

**FULL AUTHORITY
ONLINE VIDEO CONFERENCE
MEETING MINUTES
Friday, March 19, 2021
9:30 a.m.**

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law*

MEMBERS PRESENT: B. Johnson (Chair)
S. Beattie
R. Brady
B. Clark
D. Coon-Petersen (arrived 9:40 a.m.)
D. Cridland
L. Feor
R. Foster
J. Hellinga
D. Huson
J. Ingrao
K. Kawall
B. Mackenzie
J. Metcalfe
W. Rapley
B. Steele (arrived 9:49 a.m.)
M. Woodhouse
B. Wright

MEMBERS ABSENT: R. Shirton
E. Smith

OTHERS: T. Kitay, Director, Planning and Building Services, City of St. Catharines
J. Oblak, Chair, NPCA Public Advisory Committee

STAFF PRESENT: C. Sharma, C.A.O. / Secretary – Treasurer
G. Bivol, Clerk
R. Bisson, Manager, Communications and Public Relations
A. Christie, Director, Operations
J. Culp, Supervisor, Permits and Compliance
D. Deluce, Senior Manager, Planning and Regulations
J. Diamond, Water Quality Specialist
M. Ferrusi, Manager, Human Resources
K. Frohlich, Ecologist
L. Gagnon, Director, Corporate Services
E. Gervais, Procurement Specialist
S. MacPherson, Restoration Project Lead
S. Mastroianni, S
S. Miller, Senior Manager, Water Resources

T. Proks, Source Water Protection Co-ordinator
K. Royer, Coordinator, Community Outreach and Volunteers
G. Shaule, Administrative Assistant
G. Verkade, Senior Manager, Integrated Watershed Planning/Information Management

The Chair called the meeting to order at 9:31 a.m.

1. APPROVAL OF AGENDA

Resolution No. FA-37-2021
Moved by Member Beatty
Seconded by Member Brady

THAT the Full Authority Agenda dated March 19, 2021 **BE APPROVED**.

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPROVAL OF MINUTES

- a) Minutes of the Full Authority meeting dated February 18, 2021
- b) Minutes of the Full Authority Closed Session meeting dated February 18, 2021

Resolution No. FA-38-2021
Moved by Member Clark
Seconded by Member Cridland

THAT the minutes of the following meetings **BE ADOPTED** as presented:

- The Full Authority meeting minutes dated February 18, 2021; and
- The closed session meeting minutes dated February, 2021 to remain private and confidential.

CARRIED

NPCA 2020 Year in Review Video Presentation – This presentation, being Item 5. a) was moved up in the proceedings to occur in advance of Item 4. Correspondence as listed on the agenda. Discussion ensued following presentation of the video.

Resolution No. FA-39-2021
Moved by Member Coon-Petersen
Seconded by Member Feor

THAT the NPCA 2020 Year in Review Video Presentation **BE RECEIVED**

CARRIED

4. CORRESPONDENCE

- a) Correspondence dated March 1, 2021 from the City of St. Catharines, City Clerk Bonnie Nistico-Dunk RE: Stormwater Fees Financing Study – Member Huson requested that this subject be considered within the strategic planning process.

Resolution No. FA-40-2021

Moved by Member Foster

Seconded by Member Feor

THAT the correspondence dated March 1, 2021 from the City of St. Catharines, City Clerk Bonnie Nistico-Dunk RE: Stormwater Fees Financing Study **BE RECEIVED**.

CARRIED

Resolution No. FA-41-2021

Moved by Member Huson

Seconded by Member Feor

THAT the NPCA **SUPPORTS** in principle potential partnership opportunities with the City of St. Catharines on stormwater fees and credit programs.

CARRIED

- b) Correspondence dated March 3, 2021 from the Regional Municipality of Niagara, Regional Clerk, Anne-Marie Norio RE: Niagara Official Plan Process and Local Municipality Conformity

Resolution No. FA-42-2021

Moved by Member Huson

Seconded by Member Ingrao

THAT the correspondence dated March 3, 2021 from the Regional Municipality of Niagara, Regional Clerk, Anne-Marie Norio RE: Niagara Official Plan Process and Local Municipality Conformity **BE RECEIVED**.

CARRIED

- c) Correspondence dated March 3, 2021 from the Regional Municipality of Niagara, Regional Clerk, Anne-Marie Norio RE: Natural Environment Work Program – 2nd Point of Engagement

Resolution No. FA-43-2021

Moved by Member Kawall

Seconded by Member Mackenzie

THAT the correspondence dated March 3, 2021 from the Regional Municipality of Niagara, Regional Clerk, Anne-Marie Norio RE: Natural Environment Work Program – 2nd Point of Engagement **BE RECEIVED**.

CARRIED

- d) Correspondence dated March 3, 2021 from the Regional Municipality of Niagara, Regional Clerk, Anne-Marie Norio RE: Review of Options – South Niagara Aquifer

Resolution No. FA-44-2021

Moved by Member Metcalfe

Seconded by Member Rapley

THAT the correspondence dated March 3, 2021 from the Regional Municipality of Niagara, Regional Clerk, Anne-Marie Norio RE: Review of Options – South Niagara Aquifer from Ann-Marie Norio, Regional Clerk, Niagara **BE RECEIVED**.

CARRIED

- e) Correspondence dated March 8, 2021 from the City of St. Catharines, City Clerk Bonnie Nistico-Dunk RE: Air and Water Monitoring Results, 282 and 285 Ontario Street – C.A.O. Sharma introduced T. Kitay, Director, Planning and Building Services, City of St. Catharines. Members posed questions. Discussion ensued.

Resolution No. FA-45-2021

Moved by Member Steele

Seconded by Member Woodhouse

THAT the correspondence dated March 8, 2021 from the City of St. Catharines, City Clerk Bonnie Nistico-Dunk RE: Air and Water Monitoring Results, 282 and 285 Ontario Street **BE RECEIVED**.

CARRIED

Resolution No. FA-46-2021

Moved by Member Huson

Seconded by Member Feor

THAT the NPCA **SUPPORTS** in principle potential partnership opportunities with the City of St. Catharines on stormwater fees and credit programs.

CARRIED

5. PRESENTATIONS

- a) NPCA 2020 Year in Review Video Presentation – This item was moved to occur prior to Item 4. Correspondence.
- b) Verbal Update from Jackie Oblak, Chair NPCA Public Advisory Committee

Resolution No. FA-47-2021

Moved by Member Beattie

Seconded by Member Wright

THAT the Verbal Update from Jackie Oblak, Chair NPCA Public Advisory Committee **BE RECEIVED**.

CARRIED

6. DELEGATIONS

None.

7. CONSENT ITEMS

- a) Report No. FA-18-21 RE: NPCA Communications and Marketing 2020 Year End Summary

Resolution No. FA-48-2021

Moved by Member Brady

Seconded by Member Clark

THAT Report No. FA-18-21 RE: NPCA Communications and Marketing 2020 Year End Summary **BE RECEIVED**.

CARRIED

b) Report No. FA-19-21 RE: Wainfleet Bog Pathway Designation

Resolution No. FA-49-2021

Moved by Member Cridland

Seconded by Member Coon-Petersen

1. **THAT** Report No. FA-19-21 RE: Wainfleet Bog CA Pathway Designation **BE RECEIVED**.
2. **AND FURTHER THAT** this report **BE CIRCULATED** to the Regional Municipality of Niagara and the Township of Wainfleet.

CARRIED

8. DISCUSSION ITEMS

a) Report No. FA-13-21 RE: 2021 Restoration Projects Approval - Second 2021 Application Intake

Resolution No. FA-50-2021

Moved by Member Feor

Seconded by Member Foster

1. **THAT** Report No. FA-13-21 RE: 2021 Restoration Projects Approval- Second 2021 Application Intake **BE RECEIVED**.
2. **AND THAT** restoration projects selected from the Second 2021 Application intake (as per Appendix 1) **BE APPROVED**.

CARRIED

9. COMMITTEE ITEMS

9.1 FINANCE COMMITTEE

9.1.1 Minutes of the Finance Committee Meeting dated February 24, 2021

Resolution No. FA-51-2021

Moved by Member Kawall

Seconded by Member Hellinga

THAT the minutes of the Finance Committee Meeting dated February 24, 2021 **BE RECEIVED**.

CARRIED

a) Report No. FA-14-21 RE: Procurement – 2020 Activity – L. Gagnon, Director, Corporate Services spoke to the report.

b) Report No. FA-15-21 RE: Banking and Investments – 2020 Activity – L. Gagnon, Director, Corporate Services spoke to the report. Discussion ensued.

9.1.2 Report No. FA-16-21 RE: Award of Legal Services Standing Offer of Agreement

Resolution No. FA-52-2021
Moved by Member Huson
Seconded by Member Ingrao

1. **THAT** Report FA-16-21 RE: Award of Legal Services Standing Offer of Agreement **BE RECEIVED**.
2. **THAT** the Legal Services Standing Offer of Agreement **BE APPROVED** to award for a three (3) year term (2021-2024) with the option to renew for two (2) one (1) year extensions to Legal Firm(s) listed in this report for each of their respective practice disciplines.

CARRIED

9.1.3 Report No. FA-17-21 RE: Finance Committee – 2021 Work Plan

Resolution No. FA-53-2021
Moved by Member Mackenzie
Seconded by Member Metcalfe

1. **THAT** Report No. FA-17-21 RE: Finance Committee – 2021 Work Plan **BE RECEIVED**.
2. **THAT** the Finance Committee - 2021 Work Plan attached as Appendix 1 **BE APPROVED**.

CARRIED

9.2 PUBLIC ADVISORY COMMITTEE

9.2.1 Minutes of the Public Advisory Committee Meeting dated February 25, 2021

Resolution No. FA-54-2021
Moved by Member Kawall
Seconded by Member Huson

THAT the minutes of the Minutes of the Public Advisory Committee Meeting dated February 25, 2021 **BE RECEIVED**.

CARRIED

10. NOTICES OF MOTION

- a) Community Connecting Trails (by Vice Chair Mackenzie) – In the absence of formal wording for the motion, it was stated that this matter would come forward to the subsequent meeting.

11. MOTIONS

- a) Motion RE: NPCA Appointment to the Foundation

Resolution No. FA-55-2021
Moved by Member Foster
Seconded by Member Feor

WHEREAS it has been determined that the CAO Chief Administrative Officer /Secretary-Treasurer of NPCA will participate as an ex-officio member on the Board of the Niagara Peninsula Conservation Foundation and another Authority Board member needs to be

appointed to fill the second Director position on the Foundation;

NOW THEREFORE, BE IT RESOLVED:

1. **THAT** Board Member Donna Cridland **BE APPOINTED** to the Board of Directors of the Niagara Peninsula Conservation Foundation with re-affirmation to occur at the Annual General Meeting of the NPCA in June, 2021.

2. **AND FUTHER THAT** the Niagara Peninsula Conservation Foundation **BE** so advised.

CARRIED

12. NEW BUSINESS

- a) Verbal Update from the C.A.O. - Chief Administrative Officer, Chandra Sharma provided her update to the Board. Members added additional verbal updates to ongoing matters and posed questions. Discussion ensued.

Resolution No. FA-55-2021

Moved by Member Rapley

Seconded by Member Steele

THAT the verbal update from C.A.O. Sharma **BE RECEIVED**.

CARRIED

13. CLOSED SESSION

- a) A Proposed or Pending Acquisition or Disposition of Land

Resolution No. FA-57-2021

Moved by Member Mackenzie

Seconded by Member Clark

THAT the meeting of the Board of Directors of the Niagara Peninsula Conservation Authority **CONVENE** in closed session at 11:23 a.m. in accordance with Section 10.1 of the NPCA Administrative By-law for the discussion on a proposed or pending acquisition or disposition of land.

CARRIED

Resolution No. FA-58-2021

Moved by Member Clark

Seconded by Member Woodhouse

THAT the meeting **RECONVENE** in open session at 12:06 p.m..

CARRIED

Resolution No. FA-59-2021

Moved by Member Cridland

Seconded by Member Mackenzie

THAT staff **BE INSTRUCTED** to proceed in accordance with direction issued in closed session.

CARRIED

14. ADJOURNMENT

Resolution No. FA-60-2021
Moved by Member Ingrao
Seconded by Member Kawall

THAT the Full Authority Meeting **BE ADJOURNED** at 12:10 p.m..

CARRIED

Brenda Johnson, Chair
Niagara Peninsula Conservation Authority

Chandra Sharma, MCIP, RPP
Chief Administrative Officer / Secretary-
Treasurer
Niagara Peninsula Conservation Authority