



AUDIT AND BUDGET COMMITTEE MEETING MINUTES

Thursday, September 5, 2019
9:30 a.m.
Ball's Falls Centre for Conservation
Glen Elgin Room
3292 Sixth Avenue, Jordan, ON

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- MEMBERS PRESENT:** G. Zalepa, Committee Chair
S. Beattie
D. Bylsma (ex-officio)
R. Foster
J. Metcalfe
B. Steele
B. Wright
- OTHERS:** K. Kawall
E. Smith (arrived 9:37 a.m.)
J. Hellinga
L. Feor
- STAFF PRESENT:** G. Wood, Interim Chief Administrative Officer / Secretary – Treasurer
R. Bisson, Manager, Communications and Public Relations
G. Bivol, Interim Clerk
A. Christie, Acting Senior Manager, Operations and Special Projects
D. Deluce, Senior Manager, Planning and Regulations
M. Ferrusi, Manager, Human Resources
L. Gagnon, Director Corporate Services
D. MacKenzie, Director, Watershed Management
S. Miller, Senior Manager, Water Resources and Restoration
G. Verkade, Senior Manager, Integrated Watershed Planning and Information Management

1. WELCOME FROM THE CHAIR

The Committee Chair called the meeting to order at 9:32 a.m. and outlined the meeting protocol. Introductions of attendees and staff introductions were made.

2. ADOPTION OF AENDA

Recommendation No. A&BC 17-19
Moved by Board Member Foster
Seconded by Board Member Beattie

THAT the NPCA Audit and Budget Committee agenda dated September 5, 2019 be adopted.

CARRIED

3. DECLARATIONS OF INTEREST

There were no declarations of pecuniary interest.

4. PRESENTATIONS (and/or Delegations)

- a) History of Conservation Authorities/NPCA Funding – The Chief Administrative Officer/Secretary- Treasurer presented the history of provincial funding to Conservation Authorities as well as an overview of NPCA revenues over the years. Discussion ensued.

Recommendation No. A&BC 18-19

Moved by Board Member Steele

Seconded by Board Member Metcalfe

THAT the PowerPoint presentation entitled History of Conservation Authorities/NPCA Funding dated September 5, 2019 be received.

CARRIED

5. BUSINESS FOR INFORMATION

There were no items for information.

6. BUSINESS FOR CONSIDERATION

- a) Minutes of the Audit and Budget Committee Meeting dated June 26, 2019 – The process for conveying information from the committee level to the Board was discussed.

Resolution No. A&BC 19-19

Moved by Board Member Foster

Seconded by Board Member Beattie

THAT the minutes of the Audit and Budget Committee meeting dated June 26, 2019 be approved.

CARRIED

- b) Report No. A&BC-05-19 RE: Report on 2020 Operating Budget - Chief Administrative Officer/Secretary-Treasurer G. Wood presented. Members posed questions and discussion ensued.

Resolution of Report No. A&BC-20-19

Moved by Board Member Foster

Seconded by Board Member Steele

THAT Report No. A&BC-05-19 regarding the recommended 2020 budget, be approved for use in the development of the 2020 Budget, subject to approval by the Board of Directors.

CARRIED

- c) 2020 Operating Budget documentation (provided under separate cover) - L. Gagnon, Corporate Services Director presented the 2020 Operating Budget via PowerPoint. Members posed questions. Discussion ensued.

Recommendation No. A&BC 21-19
Moved by Board Member Steele
Seconded by Board Member Foster

THAT the PowerPoint presentation from the Director of Corporate Services regarding the 2020 Operating Budget - Consolidated be received.

CARRIED

Recommendation No. A&BC 22-19
Moved by Board Member Metcalfe
Seconded by Board Member Wright

THAT the Niagara Peninsula Conservation Authority 2020 Draft Operating Budget-Consolidated document be amended as follows: Staff to investigate a re-allocation or increase of funding within the budget to allow for retention of a facilitator to conduct the strategic planning process.

CARRIED

Recommendation No. A&BC 23-19
Moved by Board Member Metcalfe
Seconded by Board Member Wright

THAT the Niagara Peninsula Conservation Authority 2020 Draft Operating Budget-Consolidated document be received and approved as amended.

CARRIED

7. NEW BUSINESS

There were no new business items.

8. ADJOURNMENT

Recommendation No. A&BC-24-19
Moved by Board Member Steele
Seconded by Board Member Metcalfe

THAT the NPCA Audit and Budget Committee be hereby adjourned at 12:08 p.m.

CARRIED

Gary Zalepa,
Committee Chair

Grant Bivol,
Interim Clerk to the Authority