



AUDIT AND BUDGET COMMITTEE MEETING MINUTES

Monday, October 7, 2019
9:30 a.m.
Ball's Falls Centre for Conservation
Glen Elgin Room
3292 Sixth Avenue, Jordan, ON

MEMBERS PRESENT:	J. Metcalfe, Vice Chair S. Beattie D. Bylsma (ex-officio) R. Foster K. Kawall B. Wright
ABSENT:	B. Steele
OTHERS:	J. Hellinga E. Smith (arrived 10:09 a.m.)
STAFF PRESENT:	G. Bivol, Committee Clerk R. Bisson, Manager, Communications and Public Relations A. Christie, Acting Senior Manager, Operations and Special Projects J. Fazekas, Acting Superintendent, Ball's Falls Conservation Area L. Gagnon, Director Corporate Services E. Gervais, Procurement Specialist D. MacKenzie, Director, Watershed Management S. Miller, Senior Manager, Water Resources and Restoration G. Verkade, Senior Manager, Integrated Watershed Planning and Information Management

1. CALL TO ORDER (BY THE VICE CHAIR)

Committee Vice Chair Metcalfe called the meeting to order at 9:30 a.m. and turned the proceedings over to the Committee Clerk to call the election of the Chair.

2. ELECTION OF CHAIR AND VICE CHAIR

The Committee Clerk called for scrutineers, outlined the election process and called three times for nominees to the position of Chair.

Recommendation No. A&BC-25-19
Moved by Board Member Beattie
Seconded by Board Member Foster

THAT the following individuals **BE APPOINTED** as scrutineers: Adam Christie and Darren MacKenzie.

CARRIED

Recommendation No. A&BC-26-19
Moved by Board Member Foster
Seconded by Board Member Beattie

THAT the following Member **BE NOMINATED** as Chair of the Audit and Budget Committee:
J. Metcalfe.

There being only one nominee for the position of Audit and Budget Committee Chair, the Committee Clerk announced that Member Metcalfe, having accepted the appointment, would be the Audit and Budget Committee Chair. He then turned the proceedings over to Chair Metcalfe to conduct the vote for a Vice Chair. The Chair called three times for nominations to the Vice Chair position. Members Foster and Kawall accepted their respective nominations.

Recommendation No. A&BC-27-19
Moved by Board Member Beattie
Seconded by Board Member Bylsma

THAT the following Member **BE NOMINATED** as Vice Chair of the Audit and Budget Committee: R. Foster.

Recommendation No. A&BC-28-19
Moved by Board Member Wright

THAT the following Member **BE NOMINATED** as Vice Chair of the Audit and Budget Committee: K. Kawall.

Recommendation No. A&BC-29-19
Moved by Board Member Kawall
Seconded by Board Member Foster

THAT nominations for the position of Vice chair **BE** deemed **CLOSED**.

CARRIED

With the closing of nominations, the election of Vice Chair proceeded. Member Foster was elected and announced as Vice Chair of the Audit and Budget Committee.

2. **ADOPTION OF AGENDA**

Recommendation No. A&BC 30-19
Moved by Board Member Beattie
Seconded by Board Member Foster

THAT the NPCA Audit and Budget Committee agenda be adopted.

CARRIED

3. **DECLARATIONS OF INTEREST**

There were no declarations of pecuniary interest.

4. PRESENTATIONS (and/or Delegations)

- a) PowerPoint presentation by L. Gagnon, Director of Corporate Services RE: 2020 Capital Budget – Subsequent to her presentation, Ms. Gagnon and NPCA staff addressed questions of the Members. Discussion ensued.

Recommendation No. A&BC 31-19
Moved by Board Member Foster
Seconded by Board Member Beattie

THAT the PowerPoint presentation by L. Gagnon, Director of Corporate Services RE: 2020 Draft Capital Budget **BE RECEIVED**.

CARRIED

5. BUSINESS FOR INFORMATION

There were no items for information.

6. BUSINESS FOR CONSIDERATION

- a) Minutes of the Audit and Budget Committee Meeting dated September 5, 2019 – The approval process for minutes was discussed with staff given suggestions for streamlining the process.

Recommendation No. A&BC 32-19
Moved by Board Member Foster
Seconded by Board Member Beattie

THAT the minutes of the Audit and Budget Committee meeting dated September 5, 2019 **BE APPROVED**.

CARRIED

- b) Report No. A&BC-06-19 RE: 2020 Draft Capital Budget – Discussion ensued. Member Beattie requested notation in the minutes that he would be voting against the recommendation to forward the 2020 Draft Capital Budget for final Board approval.

Recommendation No. A&BC-33-19
Moved by Board Member Kawall
Seconded by Board Member Foster

THAT Report No. A&BC-06-19 RE: 2020 Draft Capital Budget **BE RECEIVED**.

AND THAT the 2020 Draft Capital Budget **BE RECOMMENDED** to the Board of Directors for approval.

CARRIED

Recommendation No. A&BC 34-19
Moved by Board Member Foster
Seconded by Board Member Beattie

THAT the staff **BE DIRECTED** to prepare a report for the Full Authority meeting RE: reserves, terms and conditions, policy, procedure, historical analysis and recommendations.

CARRIED

7. NEW BUSINESS

There were no new business items.

8. ADJOURNMENT

Recommendation No. A&BC-35-19
Moved by Board Member Bylsma
Seconded by Board Member Beatty

THAT the NPCA Audit and Budget Committee **BE** hereby **ADJOURNED** at 11:12 p.m.

CARRIED

J. Metcalfe
Committee Chair

Grant Bivol,
Committee Clerk