



**FINANCE COMMITTEE MEETING  
HYBRID CONFERENCE  
MEETING MINUTES  
Wednesday September 27, 2023  
9:00 a.m.**

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**MEMBERS PRESENT:** S. Beattie  
D. Cridland, Chair  
R. Foster  
B. Grant  
D. Huson  
M. Tadeson

**STAFF PRESENT:** C. Sharma, Chief Administrative Officer/Secretary–Treasurer  
G. Shaule, Administrative Assistant, Corporate Resources  
A. Christie, Director, Conservation Areas  
L. Lee-Yates, Director, Planning and Development  
C. Belic, Administrative Assistant, Corporate Services  
L. Gagnon, Director, Corporate Services

Donna Cridland, Finance Committee Chair called the meeting to order at 9:00 a.m.

**1. APPROVAL OF AGENDA**

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Recommendation No. FC-12-2023

Moved by: Brian Grant

Seconded by: Diana Huson

**THAT** the Finance Committee meeting agenda dated September 27, 2023 **BE APPROVED**

**CARRIED**

**2. DECLARATIONS OF CONFLICT OF INTEREST**

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**3. APPROVAL OF THE MINUTES**

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a) Minutes of the NPCA Finance Committee meeting of April 6, 2023

Recommendation No. FC-13-2023

Moved by: Rob Foster

Seconded by: Brian Grant

**THAT** the minutes of the Finance Committee meeting dated April 6, 2023 **BE APPROVED.**

**CARRIED**

#### 4. CORRESPONDENCE

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None.

#### 5. DELEGATIONS

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None.

#### 6. PRESENTATIONS

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PowerPoint Presentation by Lise Gagnon RE: 2024 Budget and Municipal Levies 2024 Budget and Municipal Levies Presentation. This presentation is in conjunction with item # 8 a) Report No. FC-06-23 RE: Financial Report-Q2-2023

Recommendation No. FC-14-2023

Moved by: Member Beattie

Seconded by: Member Grant

**THAT** the PowerPoint Presentation by Lise Gagnon RE: 2024 Budget and Municipal Levies **BE RECEIVED**.

#### 7. CONSENT ITEMS

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- a) Report No. FC-07-23 RE: Financial Report-Q1-2023 Lise Gagnon provided a high level overview
- b) Report No. FC-08-23 RE: Financial Report-Q2-2023 Lise Gagnon provided comments on this report.

Recommendation No. FC-15-2023

Moved by: Member Beattie

Seconded by: Member Grant

**THAT** the following Reports **BE RECEIVED**:

- Report No. FC-07-23 RE: Financial Report-Q1-2023
- Report No. FC-08-23 RE: Financial Report-Q2-2023

**CARRIED**

#### 8. DISCUSSION ITEMS

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- a) Report No. FC-06-23 RE: 2024 Draft Budgets and Municipal Levies. This Report is in conjunction with Presentation item #6.

Recommendation No. FC-16-2023

Moved by: Member Huson

Seconded by: Member Tadeson

1. **THAT** Report No. FC-06-23 RE: 2024 Draft Budgets and Municipal Levies **BE RECEIVED**;

2. **THAT** the Finance Committee is recommending that the Board of Directors **CONSIDER** and **APPROVE** the following recommendations:
- a. **THAT** the 2024 Draft Budgets **BE APPROVED** at the Board of Directors meeting on October 20<sup>th</sup>, 2023, for discussion with municipal staff, in accordance with Board approved Budget Assumptions.
  - b. **THAT** the 2024 Draft Municipal Levies **BE APPROVED** at the Board of Directors meeting on October 20<sup>th</sup>, 2023, for discussion with municipal staff,
  - c. **THAT** the targeted Land Securement Reserve contributions as per the Land Securement Strategy **BE PRESENTED** to municipal partners for their consideration, identified as an item in the Special Levy envelope.
  - d. **THAT** the list of 2024 unfunded pressures **BE PROVIDED** to partner municipalities for any future opportunities outside the 2024 budget through collaborative projects or external funding.
  - e. **THAT** NPCA staff **REPORT** the results of discussions with municipal staff to the 2024 Q2 Finance Committee and Board of Directors meetings.
  - f. **AND FURTHER THAT** a copy of the 2024 Draft Budgets and Municipal Levies **BE FORWARDED** to partner municipalities in advance of the October 20<sup>th</sup>, 2023, NPCA Board of Directors meeting and the weighted levy vote.

## 9. NEW BUSINESS

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CAO Sharma reminded Committee Members of weighted vote on levy as per provision in Conservation Authorities Act Levy Regulation.  
Municipal Discussions on Service Level Agreements and Category 3 Cost Apportionment Agreements are progressing well.

## 10. CLOSED SESSION

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## 11. ADJOURNMENT

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The Finance Committee meeting adjourned at 9:56 a.m.

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Donna Cridland  
Committee Chair

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Chandra Sharma, MCIP, RPP  
Chief Administrative Officer / Secretary  
- Treasurer