



**NIAGARA PENINSULA CONSERVATION AUTHORITY (NPCA)
FULL AUTHORITY
MEETING MINUTES**

Wednesday, July 25, 2018
9:30 a.m.
Ball's Falls
Centre for Conservation – Glen Elgin Room
3292 Sixth Avenue, Jordan, ON

MEMBERS PRESENT: S. Annunziata (Chair)
B. Baty
S. Beattie
F. Campion (left at 1:00 p.m.)
P. Darte (left at 12:30 p.m.)
D. DiFruscio
A. Jeffs
D. Joyner
J. Kaspersetz (Vice-Chair)
P. MacPherson
J. Maloney
T. Quirk
R. Shirton
B. Timms

**MEMBERS REGRETS/
ABSENT:** J. Diodati

STAFF PRESENT: M. Brickell, Chief Administrative Officer/Secretary-Treasurer
D. Barrick, Senior Director, Corporate Resources
G. Furtney, Acting Director, Watershed Management
L. McManus, Clerk to the Authority

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Board of Directors Policy Handbook Regulation #2, Meeting Procedures Sec. 16.0*

The Board Chair called the meeting to order at 9:35 a.m. and welcomed those Board, staff and community members present.

1. ADOPTION OF AGENDA

1.1 Addition of Items

Resolution No. FA-145-18

Moved by Board Member Quirk

Seconded by Board Member Timms

That the Agenda **BE AMENDED to include an additional In-Camera item for the purposes of A Matter respecting A Proposed or pending acquisition or disposition of Land by the NPCA.**

CARRIED

Board Chair Annunziata advised Board Members that the agenda listed a confidential verbal update from the Auditor General of Ontario and that the notice requirements to appear as a delegate had been met; however, they did not provide the Clerk with a copy of their brief, therefore the Clerk could not confirm that the reason submitted by the Auditor General of Ontario is appropriate under NPCA Regulation #2 – Meeting Procedures, Section 13.0. Meetings with Closed Session.

For this reason, Board Members considered the following:

Resolution No. FA-146-18

Moved by Board Member Quirk

Seconded by Board Member Beattie

That Agenda Item 7.1.1 being a Closed Session delegation from the Auditor General of Ontario for the purposes of receiving information of a confidential nature respecting A Matter in respect of which a council, board, committee or other body may hold a closed meeting under another act – *Auditor General Act* – Verbal Report **BE APPROVED.**

CARRIED

1.2 Change in Order of Items

Resolution No. FA-147-18

Moved by Board Member Dart

Seconded by Board Member Kaspersetz

1. That the Agenda **BE AMENDED to move the In-Camera Session (Agenda Item 7.1) to be dealt with immediately following Presentations/Delegations (Agenda Item 3.).**

CARRIED

1.3 Adoption of Agenda

Resolution No. FA-148-18

Moved by Board Member Beattie

Seconded by Board Member DiFruscio

1. That the Agenda **BE APPROVED as amended.**

CARRIED

2. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of Conflict of Interest.

3. PRESENTATIONS (and/or Delegations)

There were no presentations/delegations.

7. BUSINESS – IN CAMERA

7.1 Motion to Move into Closed Session

Resolution No. FA-149-18

Moved by Board Member MacPherson

Seconded by Board Member Campion

That the Niagara Peninsula Conservation Full Authority Board meeting **DO NOW MOVE** into Closed Session for the purposes of receiving information of a confidential nature respecting:

- 7.1.1 A Matter in respect of which a council, board, committee or other body may hold a closed meeting under another act – *Auditor General Act* – Verbal Report
- 7.1.2 A Matter respecting Personal and Identifiable Individual(s) – Confidential Report No. CR 02-18
- 7.1.3 A Matter respecting A Proposed or pending acquisition or disposition of land by the NPCA – Confidential Report No. CR 03-18
- 7.1.4 A Matter respecting A Proposed or pending acquisition or disposition of land by the NPCA

CARRIED

7.2 Motion to Reconvene in Open Session

Resolution No. FA-150-18

Moved by Board Member Kaspersetz

Seconded by Board Member MacPherson

That the Niagara Peninsula Conservation Full Authority Board meeting **RECONVENE** in Open Session.

CARRIED

7.3 Business Arising from Closed Session

- 7.3.1 A Matter in respect of which a council, board, committee or other body may hold a closed meeting under another act – Auditor General Act – Verbal Report

The Board provided no direction respecting this agenda item.

- 7.3.2 A Matter respecting Personal and Identifiable Individual(s) – Confidential Report No. CR 02-18

Resolution No. FA-151-18

Moved by Board Member Joyner

Seconded by Board Member Shirton

1. That the NPCA Board Chair **PROCEED** as directed in Closed Session.

CARRIED

- 7.3.3 A Matter respecting A Proposed or pending acquisition or disposition of land by the NPCA – Confidential Report No. CR 03-18

Resolution No. FA-152-18

Moved by Board Member Timms

Seconded by Board Member Beattie

1. That staff **PROCEED** as directed in Closed Session.

CARRIED

- 7.3.4 A Matter respecting A Proposed or pending acquisition or disposition of land by the NPCA

Resolution No. FA-153-18

Moved by Board Member Timms

Seconded by Board Member Baty

1. That staff **PROCEED** as directed in Closed Session.

CARRIED

4. ADMINISTRATIVE BUSINESS

4.1 Approval of Draft Minutes

- 4.1.1 Full Authority Board Minutes – June 20, 2018

Resolution No. FA-154-18

Moved by Board Member Quirk

Seconded by Board Member Beattie

1. That the Full Authority Board minutes of the meeting held on June 20, 2018 **BE APPROVED** as presented.

CARRIED

4.2 Business Arising from Minutes

There was no business arising from the minutes.

4.3 Correspondence

4.3.1 Niagara Peninsula Conservation Authority 2018 – 2021 Strategic Plan

Resolution No. FA-155-18

Moved by Board Member Maloney

Seconded by Board Member Joyner

1. That the Memorandum, dated July 25, 2018, from Board Member and Strategic Planning Committee Chair Quirk respecting the Niagara Peninsula Conservation Authority 2018-2021 Strategic Plan **BE RECEIVED** for information.

CARRIED

4.4 Chairman's Remarks

The Board Chair provided the following remarks:

- Acknowledgement of a notable absence, Board Member Jim Diodati. The NPCA Board, along with entire communities, extend wishes for a speedy recovery
- Great opportunities for partnership; Binbrook FunSplash Sports Park, congratulations to staff for securing these partnerships
- Pollinating gardens, thanks to Mickey and NPCA staff for coordinating these efforts and again partnerships
- The recent document leak; the document is owned by the Auditor General of Ontario and Board Members should therefore not make comments. The Auditor General of Ontario will be conducting a thorough investigation

4.5 Chief Administrative Officer Comments

Mark Brickell, CAO/Secretary-Treasurer, provided Board members with the following information/announcements:

- Staff throughout the NPCA echo the wishes of Board Members and convey best wishes thoughts and prayers for a speedy recovery to Board Member Jim Diodati. He is a much appreciated and valued Board Member
- Visited Haldimand County to witness the impacts of erosion. Quite astonishing, the impact of April storm is still evident and the devastation to properties is quite significant
- FunSplash Sports Park had an amazing launch! Bravo to Board Member Kaspersetz for suggesting the development of this partnership
- Recent news article, staff will be working quite closely with the Auditor General of Ontario team to determine how the confidential information got leaked

5. BUSINESS FOR INFORMATION

Resolution No. FA-156-18
Moved by Board Member Joyner
Seconded by Board Member Shirton

That the following reports **BE RECEIVED** for information:

Watershed Management Q2 Status Report
Report No. 52-18

Corporate Resources Q2 2018 Project Status Report
Report No. 53-18

Q2 Office of the CAO Report
Report No. 54-18

Financial and Reserve Report – Month Ending June 2018
Report No. 55-18

Niagara Region Tree and Forest Conservation By-law Q2 (2018) Status Report
Report No. 56-18

CARRIED

6. BUSINESS FOR CONSIDERATION

6.1 Standing Committee Reports

6.1.1 Niagara Peninsula Conservation Authority Advisory Committee June 21, 2018

Resolution No. FA-157-18
Moved by Board Member Baty
Seconded by Board Member MacPherson

1. That the minutes of the Niagara Peninsula Conservation Authority Advisory Committee of the meeting held on June 21, 2018 **BE RECEIVED** for information.

CARRIED

6.1.2 Water Quality Improvement Grant Review Committee June 28, 2018

Resolution No. FA-158-18
Moved by Board Member Shirton
Seconded by Board Member MacPherson

1. That the minutes of the Water Quality Improvement Grant Review Committee of the meeting held on June 28, 2018 **BE RECEIVED** for information.

CARRIED

6.1.3 Water Quality Improvement Grant Review Committee
July 9, 2018

Resolution No. FA-159-18

Moved by Board Member Timms

Seconded by Board Member Maloney

1. That the minutes of the Water Quality Improvement Grant Review Committee of the meeting held on July 9, 2018 **BE RECEIVED** and the following recommendations **BE APPROVED**:

- That Appendix 2 of Report 46-18, being the Water Quality Improvement Grant Review Committee Terms of Reference as amended at the Full Authority Board meeting held on June 20, 2018 **BE APPROVED**;
- That Option 2, identified below, from the Financial Implications section of Report 46-18 respecting the Niagara Peninsula Conservation Authority (NPCA) Water Quality Improvement Grant Program, **BE APPROVED**;

Option 2: Unspent funds to be allocated to a specially defined Reserve Account accessible by the Water Quality Improvement Grant Program Review Committee;

- That the Draft NPCA Water Quality Improvement Grant Program Outline attached to Report No. 46-18 as Appendix 1 **BE APPROVED as amended to correct Section 6 – Funding examples one, two and three**;
- That staff **BE DIRECTED** to advertise and promote the NPCA Water Quality Improvement Grant Program as outlined in the NPCA Water Quality Improvement Grant Program Outline attached to Report 46-18 as Appendix 1.

CARRIED

6.2 Reports

6.2.1 Niagara Peninsula Conservation Authority 2018-2021 Strategic Plan
Report No. 57-18

Resolution No. FA-160-18

Moved by Board Member Quirk

Seconded by Board Member Baty

1. That Report No. 57-18 respecting the Niagara Peninsula Conservation Authority (NPCA) 2018-2021 Strategic Plan **BE RECEIVED**;
2. That the final version of the NPCA 2018-2021 Strategic Plan attached as Appendix 1 to Report 57-18 **BE APPROVED**;
3. That staff **BE DIRECTED** to circulate the final 2018-2021 Strategic Plan to all partners in conservation and post on the NPCA website;

4. That, having completed their work, the Strategic Planning Committee **BE DISSOLVED** as per the Terms of Reference; and
5. That review of the Key Performance Indicators **BE DELEGATED** to the Budget Steering Committee.

Upon a request, resolutions one (1.) through five (5.) listed in Report No, 57-18 were dealt with separately as follows:

Resolution FA 160-18 (1):

1. That Report No. 57-18 respecting the Niagara Peninsula Conservation Authority (NPCA) 2018-2021 Strategic Plan **BE RECEIVED** for information.

The Board Chair called the question and declared Resolution FA 160-18(1),

CARRIED

Resolution FA 160-18 (5):

5. That review of the Key Performance Indicators **BE DELEGATED** to the Budget Steering Committee.

The Board Chair called the question and declared Resolution FA 160-18(5),

CARRIED

Resolution FA 160-18 (4):

4. That, having completed their work, the Strategic Planning Committee **BE DISSOLVED** as per the Terms of Reference.

The Board Chair called the question and declared Resolution FA 160-18(4),

CARRIED

Resolution FA 160-18 (2) and (3):

2. That the final version of the NPCA 2018-2021 Strategic Plan attached as Appendix 1 to Report 57-18 **BE APPROVED**;
3. That staff **BE DIRECTED** to circulate the final 2018-2021 Strategic Plan to all partners in conservation and post on the NPCA website;

Resolution No. FA-161-18

Moved by Board Member Beattie

Seconded by Board Member Timms

2. That the final version of the NPCA 2018-2021 Strategic Plan attached as Appendix 1 to Report 57-18 **BE APPROVED as amended to reflect the following staff directions**;

- **state: supporting contacts over 76,000;**
- **remove: mention on page 6 of lifecycle and replace with process;**
- **utilize NPCA photos and clearly identify those properties;**

- *revise quote to read: “NPCA has one of the most complex watersheds”;*
- *remove blank pages; and*

3. That staff **BE DIRECTED** to circulate the final 2018-2021 Strategic Plan, **as amended**, to all partners in conservation and post on the NPCA website, **subject to the receipt of NPCA Board electronic approval.**

CARRIED

The Board Chair called the question on Resolution FA 160-18(1-5), as amended, and declared it,

CARRIED

6.2.2 Non-Union Revised Wage Grid
Report No. 58-18

Resolution No. FA-162-18
Moved by Board Member Shirton
Seconded by Board Member MacPherson

1. That Report No. 58-18 respecting the Non-Union Revised Wage Grid **BE RECEIVED**; and
2. That the completion of the Non-Union wage grid, Grade 1, **BE APPROVED.**

CARRIED

6.2.3 Hamilton Naturalists’ Club DRAFT Memorandum of Understanding
Report No. 59-18

Resolution No. FA-163-18
Moved by Board Member Beattie
Seconded by Board Member Quirk

1. That Report No. 59-18 respecting the Hamilton Naturalists’ Club DRAFT Memorandum of Understanding (MOU) **BE RECEIVED**; and
2. That staff **BE AUTHORIZED** to enter into the Memorandum of Understanding, attached to Report No. 59-18 as Appendix 1, with the Hamilton Naturalists’ Club for the removal of Phragmites at the Grimsby Wetland site.

CARRIED

Staff Direction:

1. Circulate Report No. 59-18 to the Town of Niagara on the Lake and the Niagara Region Public Works Division. Board Member Timms.

8. NOTICE OF MOTION

There were no notices of motion.

9. NEW BUSINESS

9.1. Niagara Region Representation - Niagara Peninsula Conservation Authority Board

Councillor Timms advised that he would be bringing forward for consideration at the July 26, 2018 Regional Council meeting a motion respecting Niagara Region representation on the Niagara Peninsula Conservation Authority.

9.2. Konkle Creek Remediation Phase 1

Board Member MacPherson advised Board Members that the Town of Lincoln had been successful in receiving Clean Water and Wastewater (CWWF) funding for the Konkle Creek Remediation Phase 1 Project. He further stated that any members interested in more information to contact him or staff at the Town of Lincoln directly.

9.3. Ministry of Environment – Conservation Parks

Staff advised of email correspondence received (June 29, 2018) from Kim Gavine, General Manager, Conservation Ontario which read as follows:

To: CAOs, CO Board of Directors, Council, CO staff

“As I’m sure most of you are aware, this morning Premier Doug Ford announced his new cabinet.

Jeff Yurek has been named Minister of Natural Resources and Forestry and Rod Phillips has been named Minister of Environment, Conservation and Parks. Rod Phillips is the former Chair of the Board of Postmedia, former President and CEO of the Ontario Lottery and Gaming Corporation and Sheppell.fgi, and recently the Canadian Chair of Afiniti, a leading artificial intelligence company, and Chair of the Board for Postmedia. He has also served as the Chief of Staff to former City of Toronto Mayor, Mel Lastman, as well as to the provincial Minister of Labour.

It has come to my attention that the newly named Ministry of Environment, Conservation and Parks will assume responsibilities for Conservation Authorities. Serge Imbrogno becomes the Deputy Minister for this ministry and will be assigned responsibility for provincial parks, Conservation Authorities and species-at-risk legislation.

Over the next couple of weeks, I will reach out to the Province to try and learn more about how these changes will affect the Conservation Authorities and how the changes will be implemented.”

Staff Direction:

1. Staff forward individual Board Member email contact information to K. Gavine, Conservation Ontario with the request to be included in information-based correspondence.

10. ADJOURNMENT

There being no further business, the Full Authority meeting adjourned at 2:39 p.m. with the following resolution;

Resolution No. FA-164-18

Moved by Board Member Shirton

Seconded by Board Member Quirk

That the Full Authority Meeting **BE NOW ADJOURNED.**

CARRIED

Sandy Annunziata
Board Chair,
Niagara Peninsula Conservation Authority

Lisa McManus
Clerk,
Niagara Peninsula Conservation Authority