 2016.

Amendment CARRIED

- Member Quirk suggested that Item #1 include “**performance assessment**” with an upset limit of **\$150,000** for item #6 and suggested that for the purpose of RFP’s, phase 1 & phase 2 should be separated and further, commented that the funds set aside from the Region are in trust, and that NPCA consider other areas of the budget to fund this audit as we do not know what the ruling or outcome of the case before the Commissioner will be.

Amendment:

Moved by: T. Quirk
Seconded by: D. Joyner

THAT item #1 be amended to add the verbiage, “and performance assessment” after “Organizational Review”, and concurrently change the value of item #6 from \$100,000 to \$150,000.

Amendment CARRIED

- Member Jeffs asked for clarification on item #5 in providing “administrative support” how this will affect staff and cost. Will this take away from regular duties; will this affect customer service? Member Hodgson replied that with an Operation review, cooperation will be required by in-house staff and there would be some cost to the Organization. Chair Annunziata noted that there are many “unknowns” including financial impacts.
- Acting CAO Graham suggested that Terms of References could be developed to outline the resources required with associated costs. Member Darté further suggested that during the procurement process consultants can comment on what resources they would require from NPCA staff.
- Since there are many unknowns, Chair Annunziata recommended this be deferred to the Audit Committee. Member Hodgson did not agree and recommended board show a commitment to the public by resolving to move forward.
- Regarding the independent third party consultant, Member Timms asked that this motion not exclude the possibility to consult with the Auditor General of Ontario. Hamilton Representative S. Beattie, stated that the City of “Hamilton is in favour of the audit”. Member Beattie supports the motion however, if there is a chance that the Auditor General will conduct the audit, then we should cover that possibility.

Amendment:

Moved by: S. Beattie
Seconded by: B. Timms

Item #7 – THAT the NPCA, in parallel to the preceding, continue discussions with the Auditor General of Ontario.

Amendment CARRIED

Resolution No. 15-17 AS AMENDED

Moved by: A. Jeffs
Seconded by: J. Kaspersetz

Whereas; many concerned citizens and numerous Municipal Councils within the NPCA jurisdiction have expressed serious concerns with regard to a variety of operational matters; and

Whereas; it is important to the public trust that the NPCA Board respond to these concerns in a manner that is transparent, thorough, accountable and actionable;

Be it now resolved;

1. That the NPCA Acting CAO, immediately initiate an independent and thorough third party Operational Review and Performance Assessment of NPCA operations from 2011 through 2016.
2. That the City of Hamilton, Haldimand County, and The Niagara Region be invited to assign a staff member with procurement expertise to work with the NPCA Acting CAO in undertaking the competitive procurement and selection process.
3. That the independent third party consultant will have demonstrated investigation, forensic and value-for-money audit capabilities.
4. That the selected independent third party Consultant will undertake a thorough investigation of operations in a first phase, and will identify and undertake more scoped investigations as required in a phase two.
5. That the Acting CAO will provide all necessary administrative support and co-operation to the Consultant and that all reporting, updates, and recommendations from the Consultant will be directed to the Full Board at regularly scheduled or Special Board Meetings. All updates will include an appropriate open session report and closed session report as required.
6. That the Review will be budgeted with an upset limit of \$150,000.
7. That the NPCA, in parallel to the preceding, continue discussions with the Auditor General of Ontario.

CARRIED AS AMENDED

For voting purposes, members further resolved to separate the motion as follows:

RESOLUTION NO. 16-17

Moved by: T. Quirk
Seconded by: R. Shirton

1. **THAT item #1 be separated;**
2. **THAT items 2 through 6 be separated and**
3. **THAT item #7 be separated**

CARRIED

1. Approve ITEM # 1 as amended - (Recorded Vote Attached)**CARRIED****RECORDED VOTE****Date:** JANUARY 18, 2017**Subject:** Approve Item #1 as amended*"That the NPCA Acting CAO, immediately initiate an independent and thorough third party Operational Review and Performance Assessment of NPCA operations from 2011 through 2016"*

NAME	YES	NO
BATY, Brian	✓	
BEATTIE, Stewart	✓	
CAMPION, Frank	✓	
DARTE, Pat	✓	
DIFRUSCIO, Dominic	✓	
DIODATI, Jim	✓	
HODGSON, Bill	✓	
JEFFS, April	✓	
JOYNER, Douglas	✓	
KASPERSETZ, James	✓	
MALONEY, John	✓	
QUIRK, Tony	✓	
SHIRTON, Rob	✓	
TIMMS, Bruce	✓	
ANNUNZIATA, Sandy (CHAIR)	✓	

NOTE: Member T. Quirk moved to have items 2 to 6 referred to staff for comment and this was seconded by member J. Diodati - Recorded vote taken. MOTION FAILED

2. Ratify Items 2, 3, 4, 5, & 6 inclusive as amended(Recorded Vote Attached) CARRIED

RECORDED VOTE

Date: JANUARY 18, 2017

Subject: Ratify Items 2, 3, 4, 5, & 6 as amended

2. *That the City of Hamilton, Haldimand County, and The Niagara Region be invited to assign a staff member with procurement expertise to work with the NPCA Acting CAO in undertaking the competitive procurement and selection process.*
3. *That the independent third party consultant will have demonstrated investigation, forensic and value for money audit capabilities.*
4. *That the selected independent third party Consultant will undertake a thorough investigation of operations in a first phase, and will identify and undertake more scoped investigations as required in a phase two.*
5. *That the Acting CAO will provide all necessary administrative support and co-operation to the Consultant and that all reporting, updates, and recommendations from the Consultant will be direct to the Full Board at regularly scheduled or Special Board Meetings. All updates will include an appropriate open session report and closed session report as required.*
6. *The Review will be budgeted with an upset limit of \$150,000.*

7. NAME	YES	NO
BATY, Brian	✓	
BEATTIE, Stewart	✓	
CAMPION, Frank	✓	
DARTE, Pat	✓	
DIFRUSCIO, Dominic	✓	
DIODATI, Jim	✓	
HODGSON, Bill	✓	
JEFFS, April	✓	
JOYNER, Douglas	✓	
KASPERSETZ, James	✓	
MALONEY, John	✓	
QUIRK, Tony	✓	
SHIRTON, Rob	✓	
TIMMS, Bruce	✓	
ANNUNZIATA, Sandy (CHAIR)	✓	

3. Ratify addition of Item #7 (Recorded Vote Attached)**CARRIED****RECORDED VOTE****Date:** JANUARY 18, 2017**Subject:** Approve addition of Item #7*"That the NPCA, in parallel to the preceding, continue discussions with the Auditor General of Ontario".*

NAME	YES	NO
BATY, Brian	✓	
BEATTIE, Stewart	✓	
CAMPION, Frank	✓	
DARTE, Pat	✓	
DIFRUSCIO, Dominic	✓	
DIODATI, Jim	✓	
HODGSON, Bill	✓	
JEFFS, April	✓	
JOYNER, Douglas		✓
KASPERSETZ, James	✓	
MALONEY, John	✓	
QUIRK, Tony	✓	
SHIRTON, Rob	✓	
TIMMS, Bruce	✓	
ANNUNZIATA, Sandy (CHAIR)	✓	

Note: Meeting resumed at 12:42 pm following a 10 minute break

BUSINESS:

1. **A. Approval of the Minutes - Full Authority Board Meeting November 16, 2016**

Member Hodgson noted that Resolution 161-16 indicates two (2) opposed and would like to have his name noted as opposed to that motion.

B. Committee Meeting Minutes (Draft):

➤ *Community Liaison Advisory Committee – December 15, 2016*

Resolution No. FA-17-17

Moved by: T. Quirk

Seconded by: P. Darté

THAT the Full Authority Minutes of November 16, 2016 be **APPROVED** with the noted change.

CARRIED

Resolution No. FA-18-17

Moved by: J. Diodati

Seconded by: T. Quirk

THAT the Draft Minutes of CLAC meeting held December 15, 2016 be **RECEIVED**.

CARRIED

Staff Direction (requested by Member Quirk):

Regulation #1 Section 8 be amended with the provision that *all members* of the board are able to attend standing committee meetings and comment and participate.

2. **Business Arising from the Minutes**

None.

3. **Correspondence**

PART 1 Municipalities requesting an Audit, addressed to the Province

- a. *Township of Wainfleet (Resolution Dec 6, 2016)*
- b. ***NPCA response to Wainfleet's request (letter dated Dec 8, 2016)***
- c. *City of Niagara Falls (Resolution Dec 13, 2016)*
- d. ***NPCA response to Niagara Falls' request (letter dated Jan. 9, 2017)***

Municipalities call for NPCA audit - addressed to the Province

- e. ***MNR responds to City of St. Catharines resolution (letter dated Dec 28, 2016)***
- f. *City of St. Catharines (Resolution Dec 5, 2016)*
- g. ***MNR responds to City of Port Colborne's resolution (letter dated Dec 28, 2016)***
- h. *City of Port Colborne (Resolution Dec 12, 2016)*
- i. *Township of Niagara-on-the-Lake (Resolution Dec 12, 2016)*
- j. *City of Hamilton (Resolution Dec. 14, 2016)*
- k. *Town of Pelham (Resolution Dec 19, 2016) (3 letters)*
- l. *City of Welland (Resolution Dec 20, 2016)*
- m. *City of Thorold (Resolution Dec. 20, 2016)*

ADDITIONAL CORRESPONDENCE

- a. *City of St. Catharines (Resolution Jan. 16, 2016) request for independent investigation*
- b. *Town of Grimsby (Resolution Jan. 16, 2016) request for independent investigation*

Resolution No. FA-19-17**Moved by:** T. Quirk**Seconded by:** P. Darte

THAT all of Part 1 correspondence including additional correspondence received requesting an audit of the NPCA be referred to the Audit Committee.

CARRIED**Part 2: Other Correspondence***a. Fisheries and Oceans Canada; letter dated Dec. 16, 2016**b. Mark Neufeld; letter dated Jan. 9, 2017*

- Member Baty commented on the strong leadership of Mark Neufeld and thanked him for his effective work with the Source Protection Committee.
- Member Quirk suggested NPCA send a formal letter of appreciation to Mr. Neufeld thanking and recognizing him for the work he accomplished with Source Water Protection. Chair directed staff.

Resolution No. FA-20-17**Moved by:** B. Baty**Seconded by:** T. Quirk

THAT the correspondence on Fisheries and Oceans Canada and Mark Neufeld's letter of resignation be received for information.

CARRIED**4. Chair's Remarks**

Chair Annunziata thanked former Chair Timms for his commitment and dedication to this Organization and appreciates Member Timms' role in the positive achievements made at NPCA thus far.

5. Acting CAO Comments

Acting CAO, P. Graham highlighted some upcoming key events;

- Binbrook Ice Fishing Derby Feb 12th (weather permitting)
- Conservation Achievement Awards Feb 22nd

For detailed information on these and any other upcoming events, refer to the following link on our website; <https://npca.ca/events>

NOTE:

It was requested that a motion to destroy ballots should have been brought forth during the Election Process. As such, Member Diodati moved the following;

Resolution No. FA-21-17**Moved by:** J. Diodati**Seconded by:** R. Shirton

THAT the voting ballots (AGM Election Procedure) be destroyed.

CARRIED

Reports for Information:

6. Project Status Reports:

- 6.1 Q4 2016 - Watershed Status Report No. 01-17
- 6.2 Q4 2016 - Operations Status Report No. 02-17
- 6.3 Q4 2016 - Corporate Services Status Report No. 03-17

Resolution No. FA-22-17

Moved by: B. Timms

Seconded by: T. Quirk

THAT Projects Status Reports 01, 02 and 03 be RECEIVED for information.

CARRIED

7. Financial & Reserves update – month ending Nov. 30, 2016 – Report No. 04-17

Resolution No. FA-23-17

Moved by: T. Quirk

Seconded by: S. Beattie

THAT Financial and Reserves Report 04-17 be RECEIVED for information.

CARRIED

8. Q4 2016 Communications – Report No. 05-17

9. Tree and Forest By-law - Report No. 06- 17

10. Q4 2016 Capital Projects – Report No. 07-17

11. Thanksgiving Festival 2016 Review – Report No. 08-17

12. Christmas in the Village 2016 Review – Report No. 09-17

- Members T. Quirk and Member A. Jeffs both expressed their appreciation to the volunteers and the great work that is done at the Festival by both volunteers and staff.
- Member Joyner commented on the vendor appreciation dinner that is much appreciated by the Vendors and great way to get to know the vendors and recommends this event continue.
- Member Joyner asked that accessibility at the Thanksgiving event be addressed. Chair Annunziata agreed with the need to address accessible parking this for the next Thanksgiving event and directed staff.

Resolution No. FA-24-17

Moved by: T. Quirk

Seconded by: J. Kaspersetz

THAT Status Reports 05, 06, 07, 08 and 09 be RECEIVED for information.

CARRIED

13. Events Cube – verbal update

Events Cube are still interested in entering a relationship with NPCA, however, they will not be on any NPCA properties in 2017 as they have not solidified all their partnerships. In order to do things correctly, they are now looking at moving forward in 2018. Staff will report to the board later on in the year. There are no financial obligations or implications to the NPCA.

Resolution No. FA-25-17

Moved by: B. Timms

Seconded by: R. Shirton

THAT the status update for Events Cube be **RECEIVED** for information.

CARRIED

NPCA's legal counsel, Mr. Burns was present to speak to members regarding a confidential item and members resolved to move the meeting to closed session as follows:

Resolution No. FA-26-17

Moved by: J. Kaspersetz

Seconded by: S. Beattie

THAT this meeting move to closed session to discuss a confidential legal matter, confidential item of correspondence and confidential report CR-15-17 identifying persons.

CARRIED

Closed Session

1. Confidential Matter of Advice
2. Confidential Correspondence
3. Report No. CR-15-17 Re: Coyle Creek

Resolution No. FA-27-17

Moved by: S. Beattie

Seconded by: T. Quirk

THAT the meeting rise from closed session with report.

CARRIED

Public Session

Note: Following closed session, Members Darte, Jeffs, and Shirton were not present for the remainder of the meeting.

The following resolution resulted from discussions in closed session:

Resolution No. FA-28-17

Moved by: T. Quirk

Seconded by: J. Maloney

THAT staff follow direction by the board as provided in closed session.

CARRIED

Reports for Consideration:

14. **Addendum to Ducks Unlimited Canada Partnership 2016/17 - Report No. 10-17**

Resolution No. FA-29-17

Moved by: T. Quirk

Seconded by: D. DiFruscio

THAT the NPCA APPROVE the Addendum to the existing Ducks Unlimited Canada (DUC) – NPCA 2016/17 Memorandum of Agreement.

CARRIED

15. **Annual Policy Resolutions - Report No. 11-17**

- Member Joyner inquired whether the Union has had an opportunity to review these policy statements. Staff reported that these are standard policies that follow provincial legislation, however, could not confirm that the Union had approved them. As a result, the following was resolved;

Resolution No. FA-30-17

Moved by: J. Kaspersetz

Seconded by: S. Beattie

THAT the Health and Safety Policy Statement and Regulation No 30 on Workplace Violence & Harassment Prevention Policy be REFERRED to the Senior Management to confirm policies with Union.

CARRIED

16. **Bank Borrowing Resolution – Report No. 12-17**

Resolution No. FA-31-17

Moved by: J. Diodati

Seconded by: B. Baty

WHEREAS Section 3(5) of *The Conservation Authorities Act* authorizes Conservation Authorities to borrow such monies as may be required until the payment of any grants and levies; and

WHEREAS the Niagara Peninsula Conservation Authority deems it appropriate to borrow such sums, with the total borrowed amount not to exceed \$800,000 at any one time in the year of 2017 to meet approved administration, maintenance and capital expenditures;

NOW THEREFORE BE IT RESOLVED that the Niagara Peninsula Conservation Authority be authorized to borrow from time to time from a Financial Institution by way of an overdraft agreement executed and signed by the Chair and the Secretary-Treasurer of the Niagara Peninsula Conservation Authority, with the total amount not exceeding \$800,000 at any one time in 2017 to meet approved administration, maintenance and capital expenditures.

CARRIED

17. Selection Committee for CAO Recruitment – Report No. 13-17

Moved by: T. Quirk Seconded by: B. Timms
THAT the NPCA Chief Administrative Officer (CAO) Selection Committee DRAFT Terms of Reference (Appendix 1) be APPROVED;
THAT the CAO Selection Committee membership consisting of:
NPCA Chair, NPCA Vice-Chair, Board Members __; __; __ be APPROVED, and;
THAT the Committee report back to the Full Authority Board with a recommended candidate for the position following the completion of the job posting and interview process.

- Members Quirk, Dart, Baty and Beattie expressed interest in serving on this committee.
- Member Quirk recommended that the Terms of Reference be revised to include 4 board members in addition to Chair and Vice-Chair with the following amendment;

Amendment to Terms of Reference

Moved by: T. Quirk

Seconded by: D. Joyner

THAT the Terms of Reference be amended to include 4 board members in addition to the Chair and Vice-Chair.

Amendment CARRIED

- In order to improve the process and allow board members to be engaged in the selection process, member Hodgson suggested a revision to the Terms of Reference - Goals/Purposes, item b; with the following amendment;

Moved by B. Hodgson and Seconded by J. Kaspersetz

That all board members can attend final round interviews and vote to select final candidate provided they attended all interviews.

Amendment DEFEATED

Amendment to Terms of Reference

Moved by: B. Timms

Seconded by: S. Beattie

Upon completion of the recruitment process, CAO Selection Committee to present three (3) candidates to the NPCA Board for approval of a preferred candidate.

Amendment CARRIED

Resolution No. FA-32-17 AS AMENDED

Moved by: T. Quirk

Seconded by: B. Timms

THAT the NPCA Chief Administrative Officer (CAO) Selection Committee DRAFT Terms of Reference (Appendix 1) be APPROVED with noted amendments;

THAT the CAO Selection Committee membership consisting of: NPCA Chair, NPCA Vice-Chair, board members; T. Quirk, P. Dart, S. Beattie and B. Baty be APPROVED, and;

THAT upon completion of the recruitment process, CAO Selection Committee to present three (3) candidates to the NPCA Board for approval of a preferred candidate.

CARRIED AS AMENDED

18. Unsolicited Proposal – Integration of Voice & Data Services – Report No. 14-17

- Member Hodgson requested that more details be provided on the company and its principals.

Resolution No. FA-33-17

Moved by: B. Hodgson

Seconded by: J. Kaspersetz

THAT Unsolicited Proposal for Integration of Voice, Data and Merchant Services Report No. 13-17 be DEFERRED to obtain more details.

CARRIED

19. OTHER BUSINESS

1. Member Kaspersetz read an email sent to him from the City of Hamilton.

Resolution No. FA-34-17

Moved by: J. Kaspersetz

Seconded by: S. Beattie

THAT this email from City of Hamilton be received as correspondence and forwarded to the Chair, CAO and board members

CARRIED

2. Member DiFruscio is advising members of a notice of motion for the next meeting regarding the Monarch butterfly and what we can do to enhance our program to help the Monarch Butterfly.
3. Member DiFruscio reminded the board that there are past board members that have not been formally recognized for their service and would like to see that recognition occur.
4. Member DiFruscio further noted that with the upcoming Wild Game Dinner, he would like board members to be consulted and that members have some input into the event and further, would like to sit on that committee.
5. Member DiFruscio suggests having a pig roast as a further alternative to raise money for the Foundation.
6. S. Beattie would like to see member Ransom recognized at the Achievement Awards.
 - Acting CAO P. Graham noted that in reviewing our records, there are a number of past members that we need to recognize publicly; Doug Ransom, Mark Bagu, Bart Maves, Barry Sharpe, Tony Dalimonte and Carmen D'Angelo.
7. Member Baty noted that with 86% of the Strategic Plan completed, members would like a report on the balance of items remaining.
8. Chair Annunziata noted that staff resources are limited, and suggests that member Baty bring that forward as a motion at a future meeting. For now it will be taken as staff direction.

ADJOURNMENT

There being no further business to consider, the Full Authority meeting was adjourned at 3:15 pm with the following resolution;

Resolution No. FA-35-17

Moved by: S. Beattie

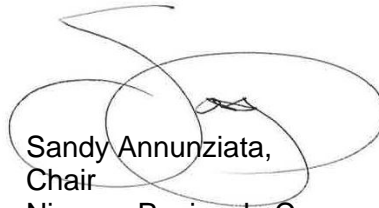
Seconded by: B. Hodgson

THAT the Full Authority Meeting be adjourned.

CARRIED



Lisa Conte,
Administrative Assistant, Office of CAO
and Board of Directors



Sandy Annunziata,
Chair
Niagara Peninsula Conservation Authority