

Governance Committee
March 21, 2025
Carolinian Hall
3350 Merrittville Hwy., Thorold ON
MEETING MINUTES

MEMBERS PRESENT: S. Beattie
D. Cridland
J. Metcalfe
M. Seaborn, Chair
M. Tadeson

STAFF PRESENT: L. Lee-Yates, CAO/Secretary–Treasurer
M. Davis, Manager, Office of the CAO & Board
D. Deluce, Director, Planning & Development
M. Ferrusi, Manager, People & Performance
K. Peters, Manager, Environmental Planning & Policy

The meeting was called to order at 12:50 p.m.

1. APPROVAL OF AGENDA

Resolution No. GC-01-2025

Moved by: Donna Cridland

Seconded by: Stew Beattie

THAT the Agenda for the Governance Committee Meeting held on March 21, 2025
BE AMMENDED to address Item 9.2 immediately following Item 6.1.

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None.

3. APPOINTMENT OF CHAIR & VICE CHAIR

Member Seaborn yielded the floor to Manager, Office of the CAO & Board, Melanie Davis, to proceed with appointments of Chair and Vice Chair of the Committee for 2025.

Nomination

Moved by: John Metcalfe

THAT Member Michelle Seaborn **BE NOMINATED** for Chair of the Governance Committee for 2025.

Nomination

Moved by: John Metcalfe

Resolution No. GC-02-2025

Moved by: Stew Beattie

Seconded by: John Metcalfe

THAT Michelle Seaborn **BE APPOINTED** Chair of the Governance Committee for 2025;

AND THAT Donna Cridland **BE APPOINTED** Vice Chair of the Governance Committee for 2025.

CARRIED

4. PREVIOUS MEETING MINUTES

Resolution No. GC-03-2025

Moved by: Donna Cridland

Seconded by: Stew Beattie

THAT the Minutes of the Governance Committee Meeting, dated November 15, 2024 **BE RECEIVED**.

CARRIED

5. CORRESPONDENCE

None.

6. PRESENTATIONS

6.1. Planning & Permitting Policy Review Workshop

Director, Planning & Development, David Deluce, and Manager, Environmental Planning & Policy, Kim Peters, provided a presentation on the Planning & Permitting Policy Review.

Discussion regarding potential process changes that may impact the Policy Review and engaging the City of Hamilton's Agricultural & Rural Committee and other relevant community groups ensued.

Resolution No. GC-04-2025

Moved by: Donna Cridland

Seconded by: John Metcalfe

THAT the Planning & Permitting Policy Review Workshop Presentation **BE RECEIVED.**

CARRIED

9.2. Report No. GC-02-25 RE: NPCA Policy Document and Procedural Manual Update

Resolution No. GC-05-2025

Moved by: Stew Beattie

Seconded by: John Metcalfe

THAT Report No. GC-02-25 RE: NPCA Policy Document and Procedural Manual Update **BE RECEIVED.**

CARRIED

7. DELEGATIONS

None.

8. CONSENT ITEMS

8.1. Report No. GC-03-25 RE: Public Sector Salary Disclosure

Resolution No. GC-06-25

Moved by: Donna Cridland

Seconded by: Stew Beattie

THAT Report No. GC-03-25 RE: Public Sector Salary Disclosure **BE RECEIVED.**

CARRIED

9. DISCUSSION ITEMS

9.1. Report No. GC-01-25 RE: Governance Committee – 2025 Work Plan

Resolution GC-07-25:

Moved by: Stew Beattie

Seconded by: Mark Tadeson

THAT Report No. GC-01-25 RE: Governance Committee – 2025 Work Plan **BE RECEIVED;**

AND THAT the Governance Committee – 2025 Work Plan attached as Appendix 1 **BE APPROVED.**

CARRIED

10. NEW BUSINESS

None.

11. CLOSED SESSION

None.

12. ADJOURNMENT

The meeting was adjourned at 1:46 p.m.