



**FULL AUTHORITY  
ONLINE VIDEO CONFERENCE  
MEETING MINUTES  
Thursday, February 18, 2021  
9:30 a.m.**

**NOTE:** The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law*

**MEMBERS PRESENT:** B. Johnson (Chair)  
S. Beattie  
R. Brady  
B. Clark  
D. Coon-Petersen (attended at 9:35 a.m.)  
D. Cridland  
L. Feor  
R. Foster  
J. Hellinga  
D. Huson  
J. Ingrao  
K. Kawall  
B. Mackenzie  
J. Metcalfe  
W. Rapley  
R. Shirton  
E. Smith  
B. Steele (departed 9:56 a.m.; returned 10:47 a.m.)  
M. Woodhouse

**MEMBERS ABSENT:** B. Wright

**STAFF PRESENT:** C. Sharma, C.A.O. / Secretary – Treasurer  
G. Bivol, Executive Co-ordinator to the C.A.O. / Board  
R. Bisson, Manager, Communications and Public Relations  
A. Christie, Director, Operations and Strategic Initiatives  
J. Culp, Supervisor, Permits and Compliance  
M. Ferrusi, Manager, Human Resources  
L. Gagnon, Director, Corporate Services  
D. MacKenzie, Director, Watershed Management  
S. Mastroianni, Manager, Planning and Development  
S. Miller, Senior Manager, Water Resources  
K. Royer, Coordinator, Community Outreach and Volunteers  
G. Shaule, Administrative Assistant  
G. Verkade, Integrated Watershed Planning/Information Management

The Chair called the meeting to order at 9:31 a.m.

## 1. APPROVAL OF AGENDA

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Resolution No. FA-18-2021  
Moved by Member Beattie  
Seconded by Member Brady

**THAT** the Full Authority Agenda dated February 18, 2021 **BE APPROVED.**

**CARRIED**

## 2. DECLARATIONS OF CONFLICT OF INTEREST

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None declared.

## 3. APPROVAL OF MINUTES

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- a) Minutes of the Full Authority meeting dated January 21, 2021
- b) Minutes of the Full Authority closed session meeting dated January 21, 2021

Resolution No. FA-19-2021  
Moved by Member Clark  
Seconded by Member Cridland

**THAT** the minutes of the following meetings **BE ADOPTED** as presented:

- The Full Authority meeting minutes dated January 21, 2021; and
- The Closed Session meeting minutes dated January 21, 2021.

**CARRIED**

## 4. CORRESPONDENCE

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- a) Correspondence from Ann-Marie Norio, Regional Clerk, Niagara dated January 25, 2021 to the NPCA RE: Niagara Official Plan - Steps and Directions Moving Forward

Resolution No. FA-20-2021  
Moved by Member Feor  
Seconded by Member Foster

**THAT** the correspondence from Ann-Marie Norio, Regional Clerk, Niagara dated January 25, 2021 to the NPCA RE: Niagara Official Plan - Steps and Directions Moving Forward **BE RECEIVED.**

**CARRIED**

- b) "Drainage Act Regulatory Proposal" (ERO #019- 2814)
  - i) Correspondence from Leslie Rich, Policy and Planning Liaison, Conservation Ontario dated February 4, 2021 to Sara Peckford, Food Safety and Environmental Policy Branch RE: Conservation Ontario's Comments on the "Drainage Act Regulatory Proposal" (ERO #019-2814)
  - ii) Memorandum from Jason Culp, NPCA Supervisor, Permits and Compliance dated February 2, 2021 to Environmental Registry of Ontario RE: Drainage Act Regulatory Proposal Comments

Resolution No. FA-21-2021  
Moved by Member Hellinga  
Seconded by Member Huson

**THAT** the following items **BE RECEIVED**:

- Correspondence from Leslie Rich, Policy and Planning Liaison, Conservation Ontario dated February 4, 2021 to Sara Peckford, Food Safety and Environmental Policy Branch RE: Conservation Ontario's Comments on the "Drainage Act Regulatory Proposal" (ERO #019-2814); and
- Memorandum from Jason Culp, NPCA Supervisor, Permits and Compliance dated February 2, 2021 to Environmental Registry of Ontario RE: Drainage Act Regulatory Proposal Comments.

**CARRIED**

- c) Correspondence from Len Aarts, President, Welland River Floodplain Association dated February 10, 2021 RE: Floodplain Mapping - Member Beattie requested that a meeting be convened between the association and the NPCA. Chair Johnson indicated an interest in participating in such meeting.

Resolution No. FA-22-2021  
Moved by Member Ingrao  
Seconded by Member Kawall

**THAT** the correspondence from Len Aarts, President, Welland River Floodplain Association dated February 10, 2021 RE: Floodplain Mapping. **BE RECEIVED**.

**CARRIED**

## 5. PRESENTATIONS

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None.

## 6. DELEGATIONS

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None.

## 7. CONSENT ITEMS

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- a) Report No. FA-11-21 RE: Niagara Region Tree and Forest Bylaw Annual Report – Staff was requested to circulate the report directly to the Region's Agricultural Policy and Action Committee.

Resolution No. FA-23-2021  
Moved by Member Mackenzie  
Seconded by Member Metcalfe

**THAT** Report No. FA-11-21 RE: Niagara Region Tree and Forest Bylaw Annual Report **BE RECEIVED**.

**CARRIED**

## 8. DISCUSSION ITEMS

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a) Report No. FA-06-21 RE: Board of Directors' 2021 Meeting Schedule

Resolution No. FA-24-2021

Moved by Member Rapley

Seconded by Member Smith

**THAT** Report No. FA-06-21 RE: Board of Directors' 2021 Meeting Schedule **BE RECEIVED**.

**THAT** Appendices 1 and 2 to Report No. FA-06-21 RE: Board of Directors' 2021 Meeting Schedule **BE APPROVED**.

**THAT** the meeting schedule **BE MADE** available on the NPCA website and **PROVIDED** to the participating and local area municipalities.

**CARRIED**

b) Report No. FA-07-21 RE: 'Grimsby and Lincoln Floodplain Mapping Update and Formal Adoption'

Resolution No. FA-25-2021

Moved by Member Beatty

Seconded by Member Brady

**WHEREAS** the Grimsby and Lincoln Floodplain Mapping Update Report:

- a) Provides an updated and more accurate delineation of the floodplain than the floodplain mapping studies undertaken more than 25 years ago; and
- b) Identifies broad and shallow floodplain 'Spill Areas' that allow landowners within these zones far greater opportunity to expand their residential, commercial, and industrial structures and operations than they were afforded by the previous floodplain mapping; and
- c) Provides floodproofing recommendations that can be undertaken to reduce the risk of flooding; and
- d) Has undergone public consultation; and
- e) The NPCA Watershed Floodplain Sub-Committee (WFSC) has reviewed the study's methodology, results, and Public Engagement campaign and has recommended that the NPCA Board of Directors approve the Grimsby and Lincoln Floodplain Mapping Update report and associated flood maps, as such;

**NOW THEREFORE, BE IT RESOLVED:**

1. **THAT** Report No. FA-07-21 RE: 'Grimsby and Lincoln Floodplain Mapping Update and Formal Adoption' the NPCA Board of Directors **BE RECEIVED**.
2. **THAT** Grimsby and Lincoln Floodplain Mapping Update report and the associated flood maps as presented **BE APPROVED** for use in the administration of the NPCA's Ontario Regulation 155/06, a Regulation intended to reduce the negative impacts of natural hazards including flooding.
3. **AND THAT** the Board **DIRECTS** staff to circulate the approved finalized report to the Towns of Grimsby and Lincoln, the Region of Niagara and the Ministry of Natural Resources and Forestry (MNRF) for their information and use.

- c) Report No. FA-08-21 RE: Richardson Creek Floodplain Mapping and Priority Study Formal Adoption

Resolution No. FA-26-2021

Moved by Member Clark

Seconded by Member Coon-Petersen

**WHEREAS** the Richardson Creek Floodplain Mapping and Priority Study, undertaken by the City of St. Catharines:

- a) Provides an updated delineation of the floodplain against the previous study undertaken 15 years prior; and
- b) Provides floodproofing recommendations that can be undertaken to reduce the risk of flooding; and
- c) Has been presented to the public at 3 Public Information Centres; and
- d) The City of St. Catharines has already adopted the study and is utilizing it to direct road operations and maintenance and to plan for future Capital projects; and
- e) The City of St. Catharines has approved the use of the report, models, and associated flood maps by the NPCA; and
- f) The NPCA Watershed Floodplain Sub-Committee has reviewed the study's methodology, results, and Public Information campaign and has recommended that the NPCA Board of Directors approve the Richardson Creek Floodplain Mapping Update and Priority Study' report and associated flood maps as such;

**NOW THEREFORE, BE IT RESOLVED:**

- 1. **THAT** Report No. FA-08-21 RE: Richardson Creek Floodplain Mapping and Priority Study Formal Adoption **BE RECEIVED**.
- 2. **THAT** the Richardson Creek Floodplain Mapping and Priority Study and the associated flood maps presented within said report **BE APPROVED** the Richardson Creek Floodplain Mapping and Priority Study report and associated flood maps to be used in the administration of the NPCA's Ontario Regulation 155/06, and to ensure consistency between the City of St. Catharines and NPCA's floodplain mapping.
- 3. **THAT** the Board **DIRECTS** staff to circulate the approved finalized report to the City of St. Catharines, the Region of Niagara and the Ministry of Natural Resources and Forestry (MNR) for their information and use.

- d) Report No. FA-09-21 RE: Progress Update - 2018 Special Audit of the Niagara Peninsula Conservation Authority

Resolution No. FA-27-2021

Moved by Member Cridland

Seconded by Member Feor

**THAT** Report No. FA-09-21 RE: Progress Update - 2018 Special Audit of the Niagara Peninsula Conservation Authority **BE RECEIVED**.

**CARRIED**

Resolution No. FA-28-2021

Moved by Member Kawall  
Seconded by Member Feor

**THAT** staff **BE DIRECTED** to review the response to recommendation 9 of the 2018 Auditor General report and report back on the implications of the Auditor General's Dec 2020 follow-up report that the new policy regarding development near wetlands may be more permissive than the direction set out in the regulation under the Act.

**CARRIED**

e) Report No. FA-10-21 RE: NPCA Public Advisory Committee – Member Appointment

Resolution No. FA-29-2021

Moved by Member Hellinga  
Seconded by Member Huson

1. **THAT** Report No. FA-10-21 RE: NPCA Public Advisory Committee - Member Appointment **BE RECEIVED** for information.
2. **THAT** the NPCA Board of Directors **APPOINT** the individual identified in Confidential Appendix 1 to Report No. FA-10-21 as the member representing First Nations on the NPCA Public Advisory Committee.
3. **THAT** Confidential Appendix 1 to Report No. FA-10-21 **BE DEEMED** a public document and received into the record.

**CARRIED**

f) Report No. FA-12-21 RE: Bill 229 - Implications of (February 2021) Proclamation of Various Provisions – Staff was directed to include the previously discussed skills matrix within the circulation to the member municipalities.

Resolution No. FA-30-2021

Moved by Member Foster  
Seconded by Member Ingraio

**WHEREAS** the amendments to the Conservation Authorities Act (“CAA”) in Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures) was passed by the legislature on December 8, 2020 resulting in a number of un-proclaimed provisions in the CAA;

**AND WHEREAS** on February 2, 2021, some these provisions related to housekeeping, governance, and government requirements were proclaimed with the NPCA having received further direction from the Ministry of Environment Conservation and Parks (MECP) on February 5, 2021 in regards to implementation of said proclaimed provisions;

**NOW THEREFORE, BE IT RESOLVED:**

1. **THAT** Report No. FA-12-21 RE: Bill 229 - Implications of (February, 2021) Proclamation of Various Provisions **BE RECEIVED**.
2. **THAT** the recommended actions related to NPCA governance provisions **BE APPROVED** as below:

- a) As per amended CAA Section 14(1), the NPCA requests partner municipalities to initiate the process of determining NPCA Board composition and associated appointments to be completed in time for NPCA's January 2023 Annual General Meeting (AGM). (No membership changes are required for the remainder of the current term until the end of 2022);
- b) As per amended CAA Section 14(2), on February 5, 2021 the NPCA provides a copy of existing (2018-2019) municipal resolutions/Order in Council regarding NPCA Board composition and appointments to the Province by April 1<sup>st</sup> 2021;
- c) As per amended CAA Section 17(1), and in keeping with NPCA Resolution No. FA - 11-21, the Board consider reconfirmation of Chair and Vice Chair term for the remainder of 2021 at the June 2021 AGM and the matter be referred to the Governance Committee for further discussion in consultation with member municipalities. Any exceptions to this provision be formally requested for approval by the Minister and included in the updated Administrative By-Law.

3. **AND FURTHER THAT** a copy of this report **BE CIRCULATED** to the NPCA's partner municipalities for their consideration.

**CARRIED**

## 9. COMMITTEE ITEMS

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### 9.1 STRATEGIC PLANNING COMMITTEE

9.1.1 Minutes of the Strategic Planning Committee Meeting dated January 21, 2021

Resolution No. FA-31-2021

Moved by Member Kawall

Seconded by Member Huson

**THAT** the minutes of the Strategic Planning Committee meeting dated January 21, 2021 **BE RECEIVED**.

**CARRIED**

### 9.2 WATERSHED FLOODPLAIN SUB-COMMITTEE

9.2.1 Minutes of the Watershed Floodplain Sub-Committee Meeting dated January 26, 2021

Resolution No. FA-32-2021

Moved by Member Mackenzie

Seconded by Member Metcalfe

**THAT** the minutes of the Watershed Floodplain Sub-Committee meeting dated January 21, 2021 **BE RECEIVED**.

**CARRIED**

## 10. NOTICES OF MOTION

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None.

## 11. NEW BUSINESS

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- a) Chief Administrative Officer, Chandra Sharma provided a verbal update to the Board on operations relative to pandemic restrictions, provincial requests for comment on growing the greenbelt, staff participation on local municipalities' committees and new hires at the NPCA. Discussion ensued.

Resolution No. FA-33-2021

Moved by Member Steele

Seconded by Member Smith

**THAT** the verbal update from C.A.O. Sharma **BE RECEIVED**.

**CARRIED**

## 12. CLOSED SESSION

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- a) Personal matters about an identifiable individual including NPCA employees – Member Huson was appointed as a recording secretary to record proceedings should any portion of the closed session be convened in the absence of staff.

Resolution No. FA-34-2021

Moved by Member Rapley

Seconded by Member Woodhouse

**THAT** the meeting of the Board of Directors of the Niagara Peninsula Conservation Authority **CONVENE** in closed session at 10:49 a.m. in accordance with Section 10.1 of the NPCA Administrative By-law for the discussion on personal matters about identifiable individual(s), including NPCA employees.

**CARRIED**

Resolution No. FA-35-2021

Moved by Member Beattie

Seconded by Member Brady

**THAT** the meeting **RECONVENE** in open session at 11:33 a.m..

**CARRIED**

## 13. ADJOURNMENT

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Resolution No. FA-36-2021

Moved by Member Clark

Seconded by Member Coon-Petersen

**THAT** the Full Authority Meeting **BE ADJOURNED** at 11:34 a.m..

**CARRIED**

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Brenda Johnson, Chair  
Niagara Peninsula Conservation Authority

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Chandra Sharma, MCIP, RPP  
Chief Administrative Officer / Secretary-  
Treasurer  
Niagara Peninsula Conservation Authority