



**GOVERNANCE COMMITTEE
ONLINE VIDEO CONFERENCE
AND IN-PERSON
MEETING MINUTES**

**Niagara Peninsula Conservation Authority
Main Office Boardroom
250 Thorold Road, Welland, ON**

**Thursday, September 15, 2022
9:30 a.m.**

MEMBERS PRESENT: J. Ingrao, Chair
R. Brady
R. Foster
K. Kawall
E. Smith
M. Woodhouse (arrived 9:54 a.m.)

MEMBERS ABSENT: B. Clark
B. Johnson
B. Mackenzie

STAFF PRESENT: C. Sharma, Chief Administrative Officer / Secretary - Treasurer
G. Bivol, Clerk
D. Deluce, Senior Manager, Planning and Development
M. Ferrusi, Manager, People and Performance
L. Lee-Yates, Director, Watershed

ALSO PRESENT: J. Hellinga, NPCA Board Member

Chair Ingrao called the meeting to order at 9:30 a.m..

1. APPROVAL OF AGENDA

Recommendation No. GC-25-2022
Moved by Member Smith
Seconded by Member Kawall

THAT the Governance Committee agenda dated Thursday, September 15, 2022 **BE APPROVED** as presented.

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPROVAL OF THE MINUTES

- a) Minutes of the NPCA Governance Committee Meeting dated June 30, 2022

Recommendation No. GC-26-2022

Moved by Member Brady

Seconded by Member Smith

THAT the minutes of the meeting of the NPCA Governance Committee dated June 30, 2022
BE ADOPTED.

CARRIED

4. CORRESPONDENCE

None.

5. PRESENTATIONS

None.

6. DELEGATIONS

None.

7. CONSENT ITEMS

- a) Report No. GC-10-22 RE: NPCA Policy Document Review and Procedural Manual Phase 2 Project – Engagement Update – Leilani Lee-Yates, Director, Watershed presented. Members posed questions with respect to participation and attendance tools. Discussion ensued and staff indicated that engagement statistics would be presented to the Board.

Recommendation No. GC-27-2022

Moved by Member Kawall

Seconded by Member Brady

THAT Report No. GC-10-22 RE: NPCA Policy Document Review and Procedural Manual Phase 2 Project – Engagement Update **BE RECEIVED.**

CARRIED

8. DISCUSSION ITEMS

- a) Verbal Update on Indigenous and Diversity Training – Misti Ferrusi, Manager People and Performance spoke to the issue indicating anticipated timing and participation in forthcoming training. Members posed questions.

9. NEW BUSINESS

- a) Administrative By-Law - Board Chair Foster drew attention to the need for future updates to the NPCA Administrative By-law to reflect changes in legislation.
- b) Chief Administrative Officer Compensation Process – Member Kawall brought forward questions with respect to the process employed by the Board to provide for the review of the Chief Administrative Officer’s compensation. Discussion ensued.

10. ADJOURNMENT

Recommendation No. GC-28-2022

Moved by Member Brady

Seconded by Member Woodhouse

THAT the Governance Committee meeting **BE** hereby **ADJOURNED** at 10:07 a.m..

CARRIED

John Ingrao,
Committee Chair

Chandra Sharma, MCIP, RPP
Chief Administrative Officer /
Secretary - Treasurer