

**Governance Committee**  
**June 27, 2025**  
**Carolinian Hall**  
**3350 Merrittville Hwy., Thorold ON**  
**MEETING MINUTES**

**MEMBERS PRESENT:** S. Beattie  
D. Cridland (Acting Chair)  
J. Metcalfe  
M. Seaborn, Chair  
M. Tadeson

**STAFF PRESENT:** L. Lee-Yates, CAO/Secretary–Treasurer  
M. Davis, Manager, Office of the CAO & Board  
N. Green, Director, Watershed Strategies & Climate Change  
G. Shaule, Administrative Assistant

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The meeting was called to order at 10:35 a.m.

**1. APPROVAL OF AGENDA**

Resolution No. GC-08-2025  
Moved by: Stew Beattie  
Seconded by: John Metcalfe

**THAT** the Agenda for the Governance Committee Meeting held on June 27, 2025  
**BE APPROVED.**

**CARRIED**

**2. DECLARATIONS OF CONFLICT OF INTEREST**

None.

**3. PREVIOUS MEETING MINUTES**

Resolution No. GC-09-2025  
Moved by: Mark Tadeson  
Seconded by: Michelle Seaborn

**THAT** the Minutes of the Governance Committee Meeting, dated November 15,  
2024 **BE RECEIVED.**

**CARRIED**

#### **4. CORRESPONDENCE**

None.

#### **5. PRESENTATIONS**

##### **5.1. Indigenous Engagement Guidelines**

Director, Watershed Strategies & Climate Change, Natalie Green, and Manager, Office of the CAO & Board, Melanie Davis, provided a presentation on the development process of NPCA's Indigenous Engagement Guidelines.

Discussion regarding duty to consult, roles and responsibilities of volunteers, and broader engagement opportunities ensued.

Resolution No. GC-10-2025

Moved by: John Metcalfe

Seconded by: Stew Beattie

**THAT** the Indigenous Engagement Guidelines Presentation **BE RECEIVED.**

**CARRIED**

#### **6. DELEGATIONS**

None.

#### **7. CONSENT ITEMS**

##### **7.1. Report No. GC-04-25 RE: Freedom of Information Statistical Report 2024**

Resolution No. GC-11-25

Moved by: Michele Seaborn

Seconded by: Mark Tadeson

**THAT** Report No. GC-04-25 RE: Freedom of Information Statistical Report 2024  
**BE RECEIVED.**

**CARRIED**

#### **8. DISCUSSION ITEMS**

None.

#### **9. NEW BUSINESS**

None.

**10. CLOSED SESSION**

None.

**11. ADJOURNMENT**

The meeting was adjourned at 11:17 a.m.