



**FULL AUTHORITY
ONLINE VIDEO CONFERENCE
MEETING MINUTES
Friday, April 22, 2022
10:00 A.M.**

**BALL'S FALLS CENTRE FOR CONSERVATION
GLEN ELGIN ROOM
3292 SIXTH AVENUE, JORDAN, ON**

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law*

MEMBERS PRESENT: R. Foster (Chair)
S. Beattie
R. Brady (departed 11:00 a.m.)
B. Clark
D. Cridland
L. Feor
J. Hellinga
D. Huson
J. Ingrao (arrived 10:54 a.m.)
B. Johnson
K. Kawall
B. Mackenzie
J. Metcalfe
W. Rapley
R. Shirton
E. Smith
B. Steele
M. Woodhouse
B. Wright

STAFF PRESENT: C. Sharma, CAO / Secretary – Treasurer
G. Bivol, Clerk
C. Coverdale, Business and Financial Analyst
J. Culp, Manager, Compliance and Enforcement
D. Deluce, Senior Manager, Planning and Regulations
M. Ferrusi, Manager, Human Resources
L. Gagnon, Director, Corporate Services
R. Hull, Manager, Strategic Business Planning and Public Relations
L. Lee-Yates, Director, Watershed Management
S. McPherson, Restoration Specialist

S. Mastroianni, Manager, Planning and Development
S. Miller, Senior Manager, Water Resources
A. Parks, Manager, Planning Ecology
G. Shaule, Administrative Assistant
S. Shah, Administrative Assistant
G. Verkade, Senior Manager, Integrated Watershed Planning /
Information Management

OTHERS PRESENT: D. Marks, KPMG

Chair Foster called the meeting to order at 10:01 a.m..

1. APPROVAL OF AGENDA

Resolution No. FA-31-2022
Moved by Member Shirton
Seconded by Member Steele

THAT agenda for the Full Authority Meeting agenda dated April 22, 2022 **BE APPROVED.**
CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

Due to his volunteer position with the Niagara 2022 Canada Summer Games, Chair Foster declared a perceived conflict of interest at the onset of agenda item 13. b) New Business, being a resolution regarding the NPCA's interest in future use and environmental enhancement of 12 Mile Creek Valley after the conclusion of the summer games. He did not comment or otherwise participate in deliberation of this matter.

By virtue of her employment with Brock University and its partnership with Niagara 2022 Canada Summer Games, Member Huson also declared a perceived conflict of interest in respect of New Business item 13. b). She did not comment or otherwise participate in deliberation of this matter.

3. APPROVAL OF MINUTES

a) Minutes of the Full Authority Meeting dated March 25, 2022

Resolution No. FA-32-2022
Moved by Member Johnson
Seconded by Member Cridland

THAT the minutes of the Full Authority Meeting dated March 25, 2022 **BE APPROVED.**
CARRIED

4. CHAIR'S UPDATE

Chair Foster spoke on NPCA participation at the Conservation Ontario Annual General Meeting, a planned golf tournament and the late Mickey DiFruscio's Directors' Challenge for donations to the Niagara Peninsula Conservation Foundation.

5. CORRESPONDENCE

- a) Correspondence from Conservation Ontario dated March 28, 2022 to Mirek Tybinkowski, Great Lakes and Inland Waters Branch RE: Conservation Ontario's Comments on the "Municipal Wastewater and Stormwater Management in Ontario Discussion Paper" (ERO# 019-4967)
- b) Correspondence dated March 28, 2022 from Doug Hamilton, Niagara 2022 Canada Summer Games RE: NPCA's Letter of December 1, 2021
- c) Correspondence from Guy Graveline and Friends of 12 Mile Creek dated April 8, 2022 RE: Permit No. 202101405
- d) Correspondence dated March 31, 2022 from Mike Anderson, Chair, St. Catharines Environmental Alliance RE: Creation of a Mountain Bike Racing Trail for the Canada Summer Games – Members posed questions to staff. It was noted that a resolution would be presented on the agenda under New Business in respect of future use of the 12 Mile Creek Valley.

Resolution No. FA-33-2022
Moved by Member Cridland
Seconded by Member Clark

THAT the following items of correspondence **BE RECEIVED**:

- Correspondence from Conservation Ontario dated March 28, 2022 to Mirek Tybinkowski, Great Lakes and Inland Waters Branch RE: Conservation Ontario's Comments on the "Municipal Wastewater and Stormwater Management in Ontario Discussion Paper" (ERO# 019-4967);
- Correspondence dated March 28, 2022 from Doug Hamilton, Niagara 2022 Canada Summer Games RE: NPCA's Letter of December 1, 2021;
- Correspondence from Guy Graveline and Friends of 12 Mile Creek dated April 8, 2022 RE: Permit No. 202101405; and
- Correspondence dated March 31, 2022 from Mike Anderson, Chair, St. Catharines Environmental Alliance RE: Creation of a Mountain Bike Racing Trail for the Canada Summer Games.

CARRIED

6. PRESENTATIONS

- a) Presentation by David Marks, KPMG RE: Financial Statements and Audit Findings – Lise Gagnon, Director, Corporate Services introduced David Marks, of KPMG who provided an overview of the financial statements and findings. Members posed questions to Ms. Gagnon and Mr. Marks. It was requested that through reporting to the Finance Committee, consideration be given to provision of additional detail in the disclosure notes on the accumulated surplus. The

related Report No. FA-11-22 RE: 2021 Audited Financial Statements and Audit Findings Report was presented on the agenda for deliberation as item 10. b).

- b) PowerPoint Presentation by Rebecca Hull, NPCA Manager, Strategic Business Planning and Public Relations RE: NPCA 2021 Annual Report – This matter was further addressed on the agenda within Discussion Item 9. b) Report No. FA-16-22 RE: Draft 2021 Annual Report.

Resolution No. FA-34-2022
Moved by Member Metcalfe
Seconded by Member Steele

THAT the following presentations **BE RECEIVED**:

- Presentation by David Marks, KPMG RE: Financial Statements and Audit Findings; and
- PowerPoint presentation by Rebecca Hull, NPCA Manager, Strategic Business Planning and Public Relations RE: NPCA 2021 Annual Report.

CARRIED

7. DELEGATIONS

None

8. CONSENT ITEMS

- a) Report No. FA-13-22 RE: Public Sector Salary Disclosure
- b) Report No. FA-14-22 RE: 2021 Health and Safety Year End Report
- c) Report No. FA-15-22 RE: Compliance and Enforcement 2022 Q1 Statistics

Resolution No. FA-35-2022
Moved by Member Clark
Seconded by Member Feor

THAT the following reports **BE RECEIVED**:

- Report No. FA-13-22 RE: Public Sector Salary Disclosure;
- Report No. FA-14-22 RE: 2021 Health and Safety Year End Report; and
- Report No. FA-15-22 RE: Compliance and Enforcement 2022 Q1 Statistics.

CARRIED

9. DISCUSSION ITEMS

- a) Report No. FA-01-22 RE: 2021 Restoration Program Highlights and 2022 Restoration Project Approvals – Stuart McPherson, NPCA Restoration Specialist addressed questions from the Board.

Resolution No. FA-36-2022
Moved by Member Shirton
Seconded by Member Smith

Page | 4

1. **THAT** Report No. FA-01-22 RE: 2021 Restoration Program Highlights and 2022 Restoration Project Approvals **BE RECEIVED**.
2. **AND THAT** restoration projects selected from the November 2021 application intake (Appendix 1) **BE APPROVED**.

CARRIED

b) Report No. FA-16-22 RE: Draft 2021 Annual Report

Resolution No. FA-37-2022
Moved by Member Ingrao
Seconded by Member Brady

1. **THAT** Report No. FA-16-22 RE: Draft 2021 Annual Report **BE RECEIVED** for information.
2. **AND FURTHER THAT** the final report **BE PUBLISHED** online and distributed to participating municipalities, community stakeholders, NPCA Public Advisory Committee, and the public in several media formats.

CARRIED

10. COMMITTEE ITEMS

10.1 FINANCE COMMITTEE

a) Minutes of the Finance Committee meeting dated March 30, 2022

Resolution No. FA-38-2022
Moved by Member Beatty
Seconded by Member Mackenzie

THAT the minutes of the Finance Committee meeting dated March 30, 2022 **BE RECEIVED**.

CARRIED

b) Report No. FA-11-22 RE: 2021 Audited Financial Statements and Audit Findings Report

Resolution No. FA-39-2022
Moved by Member Cridland
Seconded by Member Huson

1. **THAT** Report No. FA-11-22 RE: 2021 Audited Financial Statements and Audit Findings Report **BE RECEIVED**.
2. **THAT** the 2021 Audited Financial Statements and the 2021 Audit Findings Report **BE APPROVED**.

CARRIED

c) Report No. FA-12-22 RE: 2022 Operating and Capital Budgets – FINAL – Lise Gagnon, Director of Corporate Services presented. Members posed questions. Member Clark expressed concerns with respect to levy funding and the allocation of revenues generated from conservation areas within the City of Hamilton. C.A.O. Sharma spoke on new legislation and the

Page | 5

changes to come into effect with the 2024 budget. Member Kawall expressed concern with respect to the status and use of capital reserves.

Resolution No. FA-40-2022

Moved by Member Shirton

Seconded by Member Smith

1. **THAT** Report No. FA-12-22 RE: 2022 Operating and Capital Budgets – FINAL **BE APPROVED**.
2. **THAT** in accordance with the Board approved Reserves Policy, the amount of \$1,147,240 **BE ALLOCATED** from Reserves to fund ongoing initiatives carried over from 2021 as per details provided in this report.
3. **AND FURTHER THAT** the 2022 Unfunded Budget Priorities list attached as Appendix 1 **BE ADOPTED** and staff **BE AUTHORIZED** to update the list and address critical pressures as funding becomes available through external funding sources and/or within the approved budget.

CARRIED

10.2 GOVERNANCE COMMITTEE

- a) Minutes of the Governance Committee meeting dated March 31, 2022

Resolution No. FA-41-2022

Moved by Member Ingrao

Seconded by Member Woodhouse

THAT the minutes of the Governance Committee meeting dated March 31, 2022 **BE RECEIVED**.

CARRIED

11. NOTICES OF MOTION

None

12. MOTIONS

13. NEW BUSINESS

- a) C.A.O. Verbal Update – Ms. Sharma spoke on the hybrid ‘return to work’ policy being implemented for staff at the NPCA offices and the plans to reopen offices to the public in May. Members raised questions about opening the gallery to the public at Board meetings and reversion to an earlier start time.
- b) Motion on NPCA Interest in Future Use and Environmental Enhancement of 12 Mile Creek Valley – At the commencement of this discussion, Member Huson declared a perceived conflict of interest in relation to this item. Chair Foster also declared a perceived conflict of interest and turned the meeting over to Vice Chair Metcalfe who presided over the debate and vote on the

following motion:

Resolution No. FA-42-2022

Moved by Member Smith

Seconded by Member Steele

WHEREAS the NPCA issued a permit to Ontario Power Generation (OPG) and Canada Summer Games Host Society Inc. on November 12th, 2021 for the purpose of “Phase One: Trail Maintenance and Mountain Bike Features for Canada Games”;

AND WHEREAS the NPCA sent correspondence to Canada Summer Games on December 1st, 2021 concerning the intended future use of the site being prepared for Summer Games 2022 and received a response from the Summer Games Chair on March 28th, 2022 indicating ongoing negotiations between the City of St. Catharines and OPG regarding a Recreational Use Master Plan that will address future use of the 12 Mile Creek Trail;

NOW THEREFORE, BE IT RESOLVED:

1. **THAT** the City of St. Catharines and OPG **BE ADVISED** of the NPCA’s ongoing interest in future use and environmental enhancement of the 12 Mile Creek Valley.
2. **THAT** any future high intensity use of the 12 Mile Creek Valley **BE SUBJECT** to slope stability, environmental impact studies and/or other technical works deemed appropriate by NPCA staff.
3. **AND FURTHER THAT** the City of St Catharines and Ontario Power Generation **BE so ADVISED**.

CARRIED

Recorded Vote:	Yea	Nay
Stew Beattie		X
Brad Clark		X
Donna Cridland	X	
Leah Feor	X	
Rob Foster	---	---
Jack Hellinga	X	
Diana Huson	---	---
John Ingrao	X	
Brenda Johnson		X
Ken Kawall	X	
Bruce Mackenzie		X
John Metcalfe		X
Bill Rapley	X	
Rob Shirton		X
Ed Smith	X	
Bill Steele	X	
Mal Woodhouse	X	
Brian Wright	X	

After conclusion of the above recorded vote, Chair Foster resumed the chair.

14. CLOSED SESSION

None

15. ADJOURNMENT

By consensus, the meeting adjourned at 12:27 p.m..

CARRIED

Robert Foster, Chair
Niagara Peninsula Conservation Authority

Chandra Sharma, MCIP, RPP
Chief Administrative Officer / Secretary-
Treasurer,
Niagara Peninsula Conservation Authority