

**GOVERNANCE COMMITTEE
ONLINE VIDEO CONFERENCE
MEETING MINUTES
Thursday, March 11, 2021
9:30 a.m.**

MEMBERS PRESENT: R. Foster, Chair
R. Brady
B. Clark
J. Ingrao
B. Johnson
K. Kawall
B. Mackenzie
E. Smith
M. Woodhouse (attended 9:40 a.m.)

STAFF PRESENT: C. Sharma, Chief Administrative Officer / Secretary - Treasurer
G. Bivol, Clerk
M. Ferrusi, Manager, Human Resources

Chair Foster called the meeting to order at 9:30 a.m..

1. APPROVAL OF AGENDA

There were no changes, additions or deletions to the agenda.

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPROVAL OF THE MINUTES

- a) Minutes of the NPCA Governance Committee meeting dated November 5, 2020

Recommendation No. GC-01-2021

Moved by Member Ingrao

Seconded by Member Kawall

THAT the minutes of the meeting of the NPCA Governance Committee dated November 5, 2021 **BE ADOPTED**.

CARRIED

4. CORRESPONDENCE

None.

5. PRESENTATIONS

None.

6. DELEGATIONS

None.

7. Consent Items

None.

8. DISCUSSION ITEMS

- a) Report No. GC-01-21 RE: Required Revisions to the Administrative By-Law Resulting from Conservation Authorities Act Amendments

Recommendation No. GC-02-2021

Moved by Member Clark

Seconded by Member Brady

THAT Report No. GC-01-21 RE: Required Revisions to the Administrative By-Law Resulting from Conservation Authorities Act Amendments **BE RECEIVED.**

CARRIED

- b) Report No. GC-02-21 RE: Governance Committee – 2021 Work Plan

Recommendation No. GC-03-2021

Moved by Member Clark

Seconded by Member Kawall

1. **THAT** Report No. GC-02-21 RE: Governance Committee – 2021 Work Plan **BE RECEIVED.**

2. **THAT** the Governance Committee - 2021 Work Plan attached as Appendix 1 **BE APPROVED.**

CARRIED

- c) Report No. GC-03-21 RE: Public Sector Salary Disclosure

Recommendation No. GC-04-2021

Moved by Member Clark

Seconded by Member Kawall

THAT Report No. GC-03-21 RE: Public Sector Salary Disclosure **BE RECEIVED.**

CARRIED

d) Report No. GC-04-21 RE: Integrity Commissioner Services

Recommendation No. GC-05-2021

Moved by Member Brady

Seconded by Member Ingraio

1. **THAT** Report No. GC-04-21 RE: Integrity Commissioner Services **BE RECEIVED**.
2. **THAT** staff **BE AUTHORIZED** to execute agreements, as appropriate, to obtain Integrity Commissioner Services for the NPCA.

CARRIED

- e) Discussion RE: Leadership on Committees (Verbal) -The Chair spoke to this issue identifying a need to distribute Committee Chair responsibilities across the entire Membership of the Board. It was noted that Committee structure and Board Member participation could be addressed once partner municipalities determined Board size and composition.
- f) Discussion RE: Board Chair / Vice Chair Election Process (Verbal) – Lengthy discussion ensued with respect to process and criteria for selecting Board Chair and Vice Chair including discussion on requesting notice of interest from candidates. It was directed that this matter could be further discussed at a later date to be determined.

9. NEW BUSINESS

- a) Process for Delegations to the Board – Board Chair Johnson indicated that she wanted to discuss at the next Governance meeting a revision to the process for delegations appearing at the Board.

10. ADJOURNMENT

At the direction of the Committee Chair, the meeting adjourned at 10:42 a.m..

Robert Foster,
Committee Chair

Chandra Sharma, MCIP, RPP
Chief Administrative Officer /
Secretary - Treasurer