



**NIAGARA PENINSULA CONSERVATION AUTHORITY (NPCA)
CAO SELECTION COMMITTEE
MEETING MINUTES**

Friday, April 12, 2019
3:00 p.m.
NPCA Head Office
Boardroom
250 Thorold Road West, Welland, ON

MEMBERS PRESENT: B. Steele, Committee Chair
D. Bylsma
P. Chiocchio
T. Insinna
D. Huson

MEMBERS ABSENT: B. Johnson

STAFF PRESENT: G. Bivol, Clerk

OTHERS: P. Rowan, Feldman Daxon

The Committee Chair called the meeting to order at 3:10 p.m.

1. ADOPTION OF AGENDA

1.1 Addition of Items

There were no additional items added to the agenda.

1.2 Change in Order of Items

There were no changes in the order of items.

1.3 Motion to Adopt Agenda

Recommendation No. SC- 18-19

Moved by Member Huson

Seconded by Member Insinna

THAT the agenda NPCA CAO Selection Committee agenda meeting of April 12, 2019 be adopted.

CARRIED

2. DECLARATION OF CONFLICT OF INTEREST

None declared.

3. CLOSED SESSION

- 3.1 Motion to move into Closed Session - Discussion with Patrick Rowan, Feldman Daxon, Partners, Inc. relating to the CAO recruitment process.

Recommendation No. SC-19-19

Moved by Member Insinna

Seconded by Member Huson

THAT the meeting of the CAO Selection Committee for the Niagara Peninsula Conservation Authority convene in closed session at 3:11 p.m. in accordance with Section 11.d) of the NPCA Administrative By-law for the purpose of discussion on labour relations, Human Resources or employee negotiations relating to the CAO recruitment process.

CARRIED

- 3.2 Motion to Reconvene in Open Session

Recommendation No. SC-20-19

Moved by Member Bylsma

Seconded by Member Huson

THAT the CAO Selection Committee meeting hereby reconvene in open session at 4:08 p.m.

CARRIED

- 7.3 Business Arising from the Closed Session

Recommendation No. SC-21-19

Moved by Member Insinna

Seconded by Member Huson

THAT the documentation submitted by Patrick Rowan, Feldman Daxon Partners, Inc. dated April 12, 2019 entitled Search Kickoff Discussion CAO / Secretary Treasurer be received.

CARRIED

8. ADJOURNMENT

Resolution No. SC-22-19

Moved by Member Huson

Seconded by Member Bylsma

THAT the CAO Selection Committee Meeting be adjourned at 4:10 p.m.

CARRIED

Bill Steele
CAO Selection Committee Chair

Grant Bivol
Interim Clerk
