



## Board of Directors Meeting Minutes

May 19, 2023 at 9:00 AM  
Ball's Falls Centre for Conservation  
3292 Sixth Avenue, Jordan, ON

**NOTE:** The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law*

### CALL TO ORDER

Chair Foster called the meeting to order at 9:01 a.m..

### MEMBERS PRESENT:

R. Foster (Chair)  
B. Clark  
D. Cridland  
B. Grant  
P. O'Neill (arrived 9:05 a.m.)  
D. Huson  
J. Metcalfe  
M. Seaborn  
M. Tadeson

### STAFF PRESENT:

C. Sharma, CAO / Secretary – Treasurer  
G. Bivol, Clerk  
E. Baldin, Manager, Land Planning  
A. Christie, Director, Conservation Areas  
C. Coverdale, Business and Financial Analyst  
J. Culp, Manager, Compliance and Enforcement  
M. Ferrusi, Manager, People and Performance  
L. Gagnon, Director, Corporate Services  
E. Gervais, Manager, Corporate Services  
N. Green, Manager, Climate Change & Special Programs  
L. Lee-Yates, Director, Planning and Development  
S. Miller, Senior Manager, Infrastructure Engineering and Asset Management  
G. Shaule, Administrative Assistant  
J. Sinibaldi, Manager, Strategic Business Planning and Public Relations  
G. Verkade, Senior Manager, Integrated Watershed Strategies

## 1. APPROVAL OF AGENDA

Resolution No. FA-47-2023

Moved by Member Grant

Seconded by Member Cridland

**THAT** the agenda for the Full Authority Meeting dated May 19, 2023 **BE ADOPTED.**

**CARRIED**

## 2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

## 3. APPROVAL OF MINUTES

### 3.1. Minutes of the Full Authority Meeting dated April 21, 2023

Resolution No. FA-48-2023

Moved by Member Metcalfe

Seconded by Member Seaborn

**THAT** the minutes of the Full Authority Meeting dated April 21, 2023 **BE ADOPTED.**

**CARRIED**

## 4. CHAIR'S UPDATE

The Chair acknowledged Members' birthdays.

## 5. CORRESPONDENCE

5.1. Correspondence dated May 5, 2023 to Ministry of Municipal Affairs and Housing (MMAH) from Angela Coleman General Manager, Conservation Ontario RE: Conservation Ontario's Comments on "Proposed Planning Act, City of Toronto Act, 2006, and Ministry of Municipal Affairs and Housing Act Changes (Schedules 2, 4, and 6 of Bill 97 – the proposed Helping Homebuyers, Protecting Tenants Act, 2023)" (ERO #019-6821)

5.2. Correspondence dated May 9, 2023 to Ministry of Environment Conservation and Parks (MECP) from Nicholas Fischer, Policy and Planning Coordinator, Conservation Ontario RE: Conservation Ontario's comments on "Moving to a project list approach under the *Environmental Assessment Act*" (March 2023 Update) (ERO#019-4219)

5.3. Correspondence dated May 8, 2023 from Natasha Huyer RE: Save wetlands from Bill 23 and changes to the Ontario Wetland Evaluation System by Ford - Leilani Lee-Yates, Director, Planning and Development provided additional information and indicated that the NPCA would be petitioning local M.P.P.'s for action on the item.

Resolution No. FA-49-2023

Moved by Member Clark

Seconded by Member Huson

**THAT** the following documents **BE RECEIVED**:

- Correspondence dated May 5, 2023 to Ministry of Municipal Affairs and Housing (MMAH) from Angela Coleman General Manager, Conservation Ontario RE: Conservation Ontario's Comments on "Proposed Planning Act, City of Toronto Act, 2006, and Ministry of Municipal Affairs and Housing Act Changes (Schedules 2, 4, and 6 of Bill 97 – the proposed Helping Homebuyers, Protecting Tenants Act, 2023)" (ERO #019-6821);
- Correspondence dated May 9, 2023 to Ministry of Environment Conservation and Parks (MECP) from Nicholas Fischer, Policy and Planning Coordinator, Conservation Ontario RE: Conservation Ontario's comments on "Moving to a project list approach under the *Environmental Assessment Act*" (March 2023 Update) (ERO#019-4219); and
- Correspondence dated May 8, 2023 from Natasha Huyer RE: Save wetlands from Bill 23 and changes to the Ontario Wetland Evaluation System by Ford.

**CARRIED**

## 6. PRESENTATIONS

- 6.1. C.A.O. Chandra Sharma RE: 2022 NPCA Annual Report** – This presentation was in conjunction with agenda Discussion Item 9.2. Report No. FA-25-23 RE: 2022 NPCA Annual Report. Ms. Sharma presented and discussion ensued.

Resolution No. FA-50-2023

Moved by Member O'Neill

Seconded by Member Cridland

**THAT** the presentation by C.A.O. Chandra Sharma RE: 2022 NPCA Annual Report **BE RECEIVED**.

**CARRIED**

- 6.2. Steve Miller, Senior Manager, Infrastructure Engineering and Asset Management RE: Beaver Creek and Big Forks Creek Floodplain Mapping Adoption** - This PowerPoint presentation by Mr. Miller was related to agenda Discussion Item 9.1. Report No. FA-21-23 RE: Beaver Creek and Big Forks Creek Floodplain Mapping Adoption. Members posed questions and discussion ensued.

Resolution No. FA-51-2023

Moved by Member Grant

Seconded by Member Seaborn

**THAT** the presentation by Steve Miller, Senior Manager, Infrastructure Engineering and Asset Management RE: Beaver Creek and Big Forks Creek Floodplain Mapping Adoption **BE RECEIVED**.

## 7. DELEGATIONS

None.

## 8. CONSENT ITEMS

**8.1. Report No. FA-20-23 RE: Progress Update for the Niagara River Remedial Action Plan Program (2019-2023)**

**8.2. Report No. FA-24-23 RE: Compliance and Enforcement Q1 Statistics 2023**

Resolution No. FA-52-2023

Moved by Member Metcalfe

Seconded by Member Huson

**THAT** the following documents **BE RECEIVED**:

- Report No. FA-20-23 RE: Progress Update for the Niagara River Remedial Action Plan Program (2019-2023); and
- Report No. FA-24-23 RE: Compliance and Enforcement Q1 Statistics 2023.

CARRIED

## 9. DISCUSSION ITEMS

**9.1. Report No. FA-21-23 RE: Beaver Creek and Big Forks Creek Floodplain Mapping Adoption** - This report was related to agenda Presentation 6.2. Steve Miller, Senior Manager, Infrastructure Engineering and Asset Management RE: Beaver Creek and Big Forks Creek Floodplain Mapping Adoption.

Resolution No. FA-53-2023

Moved by Member Clark

Seconded by Member O'Neill

**THAT** Report No. FA-21-23 RE: Beaver Creek and Big Forks Creek Floodplain Mapping Adoption **BE RECEIVED**.

**THAT** the NPCA Board **APPROVE** the Beaver Creek and Big Forks Creek Floodplain Mapping reports and associated flood maps for use in the implementation of the NPCA's Ontario Regulation 155/06 and policies.

CARRIED

**9.2. Report No. FA-25-23 RE: 2022 NPCA Annual Report** - This report was related to agenda Presentation 6.1. C.A.O. Chandra Sharma RE: 2022 NPCA Annual Report.

Resolution No. FA-54-2023

Moved by Member Grant

Seconded by Member Seaborn

1. **THAT** Report No. FA-25-23 RE: Draft 2022 Annual Report **BE RECEIVED** and **APPROVED**.
2. **AND FURTHER THAT** the final report **BE PUBLISHED** online and **DISTRIBUTED** to participating municipalities, government agencies, community stakeholders, NPCA 2022 Public Advisory Committee, Drinking Water Source Protection Committee, members of NPCA 2022 Board of Directors, and the public in several media formats.

**CARRIED**

## 10. COMMITTEE REPORTS

None.

## 11. MOTIONS

- 11.1. **Motion to Permit NPCA Chair to Vote at Committee** – The Chair presented this motion. Members posed questions. Discussion ensued.

Resolution No. FA-55-2023

Moved by Member Clark

Seconded by Member Huson

1. **THAT** the Chair **BE GRANTED** full rights and privileges of a full participating member of committee meetings for the remainder of 2023.
2. **AND FURTHER, THAT** the Governance Committee **CONDUCT** a review of the practices being followed by Conservation Authorities when it comes to meeting management and **PROVIDE** recommendations to the NPCA Board on any adjustments that might be required procedurally.

**CARRIED**

- 11.2. **Motion to Appoint Members to Committees**

Resolution No. FA-56-2023

Moved by Member Clark

Seconded by Member Seaborn

1. **THAT** Member Tadeson **BE APPOINTED** to the NPCA Finance Committee for 2023.
2. **AND FURTHER, THAT** Member O'Neill **BE APPOINTED** to the Governance Committee for 2023.

**CARRIED**

## 12. NOTICES OF MOTION

None.

## 13. NEW BUSINESS

**13.1. Verbal update RE: Nagara Peninsula Conservation Foundation** – Member Cridland spoke on interviews for new Directors and the Foundation’s new staff position. She noted the upcoming Foundation AGM.

#### 14. CLOSED SESSION

**14.1. A closed or pending acquisition or disposition of land (Confidential Report No. FA-22-23 RE: 2023 Land Acquisition Targets)** – The Chair called for a motion to enter into closed session followed by a short eight-minute recess.

Resolution No. FA-57-2023

Moved by Member Cridland

Seconded by Member Seaborn

**THAT** in accordance with Section 10.1 of the NPCA Administrative By-law, the Board hereby **PROCEEDS** into closed session at 9:53 a.m. for discussion on matters related a proposed or pending acquisition or disposition of land in conjunction with Confidential Report No. FA-22-23 RE: 2023 Land Acquisition Targets.

**CARRIED**

Resolution No. FA-58-2023

Moved by Member Seaborn

Seconded by Member Metcalfe

**THAT** the meeting **RECONVENE** in open session at 10:14 a.m..

**CARRIED**

Resolution No. FA-59-2023

Moved by Member Huson

Seconded by Member Tadeson

1. **THAT** Recommendations 1 through 5 of Report No. FA-22-23 RE: 2023 Land Acquisition Targets **BE APPROVED** to remain private and confidential.

2. **AND THAT** Recommendations 6 and 7 of the report **BE APPROVED** as follows:

“6. **THAT** the appropriate NPCA officials **BE DIRECTED** to sign the necessary legal documentation to facilitate each of these potential transactions.

7. **THAT** staff **BE DIRECTED** to prepare an annual update on securement results for 2023 to be presented in the first quarter of 2024.”

**CARRIED**

#### 15. ADJOURNMENT

The Chair declared the meeting adjourned at 10:15 a.m..

---

Robert Foster  
Chair,  
Niagara Peninsula Conservation Authority

---

Chandra Sharma  
Chief Administrative Officer / Secretary -  
Treasurer  
Niagara Peninsula Conservation Authority