

**FINANCE COMMITTEE
ON-LINE VIDEO CONFERENCE
MEETING MINUTES
Monday, November 14, 2022
1:00 p.m.**

MEMBERS PRESENT: S. Beattie (Chair)
R. Brady
R. Foster
B. Mackenzie (departed 1:30 p.m.; returned 1:57 p.m.)
M. Woodhouse

MEMBERS ABSENT: B. Johnson

STAFF PRESENT: C. Sharma, Chief Administrative Officer/Secretary–Treasurer
G. Bivol, Clerk
A. Christie, Director, Conservation Areas
C. Coverdale, Business and Financial Analyst
D. Deluce, Senior Manager, Environmental Planning and Policy
L. Gagnon, Director, Corporate Services
E. Gervais, Procurement Specialist
L. Lee-Yates, Director, Watershed Management

ALSO PRESENT: S. Stephen, Watson and Associates Economists Ltd.

Chair Beattie called the meeting to order at 1:01 p.m..

1. APPROVAL OF AGENDA

Recommendation No. FC-19-2022

Moved by Member Brady

Seconded Member Mackenzie

THAT the Finance Committee meeting agenda dated November 14, 2022 **BE APPROVED.**

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPROVAL OF THE MINUTES

a) Minutes of the Finance Committee meeting dated July 27, 2022

b) Minutes of the Closed Session of the Finance Committee meeting dated July 27, 2022

Recommendation No. FC-20-2022

Moved by Member Woodhouse

Seconded by Member Brady

THAT the Finance Committee **APPROVES** the following:

- Minutes of the Finance Committee meeting dated July 27, 2022; and
- Minutes of the Closed Session of the Finance Committee meeting dated July 27, 2022 to remain private and confidential.

CARRIED

4. CORRESPONDENCE

None.

5. DELEGATIONS

None.

6. PRESENTATIONS

- a) PowerPoint Presentation by Sean-Michael Stephen, Watson and Associates Economists Ltd. RE: Niagara Peninsula Conservation Authority Plan Review and Permitting Fee Review – This presentation was added to the agenda and was in conjunction with Agenda Item 8. b) Report No. FC-16-22 RE: 2023 Fees Schedule. Lise Gagnon, Director of Corporate Services introduced the matter. Leilani Lee Yates spoke and Mr. Stephen further presented. Members posed questions and discussion ensued.

Recommendation No. FC-21-2022

Moved by Member Brady

Seconded by Member Woodhouse

THAT the PowerPoint Presentation by Sean-Michael Stephen, Watson and Associates Economists Ltd. RE: Niagara Peninsula Conservation Authority Plan Review and Permitting Fee Review **BE RECEIVED**.

CARRIED

Recommendation No. FC-22-2022

Moved by Member Woodhouse

Seconded by Member Brady

1. **THAT** Report No. FC-16-22 RE: 2023 Fees Schedule **BE RECEIVED**.
2. **AND THAT** the 2023 Fees Schedule outlined in Appendix 1 of Report No. FC-16-22 **BE RECOMMENDED** to the Board of Directors for approval, with an effective date of November 18, 2022.

CARRIED

7. CONSENT ITEMS

None.

8. DISCUSSION ITEMS

- a) Report No. FC-13-22 RE: 2023 Draft Budgets and Municipal Levies - Lise Gagnon, Director presented. Discussion ensued.

Recommendation No. FC-23-2022

Moved by Member Mackenzie

Seconded by Member Brady

THAT the PowerPoint Presentation by Lise Gagnon Director, Corporate Services RE: 2023 Draft Budgets and Municipal Levies **BE RECEIVED**.

CARRIED

Recommendation No. FC-24-2022

Moved by Member Woodhouse

Seconded by Member Brady

1. **THAT** Report No. FC-13-22 RE: 2023 Draft Budgets and Municipal Levies **BE RECEIVED** for Committee review.

2. **THAT** the Finance Committee **IS RECOMMENDING** that the Board of Directors consider and approve the following recommendations:

- a) **THAT** the 2023 Draft Budgets & Municipal Levies **BE APPROVED** at the Board of Directors meeting on November 18th, 2022, for discussion with municipal staff, in accordance with Board approved Budget Assumptions.
- b) **THAT** the targeted Land Securement Reserve contributions as per the Land Securement Strategy **BE PRESENTED** to municipal partners for their consideration, identified as an item below line in the Special Levy envelope.
- c) **THAT** the list of 2023 unfunded pressures **BE PROVIDED** to partner municipalities for any future opportunities outside the 2023 budget through collaborative projects or external funding.
- d) **THAT** NPCA staff **REPORT** the results of discussions with municipal staff to the 2023 Q2 Finance Committee and Board of Directors meetings.
- e) **AND FURTHER THAT** a copy of the 2023 Draft Budgets and Municipal Levies **BE FORWARDED** to partner municipalities in advance of the November 18th, 2022, NPCA Board of Directors meeting.

CARRIED

- b) Report No. FC-16-22 RE: 2023 Fees Schedule – This report was related to and addressed in conjunction with Item 6. a) PowerPoint Presentation by Sean-Michael Stephen, Watson and Associates Economists Ltd. RE: Niagara Peninsula Conservation Authority Plan Review and Permitting Fee Review.

9. NEW BUSINESS

None.

10. CLOSED SESSION

None.

11. ADJOURNMENT

The Finance Committee meeting adjourned at 2:47 p.m..

Stew Beattie,
Committee Chair

Chandra Sharma, MCIP, RPP
Chief Administrative Officer / Secretary
- Treasurer