



**FULL AUTHORITY (WORKSHOP)
MEETING MINUTES**

Friday, September 27, 2019

9:30 a.m.

Ball's Falls

**Centre for Conservation – Glen Elgin Room
3292 Sixth Avenue, Jordan, ON**

MEMBERS PRESENT:

D. Bylsma (Chair)
S. Beattie
D. Cridland
L. Feor (attended at 9:44 a.m.; departed 12:30 p.m.)
R. Foster
J. Ingraio
K. Kawall (departed 3:27 p.m.)
B. Mackenzie
J. Metcalfe
R. Shirton (departed 2:50 p.m.)
E. Smith
M. Woodhouse
B. Wright

MEMBERS ABSENT:

R. Brady
B. Clark
D. Coon-Petersen
D. Huson
B. Johnson
B. Steele
G. Zalepa

STAFF PRESENT:

G. Wood, CAO / Secretary – Treasurer
G. Bivol, Interim Clerk
A. Christie, Acting Senior Manager, Operations and Special Projects
(arrived at 11:33 a.m.)
J. Culp, Supervisor, Permits and Compliance (arrived 1:18 p.m.)
D. Deluce, Senior Manager Planning and Regulations
M. Ferrusi, Human Resources Consultant
L. Gagnon, Director, Corporate Services
D. MacKenzie, Director, Watershed Management
S. Miller, Senior Manager, Water Resources and Restoration
E. Navarro, Communications Specialist
G. Verkade, Manager, Information Management and Technology
Systems

OTHERS PRESENT:

J. Dinner, Board Governance Services
W. Rapley
S. Van Haren, P.Eng., WSP Canada
J. Wigley, Partner, Gardiner Roberts LLP

The Chair called the meeting to order at 9:30 a.m..

1. ADOPTION OF AENDA

a) Addition of Items

None.

b) Change in Order of Items

None.

c) Adoption of Agenda

Resolution No. FA-207-19

Moved by Board Member Foster

Seconded by Board Member Shirton

THAT the agenda **BE ADOPTED**.

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. PRESENTATIONS (and/or Delegations)

a) Orientation on the NPCA – Ms. Gayle Wood, Chief Administrative Officer / Secretary - Treasurer presented via PowerPoint. Members posed questions. Discussion ensued.

b) Board Governance Training - John T. Dinner, President, Board Governance Services offered an interactive presentation on governance, the role of the Board of Directors/Committees, the Board Chair, staff, management, boardroom relationships/culture and Board/staff relationships.

Media Statement by the Board Chair - At 11:00 a.m., the proceedings were interrupted for a public statement by the Board Chair in support of the organizations and ongoing rallies for action on the climate change emergency.

Following the continuation of the board governance session by John Dinner, the Board recessed at 12:55 p.m. until 1:18 p.m..

c) Welland River Floodplain Mapping Project:

i) History of the Project - Steve Miller, P.Eng., Senior Manager, Water Resources and Restoration presented via PowerPoint.

ii) Mapping Project Presentation - Steven Van Haren, P.Eng., Manager, Land Development Infrastructure, WSP Canada presented. Members posed questions. Discussion ensued.

iii) NPCA Floodplain Policies - David Deluce, Senior Manager, Planning and Regulations spoke. Discussion ensued.

- d) Board Responsibility as a Hearing Board under Section 28 of the Conservation Authorities Act - Jonathan Wigley, Partner, Gardiner Roberts LLP presented to the Board. Discussion ensued.

Resolution No. FA-208-19

Moved by Board Member Foster

Seconded by Board Member Shirton

THAT the following PowerPoint presentations **BE RECEIVED**:

- a) Orientation on NPCA by Ms. Gayle Wood, Chief Administrative Officer / Secretary -Treasurer;
- b) Board Governance Training by John T. Dinner, President, Board Governance Services;
- c) Welland River Floodplain Mapping Project:
 - i) History of the Project by Steve Miller, P.Eng., Senior Manager, Water Resources and Restoration;
 - ii) Mapping Project Presentation by Steven Van Haren, P.Eng., Manager, Land Development Infrastructure, WSP Canada;
 - iii) NPCA Floodplain Policies by David Deluce, Senior Manager, Planning and Regulations; and
- d) Board Responsibility as a Hearing Board under Section 28 of the Conservation Authorities Act by Jonathan Wigley, Partner, Gardiner Roberts LLP.

CARRIED

4. BUSINESS – IN CAMERA

None.

5. ADJOURNMENT

Resolution No. FA-209-19

Moved by Board Member

Seconded by Board Member

THAT this meeting be hereby **ADJOURNED** at 3:56 p.m..

CARRIED

Dave Bylsma
Chair
Niagara Peninsula Conservation Authority

Grant Bivol
Interim Clerk
Niagara Peninsula Conservation Authority