

NIAGARA PENINSULA CONSERVATION AUTHORITY
Board of Directors Meeting Minutes
November 15, 2024, 9:00a.m.
Carolinian Hall
3350 Merrittville Hwy., Thorold ON

MEMBERS PRESENT: J. Metcalfe, Chair
S. Beattie, Vice Chair
B. Clark
D. Cridland
R. Foster
B. Grant
M. Seaborn
M. Tadeson
A. Witteveen

MEMBERS ABSENT: P. O'Neill

STAFF PRESENT: L. Lee-Yates, CAO/Secretary-Treasurer
E. Baldin, Manager, Land Planning
B. Buggeln, Manager, Natural Hazard Management and Resiliency
A. Christie, Director, Conservation Areas
C. Coverdale, Manager, Financial Services
J. Culp, Manager, Compliance & Enforcement
M. Davis, Manager, Office of the CAO & Board
D. Deluce, Director, Planning & Development
M. Ferrusi, Manager, People & Performance
L. Gagnon, Director, Corporate Services
E. Gervais, Manager, Corporate Support Services
N. Green, Manager, Climate Change & Special Programs
A. Powell, Manager, Conservation Areas Programs & Services
G. Shaule, Administrative Assistant
S. Zavarella, Manager, Communications & PR

The meeting was called to order at 9:05 a.m.

1. APPROVAL OF AGENDA

Resolution No. FA-112-2024

Moved by: Michelle Seaborn

Seconded by: Mark Tadeson

THAT agenda for the Full Authority Board meeting held on November 15, 2024 **BE APPROVED**

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None.

3. APPROVAL OF MINUTES

Resolution No. FA-113-2024

Moved by: Donna Cridland

Seconded by: Brian Grant

THAT the Minutes of the Full Authority Meeting Minutes dated October 18, 2024 **BE APPROVED.**

CARRIED

4. CHAIR'S UPDATE

- The NPCA hosted the annual Conservation Areas Workshop from October 22-24, 2024, with over 125 attendees from 23 Conservation Authorities across Ontario. The Workshop featured a full day of de-escalation and mental health training, learning led by Indigenous artist and speaker, Lindsey Lickers, and keynote presentations by National Geographic TV star, Tori Baird, and NPCF's Director Adam Shoalts, a renowned author and explorer.
- On November 6, NPCA hosted its Volunteer Appreciation Dinner, celebrating the time contributed to conservation efforts by over 120 volunteers across the Niagara Peninsula Watershed.
- On November 8, the first phase of a Community Healing Garden at Notre Dame College School in Welland came to fruition. Initiated by students in their Peace & Politics class, with guidance from the Niagara Catholic District School Board Indigenous Team, 20 native trees were planted to commemorate Indigenous Veterans Day and provide a space for healing that will benefit future generations.

5. CORRESPONDENCE

Resolution No. FA-114-2024

Moved by: Stew Beattie

Seconded by: Michelle Seaborn

THAT the following correspondence **BE RECEIVED:**

- Correspondence dated October 18, 2024 from North Bay – Mattawa Conservation Authority RE: Recommended phase-out of free well water testing in 2023 Auditor General's Report;
- Notice of Public Information Centre: Lyons Creek East Sediment Management Planning, Tuesday, November 19, 2024;
- Correspondence dated November 7, 2024 from the City of Hamilton RE: 2025 Budget Submissions for the Niagara Peninsula Conservation Authority; and
- Correspondence dated November 13, 2024 from the Niagara Peninsula Conservation Foundation RE: 2024 Directors Challenge.

CARRIED

6. PRESENTATIONS

6.1. Ball's Falls Thanksgiving Festival 50th Anniversary Recap

Presentation provided by Manager, Conservation Areas Programs & Services, Alicia Powell. Discussion ensued.

Resolution No. FA-115-2024

Moved by: Stew Beattie

Seconded by: Robert Foster

THAT the presentation RE: Ball's Falls Thanksgiving Festival 50th Anniversary Recap **BE RECEIVED**.

CARRIED

7. DELEGATIONS

7.1. Directors Challenge – Barbara Greenwood, Chair, NPCF

Discussion ensued regarding the impact of a unified commitment to support quality of life in the Niagara Peninsula watershed.

Resolution No. FA-116-2024

Moved by: Donna Cridland

Seconded by: Stew Beattie

THAT the delegation from NPCF Chair Barbara Greenwood RE: Directors' Challenge **BE RECEIVED**.

CARRIED

8. CONSENT ITEMS

Resolution No. FA-117-2024

Moved by: Brian Grant

Seconded by: Robert Foster

THAT the following items **BE RECEIVED**:

8.1. Report No. FA-55-24 RE: Compliance and Enforcement Q3 Statistics

8.2. Report No. FA-53-24 RE: NPCA Insurance Coverage

CARRIED

9. DISCUSSION ITEMS

9.1. Report No. FA-54-24 RE: 2025 Fee Schedule

Director, Corporate Services, Lise Gagnon, provided a brief overview. Discussion ensued.

Resolution No. FA-118-2024

Moved by: Brad Clark

Seconded by: Mark Tadeson

THAT Report No. FA-54-24 RE: 2025 Fees Schedule **BE RECEIVED**;

AND THAT the 2025 Fees Schedule outlined in Appendix 1 of Report No. FA-54-24 **BE APPROVED**, with an effective date of January 1, 2025;

AND FURTHER THAT the 2025 Fees Schedule **BE MADE PUBLICALLY AVAILABLE** on the NPCA website.

CARRIED

9.2. Report No. FA-58-24 RE: Financial Report – Q3 – 2024

Director, Corporate Services, Lise Gagnon, provided an overview of the report and answered questions regarding expectations as year-end nears.

Resolution No. FA-119-2024

Moved by: Donna Cridland

Seconded by: Robert Foster

THAT Report No. FA-58-24 RE: Financial Report – Q3 – 2024 **BE RECEIVED** for information.

CARRIED

9.3. Report No. FA-57-24 RE: Agreement of Services between the Corporation of the Town of Niagara-on-the-Lake and Niagara Peninsula Conservation Authority

Director, Conservation Areas, Adam Christie provided an overview of the above noted report. Discussion ensued regarding the unique situation with irrigation infrastructure on NPCA property.

Resolution No. FA-120-2024

Moved by: Mark Tadeson

Seconded by: Brian Grant

THAT Report No. FA-57-24 RE: Agreement of Services between the Corporation of the Town of Niagara-on-the-Lake and Niagara Peninsula Conservation Authority **BE RECEIVED**;

AND THAT the Agreement of Services between the Corporation of the Town of Niagara-on-the-Lake and Niagara Peninsula Conservation Authority **BE APPROVED**;

AND THAT the CAO/Secretary – Treasurer and NPCA Chair **BE AUTHORIZED** to sign required documents to execute said agreement;

AND FURTHER THAT the final executed Agreement of Service between the Corporation of the Town of Niagara-on-the-Lake and Niagara Peninsula

Conservation Authority **BE MADE PUBLICLY AVAILABLE** on NPCA's website.

CARRIED

9.4. Report No. FA-56-24 RE: 2025 Meeting Schedule

Manager, Office of the CAO & Board, Melanie Davis provided an overview of the 2025 Meeting Schedule. Discussion ensued.

Resolution No. FA-121-2024

Moved by: Michelle Seaborn

Seconded by: Donna Cridland

THAT Report No. FA-56-24 RE: Board of Directors' 2025 Meeting Schedule **BE RECEIVED;**

AND THAT Appendix 1 to Report No. FA-56-24 RE: Board of Directors' 2024 Meeting Schedule **BE APPROVED;**

AND THAT the meeting schedule **BE PUBLISHED** on NPCA's website for public information;

AND FURTHER THAT the meeting schedule **BE CIRCULATED** to participating and local area municipalities.

CARRIED

10. COMMITTEE REPORTS

None.

11. MOTIONS

None.

12. NOTICES OF MOTION

None.

13. NEW BUSINESS

13.1. Verbal update RE: Niagara Peninsula Conservation Foundation

- Womenchant Winter Solstice Concert is scheduled for December 19, 2024 at Ball's Falls. Information on silent auction and more can be found online.

14. CLOSED SESSION

Resolution No. FA-122-2024

Moved by: Stew Beattie

Seconded by: Mark Tadeson

THAT the Full Authority Meeting on November 15, 2024 **PROCEED INTO CLOSED SESSION** at 9:45a.m.

CARRIED

Resolution No. FA-123-2024

Moved by: Brian Grant

Seconded by: Robert Foster

THAT the Full Authority Meeting on November 15, 2024 **PROCEED INTO OPEN SESSION** at 10:35a.m.

CARRIED

Resolution No. FA-124-2024

Moved by: Stew Beattie

Seconded by: Brian Grant

THAT staff **PROCEED AS DIRECTED** in closed session regarding Report No. FA-49-24.

CARRIED

14. ADJOURNMENT

Chair Metcalfe adjourned the meeting at 10:36 a.m.