



**NIAGARA PENINSULA CONSERVATION AUTHORITY (NPCA)
FULL AUTHORITY
MEETING MINUTES**

Wednesday, January 17, 2018
9:30 a.m.
Ball's Falls
Centre for Conservation – Glen Elgin Room
3292 Sixth Avenue, Jordan, ON

MEMBERS PRESENT: S. Annunziata (Chair)
B. Baty
S. Beattie
P. Darte (at 9:40 a.m.)
D. DiFruscio
J. Diodati (at 9:45 a.m.)
J. Kaspersetz (Vice-Chair)
P. MacPherson
J. Maloney
T. Quirk
B. Timms

MEMBERS ABSENT: F. Campion
A. Jeffs
D. Joyner
R. Shirton

STAFF PRESENT: M. Brickell, Chief Administrative Officer/Secretary-Treasurer
D. Barrick, Senior Director, Corporate Services
G. Furtney, Acting Director, Watershed Management
D. Gullett, Administrative Assistant, Operations
L. McManus, Clerk/ Executive Coordinator

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Board of Directors Policy Handbook Regulation #2, Meeting Procedures Sec. 16.0*

Mark Brickell, Chief Administrative Officer/Secretary-Treasurer, called the Full Authority Annual General meeting to order at 9:37 a.m. and welcomed those Board, staff and community members present.

1. ADMINISTRATIVE BUSINESS

1.1 Appointment of Scrutineers

Resolution No. FA-01-18

Moved by Board Member Kaspersetz

Seconded by Board Member MacPherson

That Mr. David Barrick and Mr. Gregg Furtney **BE APPOINTED** as Scrutineers for the purposes of the 2018 Selection of the Niagara Peninsula (NPCA) Board Chair and Board Vice-Chair.

CARRIED

1.2 Call for Nominations for NPCA Board Chair

Mark Brickell, Chief Administrative Officer/Secretary-Treasurer, called a first time for nominations for the position of Chair of the Niagara Peninsula Conservation Authority – Full Authority Board for the remainder of the 2018 term.

Resolution No. FA-02-18

Moved by Board Member Quirk

That Board Member Annunziata **BE NOMINATED** as Chair of the Niagara Peninsula Conservation Authority – Full Authority Board for the remainder of the 2018 term.

Mark Brickell, Chief Administrative Officer/Secretary-Treasurer, called a second and third time for nominations for the position of Chair of the Niagara Peninsula Conservation Authority – Full Authority Board for the remainder of the 2018 term.

1.3 Motion to Close Nominations for NPCA Board Chair

There being no further nominations, it was:

Resolution No. FA-03-18

Moved by Board Member Baty

Seconded by Board Member Maloney

That Nominations for NPCA Board Chair **BE CLOSED**.

CARRIED

1.4 Voting for Position of NPCA Board Chair

There being only one nominee for the position of NPCA Board Chair, the CAO announced that Board Member Annunziata, having accepted the appointment, would be the NPCA Full Authority Board Chair for the remainder of the 2018 term.

1.5 Call for Nominations for NPCA Board Vice-Chair

Mark Brickell, Chief Administrative Officer/Secretary-Treasurer, called a first time for nominations for the position of Vice-Chair of the Niagara Peninsula Conservation Authority – Full Authority Board for the remainder of the 2018 term.

Resolution No. FA-04-18
Moved by Board Member Timms

That Board Member Kaspersetz **BE NOMINATED** as Vice-Chair of the Niagara Peninsula Conservation Authority – Full Authority Board for the remainder of the 2018 term.

Mark Brickell, Chief Administrative Officer/Secretary-Treasurer, called a second and third time for nominations for the position of Vice-Chair of the Niagara Peninsula Conservation Authority – Full Authority Board for the remainder of the 2018 term.

1.6 Motion to Close the Nominations for NPCA Board Vice-Chair

There being no further nominations, it was:

Resolution No. FA-05-18
Moved by Board Member DiFruscio
Seconded by Board Member Baty

That Nominations for NPCA Board Vice-Chair **BE CLOSED**.

CARRIED

1.7 Voting for the Position of NPCA Board Vice-Chair

There being only one nominee for the position of NPCA Board Vice-Chair, the CAO announced that Board Member Kaspersetz, having accepted the nomination, would be the NPCA Full Authority Board Vice-Chair for the remainder of the 2018 term.

1.8 Motion to Destroy Ballots

Ballots were not needed during the selections of the NPCA Board Chair or Vice-Chair.

Announcements:

Mr. Brickell congratulated 2018 NPCA Board Chair Annunziata and Vice-Chair Kapersetz and invited Board Chair Annunziata forward to manage the remainder of business items noted on the agenda.

Board Chair Annunziata assumed the Chair, he thanked members for their trust and confidence in him and for their continued commitment.

Declarations of Interest:

Board Chair asked members if they had any declarations of interest respecting the remainder of items on the agenda. There were no declarations of Conflict of Interest.

1.2 Correspondence

- 1.2.1 A letter, dated November 9, 2018, from Haldimand County, respecting the appointment of Councillor Shirton to the Niagara Peninsula Conservation Authority.

Resolution No. FA-06-18

Moved by Board Member Baty

Seconded by Board Member Quirk

That the Correspondence Item respecting the appointment of Councillor Shirton to the Niagara Peninsula Conservation Authority **BE RECEIVED** for information.

CARRIED

1.3 Appointments to Standing Committees

1.3.1 Niagara Peninsula Conservation Authority Advisory Committee

As per the Niagara Peninsula Conservation Authority Advisory Committee Terms of Reference which states that the NPCA Board Chair only be appointed, Board Chair Annunziata accepted the appointment to the Niagara Peninsula Conservation Authority Advisory Committee effective immediately.

1.3.2 Audit Committee

Resolution No. FA-07-18

Moved by Board Member DiFruscio

Seconded by Board Member Timms

That the following NPCA Board Members **BE APPOINTED** to the Audit Committee effective immediately:

Annunziata, Baty, Beattie, Kaspersetz, MacPherson and Quirk.

CARRIED

1.3.3 Budget Committee

Resolution No. FA-08-18

Moved by Board Member Baty

Seconded by Board Member MacPherson

That the following NPCA Board Members **BE APPOINTED** to the Budget Committee effective immediately:

Annunziata, Beattie, DiFruscio, Kaspersetz, Quirk and Timms.

CARRIED

1.3.4 Strategic Planning Committee

Resolution No. FA-09-18

Moved by Board Member Darte

Seconded by Board Member Diodati

That the following NPCA Board Members **BE APPOINTED** to the Strategic Planning Committee effective immediately:

Annunziata, Baty, Beattie, DiFruscio, Kaspersetz, MacPherson, Maloney, Quirk and Timms.

CARRIED

1.3.5 Source Water Protection Committee

Resolution No. FA-10-18

Moved by Board Member Quirk

Seconded by Board Member Kaspersetz

That Board Member Baty **BE APPOINTED** to the Source Water Protection Committee as liaison effective immediately.

CARRIED

1.3.6 Watershed Floodplain Committee

Resolution No. FA-11-18

Moved by Board Member Quirk

Seconded by Board Member Baty

That the current membership of the Watershed Floodplain Committee **BE RETAINED** pending the completion of the Welland River Floodplain Mapping Project; and

That staff **BE DIRECTED** to verify the Committee name and Terms of Reference respecting membership (i.e. citizen representatives, Board Members etc.) and mandate.

CARRIED

INFORMATION REQUESTS:

- 1) That a report be provided at a future meeting of the Watershed Floodplain Committee respecting Floodplain mapping plans throughout the NPCA Watershed jurisdiction (i.e. approved funding for additional mapping, urgent need at 12 Mile Creek, 100-year Erosion Line etc.). Board Member Timms.

1.3.7 Niagara Peninsula Conservation Foundation

Resolution No. FA-12-18

Moved by Board Member Darte

Seconded by Board Member Diodati

That the following NPCA Board Members **BE APPOINTED** to the Niagara Peninsula Conservation Foundation effective immediately:

Annunziata, Baty, DiFruscio, Kaspersetz, Quirk and Timms.

CARRIED

2. BUSINESS FOR INFORMATION

2.1 Mining & Lands Commissioner Decision – City of Hamilton Report No. 01-18

Resolution No. FA-13-18

Moved by Board Member Quirk

Seconded by Board Member Kaspersetz

1. That Report 01-18 respecting the Mining & Lands Commissioner Decision – City of Hamilton **BE RECEIVED**; and
2. That the NPCA reserves, identified in Appendix 2 of Report No. 01-18, **BE RETURNED** to the taxpayers of the Watershed via the NPCA Municipal partners pending any final legal decision or process.

Upon a request to have the aforementioned resolution separated, members voted as follows:

Resolution FA-13-18(1.):

1. That Report 01-18 respecting the Mining & Lands Commissioner Decision – City of Hamilton **BE RECEIVED**.

Upon a further request to have a recorded vote on Resolution FA-13-18 (1.) and (2.) members voted as follows:

Yes (9): Board Members Annunziata, DiFruscio, Baty, Maloney, Diodati, MacPherson, Timms, Darte, and Quirk.

No (2): Board Members Beattie, Kaspersetz.

CARRIED

Resolution FA-13-18(2.):

2. That the NPCA reserves, identified in Appendix 2 of Report No. 01-18, **BE RETURNED** to the taxpayers of the Watershed via the NPCA Municipal partners pending any final legal decision or process.

Resolution No. FA-14-18

Moved by Board Member Darte

Seconded by Board Member Diodati

That Resolution FA-13-18(2.) respecting the Mining & Lands Commissioner Decision – City of Hamilton **BE DEFERRED** for a period of one month.

CARRIED

INFORMATION REQUESTS:

- 1) Prepare a report listing all the recommendations (from Regional Council) respecting the Mining & Lands – City of Hamilton appeal and budget status respecting conservation projects not included due to budget constraints.

3. BUSINESS FOR CONSIDERATION

- 3.1 Audit Committee – DRAFT Terms of Reference
Report No. 02-18

Resolution No. FA-15-18

Moved by Board Member Kaspersetz

Seconded by Board Member Beattie

1. That Report 02-18 respecting the Committee – DRAFT Terms of Reference **BE RECEIVED**; and
2. That the Audit Committee Draft Terms of Reference attached to Report No. 02-18 as Appendix 1 **BE APPROVED**.

Resolution No. FA-16-18

Moved by Board Member Beattie

Seconded by Board Member Quirk

1. That Report 02-18 respecting the Committee – DRAFT Terms of Reference **BE REFERRED** to the Audit Committee for review and comment.

CARRIED

3.2 Budget Committee – DRAFT Terms of Reference
Report No. 03-18

Resolution No. FA-17-18

Moved by Board Member Quirk

Seconded by Board Member Darte

1. That Report 03-18 respecting the Budget Committee – DRAFT Terms of Reference **BE RECEIVED**; and
2. That the Budget Committee Draft Terms of Reference attached to Report No. 03-18 as Appendix 1 **BE APPROVED**.

Resolution No. FA-18-18

Moved by Board Member Beattie

Seconded by Board Member Quirk

1. That Report 03-18 respecting the Budget Committee – DRAFT Terms of Reference **BE REFERRED** to the Budget Committee for review and comment.

CARRIED

4. ADJOURNMENT

There being no further business, the Full Authority Annual General meeting adjourned at 10:48 a.m. with the following resolution;

Resolution No. FA-19-18

Moved by Board Member Kaspersetz

Seconded by Board Member MacPherson

1. That the Full Authority Annual General Meeting **BE NOW ADJOURNED**.

CARRIED

Sandy Annunziata
Board Chair,
Niagara Peninsula Conservation Authority

Lisa McManus
Clerk,
Niagara Peninsula Conservation Authority