



**FULL AUTHORITY  
ONLINE VIDEO CONFERENCE  
MEETING MINUTES  
Friday, February 18, 2022  
9:00 A.M.**

**NOTE:** The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board.

**MEMBERS PRESENT:** B. Johnson (Chair)  
S. Beattie  
R. Brady  
D. Cridland  
L. Feor  
R. Foster  
J. Hellinga  
D. Huson  
J. Ingrao  
K. Kawall  
B. Mackenzie  
J. Metcalfe (arrived 9:29 a.m.)  
W. Rapley  
R. Shirton  
E. Smith (arrived 9:32 a.m.)  
B. Steele  
M. Woodhouse  
B. Wright

**MEMBERS ABSENT:** B. Clark

**STAFF PRESENT:** C. Sharma, CAO / Secretary – Treasurer  
G. Bivol, Clerk  
A. Christie, Director, Land Operations  
C. Coverdale, Business and Financial Analyst  
J. Culp, Manager, Compliance and Enforcement  
D. Deluce, Senior Manager, Planning and Regulations  
M. Ferrusi, Manager, Human Resources  
L. Gagnon, Director, Corporate Services  
N. Green, Project Manager, Niagara Remedial Action Plan  
L. Lee-Yates, Director, Watershed Management  
S. Miller, Senior Manager, Water Resources  
A. Powell, Manager Conservation Area Services  
G. Shaule, Administrative Assistant

Chair Johnson called the meeting to order at 9:01 a.m..

## 1. GREETINGS BY THE CHAIR

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Chair Johnson welcomed attendees.

## 2. APPROVAL OF AGENDA

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Resolution No. FA-01-2022

Moved by Member Brady

Seconded by Member Feor

**THAT** the agenda for the Niagara Peninsula Conservation Authority's 63<sup>rd</sup> Annual General Meeting held on Friday, February 18, 2022 **BE APPROVED** as presented.

**CARRIED**

## 3. DECLARATIONS OF CONFLICT OF INTEREST

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None declared.

## 4. RECEIPT OF MINUTES – 62<sup>nd</sup> ANNUAL GENERAL MEETING

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- a) Minutes of the NPCA 62<sup>nd</sup> Annual General Meeting dated June18, 2021

Resolution No. FA-02-2022

Moved by Member Feor

Seconded by Member Foster

**THAT** the minutes of the NPCA 62<sup>nd</sup> Annual General Meeting dated June18, 2021 **BE RECEIVED**.

**CARRIED**

## 5. PRESENTATIONS

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- a) NPCA Employee Service Awards Presentation - Chair Johnson presented.
- b) 2021 NPCA Year in Review Video – A video was presented and screened for the proceedings.

## 6. CONCLUSION OF 2021 BUSINESS

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Chair Johnson and Vice Chair Mackenzie offered parting comments.

Resolution No. FA-03-2022

Moved by Member Huson

Seconded by Member Hellinga

1. **THAT** the Board of Directors **CONCLUDE** the business of 2021.

2. **AND FURTHER THAT** the Chair and Vice Chair seats **BE DECLARED** vacant.

**CARRIED**

C.A.O. Sharma presided over the election of Board Chair and Vice Chair for 2022.

## 7. ROLL CALL – 2022 BOARD MEMBERS

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For election purposes, roll call was taken again with Member Clark being the sole noted absence.

## 8. ELECTION / APPOINTMENT OF OFFICERS

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a) Appointment of Scrutineers

Resolution No. FA-04-2022

Moved by Member Huson

Seconded by Member Johnson

**THAT** in the event of a vote for the position of Chair and/or Vice Chair, Grant Bivol and Natalie Green **WILL ACT** as scrutineers.

**CARRIED**

b) Election of Officers

i) Chair of the Authority

C.A.O. Sharma called for nominations to the position of Chair and received the following:

Nomination:

Moved by Member Steele

**THAT** Board Member Robert Foster **BE NOMINATED** as Chair of the Board of Directors for the Niagara Peninsula Conservation Authority for 2022.

Ms. Sharma called a second and third time for nominations to the position of Chair. With no further nominations coming forward the Board enacted the following resolutions.

Resolution No. FA-05-2022

Moved by Board Member Steele

Seconded by Board Member Johnson

**THAT** nominations for NPCA Board Chair **BE CLOSED**.

**CARRIED**

ii) Vice Chair of the Authority

C.A.O. Sharma called for nominations to the position of Vice Chair and accepted the following:

Nomination:

Moved by Member Huson

**THAT** Board Member John Metcalfe **BE NOMINATED** as Vice Chair of the Board of Directors of the Niagara Peninsula Conservation Authority for 2022.

Ms. Sharma called a second and third time for nominations to the position of Vice Chair. With no further nominations coming forward the Board enacted the following resolutions.

Resolution No. FA-06-2022

Moved by Member Foster

Seconded by Board Member Beattie

**THAT** nominations for NPCA Board Vice Chair **BE CLOSED**.

**CARRIED**

Resolution No. FA-07-2022

Moved by Member Shirton

Seconded by Member Huson

**THAT** Robert Foster **BE APPOINTED** as Chair of the Board of Directors of the Niagara Peninsula Conservation Authority for 2022.

**CARRIED**

Resolution No. FA-08-2021

Moved by Member Steele

Seconded by Member Hellinga

**THAT** John Metcalfe **BE APPOINTED** as Vice Chair of the Board of Directors of the Niagara Peninsula Conservation Authority for 2022.

**CARRIED**

Ms. Sharma turned the proceedings over to Chair Foster for comment and to preside over the balance of the meeting.

c) Appointment to Conservation Ontario for 2022

Resolution No. FA-09-2022

Moved by Member Mackenzie

Seconded by Member Wright

1. **THAT** the Robert Foster, Chair of NPCA for 2022, or John Metcalfe acting as his/her designate, **BE APPOINTED** as the Authority's voting delegate to Conservation Ontario.

2. **AND FURTHER THAT** the Chief Administrative Officer **BE** the alternate delegate.

**CARRIED**

d) Appointment to The Niagara Peninsula Conservation Foundation

Resolution No. FA-10-2022

Moved by Member Feor

Seconded by Member Steele

**THAT** Donna Cridland and Diana Huson **BE APPOINTED** to the Niagara Peninsula Conservation Foundation for 2022.

**CARRIED**

e) Appointment to the Finance Committee

Resolution No. FA-11-2022

Moved by Member Beattie

Seconded by Member Johnson

**THAT** the following Board Members **BE APPOINTED** to the Finance Committee for 2022: Stew Beattie, Bruce Mackenzie, Rick Brady, Brenda Johnson, and Malcolm Woodhouse.

**CARRIED**

f) Appointment to Governance Committee

Resolution No. FA-12-2022

Moved by Member Huson

Seconded by Member Cridland

**THAT** the following Board Members **BE APPOINTED** to the Governance Committee for 2022: Bruce Mackenzie, Rick Brady, Brenda Johnson, John Ingrao, and Malcolm Woodhouse.

**CARRIED**

g) Signing Officers

Resolution No. FA-13-2022

Moved by Member Shirton

Seconded by Member Kawall

1. **THAT** the Authority's Chair Robert Foster, Vice Chair John Metcalfe, the Chief Administrative Officer/Secretary-Treasurer Chandra Sharma, and the Director Corporate Services, Lise Gagnon, or any two of them **ARE** hereby **AUTHORIZED** to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account.

2. **AND FURTHER THAT** any one of the above-mentioned officers **IS** hereby **AUTHORIZED** for and in the name of the Organization to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Organization only) cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts for vouchers.

**CARRIED**

## 9. APPROVAL OF MINUTES

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a) Minutes of the Full Authority Meeting dated December 17, 2021

Resolution No. FA-14-2022

Moved by Member Kawall

Seconded by Member Feor

**THAT** the minutes of the Full Authority Meeting dated December 17, 2021 **BE APPROVED.**  
**CARRIED**

- b) Minutes of the Closed Session Meeting dated December 17, 2021

Resolution No. FA-15-2022

Moved by Member Metcalfe

Seconded by Member Smith

**THAT** the closed session minutes of the Full Authority Meeting dated December 17, 2021 **BE APPROVED** to remain private and confidential.

**CARRIED**

## 10. CORRESPONDENCE

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- a) 2022 Provincial Budget Consultation for the Minister of Finance dated January 20, 2022 from Conservation Ontario and 2022 Ontario Budget Consultation – Speaking Notes for Andy Mitchell, Chair, Conservation Ontario dated January 20, 2022
- b) Correspondence dated January 5, 2022 from the Honourable Greg Rickford, Minister of Northern Development, Mines, Natural Resources and Forestry to Conservation Ontario RE: Support by Conservation Authorities during British Columbia’s State of Emergency
- c) Correspondence dated January 14, 2022 from Linda Manson to NPCA Board Members RE: Wetland Buffer Setbacks - It was noted that the policy review intended for the March meeting would address setbacks.
- d) Correspondence dated January 17, 2022 from Conservation Ontario to the Honourable Chrystia Freeland, Minister of Finance and the Honourable Steven Guilbeault, Minister of the Environment and Climate Change RE: Support for the Environmental and Economic Sustainability of the Great Lakes
- e) Correspondence dated January 20, 2022 from Conservation Ontario to the EA Modernization Project Team, Environmental Assessment Modernization Branch RE: Conservation Ontario’s comments “Moving to a project list approach under the Environmental Assessment Act” (ERO#19-42-19)
- f) Correspondence dated January 21, 2022 from Niagara Regional Clerk, Ann-Marie Norio RE: Uppers Quarry Regional Official Plan Amendment 22
- g) Correspondence dated February 3, 2022 from St. Catharines City Clerk, Bonnie Nistico-Dunk to the Honourable Doug Ford, Premier of Ontario RE: 282 and 285 Ontario Street – Request to the Ministry of the Environment, Conservation and Parks to Appear Before Council

Resolution No. FA-16-2022

Moved by Member Johnson

Seconded by Member Cridland

**THAT** the following correspondence **BE RECEIVED**:

- 2022 Provincial Budget Consultation for the Minister of Finance dated January 20, 2022 from Conservation Ontario and 2022 Ontario Budget Consultation – Speaking Notes for Andy Mitchell, Chair, Conservation Ontario dated January 20, 2022;
- Correspondence dated January 5, 2022 from the Honourable Greg Rickford, Minister of Northern Development, Mines, Natural Resources and Forestry to Conservation Ontario RE: Support by Conservation Authorities during British Columbia’s State of Emergency;
- Correspondence dated January 14, 2022 from Linda Manson to NPCA Board Members RE: Wetland Buffer Setbacks;
- Correspondence dated January 17, 2022 from Conservation Ontario to the Honourable Chrystia Freeland, Minister of Finance and the Honourable Steven Guilbeault, Minister of the Environment and Climate Change RE: Support for the Environmental and Economic Sustainability of the Great Lakes;
- Correspondence dated January 20, 2022 from Conservation Ontario to the EA Modernization Project Team, Environmental Assessment Modernization Branch RE: Conservation Ontario’s comments “Moving to a project list approach under the Environmental Assessment Act” (ERO#19-42-19);
- Correspondence dated January 21, 2022 from Niagara Regional Clerk, Ann-Marie Norio RE: Uppers Quarry Regional Official Plan Amendment 22; and
- Correspondence dated February 3, 2022 from St. Catharines City Clerk, Bonnie Nistico-Dunk to the Honourable Doug Ford, Premier of Ontario RE: 282 and 285 Ontario Street – Request to the Ministry of the Environment, Conservation and Parks to Appear Before Council.

**CARRIED**

## 11. DELEGATIONS

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None

## 12. CONSENT ITEMS

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- a) Report No. FA-02-22 RE: Conservation Authority Act Regulatory and Policy Proposals (Phase 2) Environmental Registry of Ontario Posting (ERO #019-4610)

Resolution No. FA-17-2022

Moved by Member Rapley

Seconded by Member Steele

1. **THAT** Report No. FA-02-22 RE: Conservation Authority Act Regulatory and Policy Proposals (Phase 2) Environmental Registry of Ontario Posting (ERO #019-4610) **BE RECEIVED**.
2. **AND FURTHER THAT** staff **CONTINUE** to work with Conservation Ontario to provide input to the Regulatory Proposal.

**CARRIED**

## 12. DISCUSSION ITEMS

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The proceedings recessed from 10:06 a.m. till 10:16 a.m. to address technical issues.

- a) Report No. FA-03-22 RE: Conservation Authorities Act – Update on Inventory of Programs / Services – It was requested that the report be subsequently forwarded to the Finance Committee.

Resolution No. FA-18-2022

Moved by Member Shirton

Seconded by Member Wright

1. **THAT** Report No. FA-03-22 RE: Conservation Authorities Act – Update on Inventory of Programs/Services **BE RECEIVED** for information.
2. **THAT** the Inventory of Programs and Services **BE SUBMITTED** to the Ministry of Environment Conservation and Parks (MECP) as required under Ontario Regulation 687/21 and **CIRCULATED** to participating municipalities.
3. **THAT** the Inventory of Programs and Services **BE SHARED** with NPCA jurisdiction municipalities, as appropriate, throughout 2022-2023 to inform discussions related to NPCA services.
4. **AND FURTHER THAT** the Final Programs and Services Inventory **BE SUBMITTED** to MECP at the end of the *Conservation Authorities Act* Transition period along with a copy of Municipal Agreements.

**CARRIED**

## 13. COMMITTEE ITEMS

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None

## 14. MOTIONS

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None

## 15. NOTICES OF MOTION

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None

## 16. NEW BUSINESS

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- a) Niagara Peninsula Conservation Foundation Update – Verbal – None
- b) Trails Plan – Members Mackenzie and Huson spoke on trails and trail plans in their respective municipalities with Member Huson suggesting that the NPCA consider integrating its trails on the ‘all-trails site’.
- c) Pandemic Re-opening – Member Huson requested information on plans for office re-opening. C. Sharma indicated that the matter was slated for the next Governance Committee and spoke further about the prospects of a hybrid workplace.



## 17. ADJOURNMENT

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By consensus, the meeting adjourned at 10:56 a.m..

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Robert Foster, Chair  
Niagara Peninsula Conservation Authority

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Chandra Sharma, MCIP, RPP  
Chief Administrative Officer / Secretary-  
Treasurer,  
Niagara Peninsula Conservation Authority