



**FULL AUTHORITY
IN-PERSON AND
ONLINE VIDEO CONFERENCE
MEETING MINUTES
Friday, October 21, 2022
9:30 A.M.**

**Ball's Falls Centre for Conservation
Glen Elgin Room
3292 Sixth Avenue, Jordan, On**

NOTE: The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law*

MEMBERS PRESENT: R. Foster (Chair)
S. Beattie
R. Brady
D. Cridland
L. Feor
J. Hellinga
D. Huson
J. Ingrao
B. Johnson
B. Mackenzie
J. Metcalfe
W. Rapley
E. Smith
M. Woodhouse
B. Wright

MEMBERS ABSENT: B. Clark
K. Kawall
R. Shirton
B. Steele

STAFF PRESENT: C. Sharma, CAO / Secretary – Treasurer
G. Bivol, Clerk
E. Baldin, Manager, Land Planning
A. Christie, Director, Land Operations
J. Culp, Manager, Compliance and Enforcement
D. Deluce, Senior Manager, Environmental Planning and Policy
L. Gagnon, Director, Corporate Services
R. Hull, Manager, Strategic Business Planning
L. Lee-Yates, Director, Watershed Management

Chair Foster called the meeting to order at 9:30 a.m..

1. APPROVAL OF AGENDA

Resolution No. FA-86-2022

Moved by Member Huston

Seconded by Member Feor

THAT the agenda for the Full Authority Meeting dated October 21, 2022 **BE APPROVED.**
CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPROVAL OF MINUTES

a) Minutes of the Full Authority Meeting dated September 16, 2022

b) Minutes of the Full Authority Closed Session Meeting dated September 16, 2022

Resolution No. FA-87-2022

Moved by Member Beattie

Seconded by Member Smith

THAT the following **BE ADOPTED**:

- Minutes of the Full Authority meeting dated September 16, 2022; and
- Minutes of the Full Authority Closed Session meeting dated September 16, 2022 to remain private and confidential.

CARRIED

4. CHAIR'S UPDATE

Chair Foster spoke on his attendance at the International Joint Commission's Water Quality Board meeting, provincial and federal funding announcements, future Board composition and the Ball's Falls Thanksgiving Festival.

5. CORRESPONDENCE

a) Correspondence dated September 13, 2022 from Carol Schofield, Manager, Legislative Services / Clerk, Town of Fort Erie RE: Final Land Securement Strategy Deadline for Review

Resolution No. FA-88-2022

Moved by Member Hellinga

Seconded by Member Wright

THAT the correspondence dated September 13, 2022 from Carol Schofield, Manager, Legislative Services / Clerk, Town of Fort Erie, RE: Final Land Securement Strategy Deadline for Review **BE RECEIVED.**

CARRIED

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- i) Motion to Extend the NPCA Final Land Securement Strategy deadline to January 31, 2023

Resolution No. FA-89-2022
Moved by Member Smith
Seconded by Member Brady

THAT the motion as presented within the agenda for comment on NPCA Final Land Securement Strategy **BE AMENDED** to denote a revised deadline of November 18, 2022.

CARRIED

Resolution No. FA-90-2022
Moved by Member Feor
Seconded by Member Johnson

THAT staff **BE DIRECTED** to extend the deadline for comment on the Final Land Securement Strategy to November 18, 2022 in order to provide sufficient time for stakeholders to undertake a review and provide comments.

CARRIED

6. PRESENTATIONS

- a) PowerPoint Presentation by Karen Wianecki, Director of Practice, Planning Solutions Inc., David Deluce, Senior Manager, Environmental Planning and Policy and Leilani Lee-Yates, NPCA Director, Watershed Management, RE: Draft NPCA Policy Document Review and Procedural Manual – Leilani Lee-Yates, Director, Watershed Management spoke to the need for delay in the documentation and the corresponding presentation before the Board.

7. DELEGATIONS

None

8. CONSENT ITEMS

- a) Report No. FA-42-22 RE Compliance and Enforcement 2022 Q2 and Q3 Statistics
- b) Report No. FA-43-22 RE: 2022 NPCA Quarterly Progress Report #2 Required for Conservation Authorities Act Amendments: Transition Plan and Agreements (O. Reg. 687/21)

Resolution No. FA-91-2022
Moved by Member Feor
Seconded by Member Rapley

THAT following reports **BE RECEIVED**:

- Report No. FA-42-22 RE: Compliance and Enforcement 2022 Q2 and Q3 Statistics; and
- Report No. FA-43-22 RE: 2022 NPCA Quarterly Progress Report #2 Required for Conservation Authorities Act Amendments: Transition Plan and Agreements (O. Reg. 687/21).

CARRIED

9. DISCUSSION ITEMS

- a) Report No. FA-32-22 RE: NPCA Rebranding Roll-Out Plan - Rebecca Hull, Manager, Strategic Business Planning presented the report. Members posed questions and discussion ensued.

Resolution No. FA-92-2022

Moved by Member Ingrao

Seconded by Member Beattie

1. **THAT** Report No. FA-32-22 RE: NPCA Rebranding Roll-Out Plan **BE RECEIVED**.
2. **AND FURTHER THAT** staff **PROVIDE** updates to the Board of Directors on the progress of the NPCA's Rebranding Roll-Out Plan.

CARRIED

- b) Report No. FA-41-22 RE: Niagara Peninsula Conservation Authority (NPCA) – Appointment of Regulations Officers

Resolution No. FA-93-2022

Moved by Member Hellinga

Seconded by Member Johnson

1. **THAT** Report No. FA-41-22 RE: Niagara Peninsula Conservation Authority (NPCA) – Appointment of Regulations Officers **BE RECEIVED**.
2. **AND THAT** Bob Hayslip and Sean Callaghan, NPCA Regulations Officers, **BE APPOINTED**, for the term of employment with the NPCA, as Officers of the NPCA and Provincial Offences Officers.

CARRIED

- c) Report No. FA-44-22 RE: Draft NPCA Policies for the Administration of Ontario Regulation 155/06 and the Planning Act, and Procedural Manual

Resolution No. FA-94-2022

Moved by Member Huson

Seconded by Member Feor

THAT a Special Meeting of the Board **BE CONVENED** electronically on Friday, November 4, 2022 to address Report No. FA-44-2022 RE: Draft NPCA Policies for the Administration of Ontario Regulation 155/06 and the Planning Act, and Procedural Manual and the related presentation by Karen Wianecki, Director of Practice, Planning Solutions Inc., David Deluce, Senior Manager, Environmental Planning and Policy and Leilani Lee-Yates, NPCA Director, Watershed Management.

CARRIED

10. COMMITTEE ITEMS

10.1 GOVERNANCE COMMITTEE

- a) Minutes from the Meeting of the Governance Committee dated September 15, 2022

Resolution No. FA-95-2022
Moved by Member Ingrao
Seconded by Member Metcalfe

THAT the minutes from the meeting of the Governance Committee dated September 15, 2022 **BE RECEIVED**.

CARRIED

- b) Minutes from the Meeting of the Governance Committee dated October 14, 2022

Resolution No. FA-96-2022
Moved by Member Ingrao
Seconded by Member Smith

THAT the minutes from the meeting of the Governance Committee dated October 14, 2022 **BE RECEIVED**.

CARRIED

- i) Copy of the Presentation entitled Phase 2 Discussion Papers – Engagement Summary Report and Direction for Policies and Procedural Manual

Resolution No. FA-97-2022
Moved by Member Ingrao
Seconded by Member Smith

THAT the presentation entitled Phase 2 Discussion Papers – Engagement Summary Report and Direction for Policies and Procedural Manual **BE RECEIVED**.

CARRIED

- ii) Report No. GC-11-22 RE: NPCA Policy Document Review and Procedural Manual Phase 2 Project – Engagement Summary Report and Policy and Procedural Manual Direction

Resolution No. FA-98-2022
Moved by Member Ingrao
Seconded by Member Johnson

THAT Report No. GC-11-22 RE: NPCA Policy Document Review and Procedural Manual Phase 2 Project – Engagement Summary Report and Policy and Procedural Manual Direction **BE RECEIVED**.

CARRIED

10.2 PUBLIC ADVISORY COMMITTEE

- a) Minutes from the Meeting of the Public Advisory Committee dated September 29, 2022

Resolution No. FA-99-2022
Moved by Member Wright
Seconded by Member Ingrao

THAT the minutes from the meeting of the Public Advisory Committee dated September 29, 2022 **BE RECEIVED**.

CARRIED

- i) Report No. PAC-02-22 RE: Response to Public Advisory Committee Discussion Paper

Resolution No. FA-100-2022
Moved by Member Feor
Seconded by Member Wright

THAT Report No. PAC-02-22 RE: Response to Public Advisory Committee Discussion Paper
BE RECEIVED.

CARRIED

11. NOTICES OF MOTION

None

12. MOTIONS

None

13. NEW BUSINESS

- a) C.A.O. Updates – Verbal – Ms. Sharma, Chief Administrative Officer spoke on the Thanksgiving Festival, Conservation Awards, recent funding announcements, initiatives around ‘Reawakening Our Relations’, hosting the Beyond the Falls Bus Tour in association with International Joint Commission’s Water Quality Board and the Great Lakes Public Forum. Questions were addressed by staff regarding Rockway Conservation Area plans for development.
- b) Niagara Peninsula Conservation Foundation Update – Verbal – Member Cridland updated the Board on activities including Foundation Member attendance selling raffle tickets at the Ball’s Falls Festival over Thanksgiving; the holiday campaign to encourage the public to donate to the NPCF and buy Comfort Maple pens; The NPCF fundraising campaign roll-out in early 2023; and the land acquisition giving program.

14. CLOSED SESSION

None

15. ADJOURNMENT

The meeting adjourned at 10:29 a.m..

Robert Foster, Chair
Niagara Peninsula Conservation Authority

Chandra Sharma, MCIP, RPP
Chief Administrative Officer / Secretary-
Treasurer
Niagara Peninsula Conservation Authority