



Board of Directors Meeting Minutes

Niagara Peninsula Conservation Authority
June 16, 2023 at 9:00 AM
3292 Sixth Avenue, Jordan, ON

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law*

CALL TO ORDER

Chair Foster called the meeting to order at 9:00 a.m..

MEMBERS PRESENT:

R. Foster (Chair)
B. Clark
D. Cridland
B. Grant (arrived 9:09 a.m.)
P. O'Neill
D. Huson
J. Metcalfe
M. Seaborn
M. Tadeson

STAFF PRESENT:

C. Sharma, CAO / Secretary – Treasurer
G. Bivol, Clerk
A. Christie, Director, Conservation Areas
J. Culp, Manager, Compliance and Enforcement
J. Diamond, Manager, Watershed Monitoring and Reporting
L. Gagnon, Director, Corporate Services
N. Green, Manager, Climate Change and Special Programs
L. Lee-Yates, Director, Planning and Development
G. Shaule, Administrative Assistant
J. Sinibaldi, Manager, Strategic Business Planning and Public Relations

1. APPROVAL OF AGENDA

Resolution No. FA-60-2023

Moved by Member Clark

Seconded by Member Cridland

THAT the agenda for the Full Authority Meeting dated June 16, 2023 **BE ADOPTED.**

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPROVAL OF MINUTES

3.1. Minutes of the Full Authority Meeting May 19, 2023

3.2. Closed Session Minutes of the Full Authority Meeting May 19, 2023

Resolution No. FA-61-2023

Moved by Member Clark

Seconded by Member Cridland

THAT the following minutes **BE ADOPTED**:

- Minutes of the Full Authority Meeting dated May 19, 2023; and
- Closed Session Minutes dated May 19, 2023 to remain private and confidential.

CARRIED

4. CHAIR'S UPDATE

5. CORRESPONDENCE

5.1. Correspondence dated May 18, 2023 from Conservation Ontario to the Ministry of Municipal Affairs and Housing, RE: Comments on Site Plan for Residential Developments 10 of Fewer Units (ERO #019-6822)

5.2. Correspondence dated June 11, 2023 from Jennifer Saunders RE: Bill 23

5.3. Correspondence from the Town of Bradford West Gwillimbury dated June 9, 2023 RE: Resolution No. 2023-199

Resolution No. FA-62-2023

Moved by Member Huson

Seconded by Member Metcalfe

THAT the following documents **BE RECEIVED**:

- Correspondence dated May 18, 2023 from Conservation Ontario to the Ministry of Municipal Affairs and Housing, RE: Comments on Site Plan for Residential Developments 10 of Fewer Units (ERO #019-6822);
- Correspondence dated June 11, 2023 from Jennifer Saunders RE: Bill 23; and

- Correspondence from the Town of Bradford West Gwillimbury dated June 9, 2023 RE: Resolution No. 2023-199.

CARRIED

6. PRESENTATIONS

6.1 PowerPoint Presentation by Natalie Green, Manager, Climate Change and Special Programs, RE: Progress Update: Niagara River Remedial Action Plan 2019-2023

Resolution No. FA-63-2023

Moved by Member O'Neill

Seconded by Member Seaborn

THAT the PowerPoint Presentation by Natalie Green, Manager, Climate Change and Special Programs, RE: Progress Update: Niagara River Remedial Action Plan 2019-2023 **BE RECEIVED.**

CARRIED

7. DELEGATIONS

None.

8. CONSENT ITEMS

8.1. Report No. FA-27-23 RE: NPCA Brand Identity Guidelines

Resolution No. FA-64-2023

Moved by Member Tadeson

Seconded by Member Grant

THAT Report No. FA-27-23 RE: NPCA Brand Identity Guidelines **BE RECEIVED.**

CARRIED

9. DISCUSSION ITEMS

9.1. Report No. FA-05-23 RE: NPCA Section 28 Permit Signatory Delegation

Resolution No. FA-65-2023

Moved by Member Cridland

Seconded by Member Clark

1. **THAT** Report No. FA-05-23 RE: NPCA Section 28 Permit Signatory Delegation **BE RECEIVED.**

2. **THAT** the Board **APPROVES** the Senior Manager, Environmental Planning and Policy, and Manager, Planning and Permits to be additional signatories on Section 28 routine and minor work permits.

CARRIED

9.2. Report No. FA-26-23 RE: 2024 Budget Assumptions and Process

Resolution No. FA-66-2023

Moved by Member Metcalfe

Seconded by Member Huson

1. **THAT** Report No. FA-26-23 RE: 2024 Budget Assumptions and Process **BE RECEIVED**.
2. **THAT** the budget assumptions for the 2024 Operating and Capital Budgets as identified in the report **BE APPROVED** for use in the development of the 2024 budgets.
3. **THAT** 2024 draft budget **BE DEVELOPED** in conformity to the updated Conservation Authorities (CA) Act and Ontario Regulation 402/22: Budget and Apportionment.
4. **THAT** staff **BE DIRECTED** to include a provision for an economic increase (COLA) to satisfy the terms of the OPSEU collective agreement and address inflationary pressures on non-salary in the spirit of municipal budget guidelines, once released.
5. **THAT** staff **BE DIRECTED** to continue discussions relative to known funding gaps, land securement, service level agreements and/or memoranda of understanding with municipal partners.
6. **THAT** a list of current known unfunded priorities **BE PREPARED** for the Board's consideration in conjunction with 2024 budgets.
7. **THAT** the Preliminary 2024 Budget **BE REVIEWED** by the Finance Committee and brought back to the Board of Directors at the September 2023 meeting for approval.
8. **AND FURTHER THAT** the funding municipalities **BE ADVISED** thirty days in advance of the Levy vote in accordance with the Conservation Authorities (CA) Act and Ontario Regulation 402/22.

CARRIED

9.3 Report No. FA-28-23 RE: Agreements of Services with Municipalities as required under the Conservation Authorities Act Phase 1 Regulation

Resolution No. FA-67-2023

Moved by Member Grant

Seconded by Member Tadeson

1. **THAT** Report No. FA-28-23 RE: Agreements of Services with Municipalities as required under the Conservation Authorities Act Phase 1 Regulation **BE RECEIVED**.
2. **THAT** staff **BE DIRECTED** to circulate the draft Agreement of Services, as appended, for discussion with NPCA's partner municipalities as part of the 2024 Budget process, related to Category 2 and 3 Programs and Services.

3. **THAT** this report **BE CIRCULATED** to NPCA's partner (funding) municipalities, lower-tier municipalities, Ministry of Natural Resources and Forestry (MNRF) and Ministry of Environment Conservation and Parks (MECP).
4. **THAT** the final Agreements of Services **BE PRESENTED** to the NPCA Board of Directors for final approval.
5. **AND FURTHER THAT** the final executed Agreements of Services **BE POSTED** online as required by the Conservation Authorities Act.

CARRIED

10. COMMITTEE REPORTS

None.

11. MOTIONS

None.

12. NOTICES OF MOTION

None.

13. NEW BUSINESS

Niagara Peninsula Conservation Foundation Update - Member Huson and Member Cridland spoke on developing support materials for funding prospects, challenges in hiring Foundation staff and an update for closed session. C.A.O. Sharma spoke on a photo op with Night Archives and Member Cridland.

C.A.O. Sharma talked about efforts to address issues with PFOS at the Welland River Headwater.

Chair Foster requested a staff report on shoreline erosion for the next meeting following a resolution presented to the regional council.

14. CLOSED SESSION

14.1 Litigation or Potential Litigation – Verbal Update by Jason Culp, Manager, Compliance and Enforcement

14.2 Personal Matters About an Identifiable Individual

Resolution No. FA-68-2023

Moved by Member Seaborn O'Neill
Seconded by Member O'Neill

THAT in accordance with Section 10.1 of the NPCA Administrative By-law, the Board hereby **PROCEEDS** into closed session at 10:00 a.m. for discussion on Litigation or Potential Litigation.

CARRIED

Resolution No. FA-69-2023

Moved by Member Clark
Seconded by Member Cridland

THAT the meeting **RECONVENE** in open session at 10:28 a.m..

CARRIED

15. ADJOURNMENT

The Chair declared the meeting adjourned at 10:29 a.m..

Robert Foster
Chair,
Niagara Peninsula Conservation Authority

Chandra Sharma
Chief Administrative Officer / Secretary -
Treasurer
Niagara Peninsula Conservation Authority