

**FINANCE COMMITTEE
ON-LINE TELECONFERENCE
MEETING MINUTES
Thursday, October 29, 2020
9:30 a.m.**

MEMBERS PRESENT: K. Kawall, Chair
S. Beattie
B. Johnson
B. Mackenzie
B. Steele (departed 10:00 a.m.)
M. Woodhouse

ABSENT: R. Foster
J. Metcalfe

STAFF PRESENT: C. Sharma, Chief Administrative Officer/Secretary–Treasurer
G. Bivol, Executive Co-Ordinator to the C.A.O/Board
A. Christie, Director, Operations and Strategic Initiatives
L. Gagnon, Director, Corporate Services
D. MacKenzie, Director, Watershed Management
G. Shaule, Administrative Assistant
G. Verkade, Senior Manager, Integrated Watershed Planning and Information Management

Chair Kawall called the meeting to order at 9:31 a.m.

1. APPROVAL OF AGENDA

Recommendation No. A&BC-28-2020

Moved by Member Steele

Seconded by Member Woodhouse

THAT the Audit and Budget Committee Meeting agenda dated Thursday, October 29, 2020
BE APPROVED as presented.

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPROVAL OF THE MINUTES

a) Minutes of the NPCA Audit and Budget Committee meeting dated July 30, 2020

Recommendation No. A&BC-29-2020

Moved by Member Beattie

Seconded by Member Steele

THAT the minutes of the Audit and Budget Committee meeting dated July 30, 2020 **BE APPROVED**.

CARRIED

4. CORRESPONDENCE

None.

5. DELEGATIONS / PRESENTATIONS

None.

6. CONSENT ITEMS

- a) Report No. A&BC-12-20 RE: Financial Report – Q3 – 2020 - L. Gagnon, Director, Corporate Services presented. D. Mackenzie, Director, Watershed Management offered additional comment.

Recommendation No. A&BC-30-2020

Moved by Member Steele

Seconded by Member Beattie

THAT Report A&BC-12-20 RE: Financial Report – Q3 – 2020 **BE RECEIVED** for information.

CARRIED

Recommendation No. A&BC-31-2020

Moved By: Member Beattie

Seconded By: Member Woodhouse

THAT staff **PROVIDE** a justification report to support the two additional FTE's included in the draft 2021 budget.

CARRIED

Recommendation No. A&BC-32-2020

Moved By: Member Woodhouse

Seconded By: Member Beatty

THAT the Committee **REQUESTS** staff include in 2021 budget presentations re-initiation of Niagara Region's contribution to a land acquisition reserve.

CARRIED

7. DISCUSSION ITEMS

- a) Report No. A&BC-11-20 RE: 2021 Draft Operating and Capital Budgets – Member Beattie requested notation in the minutes that he was not in support of Recommendation No. A&BC-34-2020.

Recommendation No. A&BC-33-2020

Moved By: Member Beattie

Seconded By: Member Woodhouse

THAT Report No. A&BC-11-20 RE: 2021 Draft Operating and Capital Budgets **BE RECEIVED.**

CARRIED

Recommendation No. A&BC-34-2020

Moved By: Member Woodhouse

Seconded By: Chair Kawall

THAT the Finance Committee **RECOMMENDS** that the Board approve the 2021 Draft Operating and Capital Budgets for discussion with municipalities.

CARRIED

8. NEW BUSINESS

Chandra Sharma, Chief Administrative Officer / Secretary - Treasurer noted the need for another meeting to discuss reserve policy and a tangible capital assets policy. A meeting date for November 26, 2020 was determined.

Budget presentation dates for the City of Hamilton and Niagara Region were discussed. It was noted that the meeting with Niagara Region staff was slated for December 10, 2020. The Hamilton budget presentation was anticipated for January 19 or 21, 2021.

9. ADJOURNMENT

Recommendation No. A&BC-35-2020

Moved by Member Beattie

Seconded by Member Woodhouse

THAT the Finance Committee meeting of October 29, 2020 **BE** hereby **ADJOURNED** at 11:25 a.m.

CARRIED

Ken Kawall,
Committee Chair

Chandra Sharma, MCIP, RPP
Chief Administrative Officer / Secretary
- Treasurer