



**CAO SELECTION COMMITTEE
MEETING MINUTES**

Friday, June 28, 2019

11:42 a.m.

**Ball's Falls Centre for Conservation
Glen Elgin Room
3292 Sixth Avenue, Jordan, ON**

MEMBERS PRESENT: B. Steele, Committee Chair
S. Beattie
D. Bylsma
R. Foster
D. Huson
B. Johnson

MEMBERS ABSENT: None

STAFF PRESENT: G. Bivol, Clerk

OTHERS: P. Rowan, Feldman Daxon Partners, Inc.

The Committee Chair called the meeting to order at 11:42 a.m. immediately following the Special Full Authority Meeting of the NPCA Board of Directors.

1. ADOPTION OF AGENDA

- a) Addition of Items
There were no additional items added to the agenda.
- b) Change in Order of Items
There were no changes in the order of items.
- c) Motion to Adopt Agenda
Recommendation No. SC- 23-19
Moved by Member Bylsma
Seconded by Member Johnson

THAT the agenda CAO Selection Committee agenda meeting of June 28, 2019
BE hereby **ADOPTED** as presented.

CARRIED

2. DECLARATION OF CONFLICT OF INTEREST

None declared.

3. CLOSED SESSION

- a) Motion to move into Closed Session - Discussion with Patrick Rowan, Feldman Daxon, Partners, Inc. relating to the CAO recruitment process.

Recommendation No. SC-24-19

Moved by Member Johnson

Seconded by Member Bylsma

THAT the meeting of the CAO Selection Committee for the Niagara Peninsula Conservation Authority **CONVENE** in closed session at 11:44 a.m. in accordance with Section 11.1 b) of the NPCA Administrative By-Law for consideration of personal matters about an identifiable individual, including municipal or local board employees; as it relates to the CAO recruitment process.

CARRIED

- b) Motion to Reconvene in Open Session

Recommendation No. SC-25-19

Moved by Member Bylsma

Seconded by Member Huson

THAT the CAO Selection Committee meeting hereby **RECONVENE** in open session at 12:48 p.m.

CARRIED

- c) Business Arising from the Closed Session

Recommendation No. SC-26-19

Moved by Member Huson

Seconded by Member Bylsma

THAT the documentation package submitted by Patrick Rowan, Feldman Daxon Partners, Inc. **BE RECEIVED** to remain private and confidential.

CARRIED

Recommendation No. SC-27-19

Moved by Member Beattie

Seconded by Member Foster

THAT the C.A.O. Selection Committee directs Mr. Steele to **PROCEED** as instructed in the closed session.

CARRIED

4. **ADJOURNMENT**

Recommendation No. SC-28-19

Moved by Member Foster

Seconded by Member Beattie

THAT the CAO Selection Committee Meeting for the Niagara Peninsula Conservation Authority **BE** hereby **ADJOURNED** at 12:50 p.m.

CARRIED

Bill Steele
CAO Selection Committee Chair

Grant Bivol
Interim Clerk
