



**NIAGARA PENINSULA CONSERVATION AUTHORITY (NPCA)  
FULL AUTHORITY  
MEETING MINUTES**

Wednesday, October 25, 2017  
9:30 a.m.  
Ball's Falls  
Centre for Conservation – Glen Elgin Room  
3292 Sixth Avenue, Jordan, ON

---

**MEMBERS PRESENT:** S. Annunziata (Chair)  
B. Baty  
S. Beattie  
F. Champion (10:21 a.m.)  
P. Darte (9:40 a.m.)  
D. DiFruscio  
J. Diodati  
A. Jeffs  
D. Joyner  
J. Kaspersetz (Vice-Chair)  
P. MacPherson  
T. Quirk  
B. Timms

**ABSENT/REGRETS:** J. Maloney  
R. Shirton

**STAFF PRESENT:** M. Brickell, Chief Administrative Officer/Secretary-Treasurer  
D. Barrick, Senior Director, Corporate Resources  
G. Furtney, Acting Director, Watershed Management  
D. Gullett, Administrative Assistant

**NOTE:** The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Board of Directors Policy Handbook Regulation #2, Meeting Procedures Sec. 16.0*

The Board Chair called the meeting to order at 9:37 a.m.

## 1. ADOPTION OF AGENDA

---

Board member Timms requested that the presentation that the NPCA Board Chair and CAO provided at the City of St. Catharines on Monday, October 16, 2017 be forwarded to members of the NPCA Board for information.

### 1.1 Addition of Items

#### Resolution No. FA-189-17

Moved by Board Member Beattie

Seconded by Board Member Kaspersetz

That the agenda **BE AMENDED to add a Correspondence item being a letter, dated September 22, 2017, from Brenda Johnson, Councillor, City of Hamilton, respecting the S.S. No. 6, Glanford (Hannon) School.**

**CARRIED**

### 1.2 Change in Order of Items

1.2.1 None.

### 1.3 Motion to approve the agenda

#### Resolution No. FA-190-17

Moved by Board Member Baty

Seconded by Board Member Beattie

That the Full Authority Board agenda **BE ADOPTED as amended.**

**CARRIED**

## 2. DECLARATION OF INTEREST

---

There were no declarations of interest.

## 3. PRESENTATIONS (and/or Delegations)

---

### 3.1 Oaths

#### 3.1.1 Swearing in of Board member MacPherson

Mr. Brickell, CAO, Niagara Peninsula Conservation Authority, administered the Niagara Peninsula Authority Member Oath to new Board member, Paul MacPherson, Town of Lincoln representative.

### 3.1.2 Appointments to Standing Committees

Board member MacPherson stated that he would endeavor to review the Standing Committee Terms of Reference and provide the Board with his selections at the Full Authority meeting to be held on Wednesday, November 15, 2017.

### 3.2 Delegation

3.2.1 The delegation request was withdrawn.

## 4. ADMINISTRATIVE BUSINESS

---

### 4.1 Approval of Draft Minutes

4.1.1 Full Authority Board Minutes – September 20, 2017

Resolution No. FA-191-17

Moved by Board Member Quirk

Seconded by Board Member Baty

That the Full Authority Board minutes of the meeting held on Wednesday, September 20, 2017 **BE APPROVED** as presented.

**CARRIED**

### 4.2 Business Arising from Minutes

There was no business arising from the minutes.

### 4.3 Correspondence

Resolution No. FA-192-17

Moved by Board Member Kaspersetz

Seconded by Board Member Beattie

That the following correspondence items **BE RECEIVED** for information:

4.3.1 A memorandum, dated October 3, 2017, from Natalie Green, Project Manager, Niagara River Remedial Action Plan respecting the Niagara River Remedial Action Plan Open House Invitation

4.3.2 A letter, dated September 19, 2017, from Laura Bubanko, Regional Clerk respecting the Town of Lincoln Representative on NPCA Board of Directors

4.3.3 An email, dated September 21, 2017, from Domenic Ursini, Manager, Major Accounts, bdc

4.3.4 A letter, dated September 22, 2017, from Brenda Johnson, Councillor, City of Hamilton, respecting S.S. No. 6, Glanford (Hannon) School.

**CARRIED**

Resolution No. FA-193-17

Moved by Board Member Beattie

Seconded by Board Member Dart

That the NPCA Board **DIRECT** staff to prepare a plan, to move the S.S. No 6 Glanford (Hannon) School from 685 Nebo Road, Mount Hope to the Binbrook Conservation Area at 5050 Harrison Road Binbrook.

**CARRIED**

Staff Direction:

- 1) The plan should include the following:
  - a. A cost estimate to lift, load, transport and relocate the school to a new site at the Binbrook Conservation Authority
  - b. A cost estimate to rebuild, restore and winterize the school. The restored school will have a dedicated electrical service, lighting, heat, water service, plumbing and septic service. The winterized school will be usable twelve months of the year.
  - c. A cost estimate of all permits required to transport, relocate and rebuild the school.
  - d. A cost estimate for road improvements, to the entrance of the Binbrook Conservation Authority, to allow the school to be moved on site.
  - e. A list of possible funding sources to complete the plan.

4.4 Chairman's Remarks

Board Chair Annunziata provided Board members with the following information and updates:

- Welcome to Paul MacPherson our newest board member; we look forward to working with the Town of Lincoln Council and Mayor Easton
- Thank you to Board Members and staff for their support and contributions to the many NPCA events and initiatives
- Work continues with our partners at the DSBN with respect to a Memorandum of Understanding (MOU) that would utilize outdoor learning opportunities; future updates will be provided as we move forward with this

- Many Board Members attended the 2017 Biennial Tour sponsored by Credit Valley C.A. and Conservation Halton, it was an incredible event and we look forward to hosting in 2019 to really showcase our accomplishments and Niagara, Hamilton and Haldimand areas
- Thank you to the staff volunteers from Delta by Marriott, in partnership with Brad Rabiey from WEARTH, for pledging their next 100,000 tree planting project here in the Niagara Region
- Delegations have been made to both the City of St. Catharines and Township of Wainfleet Council meetings. They were informative, educational and they provided a great opportunity to learn and hear from our municipal partners. Thanks to members Timms and Jeffs for their comments, we will take those comments away, and prepare for next steps.
- The Thanksgiving Festival was an incredible success. Thanks to Adam and NPCA staff and board members for making this a great event. A formal report is planned for the Full Authority meeting to be held on November 15, 2017
- Had the opportunity to tour parts of Niagara-on-the-Lake with Austin Kirkby, who is a strong advocate of the agricultural sector. The biggest concern is the invasive species, a lot of Phragmites and what can we do moving forward. Any board members or staff interested in taking the tour were invited to reach out to Ms. Kirkby

#### 4.5 Chief Administrative Officer Comments

Mark Brickell, CAO, provided Board members with the following information and updates:

- An informal meeting is set to be held with Mr. Haskell on Thursday, October 26, 2017
- Very appreciative of the delegation time allotted by the St. Catharines City Council and the Township of Wainfleet Council, each session was informative and the start of great dialog. Thanks to Board Member DiFruscio for attending both delegations at the council meetings
- Discussions with OPSEU are ongoing with good communication, most of it confidential; however, two restoration positions are being recalled
- A warm welcome to our newest Board Member, Paul MacPherson, from the staff of NPCA

- Thanks to all staff, board members and volunteers for making the Thanksgiving Festival a huge success with approximately 30,000 in attendance
- Enjoyed attending the Biennial Tour and looks forward to hosting in 2019 for our 60<sup>th</sup> anniversary. Board Member Baty mentioned that there could be a possibility that the Niagara Escarpment Commission (NEC), who hold a one-day conference called the “Leading Edge” with high quality speeches related to the environment, could coordinate their conference with the 2019 Biennial Tour
- Welcome to Krystle Caputo and Erika Navarro our newest members of the communications staff

## 5. BUSINESS FOR INFORMATION

---

### 5.4 Niagara Peninsula Conservation Authority (NPCA) Forestry and Tree and Forest Conservation By-law Status Q3 2017 Report No.103-17

#### Resolution No. FA-194-17

Moved by Board Member Kaspersetz

Seconded by Board Member MacPherson

That Report 103-17 respecting Niagara Peninsula Conservation Authority (NPCA) Forestry and Tree and Forest Conservation By-law Status Q3 2017 **BE RECEIVED** for information.

**CARRIED**

#### Resolution No. FA-195-17

Moved by Board Member Beattie

Seconded by Board Member Joyner

That the following reports **BE RECEIVED** for information:

Financial Update Q3 Project Status Report–  
Month ending September 30, 2017  
Report No. 100-17

Corporate Resources Department Q3 Project Status Report  
Report No. 101-17

Watershed Management Status Report Q3  
Report No. 102-17

**CARRIED**

## 6. BUSINESS FOR CONSIDERATION

---

### 6.1 Standing Committee Reports

#### 6.2.1 Budget Steering Committee – October 11, 2017

##### Resolution No. FA-196-17

Moved by Board Member Quirk

Seconded by Board Member Joyner

That the NPCA Full Authority Board **APPROVE** the minutes of the Budget Steering Committee meeting held on Wednesday, October 11, 2017 and the recommendations contained therein; and

That the following 2018 apportionment costs identified in Chart #1 (listed below) **BE FORWARDED** to the participating municipalities in accordance with Section 2. (1)(b) of Ontario Regulation 670/00.

CHART #1					
2018 Levy		Niagara	Hamilton	Haldimand	Total
Regular Levy		4,848,695	1,282,780	114,643	6,246,118
Special Levy		2,128,851	123,315	0	2,252,166
Total		6,977,546	1,406,095	114,643	8,498,284

Upon a request, Dave Barrick, Senior Director, Corporate Resources, provided Board members with information respecting the 2018 DRAFT Capital Budget. Topics of the presentation included:

- 2018 Operating Budget Approval – September 2017 Board Meeting
- 2018 Capital Budget Recommendations – October 11, 2017 Budget Steering Committee
- Summary

Following questions respecting OPG funds, Board Chair Annunziata suggested, and Board members agreed, that the consideration of the Budget Steering Committee meeting minutes of October 11, 2017 be held until immediately following the in-camera session.

### 6.2 Reports

#### 6.2.1 Announcement/Plan Report

Report No. 104-17

The CAO, with the agreement of Board Chair and Board members, requested that Report No. 104-17 be dealt with in camera.

## 7. CLOSED SESSION

---

### 7.1 Motion to move in to Closed Session:

Resolution No. FA-197-17

Moved by Board Member Timms

Seconded by Board Member Joyner

That the NPCA Full Authority meeting **DO NOW MOVE** in to Closed Session for the purposes of receiving information of a confidential manner respecting:

7.1.1 A Matter of Outside Source Document Marked Confidential - OPG

7.1.2 A Matter of Proprietary Information – Announcement/Plan Report  
Report No. CR 104-17

**CARRIED**

### 7.2 Motion to reconvene in Open Session:

Resolution No. FA-198-17

Moved by Board Member Baty

Seconded by Board Member Campion

That the NPCA Full Authority meeting **DO NOW RECONVENE** in Open Session.

**CARRIED**

### 7.3 Business Arising from Closed Session

7.3.1 A Matter of Outside Source Document Marked Confidential - OPG

Resolution FA-199-17

Moved by Board Member Quirk

Seconded by Board Member Dart

- 1) That the St. John's and Fowler Toad Projects be funded from the General Capital Reserve;
- 2) That staff **BE DIRECTED** to prepare a report reconciling the OPG Funds account up to December 31, 2017;
- 3) That staff **INCLUDE** a list of all projects and allocations to the four categories identified in the OPG correspondence; and
- 4) That staff **MEET** with OPG staff, identify the past projects, present proposed projects and include in the report any commentary regarding additional restrictions.

**CARRIED**



7.3.2 A Matter of Proprietary Information – Announcement/Plan Report  
Report No. CR 104-17

Resolution No. FA-200-17

Moved by Board Member Quirk

Seconded by Board Member Darte

That Report No. CR 104-17 respecting A Matter of Proprietary Information – Announcement/Plan **BE RECEIVED** and the following recommendations **BE APPROVED**;

- 1) That the 8 Major Initiatives described in the report **BE APPROVED IN PRINCIPLE**; and
- 2) That staff **BE DIRECTED** to fully scope and prepare detailed operational plans for each of these initiatives in conjunction with NPCA Board of Directors and community stakeholders.

**CARRIED**

Vice-Chair Kaspersetz assumed the Chair at this point in the meeting.

## 6. BUSINESS FOR CONSIDERATION (continued)

---

The Board Vice-Chair advised members that as per the direction prior to the in-camera session, the next item to be dealt with was Resolution No. FA-196-17, the consideration of the Budget Steering Committee minutes of the meeting held on October 11, 2017.

A recorded vote was requested respecting Resolution No. FA196-17, being the consideration of the Budget Steering Committee minutes of the meeting held on October 11, 2017, the resolution reads as follows:

That the NPCA Full Authority Board **APPROVE** the minutes of the Budget Steering Committee meeting held on Wednesday, October 11, 2017 and the recommendations contained therein; and

That the following 2018 apportionment costs identified in Chart #1 (listed below) **BE FORWARDED** to the participating municipalities in accordance with Section 2. (1)(b) of Ontario Regulation 670/00.

CHART #1					
2018 Levy		Niagara	Hamilton	Haldimand	Total
Regular Levy		4,848,695	1,282,780	114,643	6,246,118
Special Levy		2,128,851	123,315	0	2,252,166
Total		6,977,546	1,406,095	114,643	8,498,284

Recorded Vote:

Yes (8); B. Baty, F. Campion, P. Darte, D. DiFruscio, D. Joyner, P. MacPherson, T. Quirk, B. Timms.

No (2); S. Beattie, J. Kaspersetz

**CARRIED**

## 8. NOTICE OF MOTION

---

8.1 Board member DiFruscio advised that he would be bringing forward a motion respecting the Niagara Region's Proposed International Gardens at Niagara Region Headquarters to the Niagara Peninsula Conservation Authority - Full Authority Board meeting to be held on November 15, 2017.

## 9. NEW BUSINESS

---

There were no new business items.

## 10. ADJOURNMENT

---

There being no further business, the Full Authority meeting adjourned at 12:17: p.m. with the following resolution;

Resolution No. FA-201-17

Moved by Board Member Darte

Seconded by Board Member Beattie

That the Full Authority Meeting **BE NOW ADJOURNED.**

**CARRIED**

---

Sandy Annunziata,  
Board Chair,  
Niagara Peninsula Conservation Authority

---

Debbie Gullet,  
Administrative Assistant