
NIAGARA PENINSULA SOURCE PROTECTION AUTHORITY

**June 28, 2017 9:30 am
Ball's Falls – Centre for Conservation; 3292 Sixth Avenue, Jordan, ON**

AGENDA

- **ROLL CALL**
 - **DECLARATION OF CONFLICT OF INTEREST**
 - **ADOPTION OF AGENDA**
 - **BUSINESS:**
 - 1) Approval of SPA Meeting MINUTES – May 17, 2017
 - 2) Business Arising from Minutes
 - 3) Source Protection Committee Appointments..... **Report No. SPA-05-17**
 - 4) Source Protection Plan update..... **Report No. SPA-06-17**
 - **OTHER BUSINESS**
 - **ADJOURNMENT**
-
-



NIAGARA PENINSULA
CONSERVATION
AUTHORITY

REPORTS

SOURCE PROTECTION AUTHORITY

- Report No. SPA-05-17, Source Protection Committee Appointments
- Report No. SPA-06-17, Source Protection Plan Update

June 28, 2017, S.P.A Meeting

Report To: Source Protection Authority (SPA) Board of Directors

Subject: Source Protection Committee Appointments

Report No: SPA 05-17

Date: June 28, 2017

RECOMMENDATION:

That the Source Protection Authority appoint Mr. Carl Bodimeade as a Public-at-Large member, and Ms. Annie Michaud as member representing the Commerce sector to the Source Protection Committee.

PURPOSE:

To present to the Source Protection Authority for its consideration, the appointment of Mr. Carl Bodimeade as a Public-at-Large member, and Ms. Annie Michaud as member representing the Commerce sector, to the Source Protection Committee.

BACKGROUND:

The Source Protection Committee (SPC) is a body that exists to support the Source Protection Authority in the delivery of the Source Water Protection Plan. The SPC identifies matters of policy or technical issues and makes recommendations to the Source Protection Authority for their consideration. The SPC is comprised of 9 members and a Chair. The members represent municipalities, the industrial sector, the agricultural sector, the commerce sector, and the public-at-large. There are currently two vacancies on the Source Protection Committee representing the public-at-large and commerce sector.

These vacancies were advertised May 3rd, 2017 through social media on the NPCA's website, the Source Water Protection website, Facebook, Twitter (example appended below) and via a media release. Thirteen applicants responded to these advertisements.



NPCA seeks person who cares about drinking water

Welland, ON - May 3, 2017 - Applications are being accepted to fill vacancies for a public interest (general public) representative and a Commerce representativ...

npca.ca

The thirteen applications were reviewed by the Acting Source Protection Committee Chair (Maria Bellantino-Perco) and the Supervisor of Special Projects. Applications were evaluated based on the following criteria:

- Strong knowledge of drinking water source protection science and concepts;
- Experience with reviewing technical reports;
- Knowledge of the Niagara Peninsula and related drinking water issues;
- Proven communication skills; and
- Experience working on multi-sector committees.

Through this evaluation process, Mr. Bodimeade (Public-at-Large member) and Ms. Michaud (representing the Commerce sector) were unanimously acknowledged to be the strongest candidates.

Mr. Bodimeade is a Professional Engineer with over 35 years of experience in undertaking municipal water, wastewater and stormwater management projects in Niagara Region and the City of Hamilton. He is presently the owner and operator of a blueberry farm in the hamlet of Ridgeville, in the Town of Pelham.

Ms. Michaud is a Professional Engineer with over fifteen years of experience in the field of Water Resources. She is currently a practicing Water Resource Engineer with the firm Terra-Dynamics Consulting Inc., in addition to her role of teaching Environmental Studies at Niagara College.

Both the Acting Source Protection Committee Chair and the Supervisor of Special Projects are confident that Mr. Bodimeade and Ms. Michaud will serve to advance the ability of the SPC to support the Source Protection Authority. As such, it is recommended that the Source Protection Authority confirm these nominations.

Prepared by:




**Jayme Campbell, P.Eng.; Supervisor
Special Projects**

Reviewed by:



**Steve Miller, P.Eng.; Manager
Water Resource & Restoration**

Submitted by:



**Mark Brickell;
Acting Chief Administrative Officer**

Report To: Source Protection Authority (SPA) Board of Directors

Subject: Source Protection Plan Update

Report No: SPA 06-17

Date: Jun 28, 2017

RECOMMENDATION:

That Report No. SPA-06-17 be RECEIVED for information.

PURPOSE:

To provide the Source Protection Authority with an update regarding the status of the Source Protection Plan Update workplan.

BACKGROUND:

A stakeholder consultation workshop regarding an update to the existing Source Protection Plan (the Plan) was held on June 21, 2017 at Ball's Falls. The workshop was held to:

1. Provide background regarding the existing Source Protection Plan;
2. Provide the framework for updating the Plan;
3. Present potential opportunities for updates to the Plan;
4. Obtain initial feedback with respect to updating the Plan.

Letters were sent to over a hundred targeted stakeholders inviting them to the workshop (Attachment 1). Targeted stakeholders included staff from the fourteen local municipalities (clerk, public works staff, planning staff, and fire chiefs directly impacted by the existing Plan), the Source Protection Committee, the Ministry of the Environment and Climate Change, Ontario Power Generation, St. Lawrence Seaway Management Corporation, CN Rail, Ontario Federation of Agriculture, the Source Protection Authority Board, and the NPCA's Community Liaison Advisory Committee. In addition to the stakeholder letters, an advertisement was placed in local newspapers (Niagara-This-Week, Sachem/Glanbrook Gazette, and the Haldimand Press) inviting the public to attend (see Attachment 2).

The two hour workshop was structured with two similar sessions, one in the afternoon and one in the evening, in an attempt to accommodate as many attendees as possible. LURA Consulting (James Knott) was retained to facilitate both workshops. Guests were typically welcomed, signed in, provided materials to record their comments, and were also given contact information to provide future comments prior to the August 15, 2017 commenting deadline. The Supervisor of Special Projects gave the technical presentations.

Staff will now analyze the comments and recommendations received at the workshop in addition to those received before the August 15, 2017 commenting deadline. A draft Source Protection Plan Update workplan will then be formulated. This draft workplan is anticipated to include:

- Items requiring updating or reviewing in the existing Source Protection Plan;
- Detailed steps for undertaking the proposed update or reviews;
- Estimated timeframes;
- Anticipated roles and responsibilities;
- Draft consultation plan.

This draft workplan is intended to be circulated back to the targeted stakeholders by August 31, 2017 for their final review and comment. On August 31, 2017, the draft Source Protection Plan Update workplan will also be posted on the Source Water Protection website for comment by the public. The deadline to provide final comment on the draft Source Protection Plan Update workplan will be September 15, 2017. The draft Source Protection Plan Update workplan will then be finalized at the Source Protection Committee's September meeting.

It is intended that the finalized draft Source Protection Plan Update workplan will be submitted to the Source Protection Authority for its consideration at the October 2017 Board meeting.

Should the workplan be approved by the Source Protection Authority, it will then be submitted to the Ministry of Environment and Climate Change before the end of November 2017 for their review.

FINANCIAL CONSIDERATIONS:

The funding for the stakeholder consultation workshop and associated Source Protection Plan Update workplan has been allocated for in the 2017 operating budget from provincial funding.

RELATED APPENDCIES:


1. Example stakeholder letter
2. Newspaper advertisement

Prepared by:




**Jayme Campbell, P.Eng.; Supervisor
Special Projects**

Reviewed by:



**Steve Miller, P.Eng.; Manager
Water Resource & Restoration**

Submitted by:



**Mark Brickell;
Acting Chief Administrative Officer**

DRINKING WATER SOURCE PROTECTION

Niagara Peninsula Source Protection Area



NIAGARA PENINSULA
CONSERVATION
AUTHORITY

May 24th, 2017

«Salutation» «Name», «Title»

«Company»

«Address»

«City», «Prov» «PC»

Dear «Name»;

Subject: Source Protection Plan Update - Stakeholder Consultation

The Niagara Peninsula Conservation Authority (NPCA) is proposing to update the 2013 Niagara Peninsula Source Protection Plan and Assessment Report. We are seeking your input and comments on updating these documents. Proposed updates to these documents will consider future changes to municipal infrastructure, new provincial technical rules, and current Source Protection Plan policy effectiveness and implementation challenges. Additional considerations will include new information from environmental monitoring and other local considerations.

You are invited to attend a June 21st afternoon (2-4pm) or evening (6-8pm) workshop at our Ball's Falls Centre for Conservation at 3292 Sixth Avenue, Vineland. At the workshop we will (i) present our preliminary analyses of issues and challenges facing the existing Plan, (ii) provide recommendations for areas of the Plan to be updated and (iii) receive feedback and comments from yourselves regarding the proposed updates. Please e-mail RSVP Debbie Gullett by June 9 at dgullett@npca.ca.

If you are unable to attend I would be pleased to receive your comments directly by mail, fax or e-mail before August 31, 2017 for incorporation into the workplan. My contact information is located below. The Ministry of the Environment and Climate Change requires NPCA to prepare a workplan to update these documents for submission by November 30, 2017. We look forward to your participation in the stakeholder consultation process. If you have any additional questions, please do not hesitate to contact me directly.

Sincerely,

Jayme D. Campbell, P.Eng.
Supervisor, Special Projects

jcampbell@npca.ca

250 Thorold Road West, 3rd Floor Welland, ON L3C 3W2

Phone: 905-788-3135 ext.261 Fax: 905-788-1121 www.sourceprotection-niagara.ca



Source Protection Plan Update Stakeholder Consultation

Under Section 36, Ontario Regulation 287/07, Clean Water Act, 2006

The Niagara Peninsula Source Protection Authority is proposing to update the 2013 Niagara Peninsula Source Protection Plan and Assessment Report. We are seeking input and comments on updating these documents. The current documents can be found at <http://www.sourceprotection-niagara.ca/>.

Proposed updates to these documents will consider future changes to municipal infrastructure, new provincial technical rules, and current Source Protection Plan policy effectiveness and implementation challenges. Additional considerations will include new information from environmental monitoring and other local considerations.

You are invited to attend a June 21st afternoon (2-4pm) or evening (6-8pm) workshop at our Ball's Falls Centre for Conservation at 3292 Sixth Avenue, Lincoln. At the workshop we will (i) present our preliminary analyses of issues and challenges facing the existing Plan, (ii) provide recommendations for areas of the Plan to be updated and (iii) receive feedback and comments from you regarding the proposed updates. Please e-mail RSVP to Debbie Gullet by June 15 at dgullet@npca.ca.

If you are unable to attend we would be pleased to receive your comments directly by mail, fax or e mail before August 31, 2017 for incorporation into the workplan. Contact information is located below. The Ministry of the Environment and Climate Change requires NPCA to prepare a workplan to update the Source Protection Plan and Assessment Report by November 30, 2017. We look forward to your participation in the stakeholder consultation process.

Niagara Peninsula Source Protection Authority

Attention: Jayme D. Campbell, P.Eng.,

Supervisor, Special Projects

250 Thorold Road West, 3rd Floor

Welland, Ontario, L3C 3W2

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