



**62<sup>nd</sup> ANNUAL GENERAL MEETING MINUTES**  
**ON-LINE VIDEO CONFERENCE**  
**Friday, June 18, 2021**  
**9:30 A.M.**

**NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the meeting is not considered the official record of that meeting. The official record of the meeting shall consist solely of the Minutes approved by the Full Authority Board.**

**MEMBERS PRESENT:** B. Johnson (Chair)  
S. Beattie  
R. Brady  
B. Clark  
D. Coon-Petersen  
D. Cridland  
L. Feor  
R. Foster  
J. Hellinga  
D. Huson  
J. Ingrao  
K. Kawall  
B. Mackenzie  
W. Rapley  
E. Smith  
B. Steele  
M. Woodhouse  
B. Wright

**MEMBERS ABSENT:** J. Metcalfe  
R. Shirton

**STAFF PRESENT:** C. Sharma, CAO / Secretary – Treasurer  
G. Bivol, Clerk  
R. Bisson, Manager, Communications and Public Relations  
A. Christie, Director, Operations  
J. Culp, Manager, Compliance and Enforcement  
J. Diamond, Water Quality Specialist  
D. Deluce, Senior Manager, Planning and Regulations  
M. Ferrusi, Manager, Human Resources  
L. Gagnon, Director, Corporate Services  
N. Green, Project Manager, Strategic Plan  
S. Miller, Senior Manager, Water Resources  
T. Proks, Source Water Protection Co-ordinator  
G. Shaule, Administrative Assistant  
G. Verkade, Senior Manager, Integrated Watershed Planning / Information Management

Chair Johnson called the meeting to order at 9:30 a.m..

## 1. ADOPTION OF AGENDA

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Resolution No. FA-106-2021

Moved by Board Member Beattie

Seconded by Board Member Brady

**THAT** the agenda for the Niagara Peninsula Conservation Authority's 62<sup>nd</sup> Annual General Meeting held on Friday, June 18, 2021 **BE APPROVED** as presented.

**CARRIED**

## 2. DECLARATIONS OF CONFLICT OF INTEREST

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None declared.

## 3. GREETINGS BY THE CHAIR

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Chair Johnson acknowledged the efforts and thanked the Board, staff and public for their hard work in addressing the challenges of the past year.

## 4. CONCLUSION OF 2020 BUSINESS

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Chair Johnson conducted a vote on the following motions before turning the proceedings over to C.A.O. Sharma and vacating the chair.

Resolution No. FA-107-2021

Moved by Board Member Clark

Seconded by Board Member Coon-Petersen

**THAT** the Board of Directors **CONCLUDES** the business of 2020.

**CARRIED**

Resolution No. FA-108-2021

Moved by Board Member Cridland

Seconded by Board Member Feor

**THAT** the Chair and Vice Chair seats **BE DECLARED** vacant.

**CARRIED**

## 5. ROLL CALL 2021 BOARD MEMBERS

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The 2021 Business portion of the meeting was called to order by Chandra Sharma, Chief Administrative Officer of the Niagara Peninsula Conservation Authority. Roll Call was taken again to confirm attendance for the purpose of elections.

## 6. ELECTIONS / APPOINTMENTS OF OFFICERS

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C.A.O. Sharma outlined the process for the elections.

a) Appointment of Scrutineers

Resolution No. FA-109-2021

Moved by Board Member Cridland

Seconded by Board Member Rapley

**THAT** in the event of a vote for the position of Chair and/or Vice Chair, Natalie Green and Grant Bivol **WILL ACT** as scrutineers.

**CARRIED**

b) Election of Officers

i) Chair of the Authority

C.A.O. Sharma called for nominations to the position of Chair and received the following:

Nomination:

Moved by Board Member Clark

**THAT** Board Member Brenda Johnson **BE NOMINATED** as Chair of the Niagara Peninsula Conservation Authority – Full Authority Board for 2021.

Ms. Sharma called a second and third time for nominations to the position of Chair. With no further nominations coming forward the Board enacted the following resolutions.

Resolution No. FA-110-2021

Moved by Board Member Smith

Seconded by Board Member Huson

**THAT** nominations for NPCA Board Chair **BE CLOSED**.

**CARRIED**

Resolution No. FA-111-2021

Moved by Board Member Clark

Seconded by Board Member Feor

**THAT** Brenda Johnson **BE APPOINTED** as Chair of the Board of Directors of the Niagara Peninsula Conservation Authority for 2021.

**CARRIED**

ii) Vice Chair of the Authority

C.A.O. Sharma called for nominations to the position of Vice Chair and accepted the following:

Nomination:

Moved by Board Member Ingrao

**THAT** Board Member Bruce Mackenzie **BE NOMINATED** as Vice Chair of the Board of Directors of the Niagara Peninsula Conservation Authority for 2021.

Ms. Sharma called a second and third time for nominations to the position of Vice Chair. With no further nominations coming forward the Board enacted the following resolutions.

Resolution No. FA-112-2021

Moved by Board Member Smith  
Seconded by Board Member Beattie

**THAT** nominations for NPCA Board Vice Chair **BE CLOSED**.

**CARRIED**

Resolution No. FA-113-2021

Moved by Board Member Ingrao  
Seconded by Board Member Foster

**THAT** Bruce Mackenzie **BE APPOINTED** as Vice Chair of the Board of Directors of the Niagara Peninsula Conservation Authority for 2021.

**CARRIED**

Ms. Sharma turned the proceedings over to Chair Johnson for the balance of the meeting.

c) Appointment to Conservation Ontario for 2021

Resolution No. FA-114-2021

Moved by Board Member Foster  
Seconded by Board Member Hellinga

1. **THAT** Brenda Johnson, Chair of NPCA for 2021, or Bruce Mackenzie, Vice Chair acting as her designate **BE APPOINTED** as the Authority's voting delegate to Conservation Ontario.

2. **AND FURTHER THAT** the Chief Administrative Officer **BE** the alternate delegate.

**CARRIED**

d) Appointment to The Niagara Peninsula Conservation Foundation

Resolution No. FA-115-2021

Moved by Board Member Huson  
Seconded by Board Member Ingrao

**THAT** Board Members Robert Foster and Donna Cridland **BE RE-APPOINTED** to the Niagara Peninsula Conservation Foundation for 2021.

**CARRIED**

e) Appointment to the Finance Committee

Resolution No. FA-116-2021

Moved by Board Member Kawall  
Seconded by Board Member Ingrao

**THAT** the following Board Members **BE APPOINTED** to the Finance Committee for 2021: Rick Brady, John Metcalfe, Malcolm Woodhouse, Robert Foster, Stewart Beattie and Bill Steele.

**CARRIED**

f) Appointment to Governance Committee

Resolution No. FA-117-2021

Moved by Board Member Kawall

Seconded by Board Member Mackenzie

**THAT** the following Members **BE RE-APPOINTED** to the Governance Committee for 2021: Robert Foster, Malcolm Woodhouse, Brad Clark, John Ingraio, and Rick Brady.

**CARRIED**

g) Appointment to Strategic Planning Committee

Resolution No. FA-118-2021

Moved by Board Member Rapley

Seconded by Board Member Smith

**THAT** the following Board Members **BE RE-APPOINTED** to the Strategic Planning Committee for 2021: Ken Kawall, Diana Huson, Brian Wright, Ed Smith, Jack Hellinga, Malcolm Woodhouse, Rick Brady, Stewart Beattie and William Rapley.

**CARRIED**

h) Signing Officers

A motion to appoint signing authorities was not required.

## 7. NIAGARA PENINSULA CONSERVATION AUTHORITY 2020 ANNUAL REPORT

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- a) Report No. FA-40-21 RE: Draft NPCA 2020 Annual Report – C.A.O. Sharma introduced the report and spoke of the challenges and accomplishments in 2020.

Resolution No. FA-119-2021

Moved by Board Member Steele

Seconded by Board Member Woodhouse

1. **THAT** Report No. FA-40-21 RE: Draft 2020 Annual Report **BE RECEIVED** for information.
2. **AND FURTHER THAT** the final report **BE PUBLISHED** online and distributed to participating municipalities, community stakeholders, NPCA Public Advisory Committee, and the public in several media formats.

**CARRIED**

## 8. ADJOURNMENT

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Prior to adjournment, Chair Johnson called upon Member Foster to update the Board on activities of the Niagara Peninsula Conservation Foundation. Members Foster and Cridland spoke on Foundation activities and discussion ensued.

Resolution No. FA-120-2021  
Moved by Board Member Wright  
Seconded by Board Member Beattie

**THAT** this meeting **BE** hereby **ADJOURNED** at 10:04 a.m..

**CARRIED**

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Brenda Johnson  
Chair  
Niagara Peninsula Conservation Authority

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Chandra Sharma  
Chief Administrative Officer / Secretary -  
Treasurer  
Niagara Peninsula Conservation Authority