



**NIAGARA PENINSULA CONSERVATION AUTHORITY  
SPECIAL FULL AUTHORITY MEETING MINUTES**

Thursday June 22, 2017; 10:00 am  
500 York Road; Niagara-on-the-Lake; Hilton Garden Inn

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**MEMBERS PRESENT:**

- S. Annunziata (Chair)**
- B. Baty
- S. Beattie
- P. Darte
- D. DiFruscio
- J. Diodati
- A. Jeffs
- J. Kaspersetz (Vice-Chair)**
- J. Maloney
- T. Quirk
- R. Shirton
- B. Timms

**MEMBERS NOT IN ATTENDANCE:**

- F. Campion
- B. Hodgson
- D. Joyner

**STAFF PRESENT:**

- M. Ferrusi, HR Generalist
- L. Conte, Administrative Assistant, Office of CAO & Board

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The Special Full Authority meeting was called to order at 10:30 am  
Chair Annunziata welcomed Board members and Staff and began with the first order of Agenda,

## **DECLARATION OF CONFLICT OF INTEREST**

No conflicts declared.

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## **BUSINESS:**

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**The meeting moved to closed session with the following resolution;**

**Resolution No. FA-124-17**

**Moved by: P. Darte**

**Seconded by: R. Shirton**

**THAT, the Full Authority Meeting move to Closed Session to receive interviews from identifiable individuals with the purpose of hiring for the position of CAO.**

**CARRIED**

## CLOSED SESSION

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1. Review procedures and regulations .....verbal
2. Interview Candidate A.....presentation

Following a short break; the meeting resumed at 12:30pm

3. Interview Candidate B.....presentation

Following board deliberations, the meeting moved out of closed session;

### **Resolution No. FA-125-17**

**Moved by: P. Darte**

**Seconded by: A. Jeffs,**

**That the meeting rise from closed session with report**

**CARRIED**

## PUBLIC SESSION

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The following resolution (s) resulted from the Closed Session;

### **Resolution No. FA-126-17**

**Moved by: J. Kaspersetz**

**Seconded by: B. Baty**

**That Report No. CR-61-17 be RECEIVED for information.**

**That the NPCA Board APPROVE to offer the position of CAO/Secretary-Treasurer to the preferred candidate;**

**That the NPCA Board DIRECT staff to draft an offer of employment in accordance with relevant NPCA policies; and,**

**That the NPCA Board AUTHORIZE Chair Annunziata to negotiate (if required) and sign the terms and conditions of the CAO employment contract.**

**CARRIED  
Recorded Vote taken**

<b>Member</b>	<b>Yes</b>	<b>No</b>
<i>Baty</i>	✓	
<i>Beattie</i>	✓	
<i>Darte</i>	✓	
<i>DiFruscio</i>	✓	
<i>Diodati</i>	✓	
<i>Jeffs</i>	✓	
<i>Kaspersetz</i>	✓	
<i>Maloney</i>	✓	
<i>Quirk</i>	✓	
<i>Shirton</i>	✓	
<i>Timms</i>	✓	
<i>Annunziata</i>	✓	

# ADJOURNMENT

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The Special Full Authority meeting was adjourned at 1:40 pm.

**Resolution No. FA-127-17**

**Moved by: R. Shirton**

**Seconded by: S. Beattie**

**CARRIED**



**Sandy Annunziata,  
Chair,  
Niagara Peninsula Conservation Authority**



**Lisa Conte  
Administrative Assistant,  
Office of CAO and Board**