



**NIAGARA PENINSULA CONSERVATION AUTHORITY (NPCA)
60th ANNUAL GENERAL MEETING
MEETING MINUTES**

Wednesday, January 16, 2019
9:30 a.m.
Ball's Falls
Centre for Conservation – Glen Elgin Room
3292 Sixth Avenue, Jordan, ON

MEMBERS PRESENT: J. Kaspersetz
S. Beattie
D. Bylsma
P. Chiocchio
B. Clark
B. Corbett
R. Foster
B. Greenwood
B. Heit
D. Huson
T. Insinna
B. Johnson
J. Jordan
R. Shirton
T. Whalen
G. Zalepa

MEMBERS ABSENT: K. Gibson
B. Steele

STAFF PRESENT: D. Barrick, Interim Chief Administrative Officer/Secretary-Treasurer
K. Caputo, Director, Communications & Administration (Designated Clerk)
G. Furtney, Interim Senior Director, Corporate Resources
D. MacKenzie, Director, Planning & Regulations
M. Reles, Senior Manager, Communications

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law Section 14.5*

David Barrick, Interim Chief Administrative Officer/Secretary-Treasurer, called the Full Authority Annual General meeting to order at 9:30 a.m. and welcomed those Board, staff and community members present.

1. ELECTION OF OFFICERS

1.1 Selection Process for the Niagara Peninsula Conservation Authority Board Chair and Vice-Chair

- 1.1.1 Resolution No. FA-23-19
Moved by Board Member Corbett
Seconded by Board Member Shirton

That Ms. Krystle Caputo and Mr. Michael Reles **BE APPOINTED** as Scrutineers for the purposes of the 2019 Selection of the Niagara Peninsula (NPCA) Board Chair and Board Vice-Chair.

CARRIED

1.1.2 Call for Nominations for NPCA Board Chair

David Barrick, Interim Chief Administrative Officer/Secretary-Treasurer, called for the first time for the nominations of the position of Chair of the Niagara Peninsula Conservation Authority – Full Authority Board.

Resolution No. FA 24-19
Moved by Board Member Kaspersetz

That Board Member Bylsma **BE NOMINATED** as Chair of the Niagara Peninsula Conservation Authority – Full Authority Board.

David Barrick, Interim Chief Administrative Officer/Secretary-Treasurer, called for the second and third time for the nominations of the position of Chair of the Niagara Peninsula Conservation Authority – Full Authority Board.

1.1.3 Motion to Close Nominations for NPCA Board Chair

There being no further nominations, it was:

Resolution No. FA-25-19
Moved by Board Member Kaspersetz
Seconded by Board Member Zalepa

That Nominations for NPCA Board Chair **BE CLOSED.**

CARRIED

1.1.4 Voting for Position of NPCA Board Chair

There being only one nominee for the position of NPCA Board Chair, the CAO announced that Board Member Bylsma, having accepted the appointment, would be the NPCA Full Authority Board Chair.

1.1.5 Call for Nominations for NPCA Board Vice-Chair

David Barrick, Interim Chief Administrative Officer/Secretary-Treasurer, called for the first time for nominations for the position of Vice-Chair of the Niagara Peninsula Conservation Authority – Full Authority Board.

Resolution No. FA-26-19
Moved by Board Member Heit

That Board Member Huson **BE NOMINATED** as Vice-Chair of the Niagara Peninsula Conservation Authority – Full Authority Board.

David Barrick, Interim Chief Administrative Officer/Secretary-Treasurer, called a second and third time for nominations for the position of Vice-Chair of the Niagara Peninsula Conservation Authority – Full Authority Board.

1.1.6 Motion to Close the Nominations for NPCA Board Vice-Chair

There being no further nominations, it was:

Resolution No. FA-27-19
Moved by Board Member Zalepa
Seconded by Board Member Shirton

That Nominations for NPCA Board Vice-Chair **BE CLOSED**.

CARRIED

1.1.7 Voting for the Position of NPCA Board Vice-Chair

There being only one nominee for the position of NPCA Board Vice-Chair, the CAO announced that Board Member Huson, having accepted the appointment, would be the NPCA Full Authority Board Vice-Chair

2 ADOPTION OF AGENDA

2.1 Additional items

Resolution No. FA-28-19
Moved by Board Member Greenwood
Seconded by Board Member Shirton

That a closed session item regarding a staff matter be **ADDED** to the agenda.

The Clerk advised the Board Chair that as per the NPCA Administrative By-Law Meeting Procedures, an addition to an Annual General Meeting would require two-thirds majority.

A recorded vote was requested, it was;

Yes (6): Chiocchio, Greenwood, Heit, Insinna, Jordan, Whalen.

No (10): Beattie, Clark, Corbett, Foster, Huson, Johnson, Kaspersetz, Shirton, Zalepa, Bylsma.

DEFEATED

Resolution No. FA-29-19
Moved by Board Member Huson
Seconded by Board Member Foster

That the NPCF appointments be **ADDED** to selection of Board Members to Committees and **ENDORSE** a position to add a majority of citizen appointments to the NPCF Board.

The Clerk advised the Board Chair that as per the NPCA Administrative By-Law Meeting Procedures, an addition to an Annual General Meeting would require two-thirds majority.

The Board Chair called the question respecting Resolution No. FA-29-19, and declared that not having received the approval of two-thirds majority of the Board members of the meeting, it was,

DEFEATED

2.2 Adoption of Agenda

Resolution No. FA-30-19
Moved by Board Member Kaspersetz
Seconded by Board Member Corbett

That the Agenda **BE APPROVED**

CARRIED

3. ADMINISTRATIVE BUSINESS

3.1 Correspondence

3.1.1 A letter, dated December 7, 2018, from the Niagara Region, respecting Interim appointments to the NPCA Board for a period of three months until it is determined how to proceed with the Board composition.

3.1.2 A letter, dated December 20, 2018, from Haldimand County respecting appointments to the NPCA Board.

3.1.3 A letter, dated January 2, 2019, from the City of Hamilton respecting Appointments to the NPCA Board

Resolution No. FA-31-19
Moved by Board Member Johnson
Seconded by Board Member Beattie

That the items for correspondence BE RECEIVED for information.

CARRIED

3.2 Selection of Board Members to Committees

3.2.1 Governance Committee

Resolution No. FA-32-19

Moved by Board Member Corbett

Seconded by Board Member Chiochio

That the following NPCA Board Members **BE APPOINTED** to the Governance Committee:

Chair Bylsma, Vice-Chair Huson, Members Clark, Foster, and Shirton

CARRIED

3.2.2 Chief Administrative Officer (CAO) Selection Committee

Resolution No. FA-33-19

Moved by Board Member Shirton

Seconded by Board Member Beattie

That the following NPCA Board Members **BE APPOINTED** to the CAO Selection Committee:

Chair Bylsma, Vice-Chair Huson, Members Johnson, Steele, Insinna, and Chiochio

CARRIED

4. ADJOURNMENT

There being no further business, the Chair adjourned the meeting at 10:23 a.m.

Dave Bylsma
Board Chair
Niagara Peninsula Conservation Authority

Krystle Caputo
Designated Clerk
Niagara Peninsula Conservation Authority