



**NIAGARA PENINSULA CONSERVATION AUTHORITY (NPCA)  
CAO SELECTION COMMITTEE  
CLOSED MEETING MINUTES**

Wednesday, March 20, 2019

8:40 a.m.

Ball's Falls Centre for Centre for Conservation  
Glen Elgin Room – 3292 Sixth Avenue, Jordan, ON

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**MEMBERS PRESENT:** B. Steele, Committee Chair  
B. Johnson, Committee Vice-Chair (arrived 8:51 a.m.)  
D. Bylsma  
P. Chiocchio  
T. Insinna  
D. Huson

**MEMBERS ABSENT:** None

**STAFF PRESENT:** E. Gervais, Procurement Specialist  
G. Bivol, Clerk

**OTHER:** P. Rowan, Partner – Feldman Daxon Partners, Inc.

The Committee Chair convened the closed session at 8:40 a.m..

## **1. PRESENTATIONS (and/or Delegations)**

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### 1.1 Feldman Daxon Partners, Inc.

Patrick Rowan, Partner – Feldman Daxon Partners, Inc. presented his firm's proposal for the recruitment of a CAO / Treasurer – Secretary for the NPCA. The committee posed questions. Mr. Rowan left the proceedings.

## **2. NEW BUSINESS**

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2.1 Discussion ensued regarding evaluation and ranking of the proposals received for the recruitment process of the CAO / Treasurer-Secretary position.

Closed Session Recommendation:

Moved by Member Bylsma  
Seconded by Member Johnson

**THAT** the CAO Selection Committee recommends that the firm of Feldman Daxon Partners, Inc. be retained to undertake the recruitment process for the CAO / Secretary – Treasurer position for the NPCA.

**CARRIED**

The closed session concluded at 9:18 a.m..

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Bill Steele  
CAO Selection Committee Chair

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Grant Bivol  
Clerk