

## **Board of Directors Meeting**

February 16, 2024, 9 a.m.

Ball's Falls Centre for Conservation

3292 Sixth Avenue, Jordan, ON

### **MINUTES**

**NOTE:** The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law*

#### **CALL TO ORDER – ROLL CALL**

Chair Foster called the meeting to order at 9:01 a.m.

**MEMBERS PRESENT:**

- R. Foster (Chair)
- S. Beattie
- D. Huson
- M. Seaborn
- M. Tadeson
- D. Cridland
- B. Grant
- P. O'Neill
- B. Clark

**REGRETS:**

- J. Metcalfe

**STAFF PRESENT:**

- C. Sharma, CAO / Secretary – Treasurer
- E. Baldin, Manager, Land Planning
- W. Baldin, Manager, Digital Transformation & IT
- A. Christie, Director, Conservation Areas
- J. Culp, Manager, Compliance & Enforcement
- M. Davis, Manager, Office of the CAO & Board
- D. Deluce, Sr. Manager Planning & Infrastructure
- M. Ferrusi, Manager, People & Performance
- L. Gagnon, Director, Corporate Services
- L. Lee-Yates, Director, Planning and Development
- A. Powell, Manager, Conservation Areas Programs & Services
- G. Shaule, Administrative Assistant

**Chair Foster yielded the floor to Chandra Sharma, CAO / Secretary – Treasurer, to provide staff introductions.**

Formal introductions to Wendy Baldin, Manager, Digital Transformation & IT and Melanie Davis, Manager, Office of the CAO & Board were provided for the Board's information.

## 1. APPROVAL OF AGENDA

Resolution No. FA-01-2024

Moved by Donna Cridland

Seconded by Diana Huson

**THAT** the Agenda as presented **BE APPROVED**.

**CARRIED**

## 2. DECLARATIONS OF CONFLICT OF INTEREST

No declarations.

## 3. APPROVAL OF MINUTES

Resolution No. FA-02-2024

Moved by Michelle Seaborn

Seconded by Patrick O'Neill

**THAT** the Minutes from the Full Authority Meeting dated December 15, 2023, **BE APPROVED**.

**CARRIED**

## 4. CHAIR'S UPDATE

- Eager to see several positive, exciting opportunities for discussion today.
- Foundation has been quite busy, looking forward to Member Huson's update on their efforts.

## 5. CORRESPONDENCE

Resolution No. FA-03-2024

Moved by Mark Tadeson

Seconded by Diane Huson

**THAT** the following correspondence distributed for the meeting held February 16, 2024 **BE RECEIVED**

- Correspondence from Niagara Region dated January 30, 2024 RE: Recommendation Report – Approval of Official Plan Amendment and Approval of Local Official Plan Amendment, Port Colborn Quarries Pit 3 Extension;
- Correspondence from the Town of Niagara-on-the-Lake dated February 8, 2024 RE: Notice of Decision for an Official Plan Amendment, Zoning By-Law Amendment and Draft Plan of Subdivision regarding Tawny Ridge Estates (Phase 1); and
- Correspondence from the Town of Niagara-on-the-Lake dated February 8, 2024: Notice of Decision for an Official Plan Amendment, Zoning By-Law Amendment and Draft Plan of Subdivision regarding Tawny Ridge Estates (Phase 2).

**CARRIED**

## 6. PRESENTATIONS

None.

## 7. DELEGATIONS

None.

## 8. CONSENT ITEMS

### 8.1. Report No. FA-04-24 RE: Human Resources & Health & Safety – 2023 Update.

Resolution No. FA-04-2024

Moved by Stew Beattie

Seconded by Brian Grant

**THAT** Report No. FA-04-24 RE: Human Resources & Health & Safety – 2023 Update **BE RECEIVED**

**CARRIED**

### 8.2. Report No. FA-02-24 RE: Final Progress Report Required for Conservation Authorities Act Amendments - Transition Plan and Agreements – O. Reg. 687/21.

Resolution No. FA-05-2024

Moved by Brad Clark

Seconded by Donna Cridland

**THAT** Report No. FA-02-24 RE: Final Progress Report Required for Conservation Authorities Act Amendments - Transition Plan and Agreements – O. Reg. 687/21 **BE RECEIVED.**

**CARRIED**

## 9. DISCUSSION ITEMS

### 9.1. Report No. FA-01-24 RE: Third Party Fundraiser Event at Ball's Falls.

Adam Christie, Director, Conservation Areas spoke to the report.

Resolution No. FA-06-2024

Moved by Michelle Seaborn

Seconded by Patrick O'Neill

**THAT** Report No. FA-01-24 RE: Third Party Fundraiser Event at Ball's Falls **BE RECEIVED;**

**AND THAT** the Third-Party Fundraiser Event as detailed in Report No. FA-01-24 **BE APPROVED.**

**CARRIED**

### 9.2. Report No. FA-03-24 RE: Solar Eclipse Planning.

Adam Christie, Director, Conservation Areas, provided an overview of report contents.

Discussion ensued regarding accessibility, parking capacity, and ticket uptake.

Resolution No. FA-07-2024

Moved by Diana Huson

Seconded by Mark Tadeson

**THAT** Report No. FA-03-24 RE: Solar Eclipse Planning Update **BE APPROVED**;

**THAT** staff continue **TO COORDINATE** with all levels of government and other agencies to ensure effective management of this historic event in NPCA's watershed;

**AND FURTHER THAT** a report **BE PRESENTED** to the Board of Directors after the event for information.

**CARRIED**

**9.3. Report No. FA-05-24 RE: Completed Acquisition – Lathrop Parcel.**

Eric Baldin, Manager, Land Planning, provided an overview of the report.

Resolution No. FA-08-2024

Moved by Diana Huson

Seconded by Brian Grant

**THAT** Report No. FA-05-24 RE: Completed Acquisition – Lathrop Parcel **BE RECEIVED**;

**AND THAT** the Town of Pelham and Regional Municipality of Niagara **BE INFORMED**.

**CARRIED**

**9.4. Report No. FA-07-24 RE: NPCA Annual General Meeting 2024.**

Chandra Sharma, CAO / Secretary – Treasurer, spoke to the report.

Resolution No. FA-09-2024

Moved by Donna Cridland

Seconded by Stew Beattie

**THAT** Report No. FA-07-24 RE: NPCA Annual General Meeting 2024 Meeting **BE RECEIVED**;

**AND THAT** the NPCA Annual General Meeting **BE SCHEDULED** April 19, 2024 as an exemption to NPCA Administrative By-Law;

**AND FURTHER THAT** NPCA Meeting Scheduled approved December 15, 2023 **BE REVISED** and circulated to participating and local area municipalities for information.

**CARRIED**

**10. COMMITTEE REPORTS**

None.

## 11. MOTIONS

None.

## 12. NOTICES OF MOTION

None.

## 13. NEW BUSINESS

- Member Cridland provided an update on the Provincial Agricultural Rep appointments. After following up with the Ministry of Natural Resources and Forestry, it has been clarified that there are no ongoing recruitment efforts for empty representative.

### 13.1 Verbal update RE: Nagara Peninsula Conservation Foundation

- Education Bursary will be offered this year to 12 high school students.
- Radio stations and the Rotary Club of Pelham partnered with NPCF for a tree-planting event.
- NPCF attended a successful Trivia Night scheduled on Wednesday February 21, 2024, in support of The Niagara Falls Rotary Club.
- Town of Pelham has chosen to gift Comfort Maple Pens visiting dignitaries.
- Collaboration underway with Exchange Brewery for an Earth Day promotion.

## 14. CLOSED SESSION

Resolution No. FA-10-2024

Moved by Brad Clark

Seconded by Brian Grant

**THAT** the Board move into closed session at **9:32 am**

**CARRIED**

Resolution No. FA-11-2024

Moved by Michelle Seaborn

Seconded by Mark Tadeson

**THAT** the Board move into open session at **10:33 am**

**CARRIED**

### 14.1. DIRECTION ARISING FROM CLOSED SESSION

Resolution No. FA-12-2024

Moved by Stew Beattie

Seconded by Donna Cridland

**BE IT RESOLVED THAT** staff proceed as directed in closed session pertaining to Confidential Report No: FA-06-24.

**CARRIED**

## 15. ADJOURNMENT

The Full Authority Board Meeting on December 15, 2023 was **ADJOURNED** at 10:34 a.m.