



**GOVERNANCE COMMITTEE
ONLINE VIDEO CONFERENCE
MEETING MINUTES
Thursday, March 31, 2022
9:00 a.m.**

MEMBERS PRESENT: J. Ingrao, Chair
R. Brady
B. Clark
R. Foster
B. Johnson (departed at 10:30 a.m.)
B. Mackenzie
E. Smith
M. Woodhouse

MEMBERS ABSENT: K. Kawall

STAFF PRESENT: C. Sharma, Chief Administrative Officer / Secretary - Treasurer
G. Bivol, Clerk
M. Ferrusi, Manager, Human Resources
D. Deluce, Senior Manager, Planning and Development
L. Lee-Yates, Director, Watershed

ALSO PRESENT: J. Hellinga, NPCA Board Member

Board Chair Robert Foster called the meeting to order at 9:00 a.m.

1. APPROVAL OF AGENDA

Recommendation No. GC-01-2022
Moved by Member Johnson
Seconded by Member Bruce

THAT the Governance Committee agenda dated Thursday, March 31, 2022 **BE APPROVED** as presented.

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPOINTMENT OF THE CHAIR / VICE CHAIR

Chair Robert Foster called for nominations the 2022 Committee Chair positions which culminated in the following motion:

Recommendation No. GC-02-2022

Moved by Member Brady

Seconded by Member Smith

1. **THAT** John Ingrao **BE ACCLAIMED** as Chair of the Governance Committee for 2022.
2. **AND THAT** Bruce Mackenzie **BE ACCLAIMED** as Vice Chair of the Governance Committee for 2022.

CARRIED

Chair Ingrao presided over the remainder of the meeting.

4. APPROVAL OF THE MINUTES

- a) Minutes of the NPCA Governance Committee meeting dated Friday, December 10, 2021

Recommendation No. GC-03-2022

Moved by Member Mackenzie

Seconded by Member Smith

THAT the minutes of the meeting of the NPCA Governance Committee dated Friday, December 10, 2021 **BE ADOPTED**.

CARRIED

5. CORRESPONDENCE

- a) Correspondence from the Honourable Steve Clark, Minister of Municipal Affairs and Housing dated March 24, 2022 RE: Phase 2 Consultation on Urban River Valleys to Grow the Greenbelt: Proposed amendments to the Greenbelt Plan (2017) and Greenbelt Area Boundary Regulation (O. Reg 59/05) and Ideas for Adding more Urban River Valleys to the Greenbelt – Discussion ensued. Staff were directed to liaise with municipalities in respect of this matter.

Recommendation No. GC-04-2022

Moved by Member Mackenzie

Seconded by Member Smith

THAT the correspondence from the Honourable Steve Clark, Minister of Municipal Affairs and Housing dated March 24, 2022 RE: Phase 2 Consultation on Urban River Valleys to Grow the Greenbelt: Proposed amendments to the Greenbelt Plan (2017) and Greenbelt Area Boundary Regulation (O. Reg 59/05) and Ideas for Adding more Urban River Valleys to the Greenbelt **BE RECEIVED**.

CARRIED

6. PRESENTATIONS

None.

7. DELEGATIONS

None.

8. CONSENT ITEMS

- a) Report No. GC-01-22 RE: Freedom of Information Statistical Report 2021
- b) Report No. GC-03-22 RE: Customer Service Standards and Guidelines
- c) Report No. GC-04-22 RE: Remote Working Arrangement Guidelines

Recommendation No. GC-05-2022

Moved by Member Johnson

Seconded by Member Clark

THAT the following reports **BE RECEIVED**:

- Report No. GC-01-22 RE: Freedom of Information Statistical Report 2021;
- Report No. GC-03-22 RE: Customer Service Standards and Guidelines; and
- Report No. GC-04-22 RE: Remote Working Arrangement Guidelines.

CARRIED

9. DISCUSSION ITEMS

- a) Report No. GC-02-22 RE: Governance Committee – 2022 Work Plan

Recommendation No. GC-06-2022

Moved by Member Clark

Seconded by Member Smith

1. **THAT** Report No. GC-02-22 RE: Governance Committee – 2022 Work Plan **BE RECEIVED**.

2. **THAT** the Governance Committee - 2022 Work Plan attached as Appendix 1 **BE APPROVED** with additional and revised Committee meeting dates as noted therein.

CARRIED

- b) Verbal Update from M. Ferrusi, Manager, Human Resources RE: Salary Disclosure - Ms. Ferrusi presented. Members requested that salary ranges for positions exceeding \$100,000/annually be posted on the NPCA website with an explanation of legislative constraints and requirements.

Recommendation No. GC-07-2022

Moved by Member Clark

Seconded by Member Woodhouse

THAT the verbal update from M. Ferrusi, Manager, Human Resources RE: Salary Disclosure **BE RECEIVED**.

CARRIED

- c) Update on NPCA Policies for the Administration of Ontario Reg 155/06 and the Planning Act – Staff presented via PowerPoint.

Recommendation No. GC-08-2022

Moved by Member Mackenzie

Seconded by Member Woodhouse

THAT the Policies for the Administration of Ontario Regulation 155/06 and the Planning Act - Phase 2 Policy Review Workplan as presented via PowerPoint **BE APPROVED.**

CARRIED

- d) Update on Conservation Authority Act Amendments – C.A.O. Sharma provided a verbal update.

Recommendation No. GC-09-2022

Moved by Member Clark

Seconded by Member Smith

THAT the verbal update from C.A.O. Sharma RE: Conservation Authority Act Amendments **BE RECEIVED.**

CARRIED

10. NEW BUSINESS

Board Chair Foster spoke on an upcoming meeting with the Committee Chairs and discussions underway to determine the composition of the Board of Directors for the next term of Municipal Council.

11. ADJOURNMENT

Recommendation No. GC-10-2022

Moved by Member Brady

Seconded by Member Smith

THAT the Governance Committee meeting **BE** hereby **ADJOURNED** at 10:38 a.m..

CARRIED

John Ingrao,
Committee Chair

Chandra Sharma, MCIP, RPP
Chief Administrative Officer /
Secretary - Treasurer