

SOURCE PROTECTION AUTHORITY MEETING

January 24, 2018

9:30 a.m.

Ball's Falls Centre for Conservation

Glen Elgin Room

3292 Sixth Avenue, Jordan, ON

A G E N D A

1. ADOPTION OF AGENDA

- 1.1 Addition of items
- 1.2 Change in order of items

2. DECLARATION OF CONFLICT OF INTEREST

3. PRESENTATIONS (and/or Delegations)

- 3.1 Presentations

None.

- 3.2 Delegations

None.

4. ADMINISTRATIVE BUSINESS

- 4.1 Approval of Draft Minutes

4.1.1 Source Protection Authority – November 15, 2017

- 4.2 Business Arising from Minutes

None.

- 4.3 Correspondence

None.

5. BUSINESS FOR INFORMATION

None.

6. BUSINESS FOR CONSIDERATION

6.2 Reports

6.2.1 Source Protection Committee Appointment
Report No. SPA 01-18

6.2.2 Source Protection Committee Appointments
Report No. SPA 02-18

7. BUSINESS – In Camera

7.1 Motion to move in to Closed Session:

That the Source Protection Authority meeting **DO NOW MOVE** in to Closed Session for the purposes of receiving information of a confidential manner respecting:

7.1.1 A Matter regarding Personal Matters about an Identifiable Individual
Confidential Appendix 1 to Report No. SPA 01-18

7.1.2 A Matter regarding Personal Matters about an Identifiable Individual
Confidential Appendix 1 to Report No. SPA 02-18

7.2 Motion to reconvene in Open Session:

That the Source Protection Authority meeting **RECONVENE** in Open Session.

7.3 Open Session - Business Arising from Closed Session

7.3.1 A Matter regarding Personal Matters about an Identifiable Individual
Confidential Appendix to Report No. SPA 01-18

7.3.2 A Matter regarding Personal Matters about an Identifiable Individual
Confidential Appendix to Report No. SPA 02-18

8. ADJOURNMENT

**NIAGARA PENINSULA CONSERVATION AUTHORITY (NPCA)
SOURCE PROTECTION AUTHORITY
MEETING MINUTES**

Wednesday, November 15, 2017
9:30 a.m.
Ball's Falls Centre for Conservation
Glen Elgin Room
3292 Sixth Avenue, Jordan, ON

A G E N D A

MEMBERS PRESENT: S. Annunziata (Chair)
B. Baty
S. Beattie
P. Darte
D. DiFruscio
J. Diodati
A. Jeffs
J. Kaspersetz (Vice-Chair)
J. Maloney
T. Quirk
R. Shirton
B. Timms

**MEMBERS ABSENT/
REGRETS:** F. Campion
D. Joyner
P. MacPherson

STAFF PRESENT: M. Brickell, Chief Administrative Officer
D. Barrick, Senior Director, Corporate Services
G. Furtney, Acting Director, Watershed Management
L. McManus, Clerk/ Executive Coordinator
J. Campbell, Supervisor, Watershed Projects

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Board of Directors Policy Handbook Regulation #2, Meeting Procedures Sec. 16.0*

The Source Protection Authority Board Chair called the meeting to order at 9:36 a.m.

1. ROLL CALL

- 1.1 The Board Chair welcomed Board members, staff and gallery participants to the meeting.

2. ADOPTION OF AGENDA

- 2.1 Addition of Items
 - 2.1.1 There were no additions.
- 2.2 Change in Order of Items
 - 2.2.1 There were no changes.
- 2.3 Motion to approve the agenda

Resolution No. SPA 14-17

Moved by Board Member Quirk

Seconded by Board Member Kaspersetz

That the Source Protection Authority Board agenda **BE ADOPTED** as presented.

CARRIED

3. DECLARATION OF INTEREST

There were no declarations of interest.

4. PRESENTATIONS (and/or Delegations)

- 4.1 Presentations
 - 4.1.1 Niagara Peninsula Source Protection Area Section 36 Work Plan Proposal

Jayme Campbell, Supervisor, Watershed Projects, provided members with an overview of the presentation attached to Report No. SPA 08-17 as Appendix 2 respecting the Niagara Peninsula Source Protection Area Section 36 Work Plan Proposal Final Report.
- 4.2 Delegations
 - 4.2.1 There were no delegations.

5. ADMINISTRATIVE BUSINESS

5.1 Approval of Draft Minutes

5.1.1 Source Protection Authority Board Minutes – June 28, 2017

Resolution No. SPA 15-17

Moved by Board Member Kaspersetz

Seconded by Board Member Dart

That the Source Protection Authority Board minutes of the meeting held on June 28, 2017 **BE APPROVED** as presented.

CARRIED

5.2 Business Arising from Minutes

There was no business arising from the minutes.

5.3 Correspondence

There were no items of correspondence.

6. BUSINESS FOR INFORMATION

6.1 Minister of the Environment and Climate Change Source Protection – Committee Chair Appointment and Vacancy Report No. SPA 07-17

Resolution No. FA-16-17

Moved by Board Member Baty

Seconded by Board Member Kaspersetz

That Report No. SPA 07-17 respecting the Minister of the Environment and Climate Change Source Protection – Committee Chair Appointment and Vacancy **BE RECEIVED** for information.

CARRIED

7. BUSINESS FOR CONSIDERATION

7.1 Reports

7.2.1 Niagara Peninsula Source Protection Area Section 36 Workplan Proposal Final Report Report No. SPA 08-17

Resolution No. SPA 17-17

Moved by Board Member Dart

Seconded by Board Member Quirk

That Report No. SPA 08-17 respecting the Niagara Peninsula Source Protection Area Section 36 Workplan Proposal Final Report **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Niagara Peninsula Source Protection Authority **CONSIDER** the Niagara Peninsula Source Protection Area Section 36 Workplan Proposal – Final Report attached to Report SPA 08-17 as Appendix 1;
2. That the Niagara Peninsula Source Protection Area Section 36 Workplan Proposal – Final Report attached to Report SPA 08-17 as Appendix 1 **BE SUBMITTED** to the Ministry of the Environment and Climate Change for their consideration; and
3. That the Niagara Peninsula Source Protection Area Section 36 Workplan Proposal – Final Report attached to Report SPA 08-17 as Appendix 1 **BE POSTED** on the Niagara Peninsula Source Protection Authority web-site.

CARRIED

Staff Direction:

- 1) Circulate Report SPA 08-17 to the Niagara Region, City of Hamilton and Haldimand County Public Health divisions for their information and presentation to their respective Committee's and/or Councils. (Board Member Timms).

8. BUSINESS – IN CAMERA

There were no Closed Session items.

9. NOTICE OF MOTION

There were no notices of motion.

10. NEW BUSINESS

There were no new business items.

11. ADJOURNMENT

There being no further business, the Source Protection Authority meeting adjourned at 10:18 a.m. with the following resolution;

Resolution No. SPA 18-17

Moved by Board Member Quirk

Seconded by Board Member Kaspersetz

That the Source Protection Authority Meeting **BE NOW ADJOURNED.**

CARRIED

Sandy Annunziata,
Board Chair,
Niagara Peninsula Conservation Authority

Lisa McManus,
Clerk to the Authority,
Executive Coordinator to the CAO
and Board Chair

Report To: Source Protection Authority (SPA) Board of Directors

Subject: Source Protection Committee Appointment

Report No: SPA 01-18

Date: January 24, 2018

RECOMMENDATION:

1. That Report No. SPA 01-18 respecting the Source Protection Committee Appointment **BE RECEIVED**; and
2. That the Source Protection Authority **APPOINT** the individual identified in Confidential Appendix 1 to Report SPA 01-18 as the member representing the Industrial Sector to the Source Protection Committee.

PURPOSE:

The Industrial Sector position on the Source Protection Committee is currently vacant. To fill the vacancy, it is presented to the Source Protection Authority for its consideration, the appointment of the individual as member representing the Industrial Sector, to the Source Protection Committee.

BACKGROUND:

The Source Protection Committee (SPC) is a body that exists to support the Source Protection Authority in the delivery of the Source Water Protection Plan. The SPC identifies matters of policy, or technical issues, and makes recommendations to the Source Protection Authority for their consideration. The SPC is comprised of 9 members and a Chair. The members represent municipalities, the industrial sector, the agricultural sector, the commerce sector, and the public-at-large. Members are appointed by the Source Protection Authority board while the Chair is appointed by the Minister of the Environment and Climate Change.

This vacancy was advertised September 30th through social media on NPCA's website, the Source Water Protection web-site, Facebook and Twitter. The opening was also promoted to the Niagara Community Awareness and Emergency Response Group (www.niagaracaer.com), an initiative of the Chemistry Industry Association of Canada.

Applications for the Industrial representative were reviewed by the Source Protection Committee Chair and the Supervisor of Special Projects.

Applications were evaluated based on the following criteria:

- Strong knowledge of drinking water source protection science and concepts;
- Experience with reviewing technical reports;
- Knowledge of the Niagara Peninsula and related drinking water issues;
- Proven communications skills; and
- Experience working on multi-sector committees.

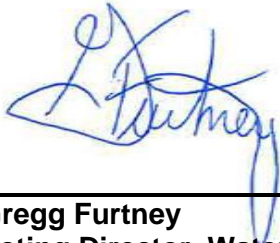
Through this evaluation process, the individual was acknowledged to be the preferred candidate.

Both the Source Protection Committee Chair and the Supervisor of Special Projects are confident that the individual will serve to advance the ability of the SPC to support the Source Protection Authority. As such, it is recommended that the Source Protection Authority confirm this nomination.

APPENDICES:

Confidential Appendix 1 A Matter respecting Personal Matters about an Identifiable Individual

Prepared by:



Gregg Furtney
Acting Director, Watershed Management

Submitted by:



Mark Brickell
CAO/Secretary Treasurer

This report was prepared with the consultative input from Steve Miller, P.Eng., Manager, Water Resources & Restoration and Jayme Campbell, P.Eng., Supervisor, Special Projects.

Report To: Source Protection Authority (SPA) Board of Directors

Subject: Source Protection Committee (SPC) Appointments

Report No: SPA 02-18

Date: January 24, 2018

RECOMMENDATION:

1. That Report SPA 02-18 respecting Source Protection Committee (SPC) Appointments **BE RECEIVED**;
2. That the Source Protection Authority **APPOINT** the Source Protection Committee (SPC) members identified in Confidential Appendix 1 to Report SPA 02-18.

PURPOSE:

To satisfy the requirements of the Source Protection Committee Regulation (O.Reg.288/07).

Appointment of the Region of Niagara and County of Haldimand representatives to the SPC would be until December 31, 2018, following the fall 2018 municipal elections.

Appointment of the Agricultural sector representative and the public-at-large representative to the SPC would be for five years (a period ending January 2023).

BACKGROUND:

The Source Protection Committee (SPC) is a body that exists to support the Source Protection Authority in the delivery of the Source Water Protection Plan. The SPC identifies matters of policy, or technical issues, and makes recommendations to the Source Protection Authority for their consideration. The SPC is comprised of 9 members and a Chair. The members represent municipalities, the industrial sector, the agricultural sector, the commerce sector, and the public-at-large. Members are appointed by the Source Protection Authority board while the Chair is appointed by the Minister of the Environment and Climate Change.

The Region of Niagara and County of Haldimand representatives were appointed for 3 years in 2015 (reports SPA 02-15 and SPA 06-15, respectively) prior to the province revising the Source Protection Committee Regulation 288/07 (in 2015) allowing for terms lengths up to five years.

Appointment of the Agricultural sector representative to the Source Protection Committee (report SPA 08-15) was on an interim basis prior to the regulation changes in 2015. The public-at-large representative was appointed to the SPC in 2015 (report SPA 07-15) for a period of 3 years.

These appointments are supported by the Source Protection Committee Chair and the Supervisor of Special Projects. These individuals are valued members of the committee with a strong knowledge of the source protection program in Niagara.

APPENDICES:

Confidential Appendix 1 A Matter regarding Personal Matters about an Identifiable Individuals

Prepared by:



Gregg Furtney
Acting Director, Watershed Management

Submitted by:



Mark Brickell
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