



NIAGARA PENINSULA CONSERVATION AUTHORITY
Board of Directors Meeting
July 19, 2024, 9:00a.m.
Carolinian Hall
3350 Merrittville Hwy., Thorold ON
MINUTES

MEMBERS PRESENT: S. Beattie, Vice Chair
D. Cridland
R. Foster
B. Grant
D. Huson
P. O'Neill
M. Seaborn

MEMBERS ABSENT: B. Clark
J. Metcalfe
M. Tadeson

STAFF PRESENT: C. Sharma, CAO/Secretary-Treasurer
E. Baldin, Manager, Land Planning
A. Christie, Director, Conservation Areas
M. Davis, Manager, Office of the CAO & Board
D. Deluce, Senior Manager, Environmental Policy & Planning
J. Diamond, Manager, Water Quality Monitoring & Reporting
M. Ferrusi, Manager, People & Performance
L. Gagnon, Director, Corporate Services
N. Green, Manager, Climate Change & Special Programs
L. Lee-Yates, Director, Watershed Strategies & Climate Change
S. Miller, Senior Manager, Infrastructure Engineering & Asset Management
A. Powell, Manager, Conservation Areas Programs & Services
G. Shaule, Administrative Assistant
S. Zavarella, Manager, Communications & PR

OTHERS PRESENT: A. Taylor, Green Analytics
J. Wilson, Green Analytics

The meeting was called to order at 9:11 a.m.

1. APPROVAL OF AGENDA

Discussion regarding an additional item under Committee Reports in the addendum package ensued. Vice Chair Beattie noted that Item 9.2 is related to the presentation and suggests they be addressed consecutively.

Resolution No. FA-78-2024

Moved by: Robert Foster

Seconded by: Michelle Seaborn

THAT the Agenda for the Full Authority Board Meeting held on Friday, July 19, 2024, **BE AMENDED** to include the addition of Item 10.1 under Committee reports, and address Item 9.2 immediately following Item 6.1.

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None.

3. APPROVAL OF MINUTES

Resolution No. FA-79-2024

Moved by: Donna Cridland

Seconded by: Robert Foster

THAT the Minutes of the Full Authority Meeting and Closed Session Minutes dated June 21, 2024 **BE APPROVED**.

CARRIED

4. CHAIR'S UPDATE

- Vice Chair Beattie acknowledged NPCA staff's efforts in hosting UNESCO evaluators, Sarah from Ireland, and Jakob from Denmark. Evaluators visited Ball's Falls, St. Johns, Wainfleet Wetlands and Morgan's Point. Niagara Geopark's Manager, Aydan Drumm, was thanked for their efforts on this initiative.
- Congratulations were extended to Director Lee-Yates for accepting the role of Director, Watershed Strategies & Climate Change.
- Acknowledgements and gratitude were extended to CAO Sharma at her final Full Authority Board meeting with the NPCA. Vice Chair Beattie yielded the floor to CAO Sharma.
- CAO Sharma expressed gratitude to staff, NPCA past and present Board, community partners and partner municipalities for ongoing their support and dedication to advance conservation efforts.
- Acknowledged that the positive impact of a conservation authority's work can not be underestimated as environmental and land use challenges pose increasingly complex issues in the Niagara Peninsula watershed.

Chair Metcalfe joined the meeting and assumed Chair at 9:38 a.m.

5. CORRESPONDENCE

Resolution No. FA-80-2024

Moved by: Michelle Seaborn

Seconded by: Robert Foster

THAT the following Correspondence **BE RECEIVED**:

- Item 5.1: Notice of Decision pertaining to correspondence dated May 10, 2024 from Conservation Ontario RE: Conservation Ontario's Comments on Proposed Planning Act, City of Toronto Act, 2006 and Municipal Act, 2001 Changes (Schedules 4,9 and 12 of Bill 185 – the proposed Bill 185, Cutting Red Tape to Build More Homes Act, 2024) ERO #019-8369; and
- Item 5.2: Correspondence dated June 27, 2024, from the City of Port Colborne RE: Report No. FA-27-24 RE: NPCA Comments on Proposed Regulation Detailing Minister's Permit and Review Powers – ERO Posting 019-8320.

CARRIED

6. PRESENTATIONS

6.1. Watershed Natural Asset Analysis & Valuation

Presentation provided by Amy Taylor and Josh Wilson of Green Analytics.

Resolution No. FA-81-2024

Moved by: Robert Foster

Seconded by: Michelle Seaborn

THAT the Watershed Natural Asset Analysis & Valuation Presentation **BE RECEIVED**.

CARRIED

9.2. Report No. FA-38-24 RE: Watershed Natural Assets Analysis and Valuation

Overview of the above noted provided by Manager, Climate Change & Special Programs, Natalie Green, and Program Coordinator, Watershed Strategies & Climate Change, Tara Gaade. Discussion regarding methodology, role of Conservation Authorities leading work in this field, and potential economic impacts ensued.

Resolution No. FA-82-2024

Moved by: Stewart Beattie

Seconded by: Donna Cridland

THAT Report No. FA-38-24 RE: Watershed Natural Assets Analysis and Valuation **BE RECEIVED**;

AND THAT a copy of Report No. FA-38-24 RE: Watershed Natural Assets Analysis and Valuation **BE CIRCULATED** to NPCA watershed municipalities.

CARRIED

7. DELEGATIONS

None.

8. CONSENT ITEMS

Resolution No. FA-83-2024

Moved by: Michelle Seaborn

Seconded by: Donna Cridland

THAT the following Consent **BE RECEIVED**:

- 8.1. Report No. FA-37-24 RE: Planning and Development Semi-Annual Report;
- 8.2. Report No. FA-36-24 RE: NPCA Comments on Proposed Amendments to Ontario Regulation 828 – ERO Posting 019-8364;
- 8.3. Report No. FA-39-24 RE: Decarbonization Roadmap and NPCA's Corporate Climate Change Action Plan; and
- 8.4. Report No. FA-40-24 RE: Progress Update on the Management of Drainage in the Wainfleet Bog Conservation Area.

CARRIED

9. DISCUSSION ITEMS

9.1. Report No. FA-32-24 RE: 2025 Conservation Areas Fees

Director, Conservation Areas, Adam Christie, and Manager, Conservation Areas Programs & Services, Alicia Powell, provided an overview of the report noted above. Discussion regarding seasonal passes for camping program and pavilion rentals ensued.

Resolution No. FA-84-2024

Moved by: Stew Beattie

Seconded by: Robert Foster

THAT Report No. FA-32-24 RE: 2025 Conservation Areas Fees **BE RECEIVED**;

AND THAT the 2025 Conservation Area Fees outlined in Appendix 1 of Report No. FA-32-24 **BE APPROVED**.

CARRIED

9.3. Report No. FA-35-24 RE: Delegation of Authority under the *Conservation Authorities Act*

Resolution No. FA-85-2024

Moved by: Michelle Seaborn

Seconded by: Donna Cridland

THAT Report No. FA-35-24 RE: Delegation of Authority under the *Conservation Authorities Act* **BE RECEIVED**;

AND THAT the Board **DELEGATE AUTHORITY**, under Section 28.4 of the *Conservation Authorities Act*, to the Director, Watershed Strategies and Climate Change as signatory on Section 28 work permits, for the terms of their employment with the Niagara Peninsula Conservation Authority (NPCA);

AND THAT the Board **DELEGATE AUTHORITY**, under Section 28.4 of the *Conservation Authorities Act*, to the Director, Watershed Strategies and Climate Change to carry out administrative reviews of complete permit applications under Section 8 of Ontario Regulation 41/24 for the terms of their employment with the NPCA.

CARRIED

9.4. Report No. FA-33-24 RE: Niagara Peninsula Conservation Authority (NPCA) – Appointment of Regulations Officers

Resolution No. FA-86-2024

Moved by: Robert Foster

Seconded by: Donna Cridland

THAT Report No. FA-33-24 RE: Niagara Peninsula Conservation Authority (NPCA) – Appointment of Regulations Officers **BE RECEIVED**;

AND THAT the NPCA staff named below, **BE APPOINTED**, under Section 30 of the *Conservation Authorities Act* for the terms of their employment with the NPCA, as Officers of the NPCA and Provincial Offences Officers.

CARRIED

9.5. Report No. FA-41-24 RE: Contract Award – 12 Mile Creek Restoration Project

Senior Manager, Infrastructure Engineering and Asset Management, Steve Miller, provided an overview of the above noted. Discussion regarding project liability, landowner agreements, and financial implications ensued.

Resolution No. FA-87-2024

Moved by: Donna Cridland

Seconded by: Michelle Seaborn

WHEREAS the former Niagara Chapter of Trout Unlimited Canada has worked with the NPCA (Niagara Peninsula Conservation Authority) and Town of Pelham to lead the planning and background technical studies for the 12 Mile Creek Restoration Project;

WHEREAS NPCA is supporting the implementation of 12 Mile Creek Restoration Project in a project management capacity on behalf of funding partners (Town of Pelham, Niagara Region and the Federal Government through the Environmental Damages Fund), in accordance with NPCA Policies and Procedures;

BE IT RESOLVED THAT Report No. FA-41-24 RE: Contract Award – 12 Mile Creek Restoration Project **BE RECEIVED**;

AND THAT a contract award to R&M Construction in the amount of \$224.508 (plus non-recoverable HST) **BE APPROVED**;

AND THAT a contingency of 15% or \$33,676 **BE ALLOCATED** to the overall project cost address any unanticipated costs during the project implementation process;

AND FURTHER THAT staff **BE AUTHORIZED** to execute all necessary documents to award the contract.

CARRIED

9.6. Report No. FA-34-24 RE: Integrated Watershed Monitoring and Reporting Program

Director Lee-Yates provided introductory remarks and invited Manager Diamond to provide a brief presentation on the above noted.

Resolution No. FA-88-2024

Moved by: Stew Beattie

Seconded by: Robert Foster

THAT Report No. FA-34-24 RE: Niagara Peninsula Conservation Authority Enhanced Integrated Watershed Monitoring Program **BE RECEIVED**;

AND THAT the Enhanced Integrated Watershed Monitoring Program and associated implementation recommendations **BE ENDORSED**;

AND FURTHER THAT staff Report No. FA-34-24 RE: Niagara Peninsula Conservation Authority Enhanced Integrated Watershed Monitoring Program **BE CIRCULATED** to NPCA watershed municipalities for their information.

CARRIED

10. COMMITTEE REPORTS

10.1. Minutes of the CAO Selection Oversight Committee, dated July 17, 2024

10.1.1. Report No. SC-01-24 RE: Proposed Terms of Reference

Resolution FA-89-2024

Moved by: Michelle Seaborn

Seconded by: Patrick O'Neill

THAT the CAO Selection Oversight Committee Minutes dated July 17, 2024 **BE RECEIVED**;

AND THAT the CAO Selection Oversight Committee Terms of Reference, as appended in Report No. SC-01-24 **BE APPROVED**.

CARRIED

11. MOTIONS

None.

12. NOTICES OF MOTION

None.

13. NEW BUSINESS

13.1 Verbal update RE: Niagara Peninsula Conservation Foundation

- The Foundation received 19 applications for their Education Bursary and has selected six recipients for award.

14. CLOSED SESSION

Resolution No. FA-90-2024

Moved by: Robert Foster

Seconded by: Stew Beattie

THAT the Full Authority Board meeting scheduled July 19, 2024 **NOW** move into closed session at **10:29 a.m.**

CARRIED

Resolution No. FA-91-2024

Moved by: Michelle Seaborn

Seconded by: Donna Cridland

THAT the Full Authority Board meeting scheduled July 19, 2024 **RESUME** into open session at **11:46 a.m.**

CARRIED

14.5. BUSINESS ARISING FROM CLOSED SESSION

Resolution No. FA-92-2024

Moved by: Robert Foster

Seconded by: Patrick O'Neill

THAT staff **PROCEED AS DIRECTED** in closed session pertaining to Confidential Report No. FA-42-24 regarding a proposed or pending acquisition or disposition of land by the NPCA.

CARRIED

Resolution No. FA-93-2024

Moved by: Stew Beattie

Seconded by: Michelle Seaborn

THAT the NPCA Board of Directors hereby **ACCEPT** Member Huson's Leave of Absence as received on **July 8, 2024;**

AND THAT staff bring forward recommendations on or before September 20, 2024 regarding Board membership and Foundation appointments, if required;

AND THAT direction pertaining to Item 14.2 be **DEEMED PUBLIC RECORD**;

AND FURTHER THAT the Regional Municipality of Niagara **BE ADVISED**.

CARRIED

15. ADJOURNMENT

Chair Metcalfe adjourned the meeting at 11:47 a.m.