

**FINANCE COMMITTEE
ON-LINE VIDEO CONFERENCE
MEETING MINUTES
Thursday, November 4, 2021
9:30 a.m.**

MEMBERS PRESENT: J. Metcalfe, Chair
S. Beattie
R. Brady
R. Foster
B. Mackenzie
M. Woodhouse

MEMBERS ABSENT: B. Steele

STAFF PRESENT: C. Sharma, Chief Administrative Officer/Secretary–Treasurer
G. Bivol, Clerk
A. Christie, Director, Operations
C. Coverdale, Business and Financial Analyst
L. Gagnon, Director, Corporate Services
E. Gervais, Procurement Officer
G. Shaule, Administrative Assistant
S. Shah, Administrative Assistant, Corporate Services
G. Verkade, Senior Manager, Integrated Watershed Planning /
Information Management

Chair Metcalfe called the meeting to order at 9:30 a.m.

1. APPROVAL OF AGENDA

Recommendation No. FC-25-2021
Moved by Member Brady
Seconded by Member Woodhouse

THAT the Finance Committee meeting agenda dated November 4, 2021 **BE ADOPTED.**

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None

3. APPROVAL OF THE MINUTES

- a) Minutes of the Finance Committee meeting dated July 28, 2021 – A clerical amendment was noted to reflect the designation of Member Brady as Vice Chair of the Finance Committee.

Recommendation No. FC-26-2021

Moved by Member Beattie
Seconded by Member Brady

THAT the minutes of the Finance Committee meeting dated July 28, 2021, **BE APPROVED** as amended.

CARRIED

4. CORRESPONDENCE

None

5. DELEGATIONS

None

6. PRESENTATIONS

None

7. CONSENT ITEMS

None

8. DISCUSSION ITEMS

- a) Report No. FC-16-21 RE: 2022 Draft Budgets and Municipal Levies – Lise Gagnon, Director of Corporate Services presented via PowerPoint. Members posed questions. Lengthy discussion ensued.

Recommendation No. FC-27-2021

Moved by Member Woodhouse
Seconded by Member Foster

THAT the PowerPoint presentation entitled “2022 Draft Budgets and Municipal Levies” from Lise Gagnon, Director of Corporate Services **BE RECEIVED**.

CARRIED

Recommendation No. FC-28-2021

Moved by Member Woodhouse
Seconded by Member Foster

1. **THAT** Report No. FC-16-21 RE: 2022 Draft Budgets and Municipal Levies **BE RECEIVED** for Committee review.
2. **THAT** the Finance Committee is recommending that the Board of Directors **CONSIDER** and **APPROVE** the following recommendations:

- a. **THAT** the 2022 Draft Budgets and Municipal Levies **BE APPROVED** at the Board of Directors meeting on November 19th, 2021 for discussion with participating municipal staff, in accordance with Board approved Budget Assumptions.
- b. **THAT** Staff **CONTINUE** to discuss the possibility of reinstating the Land Acquisition Reserve contributions with municipal funding partners.
- c. **THAT** the list of 2022 unfunded pressures **BE PROVIDED** to partner municipalities for any future opportunities outside the 2022 budget through collaborative projects or external funding.
- d. **THAT** NPCA staff **REPORT** the results of discussions with participating municipal staff to the 2022 Q2 Finance Committee and Board of Directors meetings.
- e. **AND FURTHER THAT** a copy of the 2022 Draft Budgets and Municipal Levies **BE FORWARDED** to partner municipalities in advance of the November 19th, 2021 NPCA Board of Directors meeting.

CARRIED

- b) Report No. FC-17-21 RE: Financial Report – Q3 – 2021 – Lise Gagnon, Director of Corporate Services, Adam Christie, Director of Operations and C.A.O. Chandra Sharma presented. Members posed questions. Discussion ensued.

Recommendation No. FC-29-2021

Moved by Member Woodhouse

Seconded by Member Foster

THAT Report No. FC-17-21 RE: Financial Report – Q3 - 2021 **BE RECEIVED**.

CARRIED

9. NEW BUSINESS

None

10. ADJOURNMENT

By consensus, the meeting adjourned at 11:03 a.m..

John Metcalfe,
Committee Chair

Chandra Sharma, MCIP, RPP
Chief Administrative Officer / Secretary
- Treasurer