

## Board of Directors Meeting

### Minutes

Niagara Peninsula Conservation Authority

July 21, 2023 at 9:00 AM

3292 Sixth Avenue, Jordan, ON

**NOTE:** The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law*

#### CALL TO ORDER

Chair Foster called the meeting to order at 9:01 a.m.

**MEMBERS PRESENT:**

- R. Foster (Chair)
- S. Beattie
- D. Cridland
- B. Grant
- P. O'Neill
- D. Huson
- J. Metcalfe
- M. Seaborn
- M. Tadeson

**REGRETS:**

- B. Clark

**STAFF PRESENT:**

- C. Sharma, CAO / Secretary – Treasurer
- A. Christie, Director, Conservation Areas
- D. Deluce, Senior Manager Environmental Planning & Policy
- T. Gaade, Program Coordinator, Watershed Strategies and Climate Research
- L. Gagnon, Director, Corporate Services
- L. Lee-Yates, Director, Planning and Development
- S. Miller, Senior Manager, Infrastructure Engineering & Asset Management
- G. Shaule, Administrative Assistant
- J. Sinibaldi, Manager, Strategic Business Planning and Public Relations
- G. Verkade, Senior Manager IWP

#### 1. APPROVAL OF AGENDA

a) Addition of Items

Resolution No. FA-70-2023

Moved by Member Tadeson

Seconded by Member Metcalfe

**THAT** the following item **BE ADDED** to the agenda:

- Correspondence dated July 14, 2023, from The City of Hamilton added as Correspondence Item 5 b).

**CARRIED**

b) Adoption of Agenda

Resolution No. FA-71-2023

Moved by Member Huson

Seconded by Member Cridland

**THAT** the agenda for the Full Authority Meeting dated July 21, 2023, as amended **BE ADOPTED**.

**CARRIED**

**2. DECLARATIONS OF CONFLICT OF INTEREST**

None declared.

**3. APPROVAL OF MINUTES**

**3.1. Minutes of the Full Authority Meeting June 16, 2023**

**3.2. Closed Session Minutes of the Full Authority Meeting June 16, 2023**

Resolution No. FA-72-2023

Moved by Member Seaborn

Seconded by Member Tadeson

**THAT** the following minutes **BE ADOPTED**:

- Minutes of the Full Authority Meeting dated June 16, 2023; and
- Closed Session Minutes dated June 16, 2023, to remain private and confidential.

**CARRIED**

**4. CHAIR'S UPDATE**

Chair Foster welcomed the return of James (Stew) Beattie as the City of Hamilton Citizen representative.

## 5. CORRESPONDENCE

- a) **Correspondence from Conservation Ontario RE: Conservation Ontario Submission: Aggregate Resources Act Regulatory and Policy Proposal Changes (ERO 019-6767) dated July 12, 2023**

Resolution No. FA-73 -2023

Moved by Member Huson

Seconded by Member Cridland

**THAT** Correspondence from Conservation Ontario Re: Conservation Ontario Submission: Aggregate Resources Act Regulatory and Policy Proposal Changes (ERO 019-6767) dated July 12, 2023, **BE RECEIVED**

**CARRIED**

- b) **Correspondence from City of Hamilton dated July 14, 2023, RE: At the meeting of City Council today July 14, 2023, the following citizen representing Hamilton be appointed to the Niagara Peninsula Conservation Authority, with the term ending October 26, 2026: James Beattie.**

Resolution No. FA-74-2023

Moved by Member Grant

Seconded by Member Metcalfe

**THAT** Correspondence from City of Hamilton dated July 14, 2023, RE: At the meeting of City Council today July 14, 2023, the following citizen representing Hamilton **BE APPOINTED** to the Niagara Peninsula Conservation Authority, with the term ending October 26, 2026, **BE RECEIVED**;

**AND FURTHER THAT** Board Member J. Beattie **BE APPOINTED** to the Governance Committee and the Finance Committee for 2023.

**CARRIED**

## 6. PRESENTATIONS

None.

## 7. DELEGATIONS

None.

## 8. CONSENT ITEMS

### 8.1. Report No. FA-30-23 RE: Compliance and Enforcement Q2 Statistics 2023

Resolution No. FA-75-2023

Moved by Member Seaborn

Seconded by Member Huson

**THAT** Report No. FA-30-23 RE: Compliance and Enforcement Q2 Statistics 2023 **BE RECEIVED.**

**CARRIED**

## 9. DISCUSSION ITEMS

### 9.1. Report No. FA-29-23 RE: Rockway Conservation Area Enhancement Project Update and Award of Contract for Parking Area Construction. A. Christie provided comments.

Resolution No. FA-76-2023

Moved by Member Metcalfe

Seconded by Member Beattie

**THAT** Report No. FA-29-23 RE: Rockway Conservation Area Enhancement Project Update and Award of Contract for Parking Area Construction **BE RECEIVED.**

**THAT** a capital contract award to Stevensville Lawn Service Inc. in the amount of \$478,465 (plus non-recoverable HST) **BE APPROVED;**

**AND FURTHER THAT** a contingency of 10% or \$47,846.50 **BE ALLOCATED** to address any unanticipated costs during the project implementation process.

**CARRIED**

### 9.2. Report No. FA-31-23 RE: NPCA Comments on the Proposed Provincial Policy Statement. L. Yates spoke to this report.

Resolution No. FA-77-2023

Moved by Member Seaborn

Seconded by Member Cridland

**THAT** Report No. FA-31-23 RE: NPCA Comments on the Proposed Provincial Policy Statement **BE RECEIVED.**

**THAT** the Board **ENDORSE** the attached staff comment letter and **AUTHORIZE** staff to submit the letter to the Environmental Registry of Ontario (ERO).

**AND FURTHER THAT** the NPCA's comments on the Proposed Provincial Planning Statement **BE CIRCULATED** to partner municipalities for their information.

**CARRIED**

**9.3 Report No. FA-32-23 RE: Update on NPCA Regulation Mapping Project. Comments provided by L. Yates**

Resolution No. FA-78-2023

Moved by Member Huson

Seconded by Member Tadeson

**THAT** Report No. FA-32-23 RE: Update on NPCA Regulation Mapping Project **BE RECEIVED**;

**THAT** the workplan for Phase 2 **BE ENDORSED**;

**THAT** staff **BE DIRECTED** to send correspondence to the Ministry of Natural Resources and Forestry (MNRF) recommending that the current discrepancy in the hazard allowance within Ontario Regulation 155/06, be addressed through the new uniform Section 28 Regulation to be released later this year.

**CARRIED**

**9.4 Report No. FA-33-23: Research Contract for Welland River and Big Forks Creek Soil and Water Assessment Tool (SWAT) Modelling Research Project. L. Yates and T. Gaade provided comments.**

Resolution No. FA-79-2023

Moved by Member Beattie

Seconded by Member Metcalfe

**THAT** Report No. FA-33-23: Research Contract for Welland River and Big Forks Creek Soil and Water Assessment Tool (SWAT) Modelling Research Project **BE RECEIVED**;

**THAT** a Grant-in-Aid research award to the University of Guelph in the amount of \$150,000 **BE APPROVED**;

**AND FURTHER THAT** authorized NPCA officials **BE DIRECTED** to take the necessary action to finalize the contract award, including obtaining any necessary approvals and the signing and execution of documents.

**CARRIED**

**9.5 Report No. FA-34-23: Canada Water Agency and Canada-United States Great Lakes Water Quality Agreement Funding Opportunities. CAO Sharma commented.**

Resolution No. FA-80-2023

Moved by Member Metcalfe

Seconded by Member Beattie

**THAT** Report No. FA-34-23: Canada Water Agency and Canada-United States Great Lakes Water Quality Agreement Funding Opportunities **BE RECEIVED**;

**THAT** staff continue **TO COLLABORATE** with key stakeholders to advance conservation authorities critical initiatives in support of Canada Water Agency Mandate and Great Lakes Water Quality Agreement priorities;

**AND FURTHER THAT** a copy of this report **BE CIRCULATED** to NPCA jurisdiction municipalities.

**CARRIED**

**10. COMMITTEE REPORTS**

**10.1 Minutes of the Governance Committee Meeting June 16, 2023**

Resolution No. FA-81-2023

Moved by Member Tadeson

Seconded by Member Seaborn

**THAT** the Minutes of the Governance Committee Meeting dated June 16, 2023, **BE RECEIVED**.

**CARRIED**

**10.2 PUBLIC ADVISORY COMMITTEE**

**Minutes of the Public Advisory Committee Meeting July 5, 2023**

Resolution No. FA-82-2023

Moved by Member Huson

Seconded by Member Cridland

**THAT** the Minutes of the PAC Committee Meeting dated July 5, 2023, **BE RECEIVED.**

**CARRIED**

## **11. MOTIONS**

None.

## **12. NOTICES OF MOTION**

None.

## **13. NEW BUSINESS**

Member Huson updated the Board Members regarding Niagara Peninsula Conservation Foundation (NPCF):

- Member Huson has been appointed NPCF Chair at the NPCF Board of Directors Meeting on June 29, 2023.
- The Foundation is currently finalizing formalities related to a Donation.
- The Foundation has hired a Development and Investor Relation Officer to work on the “Nature for all, for Always” Campaign. Announcement to be made in the coming weeks.
- The appointment of two new NPCF Board Members: Member Brett Harrington and Member Doug Wilson.

## **14. CLOSED SESSION**

None.

## **15. ADJOURNMENT**

The Chair declared The Full Authority Board Meeting **ADJOURNED** at 9:52 a.m.

---

Robert Foster  
Chair  
Niagara Peninsula Conservation Authority

---

Chandra Sharma  
Chief Administrative Officer / Secretary -  
Treasurer  
Niagara Peninsula Conservation Authority