



**FULL AUTHORITY
ONLINE TELECONFERENCE
MEETING MINUTES**

**Thursday, November 19, 2020
9:00 a.m.**

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law Section 14.5*

MEMBERS PRESENT: B. Johnson (Chair)
S. Beattie
R. Brady
D. Bylsma
B. Clark (attended 9:37 a.m.; departed 12:31 p.m.)
D. Cridland
L. Feor
R. Foster
J. Hellinga
J. Ingrao
K. Kawall
B. Mackenzie (departed 12:47 p.m.)
W. Rapley
R. Shirton (attended 9:13 a.m.)
E. Smith (attended 9:29 a.m.)
M. Woodhouse (attended 9:37 a.m.)
B. Wright

MEMBERS ABSENT: D. Coon-Petersen
D. Huson
J. Metcalfe
B. Steele

STAFF PRESENT: C. Sharma, C.A.O. / Secretary – Treasurer
G. Bivol, Executive Co-ordinator to the C.A.O. / Board
R. Bisson, Manager, Communications and Public Relations
A. Christie, Director, Operations and Strategic Initiatives
J. Culp, Supervisor, Permits and Compliance
D. Deluce, Senior Manager, Planning and Regulations
M. Ferrusi, Manager, Human Resources
L. Gagnon, Director, Corporate Services
N. Green Project Manager, Strategic Plan
D. MacKenzie, Director, Watershed Management
S. Miller, Senior Manager, Water Resources
E. Navarro, Communications Specialist
G. Shaule, Administrative Assistant

OTHERS: S. Craig, Municipal Integrity Commissioner

The Chair called the meeting to order at 9:06 a.m.

1. APPROVAL OF AGENDA

Resolution No. FA-149-2020
Moved by Board Member Beattie
Seconded by Board Member Brady

THAT the Full Authority Agenda dated November 19, 2020 **BE APPROVED.**
CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. CLOSED SESSION

For the Purpose of Educating or Training the Members – Presentation by S. Craig Municipal Integrity Commissioner

Resolution No. FA-150-2020
Moved by Board Member Bylsma
Seconded by Board Member Brady

THAT the meeting of the Board of Directors of the Niagara Peninsula Conservation Authority **CONVENE** in closed session at 9:11 a.m. in accordance with Section 8.6 of the NPCA Administrative By-law which states:

“A meeting of the Board may be closed to the public if the following conditions are both satisfied:

*The meeting is held for the purpose of educating or training the Members;
At the meeting, no Member discusses or otherwise deals with any matter that materially advances the business or decision making of the Board.”*

CARRIED

Resolution No. FA-151-2020
Moved by Board Member Clark
Seconded by Board Member Foster

THAT the proceedings **RECONVENE** in open session at 11:03 a.m.

CARRIED

Upon reconvening in open session, Chair Johnson called a recess until 11:14 at which time Vice-Chair Mackenzie presided over the following items of business.

4. APPROVAL OF MINUTES

- a) Minutes of the Full Authority meeting dated October 22, 2020

Resolution No. FA-152-2020
Moved by Board Member Brady
Seconded by Board Member Beatty

THAT the minutes of the Full Authority meeting dated October 22, 2020 following meetings of the Niagara Peninsula Conservation Authority **BE ADOPTED**.

CARRIED

5. CORRESPONDENCE

None.

6. PRESENTATIONS

None.

7. DELEGATIONS

None.

8. CONSENT ITEMS

- a) Federal 2021 Pre-Budget Submission Recommendations for Investments for Economic Recovery August 4, 2020

Resolution No. FA-153-2020
Moved by Board Member Brady
Seconded by Board Member Bylsma

THAT the documentation from Conservation Ontario dated August 4, 2020 entitled Federal 2021 Pre-Budget Submission Recommendations for Investments for Economic Recovery **BE RECEIVED**.

CARRIED

9. DISCUSSION ITEMS

- a) Report No. FA-60-20 RE: 2021 Conservation Area Rates - Chair Johnson assumed the chair as Adam Christie, Director, Operations and Strategic Initiatives presented the report. Member Clark spoke against the motion.

Resolution No. FA-154-2020
Moved by Board Member Foster
Seconded by Board Member Ingraio

1. **THAT** Report No. FA-60-20 regarding the 2021 Conservation Area Rates **BE RECEIVED**.
2. **AND THAT** the 2021 Conservation Area Rates outlined in Appendix 1 of Report No. FA-60-20 **BE APPROVED**.

CARRIED

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- b) Bill 229 Proposed Amendments to the Conservation Authorities Act - Report No. FA-63-2020 RE: Bill 229 Proposed Amendments to the Conservation Authorities Act was presented at the meeting in relation to this matter. CAO Chandra Sharma spoke to the report and updated the proceedings on the status of the bill. The Chair and Vice Chair spoke on their recent meetings with MPP's and Member of the Board posed questions. Discussion ensued.

Resolution No. FA-155-2020

Moved by Board Member Hellinga

Seconded by Board Member Kawall

WHEREAS Bill 229, Protect, Support and Recover from COVID 19 Act -Schedule 6 – Conservation Authorities Act introduces changes and new sections that could significantly impact conservation authorities' mandate of watershed-based natural resource management; alter good governance standards recommend by Ontario's Auditor General; and weaken NPCA's ability to serve its municipal partners and communities in the protection from natural hazards and conserving natural resources through its planning, permitting and enforcement activities;

WHEREAS the proposed amendments have the potential to add significant delays in the planning and permitting process, add costs for all parties involved, and ultimately have the potential for significant impacts on Province's ability to provide flooding and natural hazards management contrary to the Special Advisor's Report on Flooding and Ontario's Flooding Strategy;

WHEREAS NPCA has already made significant investments to establish a very high standard of governance, transparency, accountability and progressive enforcement based on the Ontario Auditor General's recommendations and streamlining our permitting and land use planning reviews through Conservation Ontario's Client Service and Streamlining Initiative;

WHEREAS NPCA and other Conservation Authorities take pride in being a science-based community-focused delivery partner to the Province and municipalities for over seven decades in supporting sustainable growth and green economy for the future of Ontario's taxpayers;

THEREFORE, BE IT RESOLVED:

1. **THAT** the NPCA Board of Directors **REQUESTS** the Government of Ontario to remove the proposed Schedule 6 from Bill 229 and continue to work with conservation authorities on regulations proposed under previous Bill 108 to achieve desired improvements in the planning process.
2. **AND FURTHER THAT** the attached draft letter **BE FINALIZED** for signature by the Chair and Vice Chair and **BE SENT** to the Premier, Minister of Environment, Conservation and Parks, the Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the Minister of Finance, the Auditor General; partner municipalities, and Conservation Ontario.

CARRIED

10. COMMITTEE ITEMS

10.1 GOVERNANCE COMMITTEE

10.1.1 Minutes of the Governance Committee Meeting dated November 5, 2020

Resolution No. FA-156-2020
Moved by Board Member Foster
Seconded by Board Member Mackenzie

THAT the minutes of the Governance Committee meeting dated November 5, 2020 **BE RECEIVED**.

CARRIED

10.1.2 Report No. FA 61-20 RE: C.A.O. Evaluation Process - Both Human Resources Manager Misti Ferrusi and Governance Committee Chair R. Foster spoke to the report.

Resolution No. FA-157-2020
Moved by Board Member Foster
Seconded by Board Member Rapley

- 1. **THAT** Report No. FA-61-20 RE: CAO Evaluation Process **BE RECEIVED** and **APPROVED**.
- 2. **AND THAT** an annual CAO evaluation process **BE DEPLOYED** starting in December 2020.

CARRIED

10.2 STRATEGIC PLANNING COMMITTEE

10.2.1 Minutes of the Strategic Planning Committee Meeting dated November 3, 2020

Resolution No. FA-158-2020
Moved by Board Member Kawall
Seconded by Board Member Shirton

THAT the minutes of the Strategic Planning Committee meeting dated November 3, 2020 **BE RECEIVED**.

CARRIED

10.3 FINANCE COMMITTEE

10.3.1 Minutes of the Finance Committee Meeting dated October 29, 2020

Resolution No. FA-159-2020
Moved by Board Member Smith
Seconded by Board Member Woodhouse

THAT the minutes of the Finance Committee meeting dated October 29, 2020, 2020 **BE RECEIVED**.

CARRIED

10.3.2 Report No. FA-58-20 RE: Financial Report – Q3 – 2020 – Lise Gagnon, Director of Corporate Services presented. Finance Committee Chair Kawall provided additional comment and discussion ensued.

Resolution No. FA-160-2020
Moved by Board Member Kawall
Seconded by Board Member Bylsma

THAT the recommendations in Report No. FA-58-20 **BE PRESENTED** to the Board with the second provision amended to read:

“AND THAT the Board of Directors APPROVE reallocating \$534,000 of NPCA self-generated surplus to critical capital projects.”

CARRIED

Resolution No. FA-161-2020

Moved by Board Member Wright

Seconded by Board Member Rapley

1. **THAT** Report FA-58-20 RE: Financial Report – Q3 - 2020 **BE RECEIVED** for information.
2. **AND THAT** the Board of Directors **APPROVE** reallocating \$534,000 of NPCA self-generated surplus to critical capital projects.

Recorded Vote:	Yea	Nay
Brenda Johnson (Chair)	X	
Stewart Beattie		X
Rick Brady		X
Dave Bylsma	X	
Brad Clark		X
Deborah Coon-Petersen	--	--
Donna Cridland	X	
Leah Feor	X	
Rob Foster		X
Jack Hellinga	X	
Diana Huson	--	--
John Ingrao	X	
Ken Kawall		X
Bruce Mackenzie (Vice Chair)		X
John Metcalfe	--	--
Bill Rapley	X	
Rob Shirton	X	
Ed Smith		X
Bill Steele	--	--
Mal Woodhouse	X	
Brian Wright	X	

CARRIED (10-7)

- 10.3.3 Report No. FA-59-20 RE: 2021 Draft Operating and Capital Budgets – Ms. Gagnon presented via PowerPoint. Committee Chair Kawall offered further comment. Discussion ensued.

Resolution No. FA-162-2020

Moved by Board Member Kawall

Seconded by Board Member Hellinga

THAT the recommendations in Report No. FA-59-20 **BE PRESENTED** to the Board for deliberation with the amendment of an added provision amended to read:

*“THAT Staff **INCLUDE** a request in 2021 budget discussions with the Regional Municipality of Niagara for a contribution of \$500,000 to replenish capital reserves.”*

CARRIED

Resolution No. FA-163-2020

Moved by Board Member Kawall

Seconded by Board Member Bylsma

1. **THAT** Report No. FA-59-20 RE: 2021 Draft Operating and Capital Budgets **BE RECEIVED**.
2. **THAT** Report No. A&BC-11-20 RE: 2021 Draft Operating and Capital Budgets **BE APPROVED** for discussion with participating municipal staff, in accordance with Board approved Budget Assumptions.
3. **THAT** Staff **INCLUDE** a request in 2021 budget discussions with the Regional Municipality of Niagara for a contribution of \$500,000 to replenish capital reserves.
4. **THAT** Staff continue to discuss the possibility of reinstating the Land Acquisition Reserve contributions with municipal funding partners.
5. **THAT** the list of 2021 unfunded pressures **BE PROVIDED** to partner municipalities for any future opportunities outside the 2021 budget through collaborative projects or external funding.
6. **THAT** NPCA staff **REPORT** the results of discussions with participating municipal staff to the 2021 Q1 Finance Committee meeting.

CARRIED

11. NOTICES OF MOTION

None.

12. NEW BUSINESS

- 11.1 **VERBAL UPDATE FROM THE C.A.O.** – The C.A.O. provided a brief update on the past month’s activities and sought questions from the Board.
- 11.2 **VERBAL UPDATE RE: NIAGARA PENINSULA CONSERVATION FOUNDATION BY MEMBER FOSTER** – Member Foster updated the Board on the Foundation’s activities including appointment of a new Director and completion of the Memorandum of Understanding with the NPCA. He requested that Board Members consider the NPCF in their annual charity donations and thanked the Board Chair for her contributions.

13. ADJOURNMENT

Resolution No. FA-164-2020

Moved by Member Hellinga

Seconded by Member Brady

THAT the Full Authority Meeting **BE ADJOURNED** at 12:59 p.m.

CARRIED

Brenda Johnson
Chair
Niagara Peninsula Conservation Authority

Chandra Sharma
Chief Administrative Officer / Secretary -
Treasurer
Niagara Peninsula Conservation Authority