



NIAGARA PENINSULA CONSERVATION AUTHORITY
Board of Directors Meeting Minutes
May 22, 2026, 10:00a.m.
Carolinian Hall
3350 Merrittville Hwy., Thorold ON

MEMBERS PRESENT: R. Foster, Chair
S. Beattie
B. Clark
D. Cridland
J. Metcalfe, Vice Chair
M. Seaborn
M. Tadeson

REGRETS: B. Grant
P. O'Neill
A. Witteveen

STAFF PRESENT: L. Lee-Yates, CAO/Secretary-Treasurer
A. Christie, Director, Conservation Areas
J. Culp, Manager, Compliance & Enforcement
M. Davis, Manager, Office of the CAO & Board
D. Deluce, Director, Planning & Development
L. Gagnon, Director, Corporate Services
N. Green, Director, Watershed Strategies & Climate Change
G. Shaule, Administrative Assistant
S. Zavarella, Manager, Communications & Public Relations
S. Pfeifer, Investor & Donor Relations Officer, NPCF

The meeting was called to order at 10:03 a.m.

1. APPROVAL OF AGENDA

Resolution No. FA-51-2026
Moved by: Stew Beattie
Seconded by: Michelle Seaborn

THAT the agenda for the Full Authority Board meeting held on May 22, 2026 **BE APPROVED.**

CARRIED

2. DECLARATION OF CONFLICTS OF INTEREST

None.

3. APPROVAL OF MINUTES

Resolution No. FA-52-2026

Moved by: Brad Clark

Seconded by: Mark Tadeson

THAT the Minutes of the Full Authority Meeting dated April 24, 2026 and the Closed Session Minutes of the Full Authority Meeting dated April 24, 2026 **BE APPROVED.**

CARRIED

4. CHAIRS UPDATE

- Chair Foster noted that NPCA has several upcoming public engagement opportunities. This includes an open house to launch the Woodend Conservation Area Management Plan on Wednesday, May 26, a public meeting regarding the Beamer Memorial Management Plan scheduled on Tuesday, June 16, and an open house for the Four Mile Creek Integrated Watershed Management Plan is scheduled on Wednesday, June 17 from 6-8pm.
- Information sessions for the Upper Welland Tributaries Floodplain Mapping later in June, confirmation of dates and locations will follow.
- Chair Foster shared that Thorold's City Council passed a by-law to designate St. Johns School and Mill as Heritage sites and staff will be coordinating with the City to plan a heritage designation event for those interested.
- Chair Foster invited Member Cridland to provide an update from NPCF. Member Cridland noted that NPCF has welcomed new Board members and staff are beginning the recruitment process to hire a summer student.
- Member Cridland invited Board Members to save the date for NPCF's Golden Hour Gala, scheduled on July 24 at Ball's Falls Conservation Area.

5. CORRESPONDENCE

Resolution No. FA-53-2026

Moved by: John Metcalfe

Seconded by: Stew Beattie

THAT the Correspondence dated May 1, 2026 from Ministry of the Environment, Conservation and Parks RE: Minister's direction under section 1.14 of the *Conservation Authorities Act* (re: temporary restrictions) **BE RECEIVED.**

CARRIED

6. PRESENTATIONS

6.1. Transition to Regional Conservation Authorities Update

CAO/Secretary-Treasurer, Leilani Lee-Yates, provided an update presentation on the transition to regional conservation authorities. Discussion regarding potential

impacts to campground infrastructure ensued, immediate works that were incorporated in the 2026 approved budget are moving forward.

Resolution No. FA-54-2026

Moved by: John Metcalfe

Seconded by: Donna Cridland

THAT the Transition to Regional Conservation Authorities Update presentation
BE RECEIVED.

CARRIED

7. DELEGATIONS

None.

8. CONSENT ITEMS

Resolution No. FA-55-2026

Moved by: Michelle Seaborn

Seconded by: Donna Cridland

THAT the following items **BE RECEIVED:**

8.1. Report No. FA-12-26 RE: Compliance and Enforcement Q1 2026 Statistics; AND

8.2. Report No. FA-33-26 RE: Beach Water Testing at Binbrook Conservation Area Update.

CARRIED

9. DISCUSSION ITEMS

9.1. Report No. FA-15-26 RE: 2025 Annual Report

CAO/Secretary-Treasurer, Leilani Lee-Yates, provided a brief presentation on the 2025 Draft Annual Report. Discussion ensued regarding utilizing subject matter expertise for cross-training and diversity in revenue generation opportunities.

Resolution No. FA-56-2026

Moved by: Stew Beattie

Seconded by: Mark Tadeson

THAT Report No. FA-15-26 RE: 2025 Annual Report **BE RECEIVED;**

AND THAT the Draft 2025 Annual Report **BE APPROVED;**

AND FURTHER THAT the final report **BE PUBLISHED** online and DISTRIBUTED to participating municipalities, government agencies, conservation authority partners, community stakeholders, the Public Advisory Committee, Drinking Source Water Protection Committee, and the public in various media formats.

CARRIED

10. COMMITTEE REPORTS

Resolution No. FA-57-2026

Moved by: Michelle Seaborn

Seconded by: Brad Clark

THAT the Public Advisory Committee Minutes, dated May 12, 2026, **BE APPROVED.**

CARRIED

11. MOTIONS

None.

12. NOTICES OF MOTION

None.

13. NEW BUSINESS

- Discussion regarding outreach initiatives to receive public input through the management planning process.
- Discussion regarding optional donations to NPCF at conservation areas without parking fees, staff noted that there is signage to encourage donations for those interested.

14. CLOSED SESSION

Resolution No. FA-58-2026

Moved by: Stew Beattie

Seconded by: Donna Cridland

THAT the Full Authority Meeting scheduled on May 22, 2026 **NOW** move into closed session at 10:50 a.m.

CARRIED

Resolution No. FA-59-26

Moved by: Stew Beattie

Seconded by: Donna Cridland

THAT the Full Authority meeting scheduled on May 22, 2026 **RESUME** open session at 11:43 p.m.

CARRIED

15. ADJOURNMENT

Chair Foster adjourned the meeting at 11:44 a.m.