

**FINANCE COMMITTEE  
ON-LINE VIDEO CONFERENCE  
MEETING MINUTES  
Wednesday, March 30, 2022  
9:00 a.m.**

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**MEMBERS PRESENT:** S. Beattie  
R. Brady  
R. Foster  
B. Mackenzie  
M. Woodhouse

**MEMBERS ABSENT:** B. Johnson  
J. Metcalfe

**STAFF PRESENT:** C. Sharma, Chief Administrative Officer/Secretary–Treasurer  
G. Bivol, Clerk  
C. Coverdale, Business and Financial Analyst  
L. Gagnon, Director, Corporate Services  
S. Miller, Senior Manager, Water Resources

**ALSO PRESENT:** D. Marks, KPMG  
K. Gooden, KPMG

Vice Chair Brady called the meeting to order at 9:02 a.m..

## 1. APPROVAL OF AGENDA

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Recommendation No. FC-01-2022  
Moved by Member Mackenzie  
Seconded by Member Woodhouse

**THAT** the Finance Committee meeting agenda dated March 30, 2022 **BE APPROVED.**  
**CARRIED**

## 2. DECLARATIONS OF CONFLICT OF INTEREST

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None declared.

## 3. APPOINTMENT OF CHAIR/VICE CHAIR

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Committee Vice Chair Brady called on Board Chair Robert Foster to preside over the selection of the 2022 Committee Chair positions which culminated in the following motion:

Recommendation No. FC-02-2022  
Moved by Member Mackenzie  
Seconded by Member Woodhouse

1. **THAT** Stew Beattie **BE ACCLAIMED** as Chair of the NPCA Finance Committee for

2022.

2. **AND THAT** Rick Brady **BE ACCLAIMED** as Vice Chair of the NPCA Finance Committee for 2022.

**CARRIED**

Chair Beattie presided over the remainder of the meeting.

#### 4. APPROVAL OF THE MINUTES

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- a) Minutes of the Finance Committee meeting dated November 4, 2021

Recommendation No. FC-03-2022

Moved by Member Woodhouse

Seconded by Member Brady

**THAT** the minutes of the Finance Committee meeting dated November 4, 2021, **BE APPROVED**.

**CARRIED**

#### 5. CORRESPONDENCE

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None

#### 6. DELEGATIONS

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None

#### 7. PRESENTATIONS

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- a) PowerPoint Presentation by David Marks, KPMG RE: Financial Statements and Audit Findings – David Marks and Kimmone Gooden of KPMG presented. Members posed questions and discussion ensued.

Recommendation No. FC-04-2022

Moved by Member Woodhouse

Seconded by Member Brady

**THAT** the PowerPoint presentation by David Marks, KPMG RE: Financial Statements and Audit Findings **BE RECEIVED**.

**CARRIED**

#### 8. CONSENT ITEMS

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- a) Report No. FC-01-22 RE: Financial Report – Q4 – 2021
- b) Report No. FC-05-22 RE: Banking and Investments – 2021 Activity
- c) Report No. FC-06-22 RE: Procurement – 2021 Activity

d) Report No. FC-07-22 RE: Canada Community Revitalization Fund

Recommendation No. FC-05-2022

Moved by Member Woodhouse

Seconded by Member Brady

**THAT** the following reports **BE RECEIVED**:

- Report No. FC-01-22 RE: Financial Report – Q4 – 2021;
- Report No. FC-05-22 RE: Banking and Investments – 2021 Activity;
- Report No. FC-06-22 RE: Procurement – 2021 Activity; and
- Report No. FC-07-22 RE: Canada Community Revitalization Fund.

**CARRIED**

## 9. DISCUSSION ITEMS

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a) Report No. FC-02-22 RE: Finance Committee – 2022 Work Plan

Recommendation No. FC-06-2022

Moved by Member Woodhouse

Seconded by Member Mackenzie

1. **THAT** Report No. FC-02-22 RE: Finance Committee – 2022 Work Plan **BE RECEIVED**.
2. **THAT** the Finance Committee - 2022 Work Plan attached as Appendix 1 **BE APPROVED**.

**CARRIED**

b) Report No. FC-04-22 RE: 2021 Audited Financial Statements

Recommendation No. FC-07-2022

Moved by Member Mackenzie

Seconded by Member Brady

1. **THAT** Report No. FC-04-22 RE: 2021 Audited Financial Statements **BE RECEIVED**.
2. **THAT** the 2021 Audited Financial Statements and the 2021 Audit Findings Report attached hereto as Appendices 1 and 2 respectively **BE RECOMMENDED** to the Board of Directors for approval.

**CARRIED**

c) Report No. FC-03-22 RE: Conservation Authorities Act – Update on Inventory of Programs/Services

Recommendation No. FC-08-2022

Moved by Member Woodhouse

Seconded by Member Brady

**THAT** Report No. FC-03-22 RE: Conservation Authorities Act – Update on Inventory of Programs/Services **BE RECEIVED**.

**CARRIED**

## 10. NEW BUSINESS

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None

## 11. ADJOURNMENT

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Recommendation No. FC-08-2022

Moved by Member Beattie

Seconded by Member Brady

**THAT** the Finance Committee meeting **BE ADJOURNED** at 10:06 a.m..

**CARRIED**

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Stew Beattie,  
Committee Chair

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Chandra Sharma, MCIP, RPP  
Chief Administrative Officer / Secretary  
- Treasurer