

**GOVERNANCE COMMITTEE  
ONLINE VIDEO CONFERENCE  
MEETING MINUTES  
Thursday, September 23, 2021  
9:30 a.m.**

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**MEMBERS PRESENT:** R. Foster, Chair  
R. Brady  
B. Clark  
B. Johnson (arrived 10:28 a.m.)  
M. Woodhouse

**MEMBERS ABSENT:** J. Ingrao

**STAFF PRESENT:** C. Sharma, Chief Administrative Officer / Secretary - Treasurer  
G. Bivol, Clerk  
A. Christie, Director, Operations  
M. Ferrusi, Manager, Human Resources  
A. Powell, Manager, Conservation Area Services  
G. Shaule, Administrative Assistant

Chair Foster called the meeting to order at 9:37 a.m..

## 1. APPROVAL OF AGENDA

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Recommendation No. GC-10-2021

Moved by Member Clark  
Seconded by Member Brady

**THAT** the Governance Committee agenda dated September 23, 2021 **BE APPROVED** as presented.

**CARRIED**

## 2. DECLARATIONS OF CONFLICT OF INTEREST

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None declared.

## 3. APPROVAL OF THE MINUTES

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a) Minutes of the NPCA Governance Committee meeting dated June 24, 2021

Recommendation No. GC-11-2021

Moved by Member Woodhouse  
Seconded by Member Brady

**THAT** the minutes of the meeting of the NPCA Governance Committee dated June 24, 2021 **BE ADOPTED**.

#### 4. CORRESPONDENCE

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None

#### 5. PRESENTATIONS

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- a) Presentation on Seasonal Camping by A. Christie, Director, Land Operations - Adam Christie, Director, Operations and Alicia Powell, Manager, Conservation Area Services presented via PowerPoint. Discussion ensued.

Recommendation No. GC-12-2021

Moved by Member Woodhouse

Seconded by Member Brady

1. **THAT** the PowerPoint presentation entitled NPCA Seasonal Camping Procedures dated September 23, 2021 **BE RECEIVED**.
2. **AND THAT** staff prepare a report to the Governance Committee with options and recommendations addressing issues identified with permanent seasonal camping sites.

**CARRIED**

#### 6. DELEGATIONS

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None

#### 7. Consent Items

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None

#### 8. DISCUSSION ITEMS

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- a) Report No. GC-07-21 RE: Process for Delegations to Meetings

Recommendation No. GC-13-2021

Moved by Member Brady

Seconded by Member Clark

**THAT** Report No. GC-07-21 RE: Process for Delegations to Meetings **BE RECEIVED** for input of the Governance Committee.

**CARRIED**

- b) Report No. GC-08-21 RE: Board Evaluation

Recommendation No. GC-14-2021

Moved by Member Clark

Seconded by Member Woodhouse

1. **THAT** Report No. GC-08-21 RE: Board Evaluation **BE RECEIVED**.

2. **THAT** the Board Assessment identified as Appendix 1, the Board Member Individual Self-Evaluation identified as Appendix 2 and Board Member Skills Assessment identified as Appendix 3 **BE IMPLEMENTED** in January 2022.

**CARRIED**

- c) Report No. GC-09-21 RE: Vaccination Policy - Misti Ferrusi, Manager, Human Resources presented. Discussion ensued.

Recommendation No. GC-15-2021

Moved by Member Brady

Seconded by Member Clark

1. **THAT** Report No. GC-09-21 RE: Vaccination Policy **BE RECEIVED**.

2. **THAT** the Vaccination Policy identified as Appendix 1 **BE APPROVED** and **IMPLEMENTED**.

**CARRIED**

- d) Integrity Commissioner Agreement - Ms. Ferrusi, provided an update on the matter noting that the NPCA was awaiting the appointment of an Integrity Commissioner at the Region of Niagara before proceeding.

Recommendation No. GC-16-2021

Moved by Member Woodhouse

Seconded by Member Brady

**THAT** the verbal update by M. Ferrusi RE: Integrity Commissioner Agreement **BE RECEIVED**.

**CARRIED**

- e) Conservation Authorities Act Regulations - Chandra Sharma, CAO, provided updates on the amendments to the Conservation Authorities Act and the NPCA's compliance with specific reference to: anticipated release of Provincial regulations, NPCA website updates, transition plans, listings of programs and services, request for exemption to chair and vice chair rotation provisions of the Act, levy regulations and Section 28 amendments. She noted that a report on these items would go to the Board of Directors' meeting in November of 2021. Discussion ensued.

Recommendation No. GC-17-2021

Moved by Member Woodhouse

Seconded by Member Clark

**THAT** the verbal update by C. Sharma RE: Conservation Authorities Act amendment and Regulations **BE RECEIVED**.

**CARRIED**

## 9. NEW BUSINESS

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None

## 10. ADJOURNMENT

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By consensus of the members, the Governance Committee meeting adjourned at 10:42 a.m..

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Robert Foster,  
Committee Chair

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Chandra Sharma, MCIP, RPP  
Chief Administrative Officer /  
Secretary - Treasurer