



**NIAGARA PENINSULA CONSERVATION AUTHORITY (NPCA)  
FULL AUTHORITY  
MEETING MINUTES**

Tuesday, December 12, 2017  
9:30 a.m.  
Ball's Falls  
Centre for Conservation – Glen Elgin Room  
3292 Sixth Avenue, Jordan, ON

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**MEMBERS PRESENT:** S. Annunziata (Chair)  
B. Baty  
S. Beattie  
F. Campion (arrived 9:50 a.m.) (left 12:15 p.m.)  
P. Darte (9:56 a.m.)  
M. DiFruscio  
A. Jeffs  
J. Kaspersetz (Vice-Chair) (left 11:20 a.m.)  
P. MacPherson  
J. Maloney (left 11:30 a.m.)  
T. Quirk  
R. Shirton  
B. Timms

**MEMBERS ABSENT:** J. Diodati  
D. Joyner

**STAFF PRESENT:** M. Brickell, Chief Administrative Officer/Secretary-Treasurer  
D. Barrick, Senior Director, Corporate Services  
G. Furtney, Acting Director, Watershed Management  
L. McManus, Clerk to the Authority

**NOTE:** The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Board of Directors Policy Handbook Regulation #2, Meeting Procedures Sec. 16.0*

The Board Chair called the meeting to order at 9:38 a.m.

## 1. ROLL CALL

- 1.1 The Board Chair welcomed those Board and staff members present to the meeting.

## 2. ADOPTION OF AGENDA

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### 2.1 Change in Order of Items

There were no changes in the order of items.

### 2.2. Motion to Adopt the Agenda

#### Resolution No. FA-218-17

Moved by Board Member Kaspersetz

Seconded by Board Member Timms

That the agenda **BE ADOPTED** as presented.

#### 2.2.1 Addition of Items

#### Resolution No. FA-219-17

Moved by Board Member Baty

Seconded by Board Member Kaspersetz

That the agenda **BE AMENDED to add a Closed Session Item, for the purposes of receiving information of a confidential nature respecting Identifiable Individuals - Niagara Peninsula Conservation Foundation, to be dealt with immediately following Agenda Item #5.1.2.**

The Clerk advised the Board Chair that as per the Niagara Peninsula Conservation Authority Regulation #2 – Meeting Procedures, an addition to a Special Full Authority Board meeting would require a two-thirds majority.

The Board Chair called the question respecting Resolution No. FA-219-17, to add a Closed Session Item, for the purposes of receiving information of a confidential nature respecting Identifiable Individuals - Niagara Peninsula Conservation Foundation, and declared that having received the approval of two-thirds majority of the Board members of the meeting; it was,

**CARRIED**

#### Resolution No. FA-220-17

Moved by Board Member Kaspersetz

Seconded by Board Member Maloney

That the agenda **BE ADOPTED as amended.**

**CARRIED**

## 3. DECLARATION OF CONFLICT OF INTEREST

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There were no declarations of Conflict of Interest.

## 4. ADMINISTRATIVE BUSINESS

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### 4.1 Business for Information

- 4.1 Memorandum, dated December 12, 2017, from Board Member Quirk, Strategic Planning Committee Chair, respecting NPCA Strategic Plan 2018-21 Process

Resolution No. FA-221-17

Moved by Board Member Quirk

Seconded by Board Member Kaspersetz

That the memorandum, dated December 12, 2017, respecting the NPCA Strategic Plan 2018-21 Process **BE RECEIVED** for information.

**CARRIED**

### 4.2 Approval of Draft Minutes

- 4.2.1 Strategic Planning Committee – November 30, 2017

Resolution No. FA-222-17

Moved by Board Member Kaspersetz

Seconded by Board Member MacPherson

That the Strategic Planning Committee minutes of the meeting held on November 30, 2017 **BE RECEIVED** and the following recommendations **BE APPROVED**:

- 1) That the Niagara Peninsula Conservation Authority – Full Authority Board **APPROVE** the following outline respecting the Niagara Peninsula Conservation Authority 2018-2021 Strategic Plan development process:
  - a) Schedule a 2-day Full Authority Board Member Working Session (late January/ early February 2018);
  - b) Draft guiding principles, directions and themes from the 2-day Working Session, to be considered at the February 28, 2018 Full Authority Board meeting;
  - c) Public Consultation with Stakeholders March/April 2018;
  - d) Draft report incorporating stakeholder feedback for consideration at the May 23, 2018 Full Authority Board meeting;
  - e) Final report for consideration at the June 20, 2018 Full Authority Board meeting; and
- 2) That Performance Concepts **BE RETAINED** to provide guidance in the development of the NPCA 2018-2021 Strategic Plan.

**CARRIED**

4.2.2. Full Authority Board Minutes – November 15, 2017

Resolution No. FA-223-17

Moved by Board Member Jeffs

Seconded by Board Member Darte

That the Full Authority Board minutes of the meeting held on November 15, 2017 **BE APPROVED** as presented.

**CARRIED**

## 5. BUSINESS – IN CAMERA

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5.1 Motion to Move in to Closed Session

The Board moved in Closed Session at 10:02 a.m. with the following resolution:

Resolution No. FA-224-17

Moved by Board Member Quirk

Seconded by Board Member Baty

That the Niagara Peninsula Conservation Full Authority Board meeting **DO NOW MOVE** in to Closed Session for the purposes of receiving information of a confidential manner respecting:

5.1.1 A Matter regarding the Auditor General – NPCA Audit Overview

5.1.2 A Matter regarding Solicitor-Client Privilege – Litigation

5.1.3 A Matter respecting Identifiable Individuals - Niagara Peninsula Conservation Foundation.

**CARRIED**

The Board reconvened in Public Session at 12:24 a.m.

5.2 Motion to Reconvene in Open Session

Resolution No. FA-225-17

Moved by Board Member Baty

Seconded by Board Member Shirton

That the Niagara Peninsula Conservation Full Authority Board meeting **RECONVENE** in Open Session.

**CARRIED**

5.3 Business Arising from Closed Session

5.3.1 A Matter regarding the Auditor General – NPCA Audit Overview

Board members provided no direction respecting this item.

5.3.2 A Matter regarding Solicitor-Client Privilege – Litigation

Resolution No. FA-226-17

Moved by Board Member MacPherson

Seconded by Board Member Timms

That staff **PROCEED** as directed in Closed Session.

**CARRIED**

5.3.3 A Matter respecting Identifiable Individuals - Niagara Peninsula Conservation Foundation

Board members provided no direction respecting this item.

## 6. ADJOURNMENT

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There being no further business, the Full Authority meeting adjourned at 12:25 p.m. with the following resolution;

Resolution No. FA-227-17

Moved by Board Member Shirton

Seconded by Board Member Baty

That the Full Authority Meeting **BE NOW ADJOURNED.**

**CARRIED**

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Sandy Annunziata,  
Board Chair,  
Niagara Peninsula Conservation Authority

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Lisa McManus,  
Clerk to the Authority