



**FULL AUTHORITY
ONLINE VIDEO CONFERENCE
MEETING MINUTES
Thursday, January 21, 2021
9:30 a.m.**

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law*

MEMBERS PRESENT: B. Johnson (Chair)
S. Beattie
R. Brady
D. Bylsma
D. Coon-Petersen (joined at 9:41 a.m.)
D. Cridland
L. Feor
R. Foster
J. Hellinga
D. Huson (joined at 10:42 a.m.)
J. Ingrao
K. Kawall
B. Mackenzie
W. Rapley
R. Shirton
E. Smith
B. Steele
M. Woodhouse
B. Wright

MEMBERS ABSENT: B. Clark
J. Metcalfe

STAFF PRESENT: C. Sharma, C.A.O. / Secretary – Treasurer
G. Bivol, Executive Co-ordinator to the C.A.O. / Board
R. Bisson, Manager, Communications and Public Relations
A. Christie, Director, Operations and Strategic Initiatives
J. Culp, Supervisor, Permits and Compliance
D. Deluce, Senior Manager, Planning and Regulations
M. Ferrusi, Manager, Human Resources
L. Gagnon, Director, Corporate Services
D. MacKenzie, Director, Watershed Management
S. MacPherson, Restoration Project Lead
S. Mastroianni, Manager, Planning and Development
S. Miller, Senior Manager, Water Resources
G. Shaule, Administrative Assistant
G. Verkade, Integrated Watershed Planning/Information Management

The Chair called the meeting to order at 9:32 a.m.

1. APPROVAL OF AGENDA

Resolution No. FA-01-2021
Moved by Member Beattie
Seconded by Member Brady

THAT the Full Authority Agenda dated January 21, 2021 **BE APPROVED**.

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPROVAL OF MINUTES

- a) Minutes of the Full Authority meeting dated December 17, 2020

Resolution No. FA-02-2021
Moved by Member Bylsma
Seconded by Member Cridland

THAT the minutes of the Full Authority meeting dated December 17, 2020 **BE ADOPTED** as presented.

CARRIED

4. CORRESPONDENCE

- a) Correspondence dated December 18, 2020 from Wayne Emmerson, Chair, Conservation Ontario to the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks RE: Indemnification Clause Requested in the Conservation Authorities Act or Regulations
- b) Correspondence dated December 18, 2020 from Brenda Johnson, NPCA Chair to the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks RE: Environmental Registry of Ontario Posting 019-2636 "A proposal under the Endangered Species Act to enable use of the Species at Risk Conservation Fund and to streamline authorizations for certain activities that impact species at risk, while maintaining protections for species at risk"
- c) Correspondence dated December 21, 2020 from Regional Clerk Ann-Marie Norio, Regional Municipality of Niagara RE: Niagara Official Plan – Consultation Update

Resolution No. FA-03-2021
Moved by Member Feor
Seconded by Member Foster

THAT the following items of correspondence be received into the record:

- Correspondence dated December 18, 2020 from Wayne Emmerson, Chair, Conservation Ontario to the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks RE: Indemnification Clause Requested in the Conservation Authorities Act or Regulations;

- Correspondence dated December 18, 2020 from Brenda Johnson, NPCA Chair to the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks RE: Environmental Registry of Ontario Posting 019-2636 “A proposal under the Endangered Species Act to enable use of the Species at Risk Conservation Fund and to streamline authorizations for certain activities that impact species at risk, while maintaining protections for species at risk”;
- Correspondence dated December 21, 2020 from Regional Clerk Ann-Marie Norio, Regional Municipality of Niagara RE: Niagara Official Plan – Consultation Update.

CARRIED

- d) i) Email dated January 11, 2021 from the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks RE: Ontario Moves Forward with Conservation Authorities Working Group
- ii) Correspondence dated January 14, 2021 from Regional Municipality of Niagara, Regional Chair Jim Bradley to the Honourable Jeff Yurek Minister of Environment, Conservation and Parks RE: Membership of the Conservation Authorities Working Group

Resolution No. FA-04-2021

Moved by Member Brady
Seconded by Member Woodhouse

THAT the Chair **BE DIRECTED** to prepare correspondence to the province requesting appointment of an NPCA representative on the Province’s newly-formed Conservation Authorities Working Group.

CARRIED

Resolution No. FA-05-2021

Moved by Member Coon-Petersen
Seconded by Member Feor

THAT the following items of correspondence be received into the record:

- Email dated January 11, 2021 from the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks RE: Ontario Moves Forward with Conservation Authorities Working Group;
- Correspondence dated January 14, 2021 from Regional Municipality of Niagara, Regional Chair Jim Bradley to the Honourable Jeff Yurek Minister of Environment, Conservation and Parks RE: Membership of the Conservation Authorities Working Group.

CARRIED

5. PRESENTATIONS

- a) Board Training and PowerPoint presentation by David Deluce, MCIP, RPP, Senior Manager, Planning and Regulations, Steve Miller, P.Eng. Senior Manager, Water Resources and Sarah Mastroianni, Manager, Planning and Development RE: Understanding Floodplain Mapping

Resolution No. FA-06-2021

Moved by Member Foster
Seconded by Member Hellinga

THAT the PowerPoint presentation by David Deluce, MCIP, RPP, Senior Manager, Planning and Regulations, Steve Miller, P.Eng. Senior Manager, Water Resources and Sarah Mastroianni, Manager, Planning and Development RE: Understanding Floodplain Mapping **BE RECEIVED**.

6. DELEGATIONS

None.

7. CONSENT ITEMS

- a) Report No. FA-01-21 RE: Human Resources - 2020 Q3 & Q4 Update

Resolution No. FA-07-2021

Moved by Member Ingrao

Seconded by Member Kawall

THAT Report No. FA-01-21 RE: Human Resources - 2020 Q3 & Q4 Update **BE RECEIVED** for information.

CARRIED

- b) Report No. FA-02-21 RE: Watershed 2020 Year End Report

Resolution No. FA-08-2021

Moved by Member Mackenzie

Seconded by Member Rapley

THAT Report No. FA-02-21 RE: Watershed 2020 Year End Report **BE RECEIVED.**

CARRIED

- c) Report No. FA-03-21 RE: Compliance and Enforcement 2020 Year End Summary

Resolution No. FA-09-2021

Moved by Member Mackenzie

Seconded by Member Rapley

THAT Report No. FA-03-21 RE: Compliance and Enforcement 2020 Year End Summary **BE RECEIVED.**

CARRIED

8. DISCUSSION ITEMS

- a) Report No. FA-04-21 RE: 2021 Restoration Project Approvals - November 2020 Application Intake

Resolution No. FA-10-2021

Moved by Member Shirton

Seconded by Member Smith

1. **THAT** Report No. FA-04-21 RE: 2021 Restoration Project Approvals- First 2021 Application Intake **BE RECEIVED.**

2. **AND THAT** restoration projects selected from the First 2021 Application intake (as per Appendix 1) **BE APPROVED.**

CARRIED

- b) Report No. FA-05-21 RE: Postponement of the February 2021 Annual General Meeting to

June 2021 – G. Bivol presented. Member Foster indicated that he had provided staff with suggestions of voting software to investigate. Discussion ensued.

Resolution No. FA-11-2021

Moved by Member Steele

Seconded by Member Woodhouse

1. **THAT** Report No. FA-05-21 RE: Postponement of the February 2021 Annual General Meeting to June 2021 **BE RECEIVED**.
2. **THAT** the provisions of the Administrative By-law with respect to convening the Annual General Meeting **BE WAIVED**.
3. **THAT** the NPCA Annual General Meeting **BE RESCHEDULED** for June of 2021.
4. **THAT** elections for the position of Board Chair and Vice Chair of the Board normally conducted at the Annual General Meeting **BE DEFERRED** until said Annual General Meeting of the Board to be held in June of 2021 with the current Board Chair and Vice Chair remaining in place until that time.
5. **THAT** the current term of Board Members appointed to Committees, along with the term of each respective NPCA Committee Chair and Vice Chair **BE EXTENDED** until the end of 2021 and formally reconfirmed at the June 2021 AGM.
6. **THAT** the appointments to Niagara Peninsula Conservation Foundation and Conservation Ontario Council **BE EXTENDED** until the end of 2021 and formally reconfirmed at the June 2021 Annual General Meeting.

CARRIED

9. COMMITTEE ITEMS

9.1 STRATEGIC PLANNING COMMITTEE

9.1.1 Minutes of the Strategic Planning Committee Meeting dated December 17, 2020

Resolution No. FA-12-2021

Moved by Member Kawall

Seconded by Member Huson

THAT the minutes of the Strategic Planning Committee meeting dated December 17, 2020 **BE RECEIVED**.

CARRIED

10. MOTIONS

- a) Motion from Vice Chair Mackenzie RE: Improvements to NPCA Passive Conservation Areas - Vice Chair Mackenzie spoke to his motion noting that any plan could also be undertaken with consideration for revenue generating opportunities. Discussion ensued.

Resolution No. FA-13-2021

Moved by Member Mackenzie

Seconded by Member Cridland

WHEREAS the NPCA has passive, non-revenue generating, conservation areas located across the entire watershed;

WHEREAS the increase in attendance at all conservation areas has been significant in 2020;

WHEREAS the visiting public has shown a strong need to visit our areas for recreational use for their mental and physical health;

WHEREAS the passive conservation areas are in need of visitor services improvements,

including signage, trails, visitor facilities and parking;

NOW THEREFORE, BE IT RESOLVED:

THAT staff **BE DIRECTED** to bring forward a report with a 5-year plan illustrating the needs, on a priority basis, for proposed improvements to the passive conservation areas in the NPCA watershed.

CARRIED

11. NOTICES OF MOTION

None.

12. NEW BUSINESS

- a) Chief Administrative Officer, Chandra Sharma provided a verbal update to the Board on the office closure resulting from the provincial lockdown and addressed the matter of insurance and liability coverage for Board Members stemming from a prior inquiry from Member Kawall.

Resolution No. FA-14-2021

Moved by Member Woodhouse

Seconded by Member Wright

THAT the verbal update from C.A.O. Sharma **BE RECEIVED**.

CARRIED

13. CLOSED SESSION

- a) Personal matters about an identifiable individual including NPCA employees – Member Fear was appointed as a recording secretary to record proceedings should any portion of the closed session be convened in the absence of staff.

Resolution No. FA-15-2021

Moved by Member Beattie

Seconded by Member Brady

THAT the meeting of the Board of Directors of the Niagara Peninsula Conservation Authority **CONVENE** in closed session at 11:03 a.m. in accordance with Section 10.1 of the NPCA Administrative By-law for the discussion on personal matters about identifiable individual(s), including NPCA employees.

CARRIED

Resolution No. FA-16-2021

Moved by Member Beattie

Seconded by Member Brady

THAT the meeting **RECONVENE** in open session at 11:52 a.m..

CARRIED

14. ADJOURNMENT

Resolution No. FA-17-2021

Moved by Member Beatty

Seconded by Member Brady

THAT the Full Authority Meeting **BE ADJOURNED** at 11:53 a.m..

CARRIED

Brenda Johnson, Chair
Niagara Peninsula Conservation Authority

Chandra Sharma, MCIP, RPP
Chief Administrative Officer / Secretary-
Treasurer,
Niagara Peninsula Conservation Authority